

MONTECITO FIRE PROTECTION DISTRICT

Agenda for the Regular Meeting of the Board of Directors

January 25, 2021 at 2:00 p.m.

The Regular meeting will be held via teleconference connection as permitted under the Governor's Executive Order N-29-20, dated March 17, 2020 due to concerns of COVID-19 ("Executive Order").

Members of the public will be able to observe the Regular meeting and provide public comments via Zoom: <https://zoom.us/j/94829233957>, or by calling 1-669-900-6833, meeting ID: 948 2923 3957. Any member of the public who would like to provide public input on an item listed on the agenda may utilize the "Raise Hand" feature through the Zoom App or enter "*9" if participating by telephone only. The host will be notified and you will be recognized to speak on the agenda item in the order such requests are received by the District.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. Consider declaring Repair 91 as surplus and authorize the Fire Chief to sell, donate, or dispose of the vehicle as specified in the Surplus Property policy. (Strategic Plan Goal 6)
 - a. Staff report presented by Battalion Chief Chapman.
3. That the Board of Directors authorize the Fire Chief to enter into a contract for roof replacement at 1259 East Valley Road with Wicks Roofing in an amount not to exceed \$14,550; unless rotten wood is found during demolition, in which case the Fire Chief will authorize repairs at \$80.00/hour plus materials. (Strategic Plan Goal 6)
 - a. Staff report presented by Battalion Chief Chapman.
4. Report from the Finance Committee. (Strategic Plan Goal 9.1)
 - a. Consider recommendation to approve December 2020 financial statements.
 - b. Review PARS Post-Employment Benefits Trust statement for December 2020.
 - c. Consider recommendation to approve Resolution 2021-01, Amending Final Budget for FY 2020-21.

5. Approval of Minutes of the December 28, 2020 Regular Meeting.
6. Fire Chief's report.
7. Board of Director's report.
8. Suggestions from Directors for items other than regular agenda items to be included for the February 22, 2021 Regular Board meeting.

Adjournment

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950 and the Executive Order. The date of the posting is January 21, 2020.




Kevin Taylor, Fire Chief

Agenda

Item #2



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: Kevin Taylor, Fire Chief 
Prepared By: Scott Chapman, Battalion Chief
Date: January 25, 2021
Topic: Repair 91 Excess

Summary

Repair 91 (R91) has reached the end of its effective service life and should be declared excess.

Discussion

R91 is a 2009 Chevy Silverado 3500 with utility body used by the District Mechanic.

Vehicle license number: 1339160

Vehicle Identification Number: 1GBJC79609E111499

The District recently purchased a new Repair vehicle, making the existing R91 excess property available for auction.

Conclusion

Staff recommends that the Board declare R91 excess.

Attachments

1. Surplus Property Policy

Strategic Plan Reference

Strategic Plan Goal #6, Strengthen our Infrastructure

Surplus Property

335.1 PURPOSE

To properly record and account for the sale, donation, or disposal of surplus District property.

335.2 POLICY

When District property wears out, becomes obsolete, or is no longer needed in operations it becomes surplus property.

All property, equipment, or apparatus valued at greater than \$500 must be declared surplus by the Board of Directors prior to disposal. Value shall be established by the Fire Chief or designee utilizing a fair market value comparison.

After being declared surplus by the Board of Directors at a public meeting, the Fire Chief or designee shall:


- (a) Advise the Accountant that the item is surplus and ensure it is removed from any inventory list.
- (b) Determine an appropriate sale, disposal, or donation process for the surplus item.
- (c) If surplus property is to be sold, reasonable effort should be taken to recover the property's fair market value.

Agenda

Item #3



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: Kevin Taylor, Fire Chief 
Prepared By: Scott Chapman, Battalion Chief
Date: January 25, 2021
Topic: 1259 East Valley Road Roof Replacement

Summary

The roof of the rental property at 1259 East Valley Road is in need of replacement. Repair attempts to fix several leaks have been unsuccessful.

Discussion

The age of the roof is unknown, but appears to have reached the end of its lifespan. Several leaks have been repaired, but they continue to appear in other places. There is one large hole, likely caused by a falling tree branch, that has been a particular problem. There is currently no tenant living in the house and roof replacement will coincide with other minor repairs.

The District followed the standard competitive bid process, including public noticing in the Santa Barbara News Press on October 5, 2020 and October 12, 2020. The bid closed November 17, 2020, one bid was received from Wick's Roofing Incorporated. Two other bidders expressed interest, and one provided a preliminary estimate that was much higher than the chosen bid, but only Wick's responded to the Invitation to Bid within the deadline.

This expense was approved in the fiscal year 2020-21 budget.

Conclusion

Staff recommends that the Board authorize the Fire Chief to enter into a contract for roof replacement at 1259 East Valley Road with Wick's Roofing in an amount not to exceed \$14,550; unless rotten wood is found during demolition, in which case the Fire Chief will authorize repairs at \$80.00/hour plus materials.

Attachments

1. Wick's Roofing Invitation to Bid response and contract
2. Invitation to Bid – 1259 East Valley Road Roof Replacement

Strategic Plan Reference

Strategic Plan Goal #6, Strengthen our Infrastructure

MONTECITO FIRE PROTECTION DISTRICT CONSTRUCTION CONTRACT

Date of contract: January 25th, 2021
Contract No: 21-01
Name of Contractor: Wicks Solar Inc
Address: 917 Buckley Rd, San Luis Obispo, CA 93401

Project description:

This Construction Contract ("Contract") is made and entered into as of this 25th day of January, 2021, by and between the Montecito Fire Protection District, a Fire Protection District ("District") and the above-named contractor ("Contractor"), for the construction of the project described herein.

NOW, THEREFORE, the Parties hereto agree as follows:

1. Type of Contract

This Contract is a firm-fixed price contract.

2. Contract Price

Contractor shall perform the work described in this Contract and the other Contract Documents, as described below (the "Work"), and the District shall pay the Contractor, in full payment for said Work, subject to any additions or deductions as provided in the Contract Documents, and including all applicable taxes and costs the sum of: \$13,875.00 (plus option to add (3) upgraded skylights for \$675.00).

3. Payment Schedule

All payments required to be made under the terms of this Contract shall be made as set forth in the contract documents attached hereto.

4. Scope of Services

The Contractor shall perform all the Work within the time stipulated in the Contract Documents, and shall provide all labor, materials, tools, equipment, apparatus, and facilities necessary to, and shall perform and complete in a good, safe and workmanlike manner, the Work set forth in the Contract Documents with regard to the project ("Project").

5. Contract Documents

The full contract between the parties is set forth in the "Contract Documents," which consist of this Contract and the other documents identified in this Article 5 below.

Together, these form the entire Contract between Owner and Contractor, and by this reference these Contract Documents are fully incorporated herein. Any previously existing contract or understanding concerning the Work contemplated by the Contract Documents is hereby revoked.

The complete Contract consists of all the following (collectively, the "Contract Documents"), which are specifically incorporated herein by reference:

- a. This Contract.
- b. Invitation to Bid.
- c. Contractor's Response to Invitation to Bid (dated November 5, 2020)
- d. Specifications.
- e. Plans.
- f. All applicable wage determinations, safety and health regulations, non-discrimination provisions, labor standards, and requirements.

In the event of any perceived conflict or inconsistency, the Contract Documents shall be interpreted in the order of priority set forth herein.

6. Indemnity

Contractor agrees to indemnify, hold harmless and defend District and every officer, employee, representative or agent of District, from any and all liability, claims, demands, actions, damages (whether in contract or tort, including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this Contract performed by Contractor or its agents, employees, subcontractors and other persons acting on Contractor's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are the product of active negligence, passive negligence, willfulness or acts for which Contractor or its agents, subcontractors and other persons acting on Contractor's behalf would be held strictly liable.

7. Insurance

a. Before beginning the performance of the work, Contractor shall purchase and maintain insurance to protect Contractor and District from claims: (i) arising from Contractor's operations under the contract by the Contractor, a subcontractor or anyone employed by them, or anyone for whose acts any of them may be liable; (ii) under workers' compensation, disability benefits and other similar benefit acts; (iii) for damages because of bodily injury, occupational sickness, or disease, or death of the Contractor's employees, or persons other than the Contractor's employees; (iv) for damages insured by usual personal injury liability coverage sustained by a person as a result of an offence related to employment of such person by the Contractor, or other persons; (v) for damages, other than the work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom; (vi) for damages because

of bodily injury, death of a person or property damage arising from ownership, maintenance or use of a motor vehicle; (vii) involving contractual liability insurance applicable to the Contractor's obligations; and (viii) for damage to work in progress.

(b) The insurance required shall be written for not less than limits of liability specified in the Contract Documents or required by law, whichever is greater. The insurance shall be purchased from companies authorized to do business in the jurisdiction where the project is located. Coverages shall be written on an occurrence basis without interruption from the date of commencement of the work until date of final payment or until termination of coverage required to be maintained after final payment. District, its officers, agents and employees shall be named as additional insured.

(c) Certificates of insurance executed by the carrier(s) and acceptable to District and copies of the policy shall be filed with District prior to the commencement of the work. The Certificates and the insurance policies shall provide the policies will not be canceled or allowed to expire until at least thirty days prior written notice has been given to District. If the insurance coverages are required to remain in force after final payment and are reasonably available, an additional certificate evidencing continuation of such coverage shall be submitted with the final application for payment. Information concerning reduction of coverage shall be furnished by the Contractor with reasonable promptness in accordance with the Contractor's information and belief.

(d) Contractor shall require each subcontractor to maintain policies of insurance covering the hazardous, and under the conditions, mentioned above and having District, its officers, agents, volunteers and employees as additional insurers. Copies of the subcontractor's certificates of insurance and policies shall be filed with District.

8. Time for Performance

The time limit for the completion of the Work is set forth in the Contract Documents and shall begin upon District issuing a notice to proceed ("Notice to Proceed"), subject to extension as provided in the General Conditions.

Contractor will not perform any Work until the District issues the Notice to Proceed. Work will be completed within the time limit specified above and in the Notice to Proceed.

9. Compliance with Laws.

Contractor shall comply with all laws relating to the Work.

10. Headings and Titles

All headings and titles set forth in this Contract are intended for convenience only, and are not intended, and shall not be construed, to enlarge, restrict, limit or affect in any

way the construction, meaning, or application of the provisions thereunder, or under any other heading or title.

11. Severability

The invalidity of any provision of this Contract shall not affect the validity of any other provision, and all other provisions shall remain in full force and effect.

12. Acknowledgement

The Contractor by signing hereunder acknowledges that it has reviewed all of the Contract Documents described herein and agrees with the requirements, conditions and covenants contained therein.

**MONTECITO FIRE PROTECTION
DISTRICT**

WICKS SOLAR INC

Kevin Taylor, Fire Chief



LICENSE # 1041299

515 N. Quarantina Street • Santa Barbara, CA 93103
Phone: 805 965-5122 • Fax: 805 965-5822

917 Buckley Road • San Luis Obispo, CA 93401
Phone: 805 546-9056 • Fax 805 546 9634

www.wicksroofing.com



ASK HOW TO SAVE MONEY BY USING SOLAR POWER!

November 5, 2020

Montecito Fire Protection District, att. Dan Underwood
1 (805) 451-6250 dan@underwoodmgmt.com

Project; 1259 East Valley road Montecito CA 93108 'Complete Steep Shingle and Flat Section Re-roof'

Thank you for the opportunity to bid your project. This project price is subject to the below specifications and conditions and will commence anytime within 90 days of the signed acceptance date (depending on the weather). Once this project begins, all work will be completed in approximately 6 to 7 normal workdays.

Preparations:

1. Meet with Dan Underwood on the jobsite to go over the re-roofing details and set a schedule so everyone knows when roofing workers will be onsite.
2. Tear-off and remove the multiple layers of steep shingled roofing and the low sloped, flat, old hot mopped roof sections down to the wood sheathing.
3. Carefully inspect the now exposed wood sheathing and related trim and inform Dan of any needed repairs due to dry-rot, termites, incorrectly installed plywood, or water damage.

Application:

1. Supply and install 1 layer of 1/2" Fire Rated Ridgid Insulation on the low sloped flat roof sections and install a complete 60 mil White PVC Single-ply roofing system, mechanically attached with heat welded seams and laps. Please Note, this white membrane roofing system exceeds CA Title 24 Energy Code for reflective roof surfaces and meets the Class 'A' Fire Rated Roof Assembly requirements.
2. Install 1 layer of synthetic shingle underlayment on the steeper sloped roof sections.
3. Install CertainTeed Class 'A' Fire rated Landmark Shingles, with matching starter shingles, nailed-on for high wind prone areas.
4. The re-roofing includes all new galvanized metal vent and heater pipe flashings, sealed with storm collars, and painted to match the shingles, install new galvanized metal counter flashings where needed. Install new pre-painted drip edge metals, fabricated to match the roofs pitch.
5. Remove the 3 existing skylights, and replace with new double dome white skylights, matching the sizes as close as possible, set in weather stripping, and screwed down tight to the waterproofed wood curbs.

- Leave work area broom clean, remove any debris resulting from our work
- Ten-year Workmanship Warranty
- Lifetime Materials Warranty on the Shingles and Membrane Roofing
- Required Santa Barbara County Re-roofing Permits Included

Price Quote; Complete Re-roofing of the Flat, Low Sloped and Steep Sloped Roof Sections; \$13,875.00
Option #1- Upgrade the 3 skylights to flat glass, insulated, low E skylights: Add \$675.00

*Any rotten wood found during demolition will be replaced at an additional rate of \$80.00/hr., plus cost for materials.
If you have any questions about this bid, please contact me at (805) 965 5122

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are hereby accepted. Wicks Roofing, Inc. is authorized to do the work as specified above. Payment is due upon COMPLETION of project.



Chuck Hunt
WICKS ROOFING, INC.

Accepted By: _____
Date: _____

NOTE: This proposal may be withdrawn by Wicks Roofing, Inc. if not accepted within 30 days.

-if a credit card is used, there will be an additional fee.



INVITATION TO BID

The Montecito Fire Protection District (MFPD) requests Competitive Sealed Bids for:

ITB# 2020-001
Removal and Replacement of Roofing at
1259 East Valley Road

1. Overview

1.1. General Project Description

The Montecito Fire Protection District owns the house at 1259 East Valley Road and uses this property for employee housing. The house has experienced significant leaks from several areas of the roof and due to the age and condition of the roof, MFPD is seeking sealed bids from qualified, licensed contractors to remove the entire roofing system, inspect exposed wood for dry rot or damage and notify the MFPD if any, and replace with new roofing system. The specific scope of work is included as Exhibit A, attached hereto.

1.2. Invitation to Bid (ITB) Coordinator

All communications concerning this ITB must be submitted via email to the ITB Coordinator identified below. The ITB Coordinator will be the point of contact for this ITB. Emails should also be copied to Scott Chapman, MFPD Battalion Chief, at schapman@montecitofire.com.

Dan Underwood
Underwood Management Resources, Inc.
dan@underwoodmgmt.com
805-451-6250

1.3. Associated Consultants / Team Members

MFPD has hired the following consultants to assist in the design, management, and coordination of this project:

- Construction Management – Underwood Management Resources, Inc (Dan Underwood)

MFPD reserves the right to share with any consultant of its choosing this ITB and all bids received in order to secure a second opinion. MFPD may also invite said consultant to participate in the bid evaluation process.

1.4. Bid Preparation Costs

MFPD will not pay any costs associated with the preparation, submittal, or presentation of any bid response.

1.5. ITB Amendment and Cancellation

MFPD reserves the unilateral right to amend this ITB in writing at any time. The MFPD also reserves the right to cancel or reissue the ITB at its sole discretion. If an amendment is issued, it will be provided to all registered Bidders.

1.6. Intent to Bid

Each Bidder that plans to submit a bid should register by email with the ITB Project Coordinator. The email should indicate the Bidder's intent to respond to this ITB, and include:

- Company name
- Name and title of Bidder main contact
- Bidder main contact address, telephone number, and email address

The "Intent to Bid" email is **highly recommended** to ensure receipt of ITB amendments, responses to bidder questions, and other communications regarding the ITB. The Intent to Bid is not intended to bind Bidders to submitting a bid.

1.7. ITB Questions

Specific questions concerning the ITB should be submitted via e-mail to the ITB Coordinator by the date identified in ITB Section 2.2. Copies of all questions and MFPD's responses will be emailed to all registered Bidders.

2. ITB Schedule

2.1. Optional Site Visit Prior to Bid

Any prospective bidder may request a tour of the property by contacting the ITB Coordinator and requesting a site tour. Prospective bidders shall not enter the site without receiving prior permission.

2.2. ITB Schedule

EVENT	DATE / TIME
ITB Issuance	October 5, 2020
Intent to Bid submittal (recommended)	October 16, 2020
Deadline for Bidder questions	October 16, 2020
Deadline for MFPD response to Bidder questions	October 21, 2020
Deadline for bid submittal	2:00PM, October 28, 2020
Public bid opening	2:15PM, October 28, 2020
Bidder selection by MFPD	November 4, 2020
Contract Award by MFPD Board	November 4, 2020

3. Bid Submittal

3.1. General Instructions

MFPD discourages lengthy and costly bids. Bids should be prepared simply and economically and provide a straightforward, concise description of the Bidder's company, qualifications, proposed solution, and capabilities to satisfy the requirements of this ITB. Emphasis should be on completeness and clarity of content. Glossy sales and marketing brochures are not necessary or desired.

3.2. Bid Package Submittal

Bid packages must be submitted no later than the date and time identified in Section 2.2. Bidders assume the risk of the method of delivery chosen. MFPD assumes no responsibility for delays caused by any delivery service. A Bidder's failure to submit a bid before the deadline may cause the bid to be disqualified and returned to sender unopened. Postmarks will not be accepted as proof of receipt.

Bidders must submit, in a sealed package, four (4) signed copies of the Bid Package and one electronic copy of the Bid Package. The electronic copy can be one single document or the bid and exhibits. Please submit in .pdf format.

The bid package to be marked "1259 East Valley Road – Roof Replacement Bid" and should be mailed, couriered, or hand delivered as follows:

Montecito Fire Protection District
 Attn: Scott Chapman, Battalion Chief
 595 San Ysidro Road
 Santa Barbara, CA 93108

3.3. Bid Package Inclusions

The Bid Package submitted by Bidder shall include the following:

- Schedule for the completion of work

- Itemization of costs, with minimum itemization as follows: removal of roofing materials, skylights, and all flashings; installation of pitched roof system; installation of flat roof system; installation of all sheet metal and flashings, installation of new skylights.
- Hourly pricing and travel charges, if any, for any changes or added scope of work.
- Statement indicating the bid remains valid for at least 90 days.
- Identification subcontractors and scope of work to be performed by subcontractors.
- Statement that the Bidder, or any individual who will perform work for the Bidder, is free of any conflict of interest (e.g., employment by MFPD).
- Signature of a company officer empowered to bind the Bidder to the provisions of this ITB and any contract awarded pursuant to it.
- At least five references for similar work done in the last five years.
- Confirmation the Bidder understands and is in full compliance with the scope of work and specifications, as outlined in Exhibit A. Any deviation (not recommended) from the scope of work and specifications as described in Exhibit A, must be specifically identified in the Bid Package.
- Completed and signed Bidder's Statement of Qualifications, Exhibit B.
- Evidence of insurance: General Liability (\$1,000,000/\$2,000,000), Automobile Liability (\$1,000,000), Workers Compensation (\$1,000,000)
- All warranty information and durations

3.4. Bid Errors

Bidders are liable for all errors or omissions contained in their bids. Bidders will not be allowed to alter bid documents after the deadline for submitting a bid.

3.5. Collusion

By submitting a response to the ITB, each Bidder represents and warrants that its response is genuine and made in the interest of or on behalf of any person not named therein; that the Bidder has not directly induced or solicited any other person to submit a sham response or any other person to refrain from submitting a response; and that the Bidder has not in any manner sought collusion to secure any improper advantage over any other person submitting a response.

3.6. Required Review and Waiver of Objections

Comments concerning ITB objections must be made in writing and received by MFPD no later than the "Deadline for Bidder Questions" detailed in Section 2.2. Protests based on any objection will be considered waived and invalid if these faults have not been brought to the attention of MFPD, in writing, by the "Deadline for Bidder Questions".

3.7. Proprietary Information

A copy of each bid will be retained for official files and will become public record after the award of a contract unless the bid, or specific parts of the bid, can be shown to be exempt by law (Government code §6276). Each Bidder may clearly label part of a bid as "CONFIDENTIAL" if the Bidder thereby agrees to indemnify and defend MFPD for honoring such a designation. The failure to so label any information that is released by MFPD will constitute a complete waiver of all claims for damages caused by any release of the information.

3.8. Prevailing Wage

Contractors and subcontractors must be registered with the Department of Industrial Relations (DIR) at the time of bid, or else the bid may be rejected as non-responsive. (See Labor Code sections 1725.5 and 1771.1.) Each bidder must submit proof of contractor registration with DIR, e.g. - a hard copy of the relevant page of the DIR's database found at: <https://efiling.dir.ca.gov/PWCR/Search>. This Contract is subject to monitoring and enforcement by the DIR pursuant to Labor Code Section 1771.4.

3.9. Licensed Contractors

Bidders and their proposed subcontractors shall hold such licenses as may be required by the laws of the State of California for the performance of the work specified. The selected Bidder will also be required to ensure that all subcontractors working on the project are holding valid licenses suitable for their trade.

4. Evaluation and Award

4.1. Bid Package Evaluation

The contract will be awarded to the lowest responsible bidder in accordance with the competitive bid procedures set out in the Public Contract Code section 20813. Bids will be evaluated based on the following:

- Bidder understanding of the work required
- Responsiveness of the Bid
- Compliance with the scope of work and specifications in Exhibit A (value engineering recommendations can be provided but will not be evaluated by MFPD and its consultants until the award has been made)
- Price
- Responses in Bidder's Statement of Qualifications (Exhibit B)
- Recent relevant references
- Ability to perform the work and respond to warranty requests

4.2. Bid Clarifications

MFPD reserves the right, at its sole discretion, to request bid clarifications or conduct discussions for the purpose of clarification with any or all Bidders. The purpose of any such discussions shall be to ensure full understanding of the Bids.

4.3. Execution

If the selected Bidder does not execute a contract with MFPD within thirty (30) business days after notification of selection, MFPD may give notice to that Bidder of their intent to select from the remaining Bidders or to call for new bids, whichever MFPD deems appropriate.

4.4. Right of Rejection

MFPD reserves the right, at its sole discretion, to reject any and all bids or to cancel this ITB in its entirety. Any bid received which does not meet the requirements of this ITB may be considered to be nonresponsive and the bid may be rejected. Bidders must comply with all of the terms of this ITB and all applicable State laws and regulations.

4.5. Variances

MFPD reserves the right, at its sole discretion, to waive technical variances in bids provided such action is in the best interest of MFPD. Where MFPD waives minor variances in bids, such waivers do not modify the ITB requirements or excuse the Bidder from full compliance with the ITB. Notwithstanding any minor variance, the MFPD may hold any Bidder to strict compliance with the ITB.

4.6. Binding Agreement

All legal rights and obligations between the Apparent Successful Bidder and the Fire District will come into existence if and only if a contract is approved by the MFPD Board and the same is fully executed by the parties. The legal rights and obligations of each party shall at that time be only those rights and obligations which are set forth in such fully executed agreement.

5. Rights of MFPD

5.1. MFPD Rights

MFPD reserves the right to:

- Make the selection based on its sole discretion and that it deems to be in the best interest of MFPD.
- Reject any and all bids
- Issue subsequent Requests for Bids
- Postpone opening bids, if necessary, for any reason

- Remedy errors in the ITB process
- Approve or disapprove the use of particular subcontractors
- Negotiate with any, all, or none of the Bidders
- Accept other than the lowest offer
- Waive informalities and irregularities in the bids
- Enter into an agreement with another Bidder in the event the originally selected Bidder defaults or fails to execute an agreement with MFPD

Exhibit A

SCOPE OF WORK

The intent of this scope of work for the removal and replacement of the roof system at 1259 East Valley Road is to provide for a complete, long-lasting roof system that will perform as intended for the MFPD. If there are any gaps in the following scope details, it is expected that Bidder will include the necessary scope to accomplish the stated end result or raise any questions or concerns by the deadline for Bidder questions. Bidder to provide as follows:

- Provide permit from Santa Barbara County Building Department
- Remove and dispose of all roofing system materials, including: shingles, built-up roofing, skylights, underlayment, sheet metal, flashings, etc down to the wood sheathing
- Inspect wood sheathing and trim for any damage or incorrect installation and notify MFPD of findings
- At existing shingle roofs:
 - Install sweat sheet paper at roof edge perimeter
 - Install 2"x4" pre-painted drip edge metal at roof perimeter
 - Install new pipe flashings at all pipe and vent locations, skylight flashings, and 4"x6" roof to wall flashings (add alternate)
 - Install 1 layer of roofing felt underlayment
 - Install CertainTeed composition shingle starter course at eaves
 - Install CertainTeed Landmark 30-year shingles per manufacturer recommendations using galvanized coil nails
- At existing flat roofs:
 - Install ¼" Dens Deck board
 - Install 60 mil PVC single ply membrane per manufacturer recommendations
 - Install boot flashing at all pipe flashings
- Install new storm collars
- Flashings and colors to be galvanized
- Install new double dome skylights matching existing as close as possible (including curbs if necessary)
- Paint pipes and flashings to match the roof
- Clean gutters
- Installed roofing system must comply with high-fire code requirements

Exhibit B

BIDDER'S STATEMENT OF QUALIFICATIONS

Name of Bidder: Wicks Roofing

Address of Principal Office: 917 Buckley Road San Luis Obispo CA 93401

1. Organization structure: individual ____, a partnership , a corporation ____, an LLC or a joint venture ____ (Check as applicable)

2. Are you registered as a contractor or subcontractor with the California Department of Industrial Relations? Yes

Registration No.: 1000060615 Registration Expiration Date: 6-30-2022

BIDDER MUST SUBMIT PROOF OF CONTRACTOR REGISTRATION WITH THE DIR IN THE FORM OF A HARD COPY OF THE RELEVANT PAGE OF THE DIR'S DATABASE FOUND AT:

<https://efiling.dir.ca.gov/PWCR/Search>

3. How many years has your organization been in business as a Contractor under your present business name? 2 1/2 years

4. Organization years of experience with work similar to this project? 20. Experience with Public Agencies? yes

5. Work performed on similar projects:

Year	Type of Work	Value	Location	Client

7. Provide relevant experience of the management level individuals, both in the office and in the field, proposed to be involved for this project (attach additional sheets if necessary).

Name	Position	Yrs. Exp.	Project Size
CHARLES HUNT	Superintendent	40	Multiple Buildings
KYLE MORTH	Shop Foreman	20	"
SANTA CRUZ AGUIAR	FOREMAN	30	"
DANIEL TORRES	FOREMAN	30	"

6. Have you, your organization, or any officer or partner thereof, not completed a contract for any reason, including instances when your organization did not complete a contract due to termination or dispute between the parties? No

If yes, please provide details (use additional sheets if necessary).

7. Is your organization involved in any dispute resolution processes, including claims or litigation pending against your organization or initiated by your organization? No

If yes, please provide details (use additional sheets if necessary).

8. Has your organization been involved in any bankruptcy or insolvency proceedings in the last ten years? No

If yes, please provide details (use additional sheets if necessary).

9. Provide five references with at least three for similar projects:

Name	Company	Phone	Email	Project
Fernando Orta	Schipper Const.	1-805-896-3350	FERNANDO@schipperconstruction.com	Multiple
Art Damiani	Del Mar Const.	1-805-451-6330	DelMarConstruction@gmail.com	Multiple
David Welch	Westpack	1-805-886-5848	David@WestPackUSA.com	Multiple
Gordon Gibben	Gordobehomes	1-805-705-6657	Gordobehomes.com	Multiple
Jack Buckley	Litchfield Builders	805-705-9110	jobuckleyinc.com	Multiple

The undersigned bidder represents and warrants that the foregoing information is true and accurate.

Charles Hunt

Signature of Bidder

CHARLES HUNT SUPERINTENDENT

Name/Title

11-11-2020

Date



LICENSE # 1041299

515 N. Quarantina Street • Santa Barbara, CA 93103
Phone: 805 965-5122 • Fax: 805 965-5822

917 Buckley Road • San Luis Obispo, CA 93401
Phone: 805 546-9056 • Fax 805 546 9634

www.wicksroofing.com



ASK HOW TO SAVE MONEY BY USING SOLAR POWER!

November 5, 2020

Montecito Fire Protection District, att. Dan Underwood
1 (805) 451-6250 dan@underwoodmgmt.com

Project; 1259 East Valley road Montecito CA 93108 'Complete Steep Shingle and Flat Section Re-roof'

Thank you for the opportunity to bid your project. This project price is subject to the below specifications and conditions and will commence anytime within 90 days of the signed acceptance date (depending on the weather). Once this project begins, all work will be completed in approximately 6 to 7 normal workdays.

Preparations:

1. Meet with Dan Underwood on the jobsite to go over the re-roofing details and set a schedule so everyone knows when roofing workers will be onsite.
2. Tear-off and remove the multiple layers of steep shingled roofing and the low sloped, flat, old hot mopped roof sections down to the wood sheathing.
3. Carefully inspect the now exposed wood sheathing and related trim and inform Dan of any needed repairs due to dry-rot, termites, incorrectly installed plywood, or water damage.

Application:

1. Supply and install 1 layer of ½" Fire Rated Ridgid Insulation on the low sloped flat roof sections and install a complete 60 mil White PVC Single-ply roofing system, mechanically attached with heat welded seams and laps. Please Note, this white membrane roofing system exceeds CA Title 24 Energy Code for reflective roof surfaces and meets the Class 'A' Fire Rated Roof Assembly requirements.
2. Install 1 layer of synthetic shingle underlayment on the steeper sloped roof sections.
3. Install CertainTeed Class 'A' Fire rated Landmark Shingles, with matching starter shingles, nailed-on for high wind prone areas.
4. The re-roofing includes all new galvanized metal vent and heater pipe flashings, sealed with storm collars, and painted to match the shingles, install new galvanized metal counter flashings where needed. Install new pre-painted drip edge metals, fabricated to match the roofs pitch.
5. Remove the 3 existing skylights, and replace with new double dome white skylights, matching the sizes as close as possible, set in weather stripping, and screwed down tight to the waterproofed wood curbs.


- Leave work area broom clean, remove any debris resulting from our work
- Ten-year Workmanship Warranty
- Lifetime Materials Warranty on the Shingles and Membrane Roofing
- Required Santa Barbara County Re-roofing Permits Included

Price Quote; Complete Re-roofing of the Flat, Low Sloped and Steep Sloped Roof Sections; \$13,875.00
Option #1- Upgrade the 3 skylights to flat glass, insulated, low E skylights: Add \$675.00

*Any rotten wood found during demolition will be replaced at an additional rate of \$80.00/hr., plus cost for materials.
If you have any questions about this bid, please contact me at (805) 965 5122

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are hereby accepted. Wicks Roofing, Inc. is authorized to do the work as specified above. Payment is due upon COMPLETION of project.



Chuck Hunt
WICKS ROOFING, INC.

Accepted By: _____
Date: _____

NOTE: This proposal may be withdrawn by Wicks Roofing, Inc. if not accepted within 30 days.

-if a credit card is used, there will be an additional fee.



INVITATION TO BID

The Montecito Fire Protection District (MFPD) requests Competitive Sealed Bids for:

ITB# 2020-001
Removal and Replacement of Roofing at
1259 East Valley Road

1. Overview

1.1. General Project Description

The Montecito Fire Protection District owns the house at 1259 East Valley Road and uses this property for employee housing. The house has experienced significant leaks from several areas of the roof and due to the age and condition of the roof, MFPD is seeking sealed bids from qualified, licensed contractors to remove the entire roofing system, inspect exposed wood for dry rot or damage and notify the MFPD if any, and replace with new roofing system. The specific scope of work is included as Exhibit A, attached hereto.

1.2. Invitation to Bid (ITB) Coordinator

All communications concerning this ITB must be submitted via email to the ITB Coordinator identified below. The ITB Coordinator will be the point of contact for this ITB. Emails should also be copied to Scott Chapman, MFPD Battalion Chief, at schapman@montecitofire.com.

Dan Underwood
Underwood Management Resources, Inc.
dan@underwoodmgmt.com
805-451-6250

1.3. Associated Consultants / Team Members

MFPD has hired the following consultants to assist in the design, management, and coordination of this project:

- Construction Management – Underwood Management Resources, Inc (Dan Underwood)

MFPD reserves the right to share with any consultant of its choosing this ITB and all bids received in order to secure a second opinion. MFPD may also invite said consultant to participate in the bid evaluation process.

1.4. Bid Preparation Costs

MFPD will not pay any costs associated with the preparation, submittal, or presentation of any bid response.

1.5. ITB Amendment and Cancellation

MFPD reserves the unilateral right to amend this ITB in writing at any time. The MFPD also reserves the right to cancel or reissue the ITB at its sole discretion. If an amendment is issued, it will be provided to all registered Bidders.

1.6. Intent to Bid

Each Bidder that plans to submit a bid should register by email with the ITB Project Coordinator. The email should indicate the Bidder's intent to respond to this ITB, and include:

- Company name
- Name and title of Bidder main contact
- Bidder main contact address, telephone number, and email address

The "Intent to Bid" email is **highly recommended** to ensure receipt of ITB amendments, responses to bidder questions, and other communications regarding the ITB. The Intent to Bid is not intended to bind Bidders to submitting a bid.

1.7. ITB Questions

Specific questions concerning the ITB should be submitted via e-mail to the ITB Coordinator by the date identified in ITB Section 2.2. Copies of all questions and MFPD's responses will be emailed to all registered Bidders.

2. ITB Schedule

2.1. Optional Site Visit Prior to Bid

Any prospective bidder may request a tour of the property by contacting the ITB Coordinator and requesting a site tour. Prospective bidders shall not enter the site without receiving prior permission.

2.2. ITB Schedule

EVENT	DATE / TIME
ITB Issuance	October 5, 2020
Intent to Bid submittal (recommended)	October 16, 2020
Deadline for Bidder questions	October 16, 2020
Deadline for MFPD response to Bidder questions	October 21, 2020
Deadline for bid submittal	2:00PM, October 28, 2020
Public bid opening	2:15PM, October 28, 2020
Bidder selection by MFPD	November 4, 2020
Contract Award by MFPD Board	November 4, 2020

3. Bid Submittal

3.1. General Instructions

MFPD discourages lengthy and costly bids. Bids should be prepared simply and economically and provide a straightforward, concise description of the Bidder's company, qualifications, proposed solution, and capabilities to satisfy the requirements of this ITB. Emphasis should be on completeness and clarity of content. Glossy sales and marketing brochures are not necessary or desired.

3.2. Bid Package Submittal

Bid packages must be submitted no later than the date and time identified in Section 2.2. Bidders assume the risk of the method of delivery chosen. MFPD assumes no responsibility for delays caused by any delivery service. A Bidder's failure to submit a bid before the deadline may cause the bid to be disqualified and returned to sender unopened. Postmarks will not be accepted as proof of receipt.

Bidders must submit, in a sealed package, four (4) signed copies of the Bid Package and one electronic copy of the Bid Package. The electronic copy can be one single document or the bid and exhibits. Please submit in .pdf format.

The bid package to be marked "1259 East Valley Road – Roof Replacement Bid" and should be mailed, couriered, or hand delivered as follows:

Montecito Fire Protection District
 Attn: Scott Chapman, Battalion Chief
 595 San Ysidro Road
 Santa Barbara, CA 93108

3.3. Bid Package Inclusions

The Bid Package submitted by Bidder shall include the following:

- Schedule for the completion of work

- Itemization of costs, with minimum itemization as follows: removal of roofing materials, skylights, and all flashings; installation of pitched roof system; installation of flat roof system; installation of all sheet metal and flashings, installation of new skylights.
- Hourly pricing and travel charges, if any, for any changes or added scope of work.
- Statement indicating the bid remains valid for at least 90 days.
- Identification subcontractors and scope of work to be performed by subcontractors.
- Statement that the Bidder, or any individual who will perform work for the Bidder, is free of any conflict of interest (e.g., employment by MFPD).
- Signature of a company officer empowered to bind the Bidder to the provisions of this ITB and any contract awarded pursuant to it.
- At least five references for similar work done in the last five years.
- Confirmation the Bidder understands and is in full compliance with the scope of work and specifications, as outlined in Exhibit A. Any deviation (not recommended) from the scope of work and specifications as described in Exhibit A, must be specifically identified in the Bid Package.
- Completed and signed Bidder's Statement of Qualifications, Exhibit B.
- Evidence of insurance: General Liability (\$1,000,000/\$2,000,000), Automobile Liability (\$1,000,000), Workers Compensation (\$1,000,000)
- All warranty information and durations

3.4. Bid Errors

Bidders are liable for all errors or omissions contained in their bids. Bidders will not be allowed to alter bid documents after the deadline for submitting a bid.

3.5. Collusion

By submitting a response to the ITB, each Bidder represents and warrants that it's response is genuine and made in the interest of or on behalf of any person not named therein; that the Bidder has not directly induced or solicited any other person to submit a sham response or any other person to refrain from submitting a response; and that the Bidder has not in any manner sought collusion to secure any improper advantage over any other person submitting a response.

3.6. Required Review and Waiver of Objections

Comments concerning ITB objections must be made in writing and received by MFPD no later than the "Deadline for Bidder Questions" detailed in Section 2.2. Protests based on any objection will be considered waived and invalid if these faults have not been brought to the attention of MFPD, in writing, by the "Deadline for Bidder Questions".

3.7. Proprietary Information

A copy of each bid will be retained for official files and will become public record after the award of a contract unless the bid, or specific parts of the bid, can be shown to be exempt by law (Government code §6276). Each Bidder may clearly label part of a bid as "CONFIDENTIAL" if the Bidder thereby agrees to indemnify and defend MFPD for honoring such a designation. The failure to so label any information that is released by MFPD will constitute a complete waiver of all claims for damages caused by any release of the information.

3.8. Prevailing Wage

Contractors and subcontractors must be registered with the Department of Industrial Relations (DIR) at the time of bid, or else the bid may be rejected as non-responsive. (See Labor Code sections 1725.5 and 1771.1.) Each bidder must submit proof of contractor registration with DIR, e.g. - a hard copy of the relevant page of the DIR's database found at: <https://efiling.dir.ca.gov/PWCR/Search>. This Contract is subject to monitoring and enforcement by the DIR pursuant to Labor Code Section 1771.4.

3.9. Licensed Contractors

Bidders and their proposed subcontractors shall hold such licenses as may be required by the laws of the State of California for the performance of the work specified. The selected Bidder will also be required to ensure that all subcontractors working on the project are holding valid licenses suitable for their trade.

4. Evaluation and Award

4.1. Bid Package Evaluation

The contract will be awarded to the lowest responsible bidder in accordance with the competitive bid procedures set out in the Public Contract Code section 20813. Bids will be evaluated based on the following:

- Bidder understanding of the work required
- Responsiveness of the Bid
- Compliance with the scope of work and specifications in Exhibit A (value engineering recommendations can be provided but will not be evaluated by MFPD and its consultants until the award has been made)
- Price
- Responses in Bidder's Statement of Qualifications (Exhibit B)
- Recent relevant references
- Ability to perform the work and respond to warranty requests

4.2. Bid Clarifications

MFPD reserves the right, at its sole discretion, to request bid clarifications or conduct discussions for the purpose of clarification with any or all Bidders. The purpose of any such discussions shall be to ensure full understanding of the Bids.

4.3. Execution

If the selected Bidder does not execute a contract with MFPD within thirty (30) business days after notification of selection, MFPD may give notice to that Bidder of their intent to select from the remaining Bidders or to call for new bids, whichever MFPD deems appropriate.

4.4. Right of Rejection

MFPD reserves the right, at its sole discretion, to reject any and all bids or to cancel this ITB in its entirety. Any bid received which does not meet the requirements of this ITB may be considered to be nonresponsive and the bid may be rejected. Bidders must comply with all of the terms of this ITB and all applicable State laws and regulations.

4.5. Variances

MFPD reserves the right, at its sole discretion, to waive technical variances in bids provided such action is in the best interest of MFPD. Where MFPD waives minor variances in bids, such waivers do not modify the ITB requirements or excuse the Bidder from full compliance with the ITB. Notwithstanding any minor variance, the MFPD may hold any Bidder to strict compliance with the ITB.

4.6. Binding Agreement

All legal rights and obligations between the Apparent Successful Bidder and the Fire District will come into existence if and only if a contract is approved by the MFPD Board and the same is fully executed by the parties. The legal rights and obligations of each party shall at that time be only those rights and obligations which are set forth in such fully executed agreement.

5. Rights of MFPD

5.1. MFPD Rights

MFPD reserves the right to:

- Make the selection based on its sole discretion and that it deems to be in the best interest of MFPD.
- Reject any and all bids
- Issue subsequent Requests for Bids
- Postpone opening bids, if necessary, for any reason

- Remedy errors in the ITB process
- Approve or disapprove the use of particular subcontractors
- Negotiate with any, all, or none of the Bidders
- Accept other than the lowest offer
- Waive informalities and irregularities in the bids
- Enter into an agreement with another Bidder in the event the originally selected Bidder defaults or fails to execute an agreement with MFPD

Exhibit A

SCOPE OF WORK

The intent of this scope of work for the removal and replacement of the roof system at 1259 East Valley Road is to provide for a complete, long-lasting roof system that will perform as intended for the MFPD. If there are any gaps in the following scope details, it is expected that Bidder will include the necessary scope to accomplish the stated end result or raise any questions or concerns by the deadline for Bidder questions. Bidder to provide as follows:

- Provide permit from Santa Barbara County Building Department
- Remove and dispose of all roofing system materials, including: shingles, built-up roofing, skylights, underlayment, sheet metal, flashings, etc down to the wood sheathing
- Inspect wood sheathing and trim for any damage or incorrect installation and notify MFPD of findings
- At existing shingle roofs:
 - Install sweat sheet paper at roof edge perimeter
 - Install 2"x4" pre-painted drip edge metal at roof perimeter
 - Install new pipe flashings at all pipe and vent locations, skylight flashings, and 4"x6" roof to wall flashings (add alternate)
 - Install 1 layer of roofing felt underlayment
 - Install CertainTeed composition shingle starter course at eaves
 - Install CertainTeed Landmark 30-year shingles per manufacturer recommendations using galvanized coil nails
- At existing flat roofs:
 - Install ¼" Dens Deck board
 - Install 60 mil PVC single ply membrane per manufacturer recommendations
 - Install boot flashing at all pipe flashings
- Install new storm collars
- Flashings and colors to be galvanized
- Install new double dome skylights matching existing as close as possible (including curbs if necessary)
- Paint pipes and flashings to match the roof
- Clean gutters
- Installed roofing system must comply with high-fire code requirements

Exhibit B

BIDDER'S STATEMENT OF QUALIFICATIONS

Name of Bidder: Wicks Roofing

Address of Principal Office: 917 Buckley Road San Luis Obispo CA 93401

1. Organization structure: individual ____, a partnership , a corporation ____, an LLC or a joint venture ____ (Check as applicable)

2. Are you registered as a contractor or subcontractor with the California Department of Industrial Relations? Yes

Registration No.: 1000060615 Registration Expiration Date: 6-30-2022

BIDDER MUST SUBMIT PROOF OF CONTRACTOR REGISTRATION WITH THE DIR IN THE FORM OF A HARD COPY OF THE RELEVANT PAGE OF THE DIR'S DATABASE FOUND AT:

<https://efiling.dir.ca.gov/PWCR/Search>

3. How many years has your organization been in business as a Contractor under your present business name? 2 1/2 years

4. Organization years of experience with work similar to this project? 20. Experience with Public Agencies? yes

5. Work performed on similar projects:

Year	Type of Work	Value	Location	Client

7. Provide relevant experience of the management level individuals, both in the office and in the field, proposed to be involved for this project (attach additional sheets if necessary).

Name	Position	Yrs. Exp.	Project Size
CHARLES HUNT	Superintendent	40	Multiple Buildings
KYLE MORTH	Shop Foreman	20	" "
SANTA CRUZ AGUIAR	FOREMAN	30	" "
DANIEL TORRES	FOREMAN	30	" "

6. Have you, your organization, or any officer or partner thereof, not completed a contract for any reason, including instances when your organization did not complete a contract due to termination or dispute between the parties? No

If yes, please provide details (use additional sheets if necessary).

7. Is your organization involved in any dispute resolution processes, including claims or litigation pending against your organization or initiated by your organization? No

If yes, please provide details (use additional sheets if necessary).

8. Has your organization been involved in any bankruptcy or insolvency proceedings in the last ten years? No

If yes, please provide details (use additional sheets if necessary).

9. Provide five references with at least three for similar projects:

Name	Company	Phone	Email	Project
Fernando Orta	Schipper Const.	1-805-896-3350	FERNANDO@schipperconstruction.com	Multiple
Art Damiani	Del Mar Const.	1-805-451-6330	DelMarConstruction@gmail.com	Multiple
David Welch	WestPack	1-805-886-5848	David@WestPackUSA.com	Multiple
Gordon Gibben	Gordobehomes	1-805-705-6657	Gordobehomes.com	Multiple
Jack Buckley	Litchfield Builders	805-705-9110	jbuckleyinc.com	Multiple

The undersigned bidder represents and warrants that the foregoing information is true and accurate.

Charles Hunt

Signature of Bidder

CHARLES HUNT SUPERINTENDENT

Name/Title

11-11-2020

Date

Agenda

Item #4

Attachment

A

Variance Report
Finance Committee - January 19, 2021

Report	Line Item	Variance Explanation
1 Balance Sheet	0115	Fair market value adjustments posted by the County on a quarterly basis. The balancing entry falls under Equity in line item 2120 Fund Balance - Restricted for all funds.
2 Balance Sheet	0211	Property tax revenue impounded by the Auditor-Controller's Office due to large assessment appeals that have not been settled. The current impounds are from prior fiscal years.
3 Balance Sheet	0240	The interest receivable is posted by the County on a quarterly basis. The interest payment is transferred to the District within 30 days.
4 Balance Sheet	1210	The accounts payable account reflect expenses entered by month-end, but disbursement payment wasn't completed until the next month.
5 Balance Sheet	2110	Fund Balance - Nonspendable is for property tax impounds posted by the Auditor-Controller's Office.
6 Balance Sheet	2130	Fund Balance - Committed maintains the District's reserve balances of \$7,040,000.
7 Financial Status	Taxes	Property tax revenue is in line with past years - we expect to collect about 55% of total budgeted revenue by December month-end.
8 Financial Status	3750 & 4476	The State- and Federal-Emergency Assistance line items include all fire assignment revenue. We have received payments for assignments from last fiscal year only. The Mutual Aid Billing report details the cumulative \$3.2 million in revenue expected this fiscal year. An adjustment to the two line items is included in the proposed budget amendment.
9 Financial Status	5768	This line item is used to capture funds received from the worker's compensation administrators. Instead of issuing checks to the injured employee, the insurance company issues the checks to MFD and the employee's pay is processed through payroll. An adjustment to the line item is included in the proposed budget amendment.
10 Financial Status	5769	This account is showing a negative amount of \$11k because in the prior year we accounted for a reimbursement from CalOES Communications in the amount of \$195k for the Emergency 9-1-1 phone system in Dispatch, but the actual reimbursed amount was \$184k, a difference of \$11k.
11 Financial Status	6301	Overtime - Reimbursable is significantly higher this fiscal year because of a busy fire season. This expense is offset by the \$3.2 million in fire assignment revenue, as mentioned in Note #8 above. An adjustment to the line item is included in the proposed budget amendment.
12 Financial Status	Services & Supplies	All line items were reviewed in detail for the mid-year budget review. Adjustments to the following line items are included in the proposed budget amendment: 7205 Fire Defense Zone and 7732 Training.

Variance Report
Finance Committee - January 19, 2021

Report	Line Item	Variance Explanation
13 Financial Status	Capital Assets	All line items were reviewed in detail for the mid-year budget review. Adjustments to 8300 Equipment line item are included in the proposed budget amendment.
14 Financial Status	Fund 3652 8200	The \$13,000 expense is for the compressor installation budgeted for the Repair 91 vehicle. The expense was incorrectly coded to 8200, but it will be moved to line 8300, Equipment.
15 Revenue Transactions	3750	All items listed were included Accounts Receivables (A/R) in the last fiscal year. The A/R reversals were posted on 12/1/20 (required accounting procedure). We have collected \$72,000 year-to-date and the outstanding amounts are still considered collectible at this point.
16 Revenue Transactions	9850	These funds represent the carryover from last fiscal year for the \$1M PARS Pension contributions.
17 Financial Trend	7205	The Wildland Specialists adjusted their schedule this fiscal year to engage in more projects prior to the calendar year-end, which explains the higher than average expense in the last couple months. Additionally, the revenue from Cal Fire grant has allowed for the expansion of various mitigation projects.
18 Financial Trend	7363	Year to date expenses are higher this fiscal year due to major repairs to engines and significantly higher usage of all apparatus and staff vehicles due to a busy fire season.
19 Expenditure Trend	6100	The salaries expense in December included three payrolls.

Balance Sheet

Reg. Acct. of 12/31/2020
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

	Beginning Balance 7/1/2020	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 12/31/2020
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	12,357,871.12	12,144,132.31	13,812,896.73	10,689,106.70
0115 -- Treasury FMV Adjustment	85,919.27	10,847.52	58,600.30	38,166.49 1
0120 -- Imprest Cash	500.00	0.00	0.00	500.00
0130 -- Cash with Fiscal Agents	8,981.46	0.00	1,258.45	7,723.01
0211 -- Prop Tax Impounds Receivable	206,229.00	0.00	0.00	206,229.00 2
0230 -- Accounts Receivable	323,696.00	0.00	323,696.00	0.00
0240 -- Interest Receivable	38,966.76	22,879.42	54,928.36	6,917.82 3
Total Assets	13,022,163.61	12,177,859.25	14,251,379.84	10,948,643.02
Total Assets & Other Debits	13,022,163.61	12,177,859.25	14,251,379.84	10,948,643.02
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	492,500.71	492,500.71	0.00
1015 -- EFT Payable	0.00	5,083,712.54	5,083,712.54	0.00
1020 -- Salaries & Benefits Payable	29,424.00	29,424.00	0.00	0.00
1210 -- Accounts Payable	353,360.99	5,581,874.56	5,346,760.43	118,246.86 4
1240 -- Accrued Expenses	5,262.00	5,262.00	0.00	0.00
1730 -- Unidentified Deposits	0.00	389,990.25	389,990.25	0.00
Total Liabilities	388,046.99	11,582,764.06	11,312,963.93	118,246.86
Equity				
2110 -- Fund Balance-Nonspendable	123,260.00	0.00	0.00	123,260.00 5
2120 -- Fund Balance-Restricted	85,919.27	58,600.30	10,847.52	38,166.49 1
2130 -- Fund Balance-Committed	7,878,500.00	1,058,000.00	220,000.00	7,040,500.00 6
2200 -- Fund Balance-Residual	4,546,437.35	37,779,535.37	36,861,567.69	3,628,469.67
Total Equity	12,634,116.62	38,896,135.67	37,092,415.21	10,830,396.16

Balance Sheet

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

	Beginning Balance 7/1/2020	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 12/31/2020
Total Liabilities, Equity & Other Credits	13,022,163.61	50,478,899.73	48,405,379.14	10,948,643.02

Balance Sheet

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3652 -- Montecito Fire Cap Outlay Res

	Beginning Balance 7/1/2020	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 12/31/2020
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	2,612,109.87	46,560.94	61,669.33	2,597,001.48
0115 -- Treasury FMV Adjustment	18,160.94	0.00	8,888.10	9,272.84
0240 -- Interest Receivable	6,902.44	7,827.32	11,710.94	3,018.82
Total Assets	2,637,173.25	54,388.26	82,268.37	2,609,293.14
Total Assets & Other Debits	2,637,173.25	54,388.26	82,268.37	2,609,293.14
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	45.47	45.47	0.00
1015 -- EFT Payable	0.00	48,394.97	48,394.97	0.00
1210 -- Accounts Payable	18,440.44	48,440.44	30,000.00	0.00
1730 -- Unidentified Deposits	0.00	4,850.00	4,850.00	0.00
Total Liabilities	18,440.44	101,730.88	83,290.44	0.00
Equity				
2120 -- Fund Balance-Restricted	18,160.94	8,888.10	0.00	9,272.84
2140 -- Fund Balance-Assigned	2,600,571.87	0.00	0.00	2,600,571.87
2200 -- Fund Balance-Residual	0.00	568,505.99	567,954.42	-551.57
Total Equity	2,618,732.81	577,394.09	567,954.42	2,609,293.14
Total Liabilities, Equity & Other Credits	2,637,173.25	679,124.97	651,244.86	2,609,293.14

Balance Sheet

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

	Beginning Balance 7/1/2020	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 12/31/2020
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	6,362,372.09	31,381.00	92,145.64	6,301,607.45
0115 -- Treasury FMV Adjustment	44,235.00	0.00	21,734.50	22,500.50
0240 -- Interest Receivable	19,607.41	19,203.35	31,381.00	7,429.76
Total Assets	6,426,214.50	50,584.35	145,261.14	6,331,537.71
Total Assets & Other Debits	6,426,214.50	50,584.35	145,261.14	6,331,537.71
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	48,734.89	48,734.89	0.00
1015 -- EFT Payable	0.00	9,478.75	9,478.75	0.00
1210 -- Accounts Payable	2,175.00	58,213.64	56,038.64	0.00
Total Liabilities	2,175.00	116,427.28	114,252.28	0.00
Equity				
2120 -- Fund Balance-Restricted	44,235.00	21,734.50	0.00	22,500.50
2140 -- Fund Balance-Assigned	6,379,804.50	0.00	0.00	6,379,804.50
2200 -- Fund Balance-Residual	0.00	1,612,940.14	1,542,172.85	-70,767.29
Total Equity	6,424,039.50	1,634,674.64	1,542,172.85	6,331,537.71
Total Liabilities, Equity & Other Credits	6,426,214.50	1,751,101.92	1,656,425.13	6,331,537.71

Financial Status

As of: 12/31/2020 (50% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2021 Fiscal Year Adjusted Budget	12/31/2020 Year-To-Date Actual	6/30/2021 Fiscal Year Variance	6/30/2021 Fiscal Year Pct of Budget
Revenues				
Taxes				
3010 -- Property Tax-Current Secured	17,631,000.00	9,648,636.98	-7,982,363.02	54.73 %
3011 -- Property Tax-Unitary	159,000.00	0.00	-159,000.00	0.00 %
3015 -- PT PY Corr/Escapes Secured	0.00	40,616.65	40,616.65	--
3020 -- Property Tax-Current Unsecd	669,500.00	597,348.63	-72,151.37	89.22 %
3023 -- PT PY Corr/Escapes Unsecured	0.00	3,051.61	3,051.61	--
3040 -- Property Tax-Prior Secured	0.00	-1,041.34	-1,041.34	--
3050 -- Property Tax-Prior Unsecured	65,000.00	5,344.89	-59,655.11	8.22 %
3054 -- Supplemental Pty Tax-Current	165,500.00	47,395.71	-118,104.29	28.64 %
3056 -- Supplemental Pty Tax-Prior	0.00	-455.56	-455.56	--
Taxes	18,690,000.00	10,340,897.57	-8,349,102.43	55.33 % 7
Fines, Forfeitures, and Penalties				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	433.19	433.19	--
Fines, Forfeitures, and Penalties	0.00	433.19	433.19	--
Use of Money and Property				
3380 -- Interest Income	150,000.00	22,879.42	-127,120.58	15.25 %
3381 -- Unrealized Gain/Loss Invstmnts	-47,753.00	-47,752.78	0.22	100.00 %
3409 -- Other Rental of Bldgs and Land	10,000.00	0.00	-10,000.00	0.00 %
Use of Money and Property	112,247.00	-24,873.36	-137,120.36	-22.16 %
Intergovernmental Revenue-State				
3750 -- State-Emergency Assistance	500,000.00	-41,995.75	-541,995.75	-8.40 % 8
4220 -- Homeowners Property Tax Relief	79,500.00	38,494.07	-41,005.93	48.42 %
4310 -- State Grant	150,000.00	60,289.88	-89,710.12	40.19 %
Intergovernmental Revenue-State	729,500.00	56,788.20	-672,711.80	7.78 %

Financial Status

As of: 12/31/2020 (50% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2021 Fiscal Year Adjusted Budget	12/31/2020 Year-To-Date Actual	6/30/2021 Fiscal Year Variance	6/30/2021 Fiscal Year Pct of Budget
Intergovernmental Revenue-Federal				
4476 -- Federal Emergency Assistance	250,000.00	0.00	-250,000.00	0.00 % 8
4610 -- Federal Aid for Disaster	82,500.00	0.00	-82,500.00	0.00 %
Intergovernmental Revenue-Federal	332,500.00	0.00	-332,500.00	0.00 %
Charges for Services				
5105 -- Reimb for District Services	208,500.00	75,663.09	-132,836.91	36.29 %
Charges for Services	208,500.00	75,663.09	-132,836.91	36.29 %
Miscellaneous Revenue				
5768 -- Safety Member Reimbursement	0.00	29,756.24	29,756.24	-- 9
5769 -- State Reimbursements	0.00	-10,877.56	-10,877.56	-- 10
5909 -- Other Miscellaneous Revenue	8,500.00	850.37	-7,649.63	10.00 %
Miscellaneous Revenue	8,500.00	19,729.05	11,229.05	232.11 %
Revenues	20,081,247.00	10,468,637.74	-9,612,609.26	52.13 %
Expenditures				
Salaries and Employee Benefits				
6100 -- Regular Salaries	8,464,000.00	4,041,513.08	4,422,486.92	47.75 %
6300 -- Overtime	184,000.00	47,206.25	136,793.75	25.66 %
6301 -- Overtime - Reimbursable	500,000.00	1,883,900.34	-1,383,900.34	376.78 % 11
6310 -- Overtime - Constant Staffing	950,000.00	421,330.19	528,669.81	44.35 %
6400 -- Retirement Contribution	3,280,000.00	2,340,565.91	939,434.09	71.36 %
6450 -- Supp Retirement Contribution	1,000,000.00	1,000,000.00	0.00	100.00 %
6550 -- FICA/Medicare	152,000.00	86,372.23	65,627.77	56.82 %
6600 -- Health Insurance Contrib	2,126,000.00	995,564.80	1,130,435.20	46.83 %
6700 -- Unemployment Ins Contribution	6,000.00	311.20	5,688.80	5.19 %
6900 -- Workers Compensation	550,000.00	550,867.83	-867.83	100.16 %
Salaries and Employee Benefits	17,212,000.00	11,367,631.83	5,844,368.17	66.04 %

Financial Status

As of: 12/31/2020 (50% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2021 Fiscal Year Adjusted Budget	12/31/2020 Year-To-Date Actual	6/30/2021 Fiscal Year Variance	6/30/2021 Fiscal Year Pct of Budget
Services and Supplies				
7030 -- Clothing and Personal	153,000.00	11,305.17	141,694.83	7.39 %
7050 -- Communications	132,500.00	58,664.95	73,835.05	44.28 %
7060 -- Food	2,500.00	1,716.02	783.98	68.64 %
7070 -- Household Supplies	33,000.00	14,381.66	18,618.34	43.58 %
7090 -- Insurance	42,000.00	41,784.00	216.00	99.49 %
7120 -- Equipment Maintenance	50,000.00	14,686.30	35,313.70	29.37 %
7200 -- Structure & Ground Maintenance	103,500.00	9,743.72	93,756.28	9.41 %
7205 -- Fire Defense Zone	250,000.00	169,332.39	80,667.61	67.73 %
7322 -- Consulting & Mgmt Fees	2,000.00	420.00	1,580.00	21.00 %
7324 -- Audit and Accounting Fees	30,000.00	8,085.00	21,915.00	26.95 %
7348 -- Instruments & Equip. < \$5000	132,000.00	51,367.44	80,632.56	38.91 %
7363 -- Equipment Maintenance	140,000.00	111,890.49	28,109.51	79.92 %
7400 -- Medical, Dental and Lab	83,000.00	16,171.54	66,828.46	19.48 %
7430 -- Memberships	14,000.00	9,913.45	4,086.55	70.81 %
7450 -- Office Expense	84,500.00	24,517.54	59,982.46	29.01 %
7460 -- Professional & Special Service	460,500.00	153,941.81	306,558.19	33.43 %
7507 -- ADP Payroll Fees	8,500.00	3,096.49	5,403.51	36.43 %
7510 -- Contractual Services	140,000.00	78,693.59	61,306.41	56.21 %
7530 -- Publications & Legal Notices	6,000.00	3,981.99	2,018.01	66.37 %
7540 -- Rents/Leases-Equipment	4,000.00	2,358.33	1,641.67	58.96 %
7546 -- Administrative Expense	245,000.00	0.00	245,000.00	0.00 %
7580 -- Rents/Leases-Structure	9,500.00	4,762.92	4,737.08	50.14 %
7630 -- Small Tools & Instruments	14,000.00	2,451.24	11,548.76	17.51 %
7650 -- Special Departmental Expense	65,500.00	2,863.10	62,636.90	4.37 %
7671 -- Special Projects	17,500.00	0.00	17,500.00	0.00 %
7730 -- Transportation and Travel	35,000.00	27,455.38	7,544.62	78.44 %

Financial Status

As of: 12/31/2020 (50% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2021 Fiscal Year Adjusted Budget	12/31/2020 Year-To-Date Actual	6/30/2021 Fiscal Year Variance	6/30/2021 Fiscal Year Pct of Budget	
7731 -- Gasoline-Oil-Fuel	60,000.00	25,081.68	34,918.32	41.80 %	
7732 -- Training	90,000.00	10,278.85	79,721.15	11.42 %	
7760 -- Utilities	45,500.00	39,955.92	5,544.08	87.82 %	
Services and Supplies	2,453,000.00	898,900.97	1,554,099.03	36.64 %	12
Capital Assets					
8200 -- Structures&Struct Improvements	135,000.00	5,825.40	129,174.60	4.32 %	
8300 -- Equipment	712,000.00	0.00	712,000.00	0.00 %	
Capital Assets	847,000.00	5,825.40	841,174.60	0.69 %	13
Expenditures	20,512,000.00	12,272,358.20	8,239,641.80	59.83 %	
Other Financing Sources & Uses					
Other Financing Uses					
7901 -- Oper Trf (Out)	475,000.00	0.00	475,000.00	0.00 %	
Other Financing Uses	475,000.00	0.00	475,000.00	0.00 %	
Other Financing Sources & Uses	-475,000.00	0.00	475,000.00	0.00 %	
Changes to Fund Balances					
Decrease to Restricted					
9797 -- Unrealized Gains	58,601.00	58,600.30	-0.70	100.00 %	
Decrease to Restricted	58,601.00	58,600.30	-0.70	100.00 %	
Decrease to Committed					
9850 -- Salary & Retirement Offset	1,000,000.00	1,000,000.00	0.00	100.00 %	
Decrease to Committed	1,000,000.00	1,000,000.00	0.00	100.00 %	
Increase to Restricted					
9797 -- Unrealized Gains	10,848.00	10,847.52	0.48	100.00 %	
Increase to Restricted	10,848.00	10,847.52	0.48	100.00 %	

Financial Status

As of: 12/31/2020 (50% Elapsed)
 Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2021 Fiscal Year Adjusted Budget	12/31/2020 Year-To-Date Actual	6/30/2021 Fiscal Year Variance	6/30/2021 Fiscal Year Pct of Budget
Changes to Fund Balances	1,047,753.00	1,047,752.78	-0.22	100.00 %
Montecito Fire Protection Dist	142,000.00	-755,967.68	-897,967.68	-532.37 %

Financial Status

As of: 12/31/2020 (50% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3652 -- Montecito Fire Cap Outlay Res

Line Item Account	6/30/2021 Fiscal Year Adjusted Budget	12/31/2020 Year-To-Date Actual	6/30/2021 Fiscal Year Variance	6/30/2021 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	32,500.00	7,827.32	-24,672.68	24.08 %
3381 -- Unrealized Gain/Loss Invstmnts	-8,889.00	-8,888.10	0.90	99.99 %
Use of Money and Property	23,611.00	-1,060.78	-24,671.78	-4.49 %
Revenues	23,611.00	-1,060.78	-24,671.78	-4.49 %
Expenditures				
Capital Assets				
8200 -- Structures&Struct Improvements	0.00	13,228.89	-13,228.89	-- 14
8300 -- Equipment	94,000.00	0.00	94,000.00	0.00 %
Capital Assets	94,000.00	13,228.89	80,771.11	14.07 %
Expenditures	94,000.00	13,228.89	80,771.11	14.07 %
Other Financing Sources & Uses				
Other Financing Sources				
5910 -- Oper Trf (In)-General Fund	475,000.00	0.00	-475,000.00	0.00 %
5919 -- Sale Capital Assets-Prsnl Prop	0.00	4,850.00	4,850.00	--
Other Financing Sources	475,000.00	4,850.00	-470,150.00	1.02 %
Other Financing Sources & Uses	475,000.00	4,850.00	-470,150.00	1.02 %
Changes to Fund Balances				
Decrease to Restricted				
9797 -- Unrealized Gains	8,889.00	8,888.10	-0.90	99.99 %
Decrease to Restricted	8,889.00	8,888.10	-0.90	99.99 %
Changes to Fund Balances	8,889.00	8,888.10	-0.90	99.99 %
Montecito Fire Cap Outlay Res	413,500.00	-551.57	-414,051.57	-0.13 %

Financial Status

As of: 12/31/2020 (50% Elapsed)
Accounting Period: CLOSED

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

Line Item Account	6/30/2021 Fiscal Year Adjusted Budget	12/31/2020 Year-To-Date Actual	6/30/2021 Fiscal Year Variance	6/30/2021 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	95,000.00	19,203.35	-75,796.65	20.21 %
3381 -- Unrealized Gain/Loss Invstmnts	-21,735.00	-21,734.50	0.50	100.00 %
Use of Money and Property	73,265.00	-2,531.15	-75,796.15	-3.45 %
Revenues	73,265.00	-2,531.15	-75,796.15	-3.45 %
Expenditures				
Capital Assets				
8100 -- Land	200,000.00	0.00	200,000.00	0.00 %
8200 -- Structures&Struct Improvements	1,279,500.00	89,970.64	1,189,529.36	7.03 %
Capital Assets	1,479,500.00	89,970.64	1,389,529.36	6.08 %
Expenditures	1,479,500.00	89,970.64	1,389,529.36	6.08 %
Changes to Fund Balances				
Decrease to Restricted				
9797 -- Unrealized Gains	21,735.00	21,734.50	-0.50	100.00 %
Decrease to Restricted	21,735.00	21,734.50	-0.50	100.00 %
Decrease to Assigned				
9901 -- Purpose of Fund	1,384,500.00	0.00	-1,384,500.00	0.00 %
Decrease to Assigned	1,384,500.00	0.00	-1,384,500.00	0.00 %
Changes to Fund Balances	1,406,235.00	21,734.50	-1,384,500.50	1.55 %
Montecito Fire Land & Building	0.00	-70,767.29	-70,767.29	--
Net Financial Impact	555,500.00	-827,286.54	-1,382,786.54	-148.93 %

Revenue Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount
Line Item Account 3010 -- Property Tax-Current Secured				
AUT - PT03542	12/16/2020	894	EST 2020SEC1%Collection 11-17-20 to12-15-20 (3010)	6,959,350.74
Total Property Tax-Current Secured				6,959,350.74
Line Item Account 3054 -- Supplemental Pty Tax-Current				
AUT - PT03540	12/15/2020	894	Add I SOB Collections 7-1-19 to 6-30-2020 (3054)	5,689.28
Total Supplemental Pty Tax-Current				5,689.28
Line Item Account 3380 -- Interest Income				
AUT - INTACCR	12/31/2020	894	INTEREST APPORTIONMENT ACCRUAL	6,917.82
Total Interest Income				6,917.82
Line Item Account 3381 -- Unrealized Gain/Loss Invstmnts				
AUT - FMV1220	12/31/2020	894	FMV ADJUSTMENTS	10,847.52
Total Unrealized Gain/Loss Invstmnts				10,847.52
Line Item Account 3750 -- State-Emergency Assistance				
AUT - RACRvsl	12/1/2020	894	CalOES fire assignment: Lime, 6/2020	-5,013.00
AUT - RACRvsl	12/1/2020	894	CalOES fire assignment: Hollister, 5/2020	-9,548.00
AUT - RACRvsl	12/1/2020	894	CalOES fire assignment: Drum, 6/2020	-14,388.00
AUT - RACRvsl	12/1/2020	894	CalOES/FMAG fire assignment: Tick, 6/2020	-22,763.00
AUT - RACRvsl	12/1/2020	894	CalOES/FMAG fire assignment: Saddle Ridge, 6/2020	-28,622.00
AUT - RACRvsl	12/1/2020	894	CalOES fire assignment: Lime, 9/2019	-44,933.00
Total State-Emergency Assistance				-125,267.00
Line Item Account 4220 -- Homeowners Property Tax Relief				
AUT - PT03545	12/31/2020	894	2020/21 HOE 1% and Bond Appmt - 35% (4220)	26,945.85
Total Homeowners Property Tax Relief				26,945.85
Line Item Account 4476 -- Federal Emergency Assistance				
JE - 0212777	12/31/2020	894	Reclass misc revenue to correct LIA DJE 0135580	-19.00
Total Federal Emergency Assistance				-19.00

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Revenue Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount
Line Item Account 5105 -- Reimb for District Services				
JE - 0212165	12/22/2020	894	INVOICE 2020-13 DISPATCH SERVICES	48,791.00
Total Reimb for District Services				48,791.00
Line Item Account 5769 -- State Reimbursements				
AUT - RACRvsl	12/1/2020	894	CalOES reimb: 9-1-1 emergency phone system	-195,000.00 10
Total State Reimbursements				-195,000.00
Line Item Account 5909 -- Other Miscellaneous Revenue				
JE - 0212777	12/31/2020	894	Reclass misc revenue to correct LIA DJE 0135580	19.00
Total Other Miscellaneous Revenue				19.00
Line Item Account 9850 -- Salary & Retirement Offset				
JE - 0212774	12/31/2020	894	Release Committed Fund Balance per Approved Budget	1,000,000.00 16
Total Salary & Retirement Offset				1,000,000.00
Total Montecito Fire Protection Dist				7,738,275.21

Revenue Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Fund 3652 -- Montecito Fire Cap Outlay Res

Document	Post On	Dept	Description	Amount
Line Item Account 3380 -- Interest Income				
AUT - INTACCR	12/31/2020	894	INTEREST APPORTIONMENT ACCRUAL	3,018.82
Total Interest Income				3,018.82
Line Item Account 3381 -- Unrealized Gain/Loss Invstmnts				
AUT - FMV1220	12/31/2020	894	FMV ADJUSTMENTS	-3,176.95
Total Unrealized Gain/Loss Invstmnts				-3,176.95
Line Item Account 9797 -- Unrealized Gains				
AUT - FMV1220	12/31/2020	894	FMV RESTRICTED FUND BALANCE ADJUSTMENT	3,176.95
Total Unrealized Gains				3,176.95
Total Montecito Fire Cap Outlay Res				3,018.82

Revenue Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

Document	Post On	Dept	Description	Amount
Line Item Account 3380 -- Interest Income				
AUT - INTACCR	12/31/2020	894	INTEREST APPORTIONMENT ACCRUAL	7,429.76
Total Interest Income				7,429.76
Line Item Account 3381 -- Unrealized Gain/Loss Invstmnts				
AUT - FMV1220	12/31/2020	894	FMV ADJUSTMENTS	-8,218.77
Total Unrealized Gain/Loss Invstmnts				-8,218.77
Line Item Account 9797 -- Unrealized Gains				
AUT - FMV1220	12/31/2020	894	FMV RESTRICTED FUND BALANCE ADJUSTMENT	8,218.77
Total Unrealized Gains				8,218.77
Total Montecito Fire Land & Building				7,429.76

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
Line Item Account 6100 -- Regular Salaries					
12/01/2020	CLM - 0611771	AFLAC	Employee paid insurance, November 2020	0.00	914.22
12/01/2020	EFC - 0028328	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Dir Deposits, 12/1/20	0.00	253,204.23
12/01/2020	EFC - 0028328	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Taxes, 12/1/20	0.00	79,881.46
12/01/2020	EFC - 0028329	MASSMUTUAL	Employer/employee 457 plan contributions, 12/1/20	0.00	26,585.00
12/01/2020	JE - 0212773		Overtime adjustment, 12/1/20	0.00	-74,105.49
12/01/2020	MIC - 0145397	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Employee retirement contribution, 12/1/20	0.00	42,184.48
12/16/2020	CLM - 0616349	MONTECITO FIREMENS ASSOC	Employee association dues, 12/16/20	0.00	6,000.00
12/16/2020	CLM - 0616349	MONTECITO FIREMENS ASSOC	Employee paid disability insurance, 12/16/20	0.00	1,268.50
12/16/2020	EFC - 0028507	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Dir Deposits, 12/16/20	0.00	267,999.57
12/16/2020	EFC - 0028507	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Taxes, 12/16/20	0.00	91,907.32
12/16/2020	JE - 0212769		Overtime adjustment, 12/16/20	0.00	-92,127.74
12/16/2020	MIC - 0145473	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Employee retirement contribution, 12/16/20	0.00	41,675.69
12/17/2020	EFC - 0028496	WAGWORKS INC	Montecito Fire FSA plan pmts, 11/26-12/18/20	0.00	2,161.73
12/22/2020	DJE - 0136556		Flexible spending account refund, 12/22/20	0.00	-78.00
12/24/2020	EFC - 0028508	MASSMUTUAL	Employer/employee 457 plan contributions, 12/16/20	0.00	28,235.00
12/31/2020	EFC - 0028573	WAGWORKS INC	Montecito Fire FSA plan pmts, 12/19-12/29/20	0.00	5,482.54
12/31/2020	EFC - 0028574	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Dir Deposits, 12/31/20	0.00	243,753.03
12/31/2020	EFC - 0028574	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Taxes, 12/31/20	0.00	71,289.89
12/31/2020	JE - 0212697		Overtime adjustment, 12/31/20	0.00	-24,027.97
12/31/2020	JE - 0212697		Payroll check(s), 12/31/20	0.00	6,303.81
Total Regular Salaries				0.00	978,507.27
Line Item Account 6300 -- Overtime					
12/01/2020	JE - 0212773		Overtime adjustment, 12/1/20	0.00	575.99

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
12/16/2020	JE - 0212769		Overtime adjustment, 12/16/20	0.00	21,097.85
12/31/2020	JE - 0212697		Overtime adjustment, 12/31/20	0.00	2,975.67
Total Overtime				0.00	24,649.51
Line Item Account 6301 -- Overtime - Reimbursable					
12/01/2020	JE - 0212773		Overtime adjustment, 12/1/20	0.00	27,083.02
12/16/2020	JE - 0212769		Overtime adjustment, 12/16/20	0.00	31,279.03
Total Overtime - Reimbursable				0.00	58,362.05
Line Item Account 6310 -- Overtime - Constant Staffing					
12/01/2020	JE - 0212773		Overtime adjustment, 12/1/20	0.00	46,446.48
12/16/2020	JE - 0212769		Overtime adjustment, 12/16/20	0.00	39,750.86
12/31/2020	JE - 0212697		Overtime adjustment, 12/31/20	0.00	21,052.30
Total Overtime - Constant Staffing				0.00	107,249.64
Line Item Account 6400 -- Retirement Contribution					
12/01/2020	MIC - 0145397	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	District retirement contributions, 12/1/20	0.00	62,623.31
12/16/2020	MIC - 0145473	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	District retirement contributions, 12/16/20	0.00	62,743.33
12/29/2020	CLM - 0616388	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	2021 RBF Contribution, Annual	0.00	122,400.84
Total Retirement Contribution				0.00	247,767.48
Line Item Account 6450 -- Supp Retirement Contribution					
12/21/2020	EFC - 0028452	PARS PUBLIC AGENCY RETIREMENT SERVICES	PARS Pension Contribution for FY 20-21 (2 of 2)	0.00	500,000.00
Total Supp Retirement Contribution				0.00	500,000.00
Line Item Account 6550 -- FICA/Medicare					
12/01/2020	EFC - 0028328	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SS/Medicare, 12/1/20	0.00	5,861.53
12/16/2020	EFC - 0028507	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SS/Medicare, 12/16/20	0.00	6,253.37

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
12/31/2020	EFC - 0028574	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SS/Medicare, 12/31/20	0.00	5,629.28
			Total FICA/Medicare	0.00	17,744.18
Line Item Account 6600 -- Health Insurance Contrib					
12/01/2020	CLM - 0612431	LINCOLN NATIONAL LIFE INS	Life Insurance, December 2020	0.00	707.41
12/01/2020	CLM - 0612442	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance - active, Dec 2020	0.00	79,284.09
12/01/2020	CLM - 0612442	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance - retirees, Dec 2020	0.00	68,019.17
12/01/2020	CLM - 0612442	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance admin fee - active, Dec 2020	0.00	190.28
12/01/2020	CLM - 0612442	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance admin fee - retirees, Dec 2020	0.00	163.25
12/01/2020	CLM - 0612498	DELTA DENTAL	Dental insurance - active, December 2020	0.00	7,167.90
12/01/2020	CLM - 0612498	DELTA DENTAL	Dental insurance - retirees, December 2020	0.00	6,464.04
12/01/2020	MIC - 0144452	Vision Service Plan-CA	Vision insurance - active, December 2020	0.00	1,398.79
12/01/2020	MIC - 0144452	Vision Service Plan-CA	Vision insurance - retirees, December 2020	0.00	1,789.15
12/10/2020	CLM - 0614268	WAGeworks INC	FSA administrative fee, November 2020	0.00	93.50
			Total Health Insurance Contrib	0.00	165,277.58
Line Item Account 6700 -- Unemployment Ins Contribution					
12/01/2020	EFC - 0028328	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SUI Taxes, 12/1/20	0.00	36.48
12/31/2020	EFC - 0028574	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SUI Taxes, 12/31/20	0.00	133.28
			Total Unemployment Ins Contribution	0.00	169.76
Line Item Account 7030 -- Clothing and Personal					
12/28/2020	CLM - 0616179	ON DUTY UNIFORMS	Neels: Gold bugles disc	0.00	12.93
12/28/2020	CLM - 0616638	L N CURTIS & SONS	PPE: Shadow boots (1)	0.00	475.13
12/29/2020	CLM - 0616248	SANTA BARBARA TROPHY	Name badge, Neels	0.00	11.42
			Total Clothing and Personal	0.00	499.48

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
Line Item Account 7050 -- Communications					
12/01/2020	CLM - 0612421	VERIZON WIRELESS	Wireless service, 10/14-11/13/20	0.00	2,280.82
12/02/2020	CLM - 0613275	IMPULSE INTERNET SERVICES	Phone services, 12/25/20-1/24/21	0.00	791.13
12/02/2020	MIC - 0144537	TURN WIRELESS	Redundant internet Station 1: January 2021	0.00	88.25
12/02/2020	MIC - 0144537	TURN WIRELESS	Redundant internet Station 2: January 2021	0.00	88.25
12/03/2020	CLM - 0613312	SATCOM GLOBAL INC	Satellite phone charges	0.00	163.01
12/07/2020	MIC - 0144685	FRONTIER	209/097-2953.0	0.00	663.35
12/07/2020	MIC - 0144685	FRONTIER	209/111-1529.0	0.00	139.43
12/07/2020	MIC - 0144685	FRONTIER	805-565-9618	0.00	68.04
12/07/2020	MIC - 0144685	FRONTIER	805-969-0318	0.00	71.81
12/07/2020	MIC - 0144685	FRONTIER	Circuit ID: 05/RTNB/002320	0.00	45.90
12/07/2020	MIC - 0144685	FRONTIER	Circuit ID: 05/RTNB/655155	0.00	45.90
12/07/2020	MIC - 0144685	FRONTIER	Circuit ID: 05/RTNB/974343	0.00	45.90
12/07/2020	MIC - 0144685	FRONTIER	Circuit ID: 05/RTNB/974365	0.00	45.90
12/07/2020	MIC - 0144685	FRONTIER	Circuit ID: 11/RTNB/566142	0.00	114.85
12/07/2020	MIC - 0144685	FRONTIER	Circuit ID: 20/PLNB/200447	0.00	45.90
12/18/2020	MIC - 0144914	COX COMMUNICATIONS - BUSINESS	CAD connectivity & Internet: December 2020	0.00	1,779.97
12/18/2020	MIC - 0144914	COX COMMUNICATIONS - BUSINESS	Internet Station 2: December 2020	0.00	450.00
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	Phone chargers (932) and iPad mount (900)	0.00	67.77
12/31/2020	CLM - 0616923	IMPULSE INTERNET SERVICES	Phone services, 1/25-2/24/21	0.00	1,497.43
Total Communications				0.00	8,493.61
Line Item Account 7070 -- Household Supplies					
12/02/2020	MIC - 0144542	MISSION LINEN SUPPLY	Shop towels, Sta. 1	0.00	277.62
12/02/2020	MIC - 0144542	MISSION LINEN SUPPLY	Shop towels, Sta. 2	0.00	245.58
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	Household supplies: cleaners, trash bags, towels	0.00	435.01
12/28/2020	CLM - 0615603	MARBORG INDUSTRIES	Refuse disposal, Sta. 1	0.00	522.80
12/28/2020	MIC - 0145161	READY REFRESH BY NESTLE	Bottled water, Sta. 1	0.00	139.66
12/28/2020	MIC - 0145161	READY REFRESH BY NESTLE	Bottled water, Sta. 2	0.00	90.38

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

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Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
Total Household Supplies				0.00	1,711.05
Line Item Account 7120 -- Equipment Maintenance					
12/01/2020	CLM - 0613014	ROGER L FORTIER DBA RLF TRUCKING	Sand for winter sandbags	0.00	688.02
12/03/2020	CLM - 0613311	SAFETY KLEEN INC	Quarterly solvent tank maintenance	0.00	254.02
12/18/2020	CLM - 0614183	SAFETY KLEEN INC	Sta 2: Qrtrly solvnt tank maint, used oil filters	0.00	380.98
12/21/2020	CLM - 0614801	ERIC KLEWOWICZ	E. Klemowicz Reimb: Saw blades	0.00	34.81
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	Repair parts: washer and exercise bike	0.00	61.40
12/23/2020	MIC - 0145034	AUTOZONE PARTS INC	Shepherd Mesa generator: Battery core return	0.00	-20.00
12/28/2020	CLM - 0616082	RUGGIERO PLUMBING	Plumbing svc:Clear utility sink drain at Sta. 1	0.00	181.75
12/28/2020	CLM - 0616622	SANTA BARBARA LOCKSMITHS INC	Service entry lock, Station 2	0.00	130.00
Total Equipment Maintenance				0.00	1,710.98
Line Item Account 7200 -- Structure & Ground Maintenance					
12/21/2020	MIC - 0144915	ENVIROSCAPING INC	Landscape maintenance, Sta. 1 December 2020	0.00	930.00
12/21/2020	MIC - 0144915	ENVIROSCAPING INC	Landscape maintenance, Sta. 2 December 2020	0.00	290.00
Total Structure & Ground Maintenance				0.00	1,220.00
Line Item Account 7205 -- Fire Defense Zone					
12/01/2020	CLM - 0612916	RUBEN RAMIREZ	Fuel treatment network: Misc roads within District	0.00	3,247.00
12/01/2020	CLM - 0612932	MARBORG INDUSTRIES	Fuel treatment network: Romero Canyon Rd	0.00	500.00
12/07/2020	CLM - 0613895	FIRESAFE SOLUTIONS	Tag and trim-Gibraltar, W. Mtn, E. Mtn, Bellavista	0.00	5,800.00
12/16/2020	CLM - 0613920	RUBEN RAMIREZ	Fuel treatment network: Hyde, E. Mtn, Bella Vista	0.00	2,250.00
12/18/2020	MIC - 0144707	ECO TREE WORKS	Fuel treatment network: East Mountain Dr	0.00	11,084.67
12/18/2020	MIC - 0144707	ECO TREE WORKS	Tag and trim: Park Lane	0.00	1,884.67
12/28/2020	MIC - 0145485	ECO TREE WORKS	Defensible space: Ashley Rd.	0.00	8,000.00
12/28/2020	MIC - 0145485	ECO TREE WORKS	Tag and trim: Ashley Rd.	0.00	1,700.00
12/28/2020	MIC - 0145485	ECO TREE WORKS	Tag and trim: East Mountain Dr.	0.00	1,700.00
Total Fire Defense Zone				0.00	36,166.34

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Selection Criteria: Fund = 3650, 3652, 3653

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Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
Line Item Account 7324 -- Audit and Accounting Fees					
12/29/2020	CLM - 0616241	FECHTER & COMPANY	Financial Audit, FY 19-20 - initial payment	0.00	8,085.00
Total Audit and Accounting Fees				0.00	8,085.00
Line Item Account 7348 -- Instruments & Equip. < \$5000					
12/01/2020	CLM - 0612421	VERIZON WIRELESS	Cell phone: Moran	0.00	256.86
12/29/2020	CLM - 0616253	ALLSTAR FIRE EQUIPMENT INC	Hose maintenance (budgeted)	0.00	5,603.70
12/29/2020	CLM - 0616281	BURTONS FIRE INC	Hose for new E91 (budgeted)	0.00	9,957.98
Total Instruments & Equip. < \$5000				0.00	15,818.54
Line Item Account 7363 -- Equipment Maintenance					
12/01/2020	CLM - 0611707	Various	E191: Repair work	0.00	200.00
12/01/2020	CLM - 0612986	SNAP-ON INDUSTRIAL	Tools (budgeted)	0.00	71.79
12/03/2020	CLM - 0612341	AUTOZONE PARTS INC	900, BC96: filters	0.00	82.16
12/03/2020	CLM - 0612341	AUTOZONE PARTS INC	Inventory filters	0.00	176.02
12/03/2020	CLM - 0612341	AUTOZONE PARTS INC	Shop supplies	0.00	192.32
12/03/2020	CLM - 0612351	McMaster-Carr Supply Co	E391, E392: brass air fittings	0.00	112.75
12/07/2020	CLM - 0613799	JOHNSON EQUIPMENT CO	Auto Eject for inventory	0.00	295.24
12/07/2020	CLM - 0613896	AMSOIL INC	Engine oil for Tahoes	0.00	272.80
12/16/2020	CLM - 0614022	STEVENS DETAILING INC	Vehicle cleaning supplies	0.00	225.88
12/16/2020	MIC - 0144699	SOUTH COAST EMERGENCY VEHICLE SERVICE	E191: Rear axle repair	0.00	4,113.44
12/16/2020	MIC - 0144699	SOUTH COAST EMERGENCY VEHICLE SERVICE	E92: Discharge gauges	0.00	269.88
12/18/2020	CLM - 0614231	SOUTH COAST EMERGENCY VEHICLE SERVICE	E92: Master gauge	0.00	936.57
12/18/2020	CLM - 0614261	J V ENTERPRISES	Annual diesel opacity testing (8 vehicles)	0.00	400.00
12/22/2020	CLM - 0613800	VILLAGE AUTOMOTIVE REPAIR	P99: tire install	0.00	227.96
12/22/2020	CLM - 0614986	BUNNIN	900: Wheel locks	0.00	56.55
12/22/2020	CLM - 0614992	SOUTH COAST EMERGENCY VEHICLE SERVICE	E92: Intake gauge	0.00	197.06
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT	Fleet maintenance: parts, tools, supplies	0.00	3,940.91

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Selection Criteria: Fund = 3650, 3652, 3653

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Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
12/23/2020	MIC - 0144957	SYSTEM VELOCITY TRUCK CENTER VENTURA COUNTY	Credit: returned part	0.00	-752.85
12/23/2020	MIC - 0144957	VELOCITY TRUCK CENTER VENTURA COUNTY	E191: parts	0.00	40.38
12/23/2020	MIC - 0144957	VELOCITY TRUCK CENTER VENTURA COUNTY	E192: CAC/Radiator repair	0.00	6,794.66
12/23/2020	MIC - 0144957	VELOCITY TRUCK CENTER VENTURA COUNTY	E192: Repair not performed	0.00	-6,787.45
12/23/2020	MIC - 0144957	VELOCITY TRUCK CENTER VENTURA COUNTY	E391: Surge tank	0.00	271.35
12/23/2020	MIC - 0144957	VELOCITY TRUCK CENTER VENTURA COUNTY	Parts: E391, E392, E91, E691, U91, U92, R91	0.00	106.81
12/23/2020	MIC - 0144957	VELOCITY TRUCK CENTER VENTURA COUNTY	Repair: E192	0.00	6,787.45
12/23/2020	MIC - 0145001	VELOCITY TRUCK CENTER VENTURA COUNTY	E391: Service filters	0.00	333.49
12/23/2020	MIC - 0145001	VELOCITY TRUCK CENTER VENTURA COUNTY	E392: Credit, returned fluid	0.00	-24.06
12/23/2020	MIC - 0145001	VELOCITY TRUCK CENTER VENTURA COUNTY	Shop supplies	0.00	102.19
12/23/2020	MIC - 0145034	AUTOZONE PARTS INC	Medic 91: Battery charger	0.00	63.06
12/23/2020	MIC - 0145034	AUTOZONE PARTS INC	Medic 91: Battery charger return	0.00	-126.13
12/23/2020	MIC - 0145034	AUTOZONE PARTS INC	UTV91: Batter, Medic 91: Chrger, Shep Mesa battery	0.00	378.23
12/23/2020	MIC - 0145034	AUTOZONE PARTS INC	UTV91: Battery, battery/wiper fluid	0.00	145.56
12/24/2020	CLM - 0615367	McMaster-Carr Supply Co	Brass brake fittings	0.00	59.48
12/24/2020	CLM - 0615369	JOHNSON EQUIPMENT CO	UTV91: Warning lights	0.00	267.91
12/24/2020	MIC - 0145113	Kimball Midwest Corp	E191: Electrical lugs	0.00	182.10
12/24/2020	MIC - 0145113	Kimball Midwest Corp	E92: Nut insert kit	0.00	354.50
12/24/2020	MIC - 0145113	Kimball Midwest Corp	Shop supplies	0.00	769.83
12/28/2020	CLM - 0615987	PERRY FORD LINCOLN MAZDA	P99: Program keys, warranty service	0.00	129.99
12/28/2020	MIC - 0144747	BUNNIN	900: Service filters	0.00	159.73
12/28/2020	MIC - 0144747	BUNNIN	D91: Applique, credit	0.00	-69.70
12/28/2020	MIC - 0144747	BUNNIN	D91: Service filters	0.00	65.25

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12/30/2020	MIC - 0145313	VELOCITY TRUCK CENTER VENTURA COUNTY	E191, E192, E92: Hub seals	0.00	13.66
12/30/2020	MIC - 0145313	VELOCITY TRUCK CENTER VENTURA COUNTY	E391: Warranty deductible	0.00	100.00
12/30/2020	MIC - 0145382	VILLAGE AUTOMOTIVE REPAIR	BC96: Smog test	0.00	60.00
12/30/2020	MIC - 0145382	VILLAGE AUTOMOTIVE REPAIR	Com91: Smog test	0.00	60.00
12/30/2020	MIC - 0145382	VILLAGE AUTOMOTIVE REPAIR	Medic 91: Smog test	0.00	60.00
12/30/2020	MIC - 0145382	VILLAGE AUTOMOTIVE REPAIR	U91: Smog test	0.00	60.00
12/30/2020	MIC - 0145382	VILLAGE AUTOMOTIVE REPAIR	U92: Smog test	0.00	60.00
12/31/2020	AUT - SUTAXJE		SUTAX JE - December 2020	0.00	39.97
12/31/2020	JE - 0212777		Reclass compressor to budgeted Fund CLM 0602592	0.00	-13,228.89
Total Equipment Maintenance				0.00	8,247.85
Line Item Account 7400 -- Medical, Dental and Lab					
12/01/2020	CLM - 0612869	Life Assist Inc	Patient medical supplies	0.00	818.90
12/28/2020	CLM - 0615988	Life Assist Inc	Patient medical supplies	0.00	160.33
12/29/2020	CLM - 0616658	FASTENAL	COVID-19: PPE Masks	0.00	985.70
Total Medical, Dental and Lab				0.00	1,964.93
Line Item Account 7450 -- Office Expense					
12/01/2020	CLM - 0612968	IRON MOUNTAIN	Shredding service, bi-monthly fee	0.00	98.15
12/01/2020	CLM - 0613003	The UPS Store	Montecito Fire Shipping Charges October 2020	0.00	34.79
12/21/2020	CLM - 0614793	STAPLES BUSINESS CREDIT	Office supplies	0.00	177.19
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	Office supplies: mic, IT cords, postage, LA Times	0.00	1,082.26
Total Office Expense				0.00	1,392.39
Line Item Account 7460 -- Professional & Special Service					
12/01/2020	CLM - 0612993	AP TRITON	Fire Station Location Study, payment 2 of 3	0.00	13,431.00
12/01/2020	CLM - 0612997	ATKINS NORTH AMERICA INC	Debris flow map update, payment 1 of 2 (budgeted)	0.00	28,647.00
12/02/2020	CLM - 0613268	SANSUM CLINIC OCCUPATIONAL MEDICINE	Vaccinations (1 employee)	0.00	67.00

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Post On	Document	Vendor/Employee Name	Description	Hours	Amount
12/02/2020	CLM - 0613273	ZWORLD GIS	Mapping services, November 2020	0.00	1,250.00
12/11/2020	CLM - 0614805	SANSUM CLINIC OCCUPATIONAL MEDICINE	Vaccinations (1 employee)	0.00	93.00
12/21/2020	CLM - 0614767	LATITUDE 34 TECHNOLOGIES INC	IT support, October 2020	0.00	4,600.00
12/22/2020	CLM - 0614993	DEMSEY FILLIGER & ASSOCIATES	GASB 75 Disclosure report for 6/30/20	0.00	500.00
12/22/2020	MIC - 0144954	PTRUTNER FIRE PROTECTION ENGINEERING INC	Fire sprinkler system plan review	0.00	300.00
12/22/2020	MIC - 0144954	PTRUTNER FIRE PROTECTION ENGINEERING INC	Fire sprinkler system plan review (2)	0.00	700.00
12/23/2020	MIC - 0145027	UNDERWOOD MANAGEMENT RESOURCES INC	Extractor project, Station 2	0.00	350.00
12/23/2020	MIC - 0145027	UNDERWOOD MANAGEMENT RESOURCES INC	Flooring project management, Nov 2020	0.00	90.00
12/23/2020	MIC - 0145027	UNDERWOOD MANAGEMENT RESOURCES INC	Solar project management, Nov 2020	0.00	315.00
12/24/2020	CLM - 0615383	DONNOE & ASSOCIATES	Development of custom test questions	0.00	2,550.00
12/28/2020	CLM - 0615989	LATITUDE 34 TECHNOLOGIES INC	IT support, December 2020	0.00	4,600.00
12/29/2020	CLM - 0616187	PRICE POSTEL & PARMA	Legal services, November 2020	0.00	1,139.00
12/29/2020	MIC - 0145374	SANSUM CLINIC OCCUPATIONAL MEDICINE	Vaccinations (1 employee)	0.00	67.00
12/29/2020	MIC - 0145374	SANSUM CLINIC OCCUPATIONAL MEDICINE	Vaccinations (4 employees)	0.00	227.00
12/30/2020	CLM - 0616345	LATITUDE 34 TECHNOLOGIES INC	IT support, January 2021	0.00	4,600.00
Total Professional & Special Service				0.00	63,526.00
Line Item Account 7507 -- ADP Payroll Fees					
12/11/2020	EFC - 0028386	ADP INC	ADP fees, November 2020	0.00	518.96
Total ADP Payroll Fees				0.00	518.96
Line Item Account 7510 -- Contractual Services					
12/01/2020	CLM - 0612956	CREWSENSE LLC	Monthly support plan: December 2020	0.00	99.00
12/01/2020	CLM - 0612966	LATITUDE 34 TECHNOLOGIES INC	Acrobat Pro License renewals, 900/Div 91	0.00	407.76
12/21/2020	CLM - 0614767	LATITUDE 34 TECHNOLOGIES INC	Cloud back up for 2 servers, monthly fee	0.00	320.00
12/21/2020	CLM - 0614767	LATITUDE 34 TECHNOLOGIES INC	Exchange Online; tablet command email accts	0.00	96.00

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Post On	Document	Vendor/Employee Name	Description	Hours	Amount
12/21/2020	CLM - 0614767	LATITUDE 34 TECHNOLOGIES INC	Office 365 E1/E3 license subscription	0.00	732.00
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	Fax, Zoom and apps, monthly fees	0.00	296.00
12/28/2020	CLM - 0615989	LATITUDE 34 TECHNOLOGIES INC	Cloud back up for 2 servers, monthly fee	0.00	320.00
12/28/2020	CLM - 0615989	LATITUDE 34 TECHNOLOGIES INC	Exchange Online; tablet command email accts	0.00	96.00
12/28/2020	CLM - 0615989	LATITUDE 34 TECHNOLOGIES INC	Office 365 E1/E3 license subscription	0.00	756.00
12/28/2020	CLM - 0616093	MYSIDEWALK INC	Incident Dashboard subscription, 12/20-12/21	0.00	7,200.00
12/30/2020	CLM - 0616298	MITCHELL1	Vehicle diagnostic software renewal	0.00	1,728.00
12/30/2020	CLM - 0616345	LATITUDE 34 TECHNOLOGIES INC	Cloud back up for 2 servers, monthly fee	0.00	320.00
12/30/2020	CLM - 0616345	LATITUDE 34 TECHNOLOGIES INC	Exchange Online; tablet command email accts	0.00	96.00
12/30/2020	CLM - 0616345	LATITUDE 34 TECHNOLOGIES INC	Office 365 E1/E3 license subscription	0.00	756.00
Total Contractual Services				0.00	13,222.76
Line Item Account 7530 -- Publications & Legal Notices					
12/23/2020	CLM - 0615137	SANTA BARBARA NEWS PRESS	Public notice: ITB 2020-001, additional week	0.00	82.65
Total Publications & Legal Notices				0.00	82.65
Line Item Account 7540 -- Rents/Leases-Equipment					
12/01/2020	CLM - 0612980	COASTAL COPY	Quarterly maintenance for copier, 11/30/20-2/27/21	0.00	840.84
12/28/2020	CLM - 0616078	WELLS FARGO VENDOR FINANCIAL SERVICES LLC	Copier lease, December 2020	0.00	179.44
Total Rents/Leases-Equipment				0.00	1,020.28
Line Item Account 7650 -- Special Departmental Expense					
12/22/2020	CLM - 0615101	ENTENMANN ROVIN CO	Badges: Neels, Hudley	0.00	247.97
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	Sympathy flowers, retirement helmet shipping fee	0.00	114.22
12/29/2020	CLM - 0616291	Shift Calendars	Shift calendars for 2021	0.00	664.16
Total Special Departmental Expense				0.00	1,026.35
Line Item Account 7730 -- Transportation and Travel					
12/01/2020	TRC - 0050750	JESS MORAN	J. Moran Reimb: Pick up R91 in Sac, 9/4-8/20	0.00	176.56

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
12/17/2020	TRC - 0050851	MAEVE JUAREZ	M. Juarez Reimb: SQF Complex; lodging, meals	0.00	320.20
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	B. Bennewate: El Dorado lodging/rental car (2wks)	0.00	1,273.59
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	B. Bennewate: Red Salmon Complex lodging (1nt)	0.00	107.71
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	B. Wrenn: Glass Fire lodging (1nt)	0.00	124.94
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	Business meeting: K. Taylor & CHP C. Pontes	0.00	38.40
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	Business meeting: K. Taylor & Sup. Das Williams	0.00	25.09
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	D. Arnold: Bobcat Fire rental car (2wks)	0.00	1,302.90
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	Engine 93: Creek South Fire meals (2)	0.00	91.11
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	LCW HR webinar	0.00	150.00
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	M. Juarez: SQF Complex lodging (9nts)	0.00	1,227.94
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	Refreshments: Atkins Engineering DF map meeting	0.00	19.80
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	Refreshments: Atkins Engineering/SBC Copter crew	0.00	110.90
12/28/2020	TRC - 0050891	JESS MORAN	J. Moran Reimb: Creek fire meals 11/20-22/20	0.00	138.00
Total Transportation and Travel				0.00	5,107.14
Line Item Account 7731 -- Gasoline-Oil-Fuel					
12/07/2020	CLM - 0613893	FUEL SMART	Gasoline charges, 10/10/20, 11/23/20	0.00	156.37
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	Gasoline charges	0.00	2,205.92
12/23/2020	MIC - 0145018	McCormix Corporation	Diesel fuel, 12/9/20	0.00	1,117.41
12/23/2020	MIC - 0145018	McCormix Corporation	Generator fuel Sta 2, 12/12/20	0.00	217.39
Total Gasoline-Oil-Fuel				0.00	3,697.09

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
Line Item Account 7732 -- Training					
12/23/2020	CLM - 0616062	US BANK CORPORATE PAYMENT SYSTEM	D. Neels: CalOES Emergency Mgmt training	0.00	447.85
12/28/2020	CLM - 0615997	BRANDON BENNEWATE	B. Bennewate Reimb: Paramedic recertification	0.00	275.00
12/29/2020	CLM - 0613006	KEVIN FRENCH	K. French Reimb: Paramedic license renewal	0.00	275.00
			Total Training	0.00	997.85
Line Item Account 7760 -- Utilities					
12/03/2020	MIC - 0144562	MONTECITO WATER DISTRICT	Water service, Sta. 1	0.00	685.20
12/03/2020	MIC - 0144562	MONTECITO WATER DISTRICT	Water service, Sta. 2	0.00	251.42
12/04/2020	CLM - 0612420	SOUTHERN CALIFORNIA EDISON	Electricity service, 1259 E Valley Rd	0.00	15.36
12/08/2020	JE - 0211712		Property tax charges for 3 MFPD properties	0.00	8,991.12
12/21/2020	MIC - 0144920	THE GAS COMPANY	Gas service, Sta. 1 - 12/03/20	0.00	143.88
12/21/2020	MIC - 0144920	THE GAS COMPANY	Gas service, Sta. 2 - 12/04/20	0.00	140.29
12/28/2020	CLM - 0616621	SOUTHERN CALIFORNIA EDISON	Electricity service, 1259 E Valley Rd	0.00	13.86
12/29/2020	CLM - 0616244	SOUTHERN CALIFORNIA EDISON	Electricity service, Sta. 1 & 2	0.00	1,968.03
			Total Utilities	0.00	12,209.16
			Total Montecito Fire Protection Dist	0.00	2,286,445.88

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3652 -- Montecito Fire Cap Outlay Res

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
Line Item Account 8200 -- Structures&Struct Improvements					
12/31/2020	JE - 0212777		Reclass compressor to budgeted Fund CLM 0602592	0.00	13,228.89
12/31/2020	JE - 0212777		Reclass solar project to budgeted Fund CLM 0603027	0.00	-30,000.00
			Total Structures&Struct Improvements	0.00	-16,771.11
			Total Montecito Fire Cap Outlay Res	0.00	-16,771.11

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
Line Item Account 8200 -- Structures&Struct Improvements					
12/21/2020	CLM - 0614657	M/M Mechanical Inc.	Rental property rebuild	0.00	715.88
12/23/2020	MIC - 0145025	UNDERWOOD MANAGEMENT RESOURCES INC	1257 East Valley Rd project management, Nov 2020	0.00	1,725.00
12/23/2020	MIC - 0145025	UNDERWOOD MANAGEMENT RESOURCES INC	1259 East Valley Rd project management, Nov 2020	0.00	225.00
12/30/2020	CLM - 0616315	PACIFIC ARC INC ARCHITECTS	Architect for 1257 East Valley Road rebuild	0.00	6,120.00
12/31/2020	JE - 0212777		Reclass solar project to budgeted Fund CLM 0603027	0.00	30,000.00
12/31/2020	MIC - 0145381	ASHLEY & VANCE ENGINEERING INC	Civil Engineer for 1257 E Valley Rd rebuild	0.00	1,500.00
Total Structures&Struct Improvements				0.00	40,285.88
Total Montecito Fire Land & Building				0.00	40,285.88

Financial Trend

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	12/31/2018 Year-To-Date Actual	12/31/2019 Year-To-Date Actual	12/31/2020 Year-To-Date Actual
Revenues			
Taxes			
3010 -- Property Tax-Current Secured	8,959,331.02	9,296,079.99	9,648,636.98
3011 -- Property Tax-Unitary	142.13	2,569.82	0.00
3015 -- PT PY Corr/Escapes Secured	-355.45	7,939.70	40,616.65
3020 -- Property Tax-Current Unsecd	569,419.53	629,317.97	597,348.63
3023 -- PT PY Corr/Escapes Unsecured	2,834.18	114.02	3,051.61
3040 -- Property Tax-Prior Secured	61.95	602.60	-1,041.34
3050 -- Property Tax-Prior Unsecured	-6,491.45	76,223.45	5,344.89
3054 -- Supplemental Pty Tax-Current	-18,223.07	43,390.40	47,395.71
3056 -- Supplemental Pty Tax-Prior	2,058.29	263.05	-455.56
Taxes	9,508,777.13	10,056,501.00	10,340,897.57
Fines, Forfeitures, and Penalties			
3057 -- PT-506 Int, 480 CIOS/CIC Pen	-4,266.11	26.87	433.19
Fines, Forfeitures, and Penalties	-4,266.11	26.87	433.19
Use of Money and Property			
3380 -- Interest Income	42,818.39	56,163.69	22,879.42
3381 -- Unrealized Gain/Loss Invstmnts	28,427.50	-24,954.11	-47,752.78
3409 -- Other Rental of Bldgs and Land	0.00	0.00	0.00
Use of Money and Property	71,245.89	31,209.58	-24,873.36
Intergovernmental Revenue-State			
3750 -- State-Emergency Assistance	-622,240.43	39,501.95	-41,995.75
4160 -- State Aid for Disaster	1,060,194.01	0.00	0.00
4220 -- Homeowners Property Tax Relief	39,767.39	11,661.40	38,494.07
4310 -- State Grant	0.00	0.00	60,289.88
Intergovernmental Revenue-State	477,720.97	51,163.35	56,788.20

Financial Trend

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	12/31/2018 Year-To-Date Actual	12/31/2019 Year-To-Date Actual	12/31/2020 Year-To-Date Actual
Intergovernmental Revenue-Federal			
4476 -- Federal Emergency Assistance	18,028.00	23,418.68	0.00
4610 -- Federal Aid for Disaster	1,764,072.00	0.00	0.00
Intergovernmental Revenue-Federal	1,782,100.00	23,418.68	0.00
Charges for Services			
5105 -- Reimb for District Services	71,881.46	50,100.11	75,663.09
Charges for Services	71,881.46	50,100.11	75,663.09
Miscellaneous Revenue			
5768 -- Safety Member Reimbursement	0.00	43,995.55	29,756.24
5769 -- State Reimbursements	0.00	0.00	-10,877.56
5894 -- Other-Payment for Damages	0.00	1,176,284.41	0.00
5895 -- Other-Donations	300.00	0.00	0.00
5909 -- Other Miscellaneous Revenue	5,758.52	814.34	850.37
Miscellaneous Revenue	6,058.52	1,221,094.30	19,729.05
Revenues	11,913,517.86	11,433,513.89	10,468,637.74
Expenditures			
Salaries and Employee Benefits			
6100 -- Regular Salaries	4,219,204.23	4,768,168.41	4,041,513.08
6300 -- Overtime	14,050.67	48,217.53	47,206.25
6301 -- Overtime - Reimbursable	702,234.97	76,413.47	1,883,900.34
6310 -- Overtime - Constant Staffing	114,625.96	428,960.38	421,330.19
6400 -- Retirement Contribution	1,673,185.40	1,994,291.01	2,340,565.91
6450 -- Supp Retirement Contribution	0.00	0.00	1,000,000.00
6550 -- FICA/Medicare	72,255.04	77,187.57	86,372.23
6600 -- Health Insurance Contrib	923,831.22	990,425.85	995,564.80
6700 -- Unemployment Ins Contribution	344.25	517.65	311.20

Financial Trend

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	12/31/2018 Year-To-Date Actual	12/31/2019 Year-To-Date Actual	12/31/2020 Year-To-Date Actual
6900 -- Workers Compensation	502,129.99	457,133.80	550,867.83
Salaries and Employee Benefits	8,221,861.73	8,841,315.67	11,367,631.83
Services and Supplies			
7030 -- Clothing and Personal	42,786.63	39,522.90	11,305.17
7050 -- Communications	62,378.25	63,721.20	58,664.95
7060 -- Food	411.49	0.00	1,716.02
7070 -- Household Supplies	13,094.86	13,681.08	14,381.66
7090 -- Insurance	32,017.00	32,345.00	41,784.00
7120 -- Equipment Maintenance	31,162.11	21,479.16	14,686.30
7200 -- Structure & Ground Maintenance	15,301.37	11,402.40	9,743.72
7205 -- Fire Defense Zone	26,299.10	47,062.61	169,332.39
7322 -- Consulting & Mgmt Fees	0.00	0.00	420.00
7324 -- Audit and Accounting Fees	14,265.00	12,237.00	8,085.00
7348 -- Instruments & Equip. < \$5000	12,037.01	23,780.85	51,367.44
7363 -- Equipment Maintenance	45,732.97	46,786.01	111,890.49
7400 -- Medical, Dental and Lab	16,625.05	21,331.95	16,171.54
7430 -- Memberships	11,605.45	13,007.09	9,913.45
7450 -- Office Expense	8,458.94	15,235.09	24,517.54
7460 -- Professional & Special Service	133,824.10	213,324.56	153,941.81
7507 -- ADP Payroll Fees	2,951.84	4,659.40	3,096.49
7510 -- Contractual Services	30,879.66	50,128.80	78,693.59
7530 -- Publications & Legal Notices	953.16	96.72	3,981.99
7540 -- Rents/Leases-Equipment	0.00	11,656.56	2,358.33
7546 -- Administrative Expense	0.00	0.00	0.00
7580 -- Rents/Leases-Structure	2,895.84	4,703.58	4,762.92
7630 -- Small Tools & Instruments	0.00	4,727.49	2,451.24
7650 -- Special Departmental Expense	43,947.89	16,107.72	2,863.10

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Financial Trend

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	12/31/2018 Year-To-Date Actual	12/31/2019 Year-To-Date Actual	12/31/2020 Year-To-Date Actual
7671 -- Special Projects	1,702.01	1,984.69	0.00
7730 -- Transportation and Travel	15,857.15	16,953.52	27,455.38
7731 -- Gasoline-Oil-Fuel	32,189.44	26,199.51	25,081.68
7732 -- Training	25,141.27	33,941.47	10,278.85
7760 -- Utilities	24,547.89	22,379.50	39,955.92
Services and Supplies	647,065.48	768,455.86	898,900.97
Capital Assets			
8200 -- Structures&Struct Improvements	0.00	226,178.61	5,825.40
8300 -- Equipment	61,452.08	96,923.02	0.00
Capital Assets	61,452.08	323,101.63	5,825.40
Expenditures	8,930,379.29	9,932,873.16	12,272,358.20
Other Financing Sources & Uses			
Other Financing Uses			
7901 -- Oper Trf (Out)	0.00	0.00	0.00
Other Financing Uses	0.00	0.00	0.00
Other Financing Sources & Uses	0.00	0.00	0.00
Changes to Fund Balances			
Decrease to Restricted			
9797 -- Unrealized Gains	0.00	35,941.19	58,600.30
Decrease to Restricted	0.00	35,941.19	58,600.30
Decrease to Committed			
9850 -- Salary & Retirement Offset	0.00	0.00	1,000,000.00
Decrease to Committed	0.00	0.00	1,000,000.00
Increase to Restricted			
9797 -- Unrealized Gains	0.00	10,987.09	10,847.52

Financial Trend

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	12/31/2018 Year-To-Date Actual	12/31/2019 Year-To-Date Actual	12/31/2020 Year-To-Date Actual
Increase to Restricted	0.00	10,987.09	10,847.52
Increase to Committed			
9850 -- Salary & Retirement Offset	0.00	0.00	0.00
Increase to Committed	0.00	0.00	0.00
Changes to Fund Balances	0.00	24,954.10	1,047,752.78
Montecito Fire Protection Dist	2,983,138.57	1,525,594.83	-755,967.68
Net Financial Impact	2,983,138.57	1,525,594.83	-755,967.68

Expenditure Trend

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 6mo, MTDActual

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	7/31/2020 Month-To-Date Actual	8/31/2020 Month-To-Date Actual	9/30/2020 Month-To-Date Actual	10/31/2020 Month-To-Date Actual	11/30/2020 Month-To-Date Actual	12/31/2020 Month-To-Date Actual
Expenditures						
Salaries and Employee Benefits						
6100 -- Regular Salaries	352,943.51	618,644.98	733,523.17	1,345,632.72	12,261.43	978,507.27
6300 -- Overtime	4,205.21	1,182.70	145.13	0.00	17,023.70	24,649.51
6301 -- Overtime - Reimbursable	0.00	247,696.98	652,290.52	0.00	925,550.79	58,362.05
6310 -- Overtime - Constant Staffing	22,181.69	59,770.83	110,433.00	0.00	121,695.03	107,249.64
6400 -- Retirement Contribution	1,583,198.65	63,681.65	190,426.23	64,257.63	191,234.27	247,767.48
6450 -- Supp Retirement Contribution	0.00	0.00	500,000.00	0.00	0.00	500,000.00
6550 -- FICA/Medicare	5,904.64	12,163.47	20,364.27	15,352.54	14,843.13	17,744.18
6600 -- Health Insurance Contrib	164,798.37	165,885.27	167,504.99	179,979.82	152,118.77	165,277.58
6700 -- Unemployment Ins Contribution	0.00	15.20	21.28	15.20	89.76	169.76
6900 -- Workers Compensation	550,949.38	0.00	0.00	0.00	-81.55	0.00
Total Salaries and Employee Benefits	2,684,181.45	1,169,041.08	2,374,708.59	1,605,237.91	1,434,735.33	2,099,727.47
Services and Supplies						
7030 -- Clothing and Personal	0.00	3,176.26	220.82	4,894.50	2,514.11	499.48
7050 -- Communications	7,864.23	12,686.42	7,347.33	14,013.10	8,260.26	8,493.61
7060 -- Food	0.00	138.21	0.00	182.96	1,394.85	0.00
7070 -- Household Supplies	1,196.83	1,642.08	2,085.76	3,855.03	3,890.91	1,711.05
7090 -- Insurance	41,784.00	0.00	0.00	0.00	0.00	0.00
7120 -- Equipment Maintenance	0.00	728.07	1,017.62	6,997.07	4,232.56	1,710.98
7200 -- Structure & Ground Maintenance	1,220.00	1,907.83	2,193.21	1,226.84	1,975.84	1,220.00
7205 -- Fire Defense Zone	26,545.49	15,757.46	5,660.00	28,798.02	56,405.08	36,166.34
7322 -- Consulting & Mgmt Fees	0.00	0.00	0.00	0.00	420.00	0.00
7324 -- Audit and Accounting Fees	0.00	0.00	0.00	0.00	0.00	8,085.00
7348 -- Instruments & Equip. < \$5000	398.86	5,539.67	0.00	29,357.33	253.04	15,818.54
7363 -- Equipment Maintenance	15,841.93	18,406.01	26,588.29	32,769.23	10,037.18	8,247.85
7400 -- Medical, Dental and Lab	7,824.00	358.37	2,209.15	3,458.98	356.11	1,964.93
7430 -- Memberships	560.00	0.00	500.00	7,955.00	898.45	0.00

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Expenditure Trend

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 6mo, MTDActual

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	7/31/2020 Month-To-Date Actual	8/31/2020 Month-To-Date Actual	9/30/2020 Month-To-Date Actual	10/31/2020 Month-To-Date Actual	11/30/2020 Month-To-Date Actual	12/31/2020 Month-To-Date Actual
7450 -- Office Expense	171.36	1,373.28	517.59	425.62	20,637.30	1,392.39
7460 -- Professional & Special Service	23,839.50	11,034.00	13,062.98	16,257.50	26,221.83	63,526.00
7507 -- ADP Payroll Fees	522.58	506.28	508.38	518.96	521.33	518.96
7510 -- Contractual Services	44,535.98	1,235.00	99.00	11,525.59	8,075.26	13,222.76
7530 -- Publications & Legal Notices	2,347.16	72.16	0.00	635.70	844.32	82.65
7540 -- Rents/Leases-Equipment	0.00	0.00	254.44	506.67	576.94	1,020.28
7546 -- Administrative Expense	0.00	0.00	0.00	0.00	0.00	0.00
7580 -- Rents/Leases-Structure	2,381.46	0.00	0.00	2,381.46	0.00	0.00
7630 -- Small Tools & Instruments	0.00	180.37	0.00	2,270.87	0.00	0.00
7650 -- Special Departmental Expense	0.00	417.11	7,552.76	-126.16	-6,006.96	1,026.35
7671 -- Special Projects	0.00	0.00	0.00	0.00	0.00	0.00
7730 -- Transportation and Travel	0.00	313.88	1,367.00	13,981.44	6,685.92	5,107.14
7731 -- Gasoline-Oil-Fuel	2,714.39	3,665.68	0.00	7,476.57	7,527.95	3,697.09
7732 -- Training	3,469.91	266.16	863.93	206.00	4,475.00	997.85
7760 -- Utilities	3,486.71	3,436.84	14,090.99	3,501.39	3,230.83	12,209.16
Total Services and Supplies	186,704.39	82,841.14	86,139.25	193,069.67	163,428.11	186,718.41
Capital Assets						
8200 -- Structures&Struct Improvements	0.00	5,821.27	4.13	0.00	0.00	0.00
8300 -- Equipment	0.00	0.00	0.00	0.00	0.00	0.00
Total Capital Assets	0.00	5,821.27	4.13	0.00	0.00	0.00
Total Expenditures	2,870,885.84	1,257,703.49	2,460,851.97	1,798,307.58	1,598,163.44	2,286,445.88
Other Financing Sources & Uses						
Other Financing Uses						
7901 -- Oper Trf (Out)	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Financing Sources & Uses	0.00	0.00	0.00	0.00	0.00	0.00

Expenditure Trend

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 6mo, MTDActual

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	7/31/2020 Month-To-Date Actual	8/31/2020 Month-To-Date Actual	9/30/2020 Month-To-Date Actual	10/31/2020 Month-To-Date Actual	11/30/2020 Month-To-Date Actual	12/31/2020 Month-To-Date Actual
Changes to Fund Balances						
Changes to Restricted						
9797 -- Unrealized Gains	0.00	0.00	0.00	0.00	0.00	10,847.52
Total Changes to Restricted	0.00	0.00	0.00	0.00	0.00	10,847.52
Total Changes to Fund Balances	0.00	0.00	0.00	0.00	0.00	10,847.52
Total Montecito Fire Protection Dist	2,870,885.84	1,257,703.49	2,460,851.97	1,798,307.58	1,598,163.44	2,297,293.40
Total Report	2,870,885.84	1,257,703.49	2,460,851.97	1,798,307.58	1,598,163.44	2,297,293.40

**Montecito Fire Department
Mutual Aid Billing Detail
FY 2020-21**

Fire Name, #	Period Covered	Invoice #	Invoice Date	Agency	Total Due	Date Received	Amount Received
Camp Fire US&R Assist, CA-OES-054807 (FEMA)	11/17-11/25/18	O-20185330	01/24/19	CalOES	470.41	07/01/20	470.41
Saddle Ridge, CA-LFD-001582 (from FY19-20)	10/11-10/15/19	O-20190786	02/03/20	CalOES	9,540.53	07/15/20	9,540.53
Apple, CA-RRU-096640	08/01-08/10/20	U-20200495	10/05/20	CalOES	164,563.27		
Apple, CA-RRU-096640 (M. Juarez)	08/01-08/10/20	U-20200998	11/07/20	CalOES	53,682.10		
August Complex, CA-MNF-000753	08/18-08/28/20	F-20200266	10/27/20	USFS	63,151.56		
Bobcat, CA-ANF-003687	09/07-10/02/20	F-20201189	12/03/20	USFS	138,537.69		
Bond, CA-ORC-136890	12/03-12/05/20			CalOES	30,785.02		
Branch, CA-SLU-009669	07/29-07/31/20	U-20200399	09/23/20	CalOES	29,443.69		
BTU Lightning, CA-BTU-009692	09/03-09/09/20	U-20201661	11/24/20	CalOES	70,781.82		
BTU North Complex, CA-BTU-010751	09/13-09/28/20	U-20201366	12/21/20	CalOES	265,624.57		
Castle, CA-SQF-002541 (BB only)	08/23-08/31/20	F-20200769	11/13/20	USFS	21,482.56		
Castle, CA-SQF-002541 (EK only)	08/26-09/13/20	F-20200616	11/04/20	USFS	50,142.55		
Castle, CA-SQF-002541	08/26-10/10/20	F-20201506	12/16/20	USFS	164,968.47		
Creek, CA-SNF-001391	10/25-11/22/20			USFS	105,211.86		
Creek South Zone, CA-SNF-001391	10/02-10/17/20	F-20201373	12/10/20	USFS	324,261.61		
Dolan, CA-LPF-002428 (MJ and SC only)	08/19-09/03-20	F-20200375	10/28/20	USFS	126,376.18		
Dolan, CA-LPF-002428 (NE)	09/21-10/06/20	F-20201068	12/02/20	USFS	58,221.90		
Dolan, CA-LPF-002428 (FSLA)	08/18-10/23/20	2020-12	11/30/20	USFS	367,403.16		
Dome, CA-MFP-012356	08/17-08/23/20			CalOES	14,752.82		
El Dorado, CA-BDU-012925	09/14-09/29/20	U-20201588	12/09/20	CalOES	35,522.34		
Glass, CA-LNU-15947	09/29-10/14/20	U-20201928	12/02/20	CalOES	45,616.16		
Holser, CA-VNC-066767	08/17-08/21/20	U-20200705	11/10/20	CalOES	67,834.95		
July Complex, CA-MDF-000487	07/23-08/09/20	F-20201043	11/24/20	USFS	64,063.03		
Lake, CA-ANF-003273	08/12-08/22/20	F-20200458	11/10/20	USFS	98,744.74		
LPF Support, CA-LPF-000003	08/14-08/18/20	2020-11	11/30/20	USFS	38,306.97		
Luna, NM-CAF-000631	10/25-10/29/20	F-20201563	12/28/20	USFS	8,835.96		
Mineral, CA-FKU-010219	07/15-07/23/20	U-20200100	08/12/20	CalOES	20,117.92	01/12/21	20,117.92
Moc, CA-TCU-009457	08/21-08/26/20	U-20200668	10/20/20	CalOES	90,589.25		
North Complex USAR, CA-OES-000015	09/21-09/28/20	O-20200174	11/23/20	CalOES	38,754.66		
OES Pre-position, CA-XSB-200104	12/07-12/09/20			CalOES	19,652.97		
ONC Staging (7/23), CA-ONC-000002	7/23/2020	F-20201046	11/24/20	USFS	822.00		
OSC Staging (7/31), CA-OSC-000031	07/31-08/01/20	F-20200121	09/28/20	USFS	3,854.47		
OSC Staging (8/15), CA-OSC-000004	08/15-08/17/20	F-20200677	11/06/20	USFS	5,944.36		
OSC Staging (9/4), CA-OSC-000031	09/04-09/05/20	F-20201022	11/19/20	USFS	18,199.44		
Pond, CA-SLU-009866	08/01-08/05/20	U-20200386	09/22/20	CalOES	32,050.37		
Red Salmon Complex, CA-SRF-000656	10/12-10/29/20	F-20201581	12/29/20	USFS	44,040.93		
SCU Lightning Complex, CA-SCU-005740	08/26-09/03/20	U-20201054	11/09/20	CalOES	133,827.97		
Silverado, CA-ORC-121364	10/28-10/30/20	U-20202220	01/07/21	CalOES	36,811.58		
Stagecoach, CA-CND-002309	08/04-08/14/20	I-20200072	09/29/20	CalOES	155,713.43		
SQF Complex, CA-SQF-002541	09/21-10/07/20			USFS	64,202.27		
Valley, CA-CNF-002833	09/05-09/16/20	F-20200747	11/13/20	USFS	127,413.18		
					\$ 3,210,320.72		\$ 30,128.86

Account Reconciliation	Budgeted Revenue	Year-to-date Total Revenue	Revenue over/(under)
Acct 3750 - Cal-OES Revenue	500,000	1,316,136	816,136
Acct 4476 - USFS Revenue	250,000	1,894,185	1,644,185
Total Revenue	750,000	3,210,321	2,460,321

Attachment B

MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust

Account Report for the Period
12/1/2020 to 12/31/2020

Kevin Taylor
Fire Chief
Montecito Fire Protection District
595 San Ysidro Rd.
Santa Barbara, CA 93108

Account Summary

Source	Balance as of 12/1/2020	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 12/31/2020
OPEB	\$13,347,656.72	\$0.00	\$266,560.19	\$5,051.48	\$0.00	\$0.00	\$13,609,165.43
PENSION	\$5,862,237.03	\$500,000.00	\$118,270.78	\$2,221.39	\$0.00	\$0.00	\$6,478,286.42
Totals	\$19,209,893.75	\$500,000.00	\$384,830.97	\$7,272.87	\$0.00	\$0.00	\$20,087,451.85

Investment Selection

Source

OPEB	Montecito Fire Protection District - OPEB
PENSION	Montecito Fire Protection District - PENSION

Investment Objective

Source

OPEB	Individual account based on Moderately Conservative HighMark PLUS. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.
PENSION	Individual account based on Moderately Conservative HighMark PLUS. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	2.00%	6.37%	11.36%	7.60%	8.95%	7.40%	1/19/2010
PENSION	1.96%	6.28%	11.26%	7.16%	-	-	6/29/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

**MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust**

OPEB Account

Month	Beginning Balance	Contributions	Earnings	Expenses	Ending Balance	1-M % (net)	3-M % (net)
January 2020	12,278,039.45	-	116,312.24	4,801.69	12,389,550.00	0.91%	3.68%
February 2020	12,389,550.00	-	(185,791.44)	4,827.52	12,198,931.04	-1.54%	0.13%
March 2020	12,198,931.04	-	(886,580.40)	4,778.63	11,307,572.01	-7.31%	-7.90%
April 2020	11,307,572.01	-	586,080.88	4,547.58	11,889,105.31	5.14%	-4.04%
May 2020	11,889,105.31	-	305,386.02	4,687.46	12,189,803.87	2.53%	-0.07%
June 2020	12,189,803.87	-	217,042.41	4,760.78	12,402,085.50	1.74%	9.68%
July 2020	12,402,085.50	-	331,142.75	4,810.83	12,728,417.42	2.63%	7.06%
August 2020	12,728,417.42	-	219,074.87	4,890.46	12,942,601.83	1.68%	6.18%
September 2020	12,942,601.83	-	(127,806.98)	4,953.35	12,809,841.50	-1.03%	3.29%
October 2020	12,809,841.50	-	(86,440.21)	4,959.37	12,718,441.92	-0.71%	-0.08%
November 2020	12,718,441.92	-	634,110.62	4,895.82	13,347,656.72	4.95%	3.13%
December 2020	13,347,656.72	-	266,560.19	5,051.48	13,609,165.43	1.96%	6.24%
Total		-	1,389,090.95	57,964.97			

Total Contributions to the Plan = 8,376,000

Total OPEB Liability at 6/30/2018 = 13,538,041

PARS OPEB balance at 6/30/2018 = 11,123,664

Net OPEB Liability at 6/30/2018 = **2,414,377**

Funded status = 82.2%

Pension Account

Month	Beginning Balance	Contributions	Earnings	Expenses	Ending Balance	1-M % (net)	3-M % (net)
January 2020	4,915,559.63	-	46,564.11	1,922.28	4,960,201.46	0.91%	2.84%
February 2020	4,960,201.46	-	(74,376.41)	1,932.62	4,883,892.43	-1.54%	0.35%
March 2020	4,883,892.43	-	(354,899.31)	1,913.05	4,527,080.07	-7.31%	-7.90%
April 2020	4,527,080.07	-	234,807.24	1,820.64	4,760,066.67	5.15%	-4.03%
May 2020	4,760,066.67	-	122,265.78	1,876.70	4,880,455.75	2.53%	-0.07%
June 2020	4,880,455.75	-	86,721.57	1,906.05	4,965,271.27	1.74%	9.68%
July 2020	4,965,271.27	-	132,577.99	1,926.07	5,095,923.19	2.63%	7.06%
August 2020	5,095,923.19	-	87,709.41	1,957.95	5,181,674.65	1.68%	6.17%
September 2020	5,181,674.65	500,000.00	(51,583.04)	1,983.12	5,628,108.49	-1.03%	3.28%
October 2020	5,628,108.49	-	(39,739.79)	2,041.64	5,586,327.06	-0.74%	-0.19%
November 2020	5,586,327.06	-	278,063.23	2,153.26	5,862,237.03	4.94%	3.48%
December 2020	5,862,237.03	500,000.00	118,270.78	2,221.39	6,478,286.42	1.98%	6.22%
Total		1,000,000.00	586,381.56	23,654.77			

Total Contributions to the Plan = 5,100,000

Total Accrued Pension Liability at 6/30/2019 = 106,136,051

CalPERS and PARS total assets at 6/30/2019 = 85,499,623

Net Pension Liability at 6/30/2019 = **20,636,428**

Funded status = 80.6%

Attachment C



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: Kevin Taylor, Fire Chief *KT*
Prepared by: Araceli Nahas, Accountant *AN*
Date: January 25, 2021
Topic: Recommended Budget Amendment for Fiscal Year 2020-21

Summary

The proposed mid-year budget amendment is presented to the Board in order to reflect anticipated changes of revenues and expenses for fiscal year 2020-21 to the General Fund. The proposed amendment would increase revenues by \$2,520,000, increase expenses by \$2,015,000, and increase the unassigned fund balance by the net amount of \$505,000. There are no proposed changes to the Fund 3652 and 3653 budgets.

Budget Amendment Summary

The following table provides an overview of the proposed changes to the General Fund.

	ADOPTED BUDGET	ADJUSTMENT	AMENDED BUDGET
PROPERTY TAXES	18,690,000	-0-	18,690,000
OTHER REVENUE	1,439,000	2,520,000	3,959,000
TOTAL REVENUE	20,129,000	2,520,000	22,649,000
SALARIES AND BENEFITS	17,212,000	1,500,000	18,712,000
SERVICES AND SUPPLIES	2,453,000	85,000	2,538,000
CAPITAL ASSETS	847,000	430,000	1,277,000
TRANSFERS	475,000	-0-	475,000
LESS: EXPENSES + TRANSFERS	20,987,000	2,015,000	23,002,000
CHANGES TO FUND BALANCE	\$ (858,000)	\$ 505,000	\$ (353,000)
INCREASE TO UNASSIGNED FB	\$ 142,000	\$ 505,000	\$ 647,000
DECREASE TO COMMITTED FB	\$(1,000,000)	\$ -0-	\$(1,000,000)

A detailed listing of all the proposed changes at the line item level is provided as an attachment, along with the draft resolution and the proposed amended budget financials.

Conclusion

Staff recommends that the Board approve Resolution 2021-01 as recommended by the Finance Committee.

Attachments

1. Proposed Budget Amendments Detail
2. Resolution 2021-01, Amending the Final Budget for FY 2020-21
3. Proposed Amended Budget Financials

Strategic Plan Reference

Strategic Plan Goal #9, Ensure Financial Accountability & Transparency

Attachment 1

REVENUES

Line Item	Description	Budget Action	\$ Change
1	3750 State-Emergency Assistance	Increase budgeted revenues by \$815,000 due to unanticipated revenue from mutual aid for state fire assignments.	815,000
2	4476 Federal-Emergency Assistance	Increase budgeted revenues by \$1,645,000 due to unanticipated revenue from mutual aid for federal fire assignments.	1,645,000
3	5768 Safety Member Reimbursement	Establish budgeted revenues of \$60,000 due to unanticipated revenue from the District's worker's compensation insurance administrator for long-term employee outages.	60,000
Total Revenue Increase			\$ 2,520,000

EXPENDITURES

Line Item	Description	Budget Action	\$ Change
4	6301 Overtime - Reimbursable	Increase appropriations by \$1,500,000 for overtime costs due to state/federal fire assignment assistance funded by revenue line items 3750 and 4476 (items 1 and 2 above).	1,500,000
5	7205 Fire Defense Zone (Hazard Mitigation)	Increase appropriations by \$135,000 for expansion of hazard mitigation projects funded by the Cal Fire state grant (revenue line item 4310).	135,000
6	7732 Training	Decrease appropriations by \$50,000 due to limitations on training opportunities for personnel during the pandemic.	(50,000)
7	8300 Equipment	<ul style="list-style-type: none"> • SCBA System: Decrease appropriations by \$115,000 due a lower than expected bid amount for the replacement of SCBA equipment. • Extractor: Decrease appropriations by \$45,000 due to the cancellation of the extractor project installation this fiscal year. • Radio Communication Simulcast System: Increase appropriations by \$590,000 due to new capital project funded by unrestricted residual funds. 	430,000
Total Expenditures Increase			\$ 2,015,000

Net Financial Impact Change \$ 505,000

RESOLUTION NO. 2021-01

Attachment 2

**RESOLUTION OF THE GOVERNING BOARD
OF THE MONTECITO FIRE PROTECTION DISTRICT
AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2020-21**

WHEREAS, a final budget for the District for Fiscal Year 2020-21 was adopted by the Board on September 28, 2020; and

WHEREAS, the District has received unanticipated revenues from reimbursements for mutual aid fire assignments and insurance claim proceeds in the current fiscal year; and

WHEREAS, the following accounts need to be adjusted by the following amount to accommodate overtime and other expenses:

<u>Fund 3650 – General Fund</u>	
Overtime – Reimbursable	\$ 1,500,000
Fire Defense Zone	135,000
Training	(50,000)
Equipment	<u>430,000</u>
	\$ 2,015,000

NOW, THEREFORE, the Board of Directors of the Montecito Fire Protection District hereby resolves as follows:

That the following revised budget be adopted for the Fiscal Year 2020-21:

<u>Fund 3650 – General</u>	
Salaries & Employee Benefits	\$ 18,712,000
Services & Supplies	2,538,000
Capital Assets	1,277,000
Transfer to Capital Reserves Fund	<u>475,000</u>
	\$ 23,002,000

PASSED AND ADOPTED by the governing board of the Montecito Fire Protection District this 25th day of January, 2021, by the following vote:

- AYES:
- NAYS:
- ABSTAIN:
- ABSENT:

President of the Board of Directors
Montecito Fire Protection District

ATTEST:

Secretary of the Board of Directors
Montecito Fire Protection District

FUND 3650 - GENERAL FUND

		Adopted Final Budget	Adjustment	Final Amended Budget	
REVENUES					
Property Taxes					
3010	Property Tax - Secured (4.9%)	\$ 17,631,000	-	17,631,000	
3011	Property Tax - Unitary	159,000	-	159,000	
3020	Property Tax - Unsecured (4.9%)	669,500	-	669,500	
3050	Property Tax - Prior Unsecured	65,000	-	65,000	
3054	Supplemental Property Tax - Current	165,500	-	165,500	
	Total Taxes Revenue	18,690,000	-	18,690,000	
Use of Money and Property					
3380	Interest Income	150,000	-	150,000	
3409	Rental Property Income	10,000	-	10,000	
	Total Use of Money and Property	160,000	-	160,000	
Intergovernmental Revenue - State					
3750	State-Emergency Assistance (Fire Asgmt)	500,000	815,000	1,315,000	1
4220	Homeowners Property Tax Relief	79,500	-	79,500	
4310	State Grant (Cal Fire - Prevention)	150,000	-	150,000	
	Total Intergovernmental Revenue - State	729,500	815,000	1,544,500	
Intergovernmental Revenue - Federal					
4476	Federal Emergency Assistance (Fire Asgmt)	250,000	1,645,000	1,895,000	2
4610	Federal Aid for Disaster (COVID)	82,500	-	82,500	
	Total Intergovernmental Revenue - Federal	332,500	1,645,000	1,977,500	
Charges for Services					
5105	Reimbursement for District Services	208,500	-	208,500	
	Total Charges for Services	208,500	-	208,500	
Miscellaneous Revenue					
5768	Safety Member Reimbursement	-	60,000	60,000	3
5909	Other - Miscellaneous Revenue	8,500	-	8,500	
	Total Miscellaneous Revenue	8,500	60,000	68,500	
	TOTAL REVENUES	\$ 20,129,000	\$ 2,520,000	\$ 22,649,000	

FUND 3650 - GENERAL FUND

		Adopted Final Budget	Adjustment	Final Amended Budget	
EXPENDITURES					
Salaries & Employee Benefits					
6100	Regular Salaries	\$ 8,464,000	-	8,464,000	
6300	Overtime	184,000	-	184,000	
6301	Overtime - Fire Reimbursable	500,000	1,500,000	2,000,000	4
6310	Overtime - Constant Staffing	950,000	-	950,000	
6400	Retirement Contributions	3,280,000	-	3,280,000	
6450	Supp Retirement Contribution	1,000,000	-	1,000,000	
6550	FICA/Medicare	152,000	-	152,000	
6600	Insurance Contributions	2,126,000	-	2,126,000	
6700	Unemployment Insurance	6,000	-	6,000	
6900	Workers Compensation Insurance	550,000	-	550,000	
Total Salaries & Employee Benefits		\$ 17,212,000	1,500,000	18,712,000	
Services & Supplies					
7030	Clothing and PPE	153,000	-	153,000	
7050	Communications	132,500	-	132,500	
7060	Food	2,500	-	2,500	
7070	Household Supplies	33,000	-	33,000	
7090	Insurance: Liability/Auto/Prop.	42,000	-	42,000	
7120	Equipment Maintenance	50,000	-	50,000	
7200	Structure and Ground Maintenance	103,500	-	103,500	
7205	Fire Defense Zone (Hazard Mitigation)	250,000	135,000	385,000	5
7322	Consulting and Management Fees	2,000	-	2,000	
7324	Audit and Accounting Fees	30,000	-	30,000	
7348	Instruments & Equipment	132,000	-	132,000	
7363	Equipment Maintenance (Vehicles)	140,000	-	140,000	
7400	Medical & First Aid Supplies	83,000	-	83,000	
7430	Memberships	14,000	-	14,000	
7450	Office Expense	84,500	-	84,500	
7460	Professional and Special Services	460,500	-	460,500	
7507	ADP Payroll Fees	8,500	-	8,500	
7510	Contractual Services	140,000	-	140,000	
7530	Publications & Legal Notices	6,000	-	6,000	
7540	Rents & Leases - Equipment	4,000	-	4,000	
7546	Administrative Tax Expense	245,000	-	245,000	
7580	Rents & Leases - Structure (Gibraltar)	9,500	-	9,500	

FUND 3650 - GENERAL FUND

		Adopted Final		Final Amended	
		Budget	Adjustment	Budget	
7630	Small Tools & Instruments	14,000	-	14,000	
7650	Special District Expense	65,500	-	65,500	
7671	Special Projects	17,500	-	17,500	
7730	Transportation and Travel	35,000	-	35,000	
7731	Gasoline/Oil/Fuel	60,000	-	60,000	
7732	Training	90,000	(50,000)	40,000	6
7760	Utilities	45,500	-	45,500	
Total Services & Supplies		2,453,000	85,000	2,538,000	
Capital Assets					
8200	Structures & Improvements	135,000		135,000	
8300	Equipment	712,000	430,000	1,142,000	7
Total Capital Assets		847,000	430,000	1,277,000	
TOTAL EXPENDITURES		20,512,000	2,015,000	22,527,000	
Other Financing Uses					
7901	Tfr To Capital Reserves Fund (3652)	475,000	-	475,000	
Total Other Financing Uses		475,000	-	475,000	
Changes to Fund Balances					
Decrease to Committed					
9850	Salaries and Retirement Contribution	1,000,000	-	1,000,000	
Decrease to Committed		1,000,000	-	1,000,000	
Increase to Unassigned					
9940	Unassigned Fund Balance	142,000	505,000	647,000	8
Increases to Unassigned		142,000	505,000	647,000	
TOTAL CHANGES TO FUND BALANCES		858,000	(505,000)	353,000	
Net Financial Impact		\$ -	\$ -	\$ -	

FUND 3650 - GENERAL FUND

	Adopted Final		Final Amended
	Budget	Adjustment	Budget
Fund 3650 Fund Balance Detail			
Fund Balance - Nonspendable (County)	\$ 123,260	-	\$ 123,260
Fund Balance - Restricted (by County)	85,919	-	85,919
*Reserves: Catastrophic	2,710,000	-	2,710,000
*Reserves: Economic Uncertainties	4,330,000	-	4,330,000
Fund Balance - Unrestricted Residual	<u>4,526,937</u>	<u>505,000</u>	<u>5,031,937</u>
Projected Fund Balance at Year End	\$ 11,776,116	\$ 505,000	\$ 12,281,116

*Reserves Policy adopted as part of Capitol PFG Financial Analysis recommendations.

FUND 3652 - CAPITAL RESERVES FUND

	<u>Adopted Final Budget</u>	<u>Adjustment</u>	<u>Final Amended Budget</u>
REVENUES			
Use of Money and Property			
3380 Interest Income	\$ 32,500	\$ -	\$ 32,500
Total Use of Money and Property	32,500	-	32,500
Other Financing Sources			
5910 Transfer from General Fund (3650)	475,000	-	475,000
Total Financing Sources	475,000	-	475,000
TOTAL REVENUES	\$ 507,500	\$ -	\$ 507,500
EXPENDITURES			
Capital Assets			
8300 Equipment			
Vehicle (Battalion Chief 96)	\$ 80,000	\$ -	\$ 80,000
Vehicle compressor (Repair 91 - carryove	14,000	-	14,000
Total Capital Assets	94,000	-	94,000
TOTAL EXPENDITURES	\$ 94,000	\$ -	\$ 94,000
Changes to Fund Balances			
Increase to Assigned			
9901 Purpose of Fund	413,500	-	413,500
Increase to Assigned	413,500	-	413,500
TOTAL CHANGES TO FUND BALANCES	(413,500)	-	(413,500)
Net Financial Impact	\$ -	\$ -	\$ -
Fund 3652 Fund Balance Detail			
Fund Balance - Restricted (by County)	18,161	-	18,161
Fund Balance - Assigned	3,014,072	-	3,014,072
Projected Fund Balance at Year End	3,032,233	-	3,032,233

FUND 3653 - LAND & BUILDING FUND*

	<u>Adopted Final Budget</u>	<u>Adjustment</u>	<u>Final Amended Budget</u>
REVENUES			
Use of Money and Property			
3380 Interest Income	\$ 95,000	\$ -	\$ 95,000
Total Use of Money and Property	95,000	-	95,000
TOTAL REVENUES	\$ 95,000	\$ -	\$ 95,000
EXPENDITURES			
Capital Assets			
8100 Land	200,000	-	200,000
8200 Structures and Improvements			
Rental property rebuild	1,000,000	-	1,000,000
Solar project infrastructure	279,500	-	279,500
Total Capital Assets	1,479,500	-	1,479,500
TOTAL EXPENDITURES	\$ 1,479,500	\$ -	\$ 1,479,500
Changes to Fund Balances			
Decrease to Assigned			
9901 Purpose of Fund	1,384,500	-	1,384,500
Decrease to Assigned	1,384,500	-	1,384,500
TOTAL CHANGES TO FUND BALANCES	1,384,500	-	1,384,500
Net Financial Impact	\$ -	\$ -	\$ -
Fund 3653 Fund Balance Detail			
Fund Balance - Restricted (by County)	44,235	-	44,235
Fund Balance - Assigned	4,995,305	-	4,995,305
Projected Fund Balance at Year End	5,039,540	-	5,039,540

*Eastern Montecito property acquisition and fire station construction fund as recommended in the November 2014 Standards of Coverage Study adopted by the Board of Directors on January 21, 2015.

Agenda

Item #5

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

December 28, 2020 at 2:00 p.m.

Held via teleconference connection as permitted under the Governor's Executive Order N-29-20, dated March 17, 2020 due to concerns of COVID-19 ("Executive Order").

Director Easton called the meeting to order at 2:00 p.m.

Present: Director Easton, Director Ishkanian, Director van Duinwyk, Director Lee, Director Powell. Chief Taylor and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**
- 2. Administer Oath of Office.**

Administrative Assistant Reed administered the Oath of Office to Judith Ishkanian, Sylvia Easton, Michael Lee and John Abraham Powell.

- 3. Election of Board Officers (President, Vice President, Secretary) for 2021.**

Director van Duinwyk nominated Director Lee as President, seconded by Director Ishkanian. The roll call vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, J. A. Powell, S. Easton, M. Lee

Nays: None

Abstain: None

Absent: None

Director Lee nominated Director Easton as Vice President, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton

Nays: None

Abstain: None

Absent: None

Director Easton nominated Director Ishkanian as Secretary, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, S. Easton, J. Ishkanian
Nays: None
Abstain: None
Absent: None

4. Appointment of Board Labor Negotiators for 2021.

Director Lee nominated Directors Powell and van Duinwyk as Labor Negotiators, seconded by Director Easton. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
Nays: None
Abstain: None
Absent: None

5. Appointment of Board Real Property Negotiators for 2021.

Director Lee nominated Directors Powell and Ishkanian as Real Property Negotiators, seconded by Director Easton. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
Nays: None
Abstain: None
Absent: None

6. Appointment of Committee members.

a. Finance Committee

Director Ishkanian nominated Directors van Duinwyk and Lee as Finance Committee members, seconded by Director Powell. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
Nays: None
Abstain: None
Absent: None

b. Strategic Planning Committee

Director Lee nominated Director Easton and Director Powell nominated Director Lee as Strategic Planning Committee members, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
Nays: None
Abstain: None
Absent: None

c. Personnel Committee

Director Easton nominated Directors van Duinwyk and Ishkanian as Personnel Committee members, seconded by Director Lee. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
Nays: None
Abstain: None
Absent: None

7. Adopt Resolution 2020-12 determining time and place of regular board meetings.

Chief Taylor provided a staff report regarding Resolution 2020-12. The motion to designate 2:00 p.m. on the fourth Monday of each month at the Montecito Fire Protection District Headquarters, as the time and place of its regular meeting made by Director Ishkanian, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
Nays: None
Abstain: None
Absent: None

8. Adopt Resolution 2020-13 regarding inventory of District lands and air space.

Chief Taylor provided a staff report regarding Resolution 2020-13. The motion to adopt Resolution 2020-13 regarding inventory of District lands and air space made by Director Powell, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
Nays: None
Abstain: None
Absent: None

9. Adopt Resolution 2020-14 increasing Director's Compensation.

Chief Taylor provided a staff report regarding Resolution 2020-14. The motion to adopt Resolution 2020-14 increasing Director's compensation made by Director Powell, seconded by Director Easton. The roll call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
 Nays: None
 Abstain: None
 Absent: None

10. That the Board of Directors authorize the Fire Chief to enter into a contract with Timber and Wool Custom Floors in an amount not to exceed \$68,000 for flooring replacement at Fire Station 1. (Strategic Plan Goal 6 and 8)

Battalion Chief Chapman provided a staff report regarding the flooring replacement at Fire Station 1. Motion to authorize the Fire Chief to enter into a contract with Timber and Wool Custom Floors in an amount not to exceed \$68,000 made by Director van Duinwyk, seconded by Director Powell. The Roll Call Vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton
 Nays: None
 Abstain: None
 Absent: None

11. Report from the Finance Committee. (Strategic Plan Goal 9.1)

a. Consider recommendation to approve October and November 2020 financial statements.

Directors van Duinwyk and Lee provided a report regarding the October and November 2020 financial statements. Motion made by Director van Duinwyk, seconded by Director Lee to approve the October and November 2020 financial statements. The Roll Call Vote was as follows:

Ayes: M. Lee, J. A. Powell, J. Ishkanian, P. van Duinwyk, S. Easton
 Nays: None
 Abstain: None
 Absent: None

b. Review PARS Post-Employment Benefits Trust statement for September, October and November 2020.

Director van Duinwyk provided a report regarding the PARS Post-Employment Benefits Trust statements for September, October and November 2020.

12. Approval of Minutes of the November 23, 2020 Regular Meeting.

Motion to approve the minutes of the November 23, 2020 Regular meeting made by Director Lee, seconded by Director Ishkanian. The Roll Call vote was as follows:

Ayes: M. Lee, J. A. Powell, P. van Duinwyk, J. Ishkanian, S. Easton

Nays: None

Abstain: None

Absent: None

13. Fire Chief's report.

Division Chief Widling highlighted significant calls for the month of November. Chief Taylor extended his gratitude to Division Chief Widling, retiring on December 31st after 31 years of service (6 years at Montecito Fire). Chief Taylor introduced new Division Chief David Neels and new Battalion Chief Anthony Hudley. Battalion Chief Chapman provided the following updates regarding capital projects: Bright Future has not provided a construction schedule for the solar project as of yet; Preliminary agreement has been reached with the insurance company regarding rental properties, RFP for General Contractor should go out next month. Chief Taylor provided information regarding the invasive tumble weeds and castor beans. The Chief stated that the mid-year budget review will come before the Finance Committee and full Board in January, followed by the 5 year financial forecast in February and the proposed financial policy in March. Chief Taylor stated that the hiring process for the PIO continues with Chief interviews tomorrow. The Chief stated that the Fire Station Location Study is in the technical review phase. He stated the document is being reviewed by both he and Chief Fish, and a draft copy will be given to the Fire Station Location Committee members in advance of their next meeting. He noted that the current meeting date for the Fire Station Location Committee will be pushed back due to the density and scope of the report. The Chief stated that 156 online survey responses were received, as well as 50 paper surveys. Chief Taylor stated that the strategic planning process will be pushed back until the conclusion of the pandemic. The Chief stated that the Department remains in phase 2 of the Continuity Operations Plan, and expects that tomorrow the stay at home order will be extended until January 21. Chief Taylor stated that EMT's and Paramedics are in Tier 1a and should receive initial vaccinations in mid-January. He added that it is unknown when the remainder of staff will be vaccinated. The Chief stated that staff continues to work very closely with the Public Health Department to make Paramedics giving vaccinations a reality, as well as setting up the fire station as a point of distribution site to the general public. Chief Taylor provided an update regarding the Fire Chiefs Association Task Force meeting on ingress/egress, open flame fires, and encampments. He noted that Montecito Fire is taking the lead on the parking and potential trailhead restrictions portion of the project. The Chief stated that the Storm Impact Consideration Map was released in partnership with OEM and the Sheriff's Office at a community meeting.

14. Board of Director's report.

Director Powell provided an update regarding the virtual Anniversary Ceremony of the 1/9 Debris Flow.

15. Suggestions from Directors for items other than regular agenda items to be included for the January 25, 2021 Regular Board meeting.

There were no additional suggestions from the Directors.

Meeting Adjourned at 3:07 p.m.

President Sylvia Easton

Secretary Judith Ishkanian

Agenda

Item #6

Dear Dedicated Fire Fighters!

A big thank you for all your help during the 2020 Glass Fire Incident in Nor Cal. Our little subdivision is just off Hwy 19 and Melita Rd. very near the Sky Hawk subdivision that was not as fortunate. Just want you to know you are appreciated! Thanks to your training and skills, we are able to spend the Holidays in our own home!

Wishing you all, and your families a wonderful Holiday and Happy, Healthy New Year!

♡ Dana

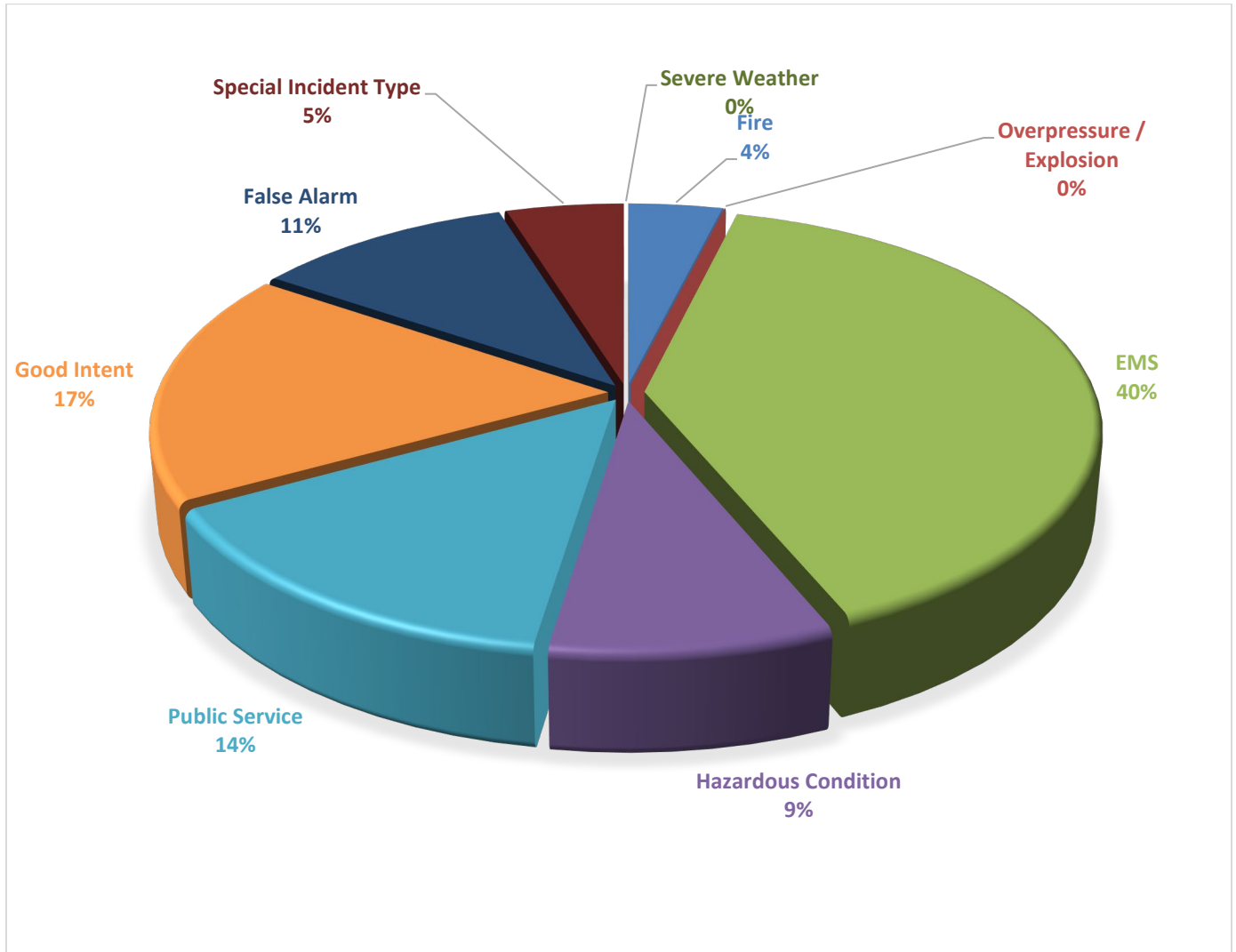


All things merry to you this season,
and all things bright in the coming year!

Calls by Incident Type December 2020

Total Incidents: 103

Fire: 4	EMS: 41	Explosion/Overheat: 0
Public Service: 15	Hazardous Condition: 9	Good Intent: 18
False Alarm: 11	Severe Weather: 0	Special Incident: 5



Definitions:

-Good Intent: Firefighters respond to a reported emergency, but find a different type of incident or nothing at all upon arrival to the area. (Dispatched and Cancelled In Route falls in this category.) Example: A caller reports smoke on the hillside. Firefighters arrive to discover a grading operation at a construction site is creating dust mistaken for smoke.

-Public Service: Non-emergency requests for assistance. Examples: lock out, animal rescue, ring removal, water problem, lift assists, seized gate, stalled elevator, providing the Sheriff’s Department with a ladder to enter a building.

June - December 2020 Incident Trend

