

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on September 23, 2024 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

Present: Director van Duinwyk, Director Lee, Director Easton, Director Dougherty, Director Powell. Chief Neels and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

Montecito resident, Chris Albertson provided a comment regarding the replacement of the fire hydrant at the corner of Stoddard and Sycamore Canyon.

- 2. Report from the Finance Committee. (Strategic Plan Goal 8)**

- a. Consider recommendation for approval of reserve funds.**

Accountant Nahas provided a staff report regarding Reserve Policies and recommended increases for FY 2024-25. Motion to approve as proposed, without the change in unrestricted residual fund balance maximum made by Director Powell, motion did not carry. Motion to approve the recommended reserve target levels for FY 2024-25 made by Director Easton, seconded by Director Lee and motion carried. Director Powell voted nay.

- b. Consider recommendation to approve Resolution 2024-06, Adoption of the Final Budget for the Fiscal Year 2024-25.**

Accountant Nahas and Director Lee highlighted items within the Final Budget. Motion to approve Resolution 2024-06, Adoption of the Final Budget for Fiscal Year 2024-25 made by Director Lee, seconded by Director Easton. The roll call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton

Nays: None

Abstain: J. A. Powell

Absent: None

- 3. Consider recommendation for approval of the Annual Employee Reimbursement Disclosure report. (Strategic Plan Goal 8)**

- a. Staff report presented by Accountant Nahas.**

Accountant Nahas provided a staff report regarding the Annual Employee Reimbursement Disclosure report. Motion to approve the Annual Employee Reimbursement Disclosure report made by Director Powell, seconded by Director Dougherty, and unanimously passed.

4. Consider approval of Resolution 2024-07, Establishing Appropriations Limit under Article XIII B of the State Constitution of the State of California for FY 2024-25. (Strategic Plan Goal 8)

a. Staff report presented by Accountant Nahas.

Accountant Nahas provided a staff report regarding the Appropriations Limit for FY 2024-25. Motion to approve Resolution 2024-07 made by Director Powell, seconded by Director Easton. The roll call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell
Nays: None
Abstain: None
Absent: None

5. That the Board of Directors authorize the Fire Chief to enter into a Professional Services Agreement with Underwood Management Resources, Inc., in the amount of \$83,000.00. (Strategic Plan Goal 5)

a. Staff report presented by Fire Chief Neels.

Chief Neels provided a staff report regarding a Professional Services Agreement with Underwood Management Resources, Inc. There was no motion from the Board.

6. Approval of Minutes of the August 26, 2024 Regular Meeting.

Motion to approve the minutes of the August 26, 2024 Regular meeting made by Director Powell, seconded by Director Lee, and unanimously passed.

7. Fire Chief's report.

Chief Neels stated that he and Chief Hartwig will meet with the Montecito Association on October 8, to provide further explanation regarding the ambulance permitting contract. Chief Neels stated the Fire Station Location Committee will not meet in September but will meet in October. The Chief provided an update regarding the Regional Fire Communications Center.

8. Board of Director's report.

There were no items to report at this meeting.

9. Suggestions from Directors for items other than regular agenda items to be included for the October 28, 2024 Regular Board meeting.

There were no additional suggestions from the Directors.

10. CLOSED SESSION:

Public Employee Discipline/Dismissal/Release
(Government Code section 54957)

The Board reported out of closed session at 4:59 p.m. with no reportable action.

Meeting Adjourned at 5:00 p.m.


President Peter van Duinwyk


Secretary Sylvia Easton