

# MONTECITO FIRE PROTECTION DISTRICT

## Minutes for the Special Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108, and teleconference location Ann Arbor District Library, 343 S. 5<sup>th</sup> Avenue, Ann Arbor, MI 48104, on December 18, 2023 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

**Present:** Director van Duinwyk, Director Lee, Director Easton, Director Dougherty, Director Powell. Chief Neels and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Election of Board Officers (President, Vice President, Secretary) for 2024.**

Director Easton nominated Director van Duinwyk as President, Director Lee as Vice President, and Director Easton as Secretary, seconded by Director Dougherty. The roll call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell

Nays: None

Abstain: None

Absent: None

- 3. Appointment of Board Labor Negotiators for 2024.**

Chief Neels provided a staff report regarding the appointment of Board Labor Negotiators. Director Lee nominated Director van Duinwyk and Director Lee as Labor Negotiators, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton

Nays: J. A. Powell

Abstain: None

Absent: None

- 4. Appointment of Board Real Property Negotiators for 2024.**

Chief Neels provided a staff report regarding the appointment of Board Real Property Negotiators. Director Easton nominated Director Dougherty and Director van Duinwyk as Real Property Negotiators, seconded by Director Lee. The roll call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell

Nays: None

Abstain: None

Absent: None

- 5. Appointment of Committee members.**

- a. Finance Committee**

Chief Neels provided a staff report regarding the appointment of Finance Committee members. Director Dougherty nominated Director van Duinwyk and

Director Lee as Finance Committee members, seconded by Director Lee. The roll call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell  
Nays: None  
Abstain: None  
Absent: None

**b. Strategic Planning Committee**

Chief Neels provided a staff report regarding the appointment of Strategic Planning Committee members. Director Lee nominated Director Powell and Director Easton as Strategic Planning Committee members, seconded by Director Dougherty. The roll call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell  
Nays: None  
Abstain: None  
Absent: None

**c. Personnel Committee**

Chief Neels provided a staff report regarding the appointment of Personnel Committee members. Director Easton nominated Director Powell and Director Dougherty as Personnel Committee members, seconded by Director Lee. The roll call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell  
Nays: None  
Abstain: None  
Absent: None

**6. Adopt Resolution 2023-10 determining time and place of regular board meetings.**

Chief Neels provided a staff report regarding Resolution 2023-10. The motion to designate 2:00 p.m. on the fourth Monday of each month at the Montecito Fire Protection District Headquarters, as the time and place of its regular meeting made by Director Powell, seconded by Director Easton. The roll call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell  
Nays: None  
Abstain: None  
Absent: None

**7. Adopt Resolution 2023-11 regarding inventory of District lands and air space.**

Chief Neels provided a staff report regarding Resolution 2023-11. The motion to adopt Resolution 2023-11 regarding inventory of District lands and air space made by Director Powell, seconded by Director Lee. The roll call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell  
Nays: None  
Abstain: None  
Absent: None

**8. Adopt Resolution 2023-12 increasing Director's Compensation.**

Chief Neels provided a staff report regarding Resolution 2023-12. The motion to adopt Resolution 2023-12 increasing Director's compensation made by Director Lee, seconded by Director Easton. The roll call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell  
Nays: None  
Abstain: None  
Absent: None

**9. Approval of Minutes of the November 27, 2023 Regular Meeting.**

Motion to approve the minutes of the November 27, 2023 Regular meeting made by Director Lee, seconded by Director Dougherty. The roll call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell  
Nays: None  
Abstain: None  
Absent: None

**10. Approval of Minutes of the December 1, 2023 Special Meeting.**

Motion to approve the minutes of the December 1, 2023 Special meeting made by Director Dougherty, seconded by Director Easton. The roll call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell  
Nays: None  
Abstain: None  
Absent: None

**11. That the Board of Directors nominate their preferred candidate and direct staff to submit the nomination to LAFCO no later than January 4, 2024. (Strategic Plan Goal 3)**

**a. Staff report presented by Fire Chief Neels.**

Chief Neels provided a staff report regarding the Board of Directors nomination for and Election of Special District Members to LAFCO. There were no candidates presented.

**12. Fire Chief's report.**

Battalion Chief Hudley presented a letter of recognition to Department Mechanic, Jess Moran. Chief Neels stated the Raising Our Light event will take place on January 9, 2024, at 6 p.m. at Montecito Union School.

**13. Board of Director's report.**

There were no items to report at this meeting.

**14. Suggestions from Directors for items other than regular agenda items to be included for the January 22, 2024 Regular Board meeting.**

Director Dougherty suggested that staff explore all options related to the Department AM Radio. Director Powell suggested that staff provide a report regarding the status of evacuation planning for individuals with access/functional needs.

**15. CLOSED SESSION:**

**A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

**Initiation of litigation pursuant to Government Code section 54956.9 (d) (4): (One potential case)**

**B. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

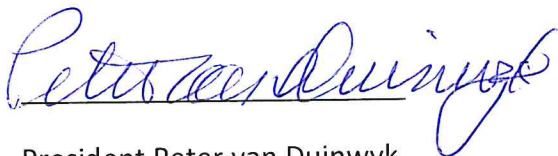
- District negotiators: Peter van Duinwyk and Michael Lee
- Employee Organization: Montecito Firefighters' Association

**C. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

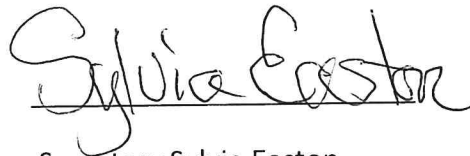
- District negotiators: Peter van Duinwyk and Michael Lee
- Unrepresented Employees: Fire Marshal, Division Chief Operations, Battalion Chiefs, Accountant, Administrative Assistant, Public Information Officer.

The Board reported out of closed session at 3:27 p.m. with no reportable action.

Meeting Adjourned at 3:28 p.m.



President Peter van Duinwyk



Secretary Sylvia Easton