

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

January 25, 2021 at 2:00 p.m.

Held via teleconference connection as permitted under the Governor's Executive Order N-29-20, dated March 17, 2020 due to concerns of COVID-19 ("Executive Order").

Director Lee called the meeting to order at 2:00 p.m.

Present: Director Easton, Director Ishkanian, Director van Duinwyk, Director Lee, Director Powell. Chief Taylor and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

Director Lee expressed his condolences regarding the passing of former Board member, Dan Eidelson. There were no public comments at this meeting.

- 2. Consider declaring Repair 91 as surplus and authorize the Fire Chief to sell, donate, or dispose of the vehicle as specified in the Surplus Property policy. (Strategic Plan Goal 6)**
 - a. Staff report presented by Battalion Chief Chapman.**

Battalion Chief Chapman provided a staff report regarding Repair 91. Motion to authorize the Fire Chief to sell, donate or dispose of the vehicle as specified in the Surplus Property policy made by Director Powell, seconded by Director Ishkanian. The Roll Call vote was as follows:

Ayes: S. Easton, J. Ishkanian, J. A. Powell, P. van Duinwyk, M. Lee

Nays: None

Abstain: None

Absent: None

- 3. That the Board of Directors authorize the Fire Chief to enter into a contract for roof replacement at 1259 East Valley Road with Wicks Roofing in an amount not to exceed \$14,550; unless rotten wood is found during demolition, in which case the Fire Chief will authorize repairs at \$80.00/hour plus materials. (Strategic Plan Goal 6)**
 - a. Staff report presented by Battalion Chief Chapman.**

Battalion Chief Chapman provided a staff report regarding roof replacement at 1259 East Valley Road. Motion made by Director Easton, seconded by Director van Duinwyk to authorize the Fire Chief to enter into a contract for roof replacement at 1259 East Valley Road with Wicks Roofing in an amount not to exceed \$14,550; unless rotten wood is found during demolition, in which case the Fire Chief will authorize repairs at \$80.00/hour plus materials. The Roll Call vote was as follows:

Ayes: S. Easton, J. Ishkanian, J. A. Powell, P. van Duinwyk, M. Lee

Nays: None

Abstain: None

Absent: None

4. Report from the Finance Committee. (Strategic Plan Goal 9.1)

a. Consider recommendation to approve December 2020 financial statements.

Director van Duinwyk provided a report regarding the December 2020 financial statements. Motion made by Director van Duinwyk, seconded by Director Lee to approve the December 2020 financial statements. The Roll Call Vote was as follows:

Ayes: S. Easton, J. Ishkanian, J. A. Powell, P. van Duinwyk, M. Lee

Nays: None

Abstain: None

Absent: None

b. Review PARS Post-Employment Benefits Trust statement for December 2020.

Director van Duinwyk provided a report regarding the PARS Post-Employment Benefits Trust statements for December 2020.

c. Consider recommendation to approve Resolution 2021-01, Amending Final Budget for FY 2020-21.

District Accountant Nahas provided a report regarding items included in the amended Final Budget for FY 2020-21. Division Chief Neels provided a report regarding the radio infrastructure proposal. Motion to approve Resolution 2021-01, amending Final Budget for FY 2020-21 made by Director van Duinwyk, seconded by Director Easton. The Roll Call Vote was as follows:

Ayes: S. Easton, J. Ishkanian, J. A. Powell, P. van Duinwyk, M. Lee

Nays: None

Abstain: None

Absent: None

5. Approval of Minutes of the December 28, 2020 Regular Meeting.

Motion to approve the minutes of the December 28, 2020 Regular meeting made by Director Ishkanian, seconded by Director van Duinwyk. The Roll Call vote was as follows:

Ayes: S. Easton, J. Ishkanian, J.A. Powell, P. van Duinwyk, M. Lee

Nays: None

Abstain: None

Absent: None

6. Fire Chief's report.

Division Chief Neels recognized Acting Captain promotions for Nicholas Eubank, Billy Wrenn and David Johnson. He reported 792 hours of training for the month of December. He also highlighted significant calls for the month of December. Chief Taylor stated that the Board would receive paper copies of the Fire Station Location Study on Monday, February 1st. He stated the next Fire Station Location Committee meeting would be held on March 25th. Chief Taylor stated he and Chief Fish are proposing that the full Boards, Carpinteria-Summerland Fire Protection District and Montecito Fire Protection District have a Special meeting together to review the Fire Station Location Study. Chief Taylor stated the Community Survey is complete and the report will be sent to Directors electronically after the meeting. Chief Taylor stated the stay-at-home order was lifted this morning and Santa Barbara County is back in the purple tier. He added the organization remains in phase 2 of the Continuity of Operations Plan, and front-line employees are in the process of being vaccinated. Chief Taylor stated that Cal OES requested all Fire Chiefs in California to assist with vaccination programs. He added that Department Paramedics are currently being trained to administer vaccinations, and staff may assist at point of distribution sites. Chief Taylor stated the Public Safety Task Force has established three work groups: parking, dispersed camping and homeless encampments. He stated they continue to make progress in all three areas. Chief Taylor stated the Request for Proposals for the Evacuation Study went out on January 18th and will be presented to the Board for award at the March 22nd meeting. Chief Taylor stated the Governor's proposed budget contains 1 billion dollars in wildfire mitigation funds. He stated the Prevention Bureau is looking for opportunities to increase the community's resiliency and resistance to wildfire particularly through home hardening. Chief Taylor provided an update regarding the weather forecast.

7. Board of Director's report.

Director Powell stated he is on the Wildfire Prevention Task Force as an at-large community member and is not representing the Fire District.

8. Suggestions from Directors for items other than regular agenda items to be included for the February 22, 2021 Regular Board meeting.

Director van Duinwyk suggested that at some point the District establish a pilot program to deal with proactive preventative measures regarding wildfires along the interface of Fire District and National Forest.

Meeting Adjourned at 3:13 p.m.

President Michael Lee

Secretary Judith Ishkanian