

MONTECITO FIRE PROTECTION DISTRICT

Agenda for the Regular Meeting of the Board of Directors

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, California

November 27, 2023 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. Receive presentation from Scott German of Fechter & Company regarding the Annual Financial Report for Fiscal Year Ended June 30, 2023. (Strategic Plan Goal 8)
 - a. Consider recommendation for approval of the report.
3. Consider declaring the Motorola APX portable radios as surplus and authorize the Fire Chief to sell, donate, or dispose of the radios as specified in the Surplus Property policy. (Strategic Plan Goal 5)
 - a. Staff report presented by Chief Neels.
4. That the Board of Directors authorize the Fire Chief to enter into an agreement with Pueblo Construction, in the amount of \$170,882.79 for the Loft Office Remodel at Station 91. (Strategic Plan Goal 5)
 - a. Staff report presented by Chief Neels.
5. Report from the Finance Committee. (Strategic Plan Goal 8)
 - a. Consider recommendation to approve September and October 2023 financial statements.
 - b. Review PARS Post-Employment Benefits Trust statements for August and September 2023.
6. Approval of Minutes of the October 23, 2023 Regular Meeting.
7. Fire Chief's report.
8. Board of Director's report.

9. Suggestions from Directors for items other than regular agenda items to be included for the December 18, 2023 Special Board meeting.

10. CLOSED SESSION:

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9 (d)
(2): (One potential case)

B. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

- District negotiators: Peter van Duinwyk and Michael Lee
- Employee Organization: Montecito Firefighters' Association

C. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

- District negotiators: Peter van Duinwyk and Michael Lee
- Unrepresented Employees: Fire Marshal, Division Chief Operations, Battalion Chiefs, Accountant, Administrative Assistant, Public Information Officer.

Adjournment

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is November 22, 2023.



David Neels, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

Agenda

Item #2



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: David Neels, Fire Chief *DN*
Prepared by: Araceli Nahas, Accountant *AN*
Date: April 24, 2023
Topic: Audited Financial Statements for June 30, 2023

Summary

The following report provides an overview of the various sections included in the District's audited financial statements for June 30, 2023.

Discussion

The District engaged with independent audit firm, Fechter & Company ("Fechter"), to perform an annual audit and issue financial statements. Firm partner, Scott German, will provide a thorough review of the financials during the Board meeting.

Annual Financial Report for the Year Ended June 30, 2023

Independent Auditor's Report (Pg. 1)

In this report, Fechter communicates Management's responsibility for the financial statements, the Auditor's responsibility, and the audit process. In the "Opinion" section, Fechter renders an opinion that they have concluded that the District's financial statements present fairly and according to generally accepted accounting principles.

Management's Discussion and Analysis (Pg. 4-10)

The Management's Discussion and Analysis ("MD&A") section of the report highlights important financial activity for the year. In this year's report, a significant financial change is reflected in Table 2 – MFPD Change in Net Position which shows a net pension credit (revenue) in 2022, and in 2023 a shift in our pension status results in a pension expense (included in the Salaries and Benefits description). This unfavorable shift is a result of poor investment returns as reported by CalPERS for June 30, 2022.

Fechter reviews the MD&A for accuracy, but the information is not part of the audit testing.

Balance Sheet (Pg. 11) and Statement of Activities (Pg. 12)

The starting figures for the financial statements are derived from the District's FIN accounting system and required journal entries are reflected in the "Adjustments" column to ensure that the final reporting numbers follow Generally Accepted Accounting Principles ("GAAP") and statements issued by the Governmental Accounting Standards Board ("GASB"). Fechter and Araceli review all adjustments prior to posting.

Notes to the Financial Statements and Required Supplementary Information (Pg. 13-36)

The notes are required to accompany the financial statements and provide details on significant financial transactions and adjustments.

Conclusion

Staff recommends that the Board accept and file the Annual Financial Report for June 30, 2023.

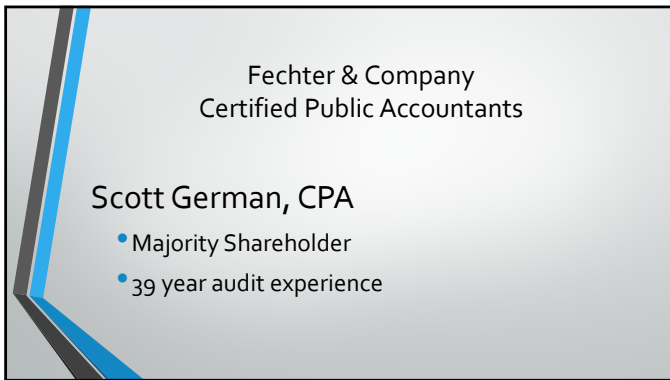
Attachments

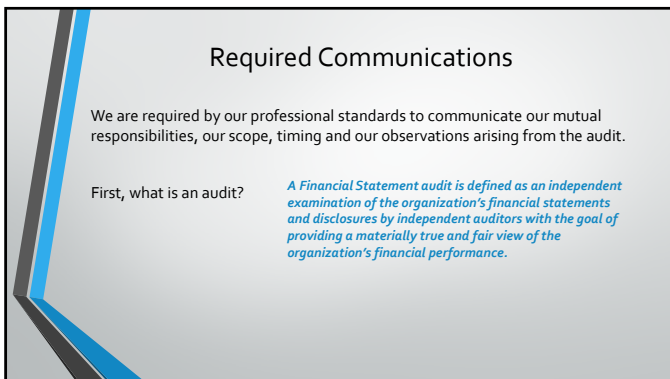
1. Management Letter and Annual Financial Report for the Year Ended June 30, 2023

Strategic Plan Reference

Strategic Plan Goal #8, Ensure Financial Accountability & Transparency







Required Communications

Management is responsible for fair and accurate financial reporting and establishing the systems and policies necessary to achieve that goal.

- Specifically Management is responsibilities include:
 - Selection of accounting policies
 - Financial Statement presentation and accuracy
 - Implementation of a system of internal controls

Management and the Board have full responsibility for the Financial Statement presentation and accuracy

Required Communications

Accounting Policies are the overall decisions by management governing how the financial statements numbers are calculated and presented.

- District Accounting Policies summarized in Note 1
 - Many are standard for special districts
 - Entity
 - Basis of accounting
 - Property tax recognition times
 - Specific to District
 - Determine the basis for all estimates in the financial statements

Required Communications

- Estimates Defined by accounting policies are:
 - Depreciation
 - Estimated useful life
 - Capitalization cost
 - Pension
 - Primarily defined by GASB 68 as amended
 - Vacation
 - Number of days available
 - Number of days payable upon separation

Financial Statements can not be prepared without estimates

Required Communications

Fechter & Company Responsibilities

- We are responsible for forming and expressing an opinion about whether the financial statements that have been prepared by management, with the oversight of those charged with governance, are prepared, in all material respects, in accordance with the applicable financial reporting framework.
- Our engagement as auditors and the performance of the audit of the financial statements does not relieve management or those charged with governance of their responsibilities.

Required Communications

An audit only provides reasonable assurance NOT absolute assurance on the accuracy of the financial statements.

Because we only test samples of transactions

Required Communications

- Difficulties Encountered
 - None
- Corrected Misstatements
 - None
- Disagreements with Management
 - None

Required Communications

- Consultations with Other Accountants
 - None.
- Other Findings or Issues
 - None
- Other Matters
 - None

Annual Report Overview

Independent Auditor's Report Page 1

"Clean" opinion
No qualifications
Covers financial statements
Limited procedures on the managements discussion and analysis (MD&A) and other supplemental information, not audited.

Annual Report Overview

Management's Discussion and Analysis

- Prepared by District Staff
 - Araceli does a great job preparing this section.
- Overview of the District's Operations
- Opportunity for the District to tell its story

While certain components are prescribed, Management is always encouraged to add information to provide a complete picture of the District's operations

Annual Report Overview	
Asset Highlights	
Cash and investments	\$ 19,714,060
Capital assets, net	11,494,268
Other assets	1,132,032
Liability Highlights	
Thomas Fire Escrow	2,036,252
Other current liabilities	218,410
Long-term liabilities	27,536,439

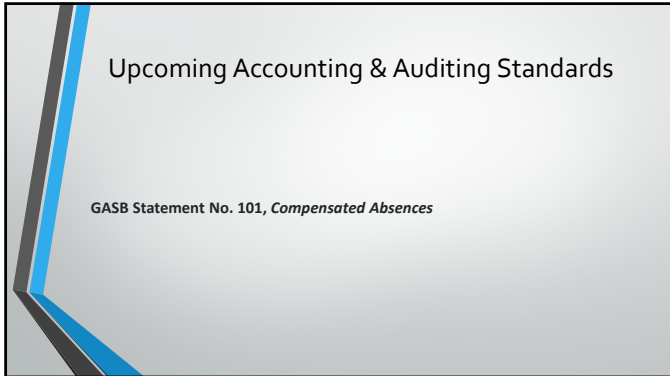
Annual Report Overview	
Fund Balance all funds	\$ 18,591,399
These statements focus on current activities	
• Add:	
• Net capital assets	11,494,268
• Deferred inflows(outflows)	19,017,471
• Less:	
• Pension obligation bond	(6,016,006)
• Pension liability	(14,326,491)
• OPEB liability	(5,388,420)
• Compensated absences	<u>(1,805,522)</u>
Total Government wide net position	\$ <u>21,566,699</u>

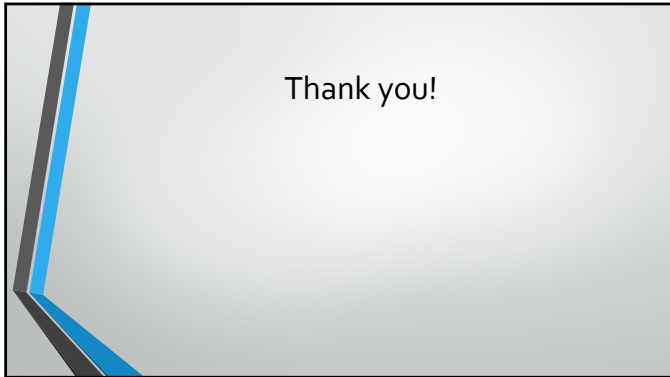
Annual Report Overview	
Property taxes	\$ 22,329,251
Intergovernmental revenues (FEMA, State Emergency Assistance)	2,025,288
Other revenues	358,027
Employee costs	32,149,339
Capital Outlay	1,381,794
Debt service	1,257,928

Annual Report Overview	
Change in fund balance	\$ 1,107,005
Add:	
Capital outlay	1,381,794
Principal payment on debt	1,141,838
Less:	
Depreciation expense	(681,758)
Impact of pension, OPEB and compensated absences	<u>(14,120,983)</u>
Change in net position	\$ <u>(11,172,104)</u>

Annual Report Overview	
Notes To Financial Statements	
• Summary of Accounting Policies approved by the Board	
• Further explanation and details of balances and policies	

Compliance and Control Issues	
• Good Controls	
• Medium sized Staff	
• Board oversight is imperative	
• Multiple people involved with most transactions	
• Main issue to maintain vigilance is over financial reporting.	





November 13, 2023

Board of Directors and
David Neels, Fire Chief
Montecito Fire Protection District
595 San Ysidro Road
Santa Barbara, California 93108

We have audited the financial statements of the governmental activities, and each major fund, of Montecito Fire Protection District for the year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated September 8, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Montecito Fire Protection District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2022/23. We noted no transactions entered into by Montecito Fire Protection District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Montecito Fire Protection District's financial statements were:

Management's estimate of the estimated useful lives of capital assets is based on Management's best estimate of the actual amount of time the equipment will last combined with internal policies related to replacement. We evaluated the key factors and assumptions used to develop useful lives in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Board of Directors and
David Neels, Fire Chief
Montecito Fire Protection District
November 13, 2023
Page 2

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 13, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Montecito Fire Protection District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Montecito Fire Protection District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

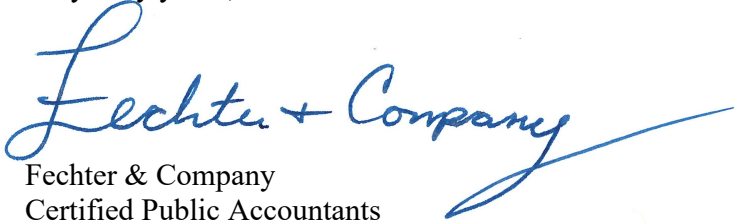
We applied certain limited procedures to the Management's Discussion and Analysis and Required Supplemental Disclosures of pension and OPEB, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Board of Directors and
David Neels, Fire Chief
Montecito Fire Protection District
November 13, 2023
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Restriction on Use

This information is intended solely for the information and use of the Board of Directors and management of Montecito Fire Protection District and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in blue ink that reads "Fechter & Company". The signature is written in a cursive style with a long, sweeping underline that extends to the right.

Fechter & Company
Certified Public Accountants

**MONTECITO FIRE
PROTECTION DISTRICT**

**ANNUAL FINANCIAL REPORT
WITH
INDEPENDENT AUDITOR'S REPORT THEREON**

JUNE 30, 2023

MONTECITO FIRE PROTECTION DISTRICT

Annual Financial Report
June 30, 2023

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INDEPENDENT AUDITOR'S REPORT

The Board of Directors
of the Montecito Fire Protection District
Santa Barbara, California

Opinion

We have audited the accompanying financial statements of the governmental activities and each major fund of the Montecito Fire Protection District (the District) as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Montecito Fire Protection District as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Montecito Fire Protection District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Montecito Fire Protection District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

The Board of Directors
of the Montecito Fire Protection District
Santa Barbara, California

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

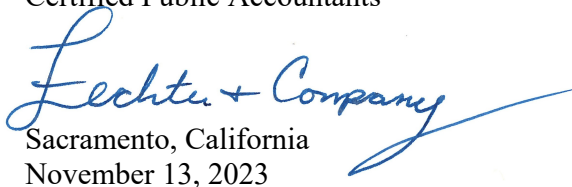
We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

The Board of Directors
of the Montecito Fire Protection District
Santa Barbara, California

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management’s discussion and analysis be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Fechter & Company,
Certified Public Accountants


Sacramento, California
November 13, 2023

**MANAGEMENT'S DISCUSSION AND ANALYSIS
(UNAUDITED)**

MONTECITO FIRE PROTECTION DISTRICT**Management's Discussion and Analysis
(Unaudited)
June 30, 2023**

The purpose of the Management's Discussion and Analysis (MD&A) is to provide an overview of the District's financial condition and to highlight important changes and activities with fiscal implications that occurred during the year ended June 30, 2023. Please read it in conjunction with the District's basic financial statements and required supplementary information, which follow this section.

Discussion of Basic Financial Statements

This discussion and analysis provides an introduction and a brief discussion of the District's basic financial statements, including the relationship of the statements to each other and the significant differences in the information they provide. Special purpose governments engaged in a single government program can combine the fund financial statements and the government-wide statements using a columnar format. This format reconciles individual line items of fund financial data to government-wide data in a separate column on the face of the financial statements rather than at the bottom of the statements or in an accompanying schedule.

The District's financial statements include three components:

1. Statement of Net Position and Governmental Funds Balance Sheet
2. Statement of Activities and Governmental Revenues, Expenditures, and Changes in Fund Balances
3. Notes to the Basic Financial Statements

The Statement of Net Position and Governmental Funds Balance Sheet provide the basis for evaluating the District's capital structure, liquidity, and financial flexibility. The Statement of Activities and Governmental Revenues, Expenditures, and Changes in Fund Balances presents information that shows how the District's fund balances and net position changed during the year. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private sector companies. All of the current year's revenues and expenses are taken into account regardless of when the cash is received or paid.

The Notes to the Basic Financial Statements provide a description of the accounting policies used to prepare the financial statements and present material disclosures required by generally accepted accounting principles that are not otherwise present in the financial statements. In addition to the basic financial statements, this report also presents other required supplementary information.

MONTECITO FIRE PROTECTION DISTRICT

Management's Discussion and Analysis
(Unaudited)
June 30, 2023

Government-Wide Financial Analysis

In accordance with Governmental Accounting Standards Board Statement No. 34 (GASB 34), the following is an analysis of the District's net position and changes in net position.

Table 1 – Montecito Fire Protection District Net Position

	<u>2023</u>	<u>2022</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Assets:				
Current and other assets	\$ 20,846,062	\$ 25,760,776	\$ (4,914,714)	-19.08%
Capital assets	11,494,268	11,347,503	146,765	1.29%
Total assets	<u>32,340,330</u>	<u>37,108,279</u>	<u>(4,767,949)</u>	-12.85%
Deferred outflows	31,406,095	24,159,645	7,246,450	29.99%
Liabilities:				
Current and other liabilities	3,451,620	3,455,876	(4,256)	-0.12%
Long-term liabilities	<u>26,339,481</u>	<u>9,987,988</u>	<u>16,351,493</u>	163.71%
Total liabilities	<u>29,791,101</u>	<u>13,443,864</u>	<u>16,347,237</u>	121.60%
Deferred inflows	12,388,625	15,085,257	(2,696,632)	-17.88%
Net Position:				
Invested in capital assets	11,494,268	11,347,503	146,765	1.29%
Unrestricted	<u>10,072,431</u>	<u>21,391,300</u>	<u>(11,318,869)</u>	-52.91%
Total net position	<u>\$ 21,566,699</u>	<u>\$ 32,738,803</u>	<u>\$ (11,172,104)</u>	-34.12%

Total assets decreased by \$11,172,104, or 34.12%, when compared to the prior year. The change in current and other assets is primarily a result of the significant increase in pension liability resulting in a \$14 million pension liability.

Total liabilities increased by \$16,347,237, or 121.60%. The increase in liabilities is primarily a result of the increases to the pension liability which increased by roughly \$20 million due to investment valuation decreases. The pension and OPEB liabilities are based on independent actuarial reports.

Net position over time is a useful indicator of a government's financial position. The District's assets exceed liabilities by \$21,566,699 at the close of the current fiscal year. The decrease of \$11,172,104, when compared to the prior year, is roughly the amount by which fund expenditures exceed revenues in the current fiscal year (See Table 2 on page 6).

MONTECITO FIRE PROTECTION DISTRICT

Management's Discussion and Analysis (Unaudited) June 30, 2023

Table 2 – Montecito Fire Protection District Change in Net Position

	2023	2022	Dollar Change	Percent Change
Revenues:				
Property taxes	\$ 22,329,251	\$ 20,163,630	\$ 2,165,621	10.74%
Investment income	216,279	71,978	144,301	200.48%
Rental income	16,800	16,800	-	N/A
Intergovernmental	2,025,288	4,592,318	(2,567,030)	-55.90%
Net pension credit	-	14,545,127	(14,545,127)	N/A
Miscellaneous	124,949	201,311	(76,362)	-37.93%
Total revenues	<u>24,712,566</u>	<u>39,591,164</u>	<u>(14,878,598)</u>	-37.58%
Expenses:				
Salaries and benefits	32,149,339	13,534,696	18,614,643	137.53%
Services and supplies	2,937,484	2,390,601	546,883	22.88%
Interest	116,090	128,686	(12,596)	-9.79%
Depreciation	681,758	644,906	36,852	5.71%
Total expenses	<u>35,884,670</u>	<u>16,698,889</u>	<u>19,185,781</u>	114.89%
Change in net position	(11,172,104)	22,892,275	(34,064,379)	-148.80%
Net Position – Beginning	<u>32,738,803</u>	<u>9,846,529</u>	<u>22,892,274</u>	232.49%
Net Position – Ending	<u><u>\$ 21,566,699</u></u>	<u><u>\$ 32,738,803</u></u>	<u><u>\$ (11,172,104)</u></u>	-8.41%

The District's total revenues decreased by \$14,878,598, or 37.58%, in the current fiscal year. The total decrease is primarily attributed to the following factors:

- Intergovernmental revenue decreased significantly by \$2,567,030, or 55.90%, from the prior year due to a decrease in mutual aid fire assignments.
- The prior year included a net pension credit of \$14,545,127 due to significant contributions to pension in the year and an increase in the valuation of pension assets.

The District's total expenses increased by \$19,185,781, or 114.89%. The total increase is primarily attributed to the following factors:

- Salaries and benefits increased by \$18,614,643, or 137.53%, due to GASB 68 (pension) and GASB 75 (OPEB) adjustments, which resulted in a net pension expense rather than a credit in the prior year.
- Services and supplies increased by \$546,883, or 22.88%, due to operational needs in the current year.

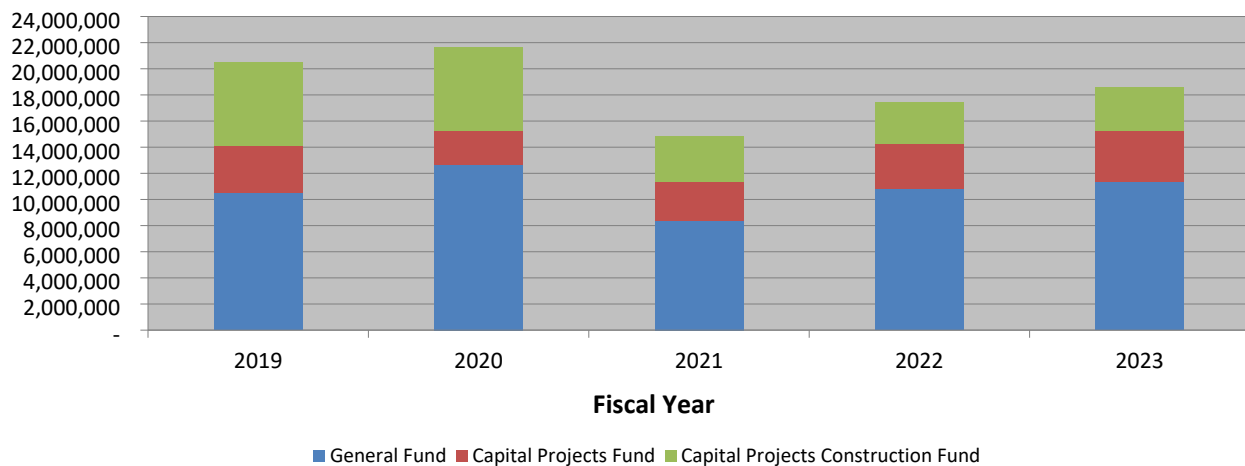
MONTECITO FIRE PROTECTION DISTRICT

Management's Discussion and Analysis
(Unaudited)
June 30, 2023

Analysis of Fund Balances of Individual Funds

The chart below displays the fiscal year end (2019 to 2023) fund balances for the District's General Fund (annual operating account), Capital Projects Fund (equipment pre-funding account), and Capital Projects Construction Fund (land and building account).

Fund Balances – 5 Year Trend



Total fund balance increased steadily from fiscal year 2019 to 2020, and in 2021 the District issued supplemental pension contributions to CalPERS totaling \$7.7 million to significantly reduce the pension unfunded accrued liability. The supplemental payments were issued using existing funds from the District's General Fund and Capital Projects Construction Fund, therefore causing the fund balance to decrease for those two accounts. In 2022, total fund balance increased steadily as it had from 2019 to 2020.

The General Fund balance includes \$7,965,500 in Board-approved reserves for catastrophic and economic uncertainties.

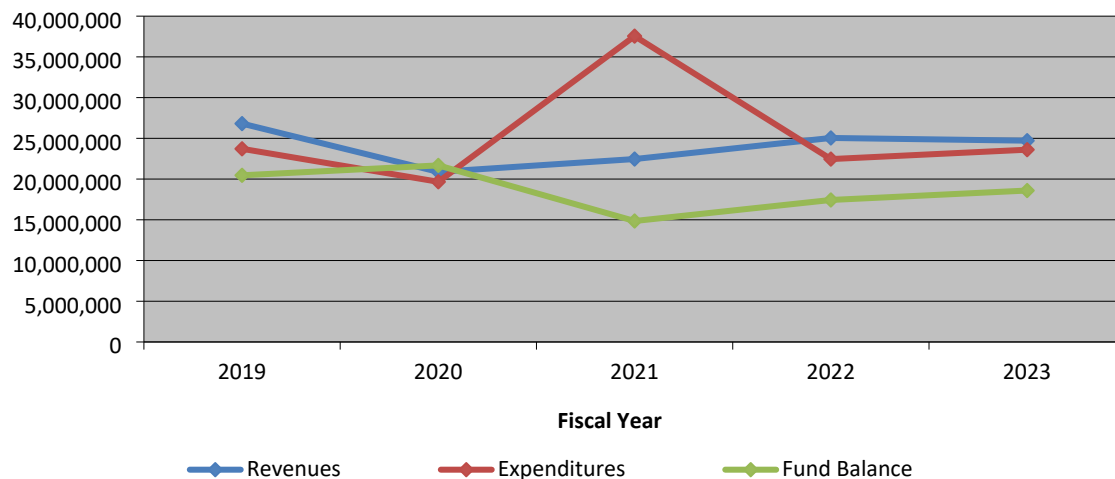
MONTECITO FIRE PROTECTION DISTRICT

Management's Discussion and Analysis
(Unaudited)
June 30, 2023

Analysis of Revenues, Expenditures, and Fund Balance for Combined Governmental Funds

The following chart displays the District's revenues, expenditures, and ending "Memorandum Only" fund balance totals for the same five-year period. In 2021, expenses increased significantly due to the supplemental contribution to CalPERS totaling \$16.8 million to pay down the pension unfunded accrued liabilities, which also caused the total fund balances to decrease in 2021. In 2022, expenses and revenues normalized to the levels of change seen in prior years.

Revenues, Expenditures and Fund Balance - 5 Year Trend



Analysis of Significant Variations Between Original and Final Budget and Actual Results for the General Fund

The Board of Directors adopted the District's 2023 fiscal year operating budget in September of 2022 on a modified accrual basis. As adopted for the General Fund, budgeted revenues totaled \$24,742,000, while projected expenditures totaled \$24,055,800. Operating transfers to the Capital Projects Fund were \$530,000.

The District formally amended its originally adopted budget in April 2023. As amended for the General Fund, final revised budgeted revenues increased by \$250,000 to \$24,992,000 while projected expenditures increased by \$250,000 to \$24,305,800.

Actual revenues for the year were \$341,055 less than budgeted and actual expenditures were \$2,000,509 lower than the final amended budget on a modified accrual basis. Refer to the required supplementary information on page 33 for the Budgetary Comparison Schedule.

MONTECITO FIRE PROTECTION DISTRICT

Management's Discussion and Analysis (Unaudited) June 30, 2023

Capital Assets and Debt Administration

Capital Assets

The District's investment in capital assets for its governmental activities as of June 30, 2023 amounted to \$11,494,268 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, structures, improvements, and equipment.

Capital assets for the governmental activities are presented below to illustrate changes from the prior year:

Table 3 – Montecito Fire Protection District Capital Assets

	2023	2022	Dollar Change	Percent Change
Land	\$ 2,577,530	\$ 2,577,530	\$ -	0.00%
Construction in progress	1,834,484	1,170,550	663,934	56.72%
Structures & improvements	7,972,002	7,972,002	-	0.00%
Equipment	7,344,182	7,214,997	129,185	1.79%
Total cost	<u>19,728,198</u>	<u>18,935,079</u>	793,119	4.19%
Less: accumulated depreciation	<u>(8,233,930)</u>	<u>(7,587,576)</u>	<u>(646,354)</u>	8.52%
Total capital assets - net	<u>\$11,494,268</u>	<u>\$11,347,503</u>	<u>\$ 146,765</u>	1.29%

Significant capital asset activity during fiscal year 2022-23 includes the following:

- Construction in progress increases were due to the rebuilding and repairs to two rental property units and upgrades to the District's radio communications system.
- The District also placed in service operation equipment, including a new division chief vehicle (\$82,000), upfit completion of a Prevention staff vehicle (14,000) and a training simulator device for Emergency Medical Technician ongoing training (\$9,000).
- The District recognized \$681,758 in depreciation expense.

Long-Term Debt

In May of 2021, the District authorized the issuance and sale of Taxable Pension Obligation Bonds (POB) with a principal amount of \$8,263,240. Proceeds of the sale were used to pay down existing pension unfunded accrued liabilities with California Public Employees Retirement System (CalPERS). The bonds were issued at a 1.75% interest rate on the basis of a 360-day year over a seven-year period terminating on February 1, 2028. The District paid a bond principal payment of \$1,133,572 and interest payments of \$124,356 during the year ended June 30, 2023. The total outstanding debt at June 30, 2023 was \$5,972,457.

MONTECITO FIRE PROTECTION DISTRICT

Management's Discussion and Analysis
(Unaudited)
June 30, 2023

Contacting the District Management

This financial report is designed to provide citizens, taxpayers, and creditors with a general overview of the District's finances and to show the District's accountability for the revenue received. We are committed to being open and accessible in our operations and governance. If you have any questions regarding this report or need additional financial information, please visit our website at Montecitofire.com.

BASIC FINANCIAL STATEMENTS

MONTECITO FIRE PROTECTION DISTRICT
GOVERNMENTAL FUNDS BALANCE SHEET AND STATEMENT OF NET POSITION
JUNE 30, 2023

	Governmental Funds				Total Memorandum Only	Adjustments Note 10	Statement of Net Position
	General Fund	Pension Obligation Fund	Capital Project Fund	Capital Project Construction Fund			
Assets:							
Cash and investments	\$ 13,312,952	\$ 869	\$ 3,021,618	\$ 3,378,621	\$ 19,714,060	\$ -	\$ 19,714,060
Accounts receivable	172,686	-	-	-	172,686	-	172,686
Interest receivable	82,154	5	13,503	11,414	107,076	-	107,076
Deposits	-	-	852,240	-	852,240	-	852,240
Other assets	-	-	-	-	-	-	-
Capital assets, net	-	-	-	-	-	11,494,268	11,494,268
Total Assets	\$ 13,567,792	\$ 874	\$ 3,887,361	\$ 3,390,035	\$ 20,846,062	11,494,268	32,340,330
Deferred Outflows of Resources - Pensions						26,890,537	26,890,537
Deferred Outflows of Resources - OPEB						4,515,558	4,515,558
Liabilities:							
Current liabilities							
Accounts payable	\$ 137,412	\$ -	\$ -	\$ 47,292	\$ 184,704	\$ -	184,704
Due to other governments	2,036,252	-	-	-	2,036,252	-	2,036,252
Salaries and benefits payable	33,706	-	-	-	33,706	-	33,706
Accrued interest - current portion	-	-	-	-	-	43,549	43,549
Pension obligation bonds - current	-	-	-	-	-	1,153,409	1,153,409
Long-term liabilities:							
Net Pension liability	-	-	-	-	-	14,326,491	14,326,491
Net OPEB liability	-	-	-	-	-	5,388,420	5,388,420
Compensated absences	-	-	-	-	-	1,805,522	1,805,522
Pension obligation bonds	-	-	-	-	-	4,819,048	4,819,048
Total Liabilities	2,207,370	-	-	47,292	2,254,662	27,536,439	29,791,101
Fund Balances/Net Position:							
Fund Balances:							
Nonspendable	-	-	852,240	-	852,240	(852,240)	-
Committed	-	-	-	-	-	-	-
Assigned	7,965,500	-	861	861	7,967,222	(7,967,222)	-
Unassigned	3,394,921	874	3,034,260	3,341,882	9,771,937	(9,771,937)	-
Total Fund Balances	11,360,421	874	3,887,361	3,342,743	18,591,399	(18,591,399)	-
Total Liabilities, Fund Balances	\$ 13,567,792	\$ 874	\$ 3,887,361	\$ 3,390,035	\$ 20,846,062		
Deferred Inflows of Resources - Pensions						13,045,359	13,045,359
Deferred Inflows of Resources - OPEB						(656,734)	(656,734)
Net Position:							
Invested in capital assets						11,494,268	11,494,268
Unrestricted						10,072,431	10,072,431
Total Net Position						\$ 21,566,699	\$ 21,566,699

MONTECITO FIRE PROTECTION DISTRICT
GOVERNMENTAL FUND REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
AND STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED
JUNE 30, 2023

	Governmental Funds					Adjustments Note 10	Statement of Activities
	General Fund	Pension Obligation Fund	Capital Project Fund	Capital Projects Construction Fund	Total Memorandum Only		
Revenues:							
Property taxes	\$ 22,329,251	\$ -	\$ -	\$ -	\$ 22,329,251	\$ -	\$ 22,329,251
Investment income	159,233	13	23,529	33,504	216,279	-	216,279
Rental income	16,800	-	-	-	16,800	-	16,800
Intergovernmental	2,025,288	-	-	-	2,025,288	-	2,025,288
Proceeds from sale of assets/loss on sale	-	-	4,575	-	4,575	-	4,575
Miscellaneous	120,374	-	-	-	120,374	-	120,374
Total Revenues	24,650,945	13	28,104	33,504	24,712,566	-	24,712,566
Expenditures:							
Salaries and benefits	18,581,629	-	-	-	18,581,629	13,567,710	32,149,339
Services and supplies	2,378,477	-	-	5,734	2,384,211	553,273	2,937,484
Debt service:							
Principal	1,133,572	-	-	-	1,133,572	(1,133,572)	-
Interest	124,356	-	-	-	124,356	(8,266)	116,090
Depreciation	-	-	-	-	-	681,758	681,758
Capital outlay	87,257	-	95,982	1,198,555	1,381,794	(1,381,794)	-
Total Expenditures/Expenses	22,305,291	-	95,982	1,204,289	23,605,562	12,279,109	35,884,670
Excess (deficiency) of revenues over (under) expenditures	2,345,655	13	(67,878)	(1,170,785)	1,107,005	(12,279,109)	(11,172,104)
Other Financing Sources (Uses):							
Transfers in	-	-	530,000	1,350,000	1,880,000	(1,880,000)	-
Transfers out	(1,880,000)	-	-	-	(1,880,000)	1,880,000	-
Total other financing sources (uses)	(1,880,000)	-	530,000	1,350,000	-	-	-
Net change in fund balances	465,655	13	462,122	179,215	1,107,005	(1,107,005)	-
Change in net position	-	-	-	-	-	(11,172,104)	(11,172,104)
Fund Balances/Net Position - Beginning	10,842,952	861	3,425,239	3,163,528	17,432,580	15,306,223	32,738,803
Prior Period Adjustment	51,815	-	-	-	51,815	(51,815)	-
Restated beginning Fund Balances/Net Position	10,894,767	861	3,425,239	3,163,528	17,484,395	15,254,408	32,738,803
Fund Balances/Net Position - Ending	\$ 11,360,421	\$ 874	\$ 3,887,361	\$ 3,342,743	\$ 18,591,399	\$ 4,082,304	\$ 21,566,699

NOTES TO THE BASIC FINANCIAL STATEMENTS

MONTECITO FIRE PROTECTION DISTRICT

Notes to the Financial Statements
June 30, 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Montecito Fire Protection District (the District) is an independent division of local government, authorized by California Health and Safety Code Sections 13800-13970. The District is governed by a five-member Board of Directors elected to serve four-year terms. These financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. There are no component units included in this report that meet the criteria of a blended or discretely presented component unit as set forth by the Governmental Accounting Standards Board (GASB), which is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

Government-Wide – Basis of Presentation, Measurement Focus, and Basis of Accounting

GASB Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments* (GASB 34), was issued to improve governmental financial reporting for citizens, district representatives, and creditors involved in the lending process. GASB 34 requires that a government entity present in its basic external financial statements both government-wide financial statements and fund financial statements, excluding fiduciary funds. Governments engaged in a single government program may combine their fund financial statement with their government-wide statements by using a columnar format that reconciles individual line items of fund financial data to government-wide data in a separate column.

GAAP requires that the government-wide financial statements be reported using the economic resources measurement focus and the accrual basis of accounting. In comparison, governmental funds employ the current financial resources measurement focus and the modified accrual basis of accounting. The economic resources measurement focus aims to report all inflows, outflows, and balances affecting or reflecting an entity's net position. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when incurred for activities related to exchange and exchange-like activities. In addition, long-lived assets (such as buildings and equipment) are capitalized and depreciated over their estimated economic lives.

Funds – Basis of Presentation, Measurement Focus, and Basis of Accounting

The accounts of the District are organized on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. The District uses the governmental fund category.

MONTECITO FIRE PROTECTION DISTRICT

Notes to the Financial Statements
June 30, 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Funds – Basis of Presentation, Measurement Focus, and Basis of Accounting - continued

Governmental Funds are used to account for the District’s general government activities. Governmental funds use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are “measurable and available”). “Measurable” means the amount of the transaction can be determined, and “available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The District considers all revenues available if they are collected within 60 days after fiscal year-end. Expenditures are recorded when the related fund liability is incurred, except for certain compensated absences and claims and judgments, which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

Property taxes and interest associated with the current fiscal year are all considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal year. Other receipts and taxes are determined to be both measurable and available when cash is received by the District and are recognized as revenue at that time.

Secured property taxes are levied in September of each year based upon the assessed valuation as of the previous January 1 (lien date). They are payable in two equal installments due on November 1 and February 1 and are considered delinquent with penalties after December 10 and April 10, respectively.

Unsecured property taxes are due on the January 1 lien date and become delinquent with penalties after August 31. All property taxes are billed and collected by the County of Santa Barbara (the County) and remitted to the District.

The District maintains the following governmental fund types:

The ***General Fund*** is the District’s operating fund. It accounts for all the financial resources and the legally authorized activities of the District except those required to be accounted for in another fund.

The ***Pension Obligation Fund*** accounts for the accumulation of resources that are committed for the payment of principal and interest on the District’s pension obligation bonds (Note 4).

The ***Capital Projects Fund*** accounts for the acquisition of capital assets not being financed by the General Fund.

MONTECITO FIRE PROTECTION DISTRICT

Notes to the Financial Statements
June 30, 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Funds – Basis of Presentation, Measurement Focus, and Basis of Accounting - continued

The *Capital Projects Construction Fund* accounts for the construction of major capital projects not being financed by the General Fund, such as the acquisition of land for the development of a new fire station.

Investments

The District maintains substantially all its cash in the Santa Barbara County Treasurer's cash management investment pool (the pool).

State statutes and the County's investment policy authorize the County Treasurer to invest in U.S. Treasury and U.S. Government agency securities; state and/or local agency bonds, notes, warrants, or certificates of indebtedness; bankers' acceptances; commercial paper; corporate bonds and notes; negotiable certificates of deposit; repurchase agreements; reverse repurchase agreements; securities lending; bank deposits; money market mutual funds; State of California Local Agency Investment Fund (LAIF); and the investment pools managed by a Joint Powers Authority. Interest earned on pooled investments is apportioned quarterly into participating funds based upon each fund's average daily deposit balance. Any investment gains or losses are proportionately shared by all funds in the pool.

Investments held by the County Treasurer are stated at fair value. The fair value of pooled investments is determined quarterly and is based on current market prices received from the securities custodian. The fair value of participants' position in the pool is the same as the value of the pool shares. The method used to determine the value of participants' equity withdrawn is based on the book value of the participants' percentage participation at the date of such withdrawal.

The pool's disclosures related to cash and investments, including those disclosures regarding custodial credit risk, are included in the County's Comprehensive Annual Financial Report. A copy may be obtained online from the Auditor-Controller section of the County's website.

Receivables

Receivables are recorded in the District's Statement of Net Position and Governmental Funds Balance Sheet net of any allowance for uncollectible amounts. All receivables are deemed to be collectible at June 30, 2023, and, as such, the District has no allowance for uncollectible accounts for these receivables.

MONTECITO FIRE PROTECTION DISTRICT

Notes to the Financial Statements
June 30, 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Capital Assets

Capital assets are recorded in the District's Statement of Net Position and Governmental Funds Balance Sheet in the Statement of Net Position column at cost if purchased or constructed. Donated capital assets are recorded at the estimated fair market value at the date of donation. The costs of normal maintenance that do not add to the value of the asset or materially extend assets' lives are expensed as incurred. The District's capitalization threshold is \$5,000. Capital assets are depreciated at cost using the straight-line method over the following estimated useful lives:

- | | |
|--|----------|
| • Small equipment, medium equipment, and computers | 5 years |
| • Vehicles, trucks, and large equipment | 10 years |
| • Fire trucks, buildings, and land improvements | 20 years |
| • Buildings | 50 years |

Compensated Absences

The District's policy permits employees to accumulate earned but unused holiday and vacation leave benefits. There is no liability for unpaid accumulated sick leave since the District does not have a policy to pay any amounts when employees separate from service with the District. All vacation pay and holiday pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements prior to year-end and paid by the District subsequent to year-end.

Deferred Compensation Plan

The District offers a deferred compensation plan to its employees. The District has adopted provisions of GASB Statement No. 32, *Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans* (GASB 32), which establishes financial accounting and reporting standards based on current amendments to the provisions of Internal Revenue Code (IRC) Section 457. Under IRC 457, plan assets are not owned by the governmental entity, and as a result, governmental entities are required to remove plan assets and plan liabilities from their financial statements.

The District has no administrative involvement, does not perform the investing function, and has no fiduciary accountability for the plan. Thus, in accordance with GASB 32, the plan assets and any related liability to plan participants have been excluded from the District's financial statements.

MONTECITO FIRE PROTECTION DISTRICT

Notes to the Financial Statements
June 30, 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Fund Equity

In February 2009, the GASB issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, which establishes accounting and financial reporting standards for all governments that report governmental funds.

Under GASB 54, fund balance for governmental funds should be reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Fund balances are now broken out in five categories:

- *Nonspendable fund balance* – amounts that cannot be spent because they are either (a) not spendable in form or (b) legally or contractually required to be maintained intact.
- *Committed fund balance* – amounts that can only be used for specific purposes determined by formal action of the District’s highest level of decision-making authority and that remain binding unless removed in the same manner. The underlying action that imposed the limitation needs to occur no later than the close of the reporting period.
- *Restricted fund balance* – This fund balance classification should be reported when there are constraints placed on the use of resources externally (by creditors, grant sources, contributors, etc.) or imposed by law or enabling legislation.
- *Assigned fund balance* – amounts that are constrained by the District’s intent to be used for specific purposes. The intent can be established at either the highest level of decision-making or by a body or an official designated for that purpose. This is also the classification for residual funds in the District’s debt service, special revenue, and capital projects funds.
- *Unassigned fund balance* – the residual classification for the District’s General Fund that includes amounts not contained in the other classifications. In other funds, the unassigned classification is used only if expenditures incurred for specific purposes exceed the amounts restricted, committed, or assigned to those purposes.

The District’s Board establishes, modifies, or rescinds fund balance commitments and assignments by passage of an ordinance or resolution. This is done through adoption of the budget and subsequent budget amendments that occur throughout the year. When both restricted and unrestricted resources are available for use, it is the District’s policy to use restricted fund balance resources first, then unrestricted resources as they are needed. When committed, assigned, or unassigned resources are available for use in the governmental fund financial statements, the District considers committed amounts to be used first, then assigned amounts, and then unassigned amounts.

MONTECITO FIRE PROTECTION DISTRICT

Notes to the Financial Statements
June 30, 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Memorandum Only – Total Columns

Total columns in the Statement of Net Position and Governmental Funds Balance Sheet and the Statement of Activities and Governmental Fund Revenues, Expenditures, and Changes in Fund Balances are captioned as “Memorandum Only,” as they do not represent consolidated financial information and are presented only to facilitate financial analysis. The columns do not present information that reflects the financial position or results of operations of the District in conformity with GAAP. Such data is not comparable to a consolidation, as interfund eliminations have not been made in the aggregation of this data.

Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of certain assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Other Post-Employment Benefits

During the year ended June 30, 2018, the District adopted GASB Statement 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* (GASB 75). This statement requires the District recognize in its financial statements the total Postemployment Benefits Other Than Pensions (OPEB) liability for the health benefits provided to retirees, less the amounts held in an irrevocable trust account.

Annual OPEB cost for most employers will be based on actuarially determined amounts that, if paid on an ongoing basis, generally would provide sufficient resources to pay benefits as they come due. The District implemented the requirements of GASB 75 on a prospective basis.

GASB 75 also establishes disclosure requirements for information about the plans in which an employer participates, the funding policy followed, the actuarial valuation process and assumptions, and, for certain employers, the extent to which the plan has been funded over time.

MONTECITO FIRE PROTECTION DISTRICT

Notes to the Financial Statements
June 30, 2023

NOTE 2: CASH AND INVESTMENTS**Investment in the Santa Barbara County Investment Pool**

The District is a voluntary participant in the Santa Barbara County Treasurer's investment pool that is regulated by California Government Code under the oversight of the Treasurer of the State of California. The balance available for withdrawal is based on the accounting records maintained by the County Treasurer. As of June 30, 2023, the District had cash on deposit with the County Treasurer in the amount of \$19,714,059.

Investments Authorized by District Policy

The District has not formally adopted a deposit and investment policy that limits the government's allowable deposits or investment and addresses the specific types of risk to which the government is exposed.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. At fiscal year end, the weighted average days to maturity of the investments contained in the County investment pool was approximately 705 days.

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating firm. The Santa Barbara County Treasurer's investment pool is not rated.

Custodial Credit Risk

Custodial credit risk does not apply to a local government's indirect investment in deposits and securities through the use of government investment pools (such as the Santa Barbara County Treasurer's investment pool).

MONTECITO FIRE PROTECTION DISTRICTNotes to the Financial Statements
June 30, 2023**NOTE 3: CAPITAL ASSETS**

Capital assets activity for the year ended June 30, 2023 is as follows:

	<u>July 1, 2022</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30, 2023</u>
Capital assets, not being depreciated:				
Land	\$ 2,577,530	\$ -	\$ -	\$ 2,577,530
Construction in progress	1,170,550	1,217,207	(553,273)	1,834,484
Total capital assets, not being depreciated	<u>3,748,080</u>	<u>1,217,207</u>	<u>(553,273)</u>	<u>4,412,014</u>
Capital assets, being depreciated:				
Structures and improvements	7,972,002	-	-	7,972,002
Equipment	7,214,997	164,589	(35,404)	7,344,182
Total capital assets, being depreciated	<u>15,186,999</u>	<u>164,589</u>	<u>(35,404)</u>	<u>15,316,184</u>
Less accumulated depreciation for:				
Structures and improvements	(3,576,467)	(191,849)	-	(3,768,316)
Equipment	(4,011,109)	(489,909)	35,404	(4,465,614)
Total accumulated depreciation	<u>(7,587,576)</u>	<u>(681,758)</u>	<u>35,404</u>	<u>(8,233,930)</u>
Total capital assets, being depreciated, net	<u>7,599,423</u>	<u>(517,169)</u>	<u>-</u>	<u>7,082,254</u>
Total capital assets, net	<u>\$ 11,347,503</u>	<u>\$ 700,038</u>	<u>\$ (553,273)</u>	<u>\$ 11,494,268</u>

Depreciation expense amounted to \$681,758 for the fiscal year ended June 30, 2023.

NOTE 4: LONG-TERM LIABILITIES

Changes to the District's long-term liabilities for the year ended June 30, 2023, are as follows:

	<u>July 1, 2022</u>	<u>Additions</u>	<u>Repayments & Change in Value</u>	<u>June 30, 2023</u>
Compensated absences	\$ 1,841,502	\$ (35,980)	\$ -	\$ 1,805,522
Pension obligation bond	7,106,029	-	(1,133,572)	5,972,457
Net pension liability (asset)	<u>(6,005,893)</u>	<u>-</u>	<u>20,332,384</u>	<u>14,326,491</u>
	<u>\$ 2,941,639</u>	<u>\$ (35,980)</u>	<u>\$ 19,198,812</u>	<u>\$ 22,104,470</u>

The liability for employee compensated absences is liquidated by the General Fund.

MONTECITO FIRE PROTECTION DISTRICTNotes to the Financial Statements
June 30, 2023**NOTE 4: LONG-TERM LIABILITIES – continued**

The District entered into a pension obligation bond dated June 10, 2021 with the US Bank for the sole purpose of paying down its pension liability. The bond carries an interest rate of 1.75% and will be amortized as follows:

Fiscal Year Ending June 30	Principal	Interest	Total due
2024	\$ 1,153,410	\$ 104,518	\$ 1,257,928
2025	1,173,594	84,333	1,257,927
2026	1,194,132	63,795	1,257,927
2027	1,215,029	42,898	1,257,927
2028	1,236,292	21,635	1,257,927
Total future payments	<u>\$ 5,972,457</u>	<u>\$ 317,179</u>	<u>\$ 6,289,636</u>

NOTE 5: INTERFUND TRANSFERS

Interfund transfers in the District's fund financial statements made during the year ended June 30, 2023 are as follows:

Fund #	Fund Name	Transfers In	Transfers Out
3650	General Fund	\$ -	\$ 1,880,000
3652	Capital Projects Fund	530,000	-
3653	Capital Project Construction Fund	1,350,000	-
		<u>\$ 1,880,000</u>	<u>\$ 1,880,000</u>

NOTE 6: RISK MANAGEMENT

The District is a participant in a public entity risk pool with the Fire Agencies Insurance Risk Authority (FAIRA). FAIRA is organized pursuant to the provisions of the California Government Code Section 6500 et seq. for the purpose of providing an effective risk management program to local governments by reducing the amount and frequency of losses, pooling self-insured losses, and jointly purchasing excess insurance and administrative services in connection with a joint protection program.

The District pays an annual premium to the pool for its excess general liability insurance coverage. The agreement for information of FAIRA provides that the pool will be self-sustaining through member premiums.

MONTECITO FIRE PROTECTION DISTRICT

Notes to the Financial Statements
June 30, 2023

NOTE 6: RISK MANAGEMENT - continued

FAIRA provides the District with insurance-like benefits for general liability and excess liability coverage, automobile claims, management liability coverage, and property coverage for buildings, contents, and crime. During the fiscal year, the District contributed an annual premium of \$97,377, with limits ranging from \$1,000,000 to \$2,000,000 for each liability, and excess liability coverage of \$10,000,000. The insurance coverage in excess of \$1,000,000, up to \$10,000,000, is provided by the Allied World Insurance Company.

NOTE 7: RETIREMENT PLAN**Plan Description**

The District contributes to the Public Agency portion of the California Public Employees Retirement System (CalPERS), an agent multiple-employer public employee defined benefit pension plan. CalPERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. CalPERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by State statute and District ordinance. Copies of CalPERS' annual financial report may be obtained from its Executive Office at 400 P Street, Sacramento, CA 95814.

All full-time and less than full-time District employees that meet the CalPERS membership eligibility requirements can participate in CalPERS. Retirement benefits vest after five years of service with the District. Vested District safety members who retire at, or after, age 50 are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to years of credited service multiplied by their highest twelve-month period of earnings multiplied by a percentage factor ranging from 2.4% to 3.0%, depending upon age at retirement. Vested District miscellaneous members who retire at, or after, age 50 are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to years of credited service multiplied by their highest twelve-month period earnings multiplied by a percentage factor ranging from 2.0% to 3.0%, depending upon age at retirement. CalPERS also provides death and disability benefits.

On January 1, 2013, the Public Employee Pension Reform Act of 2013 (PEPRA) became effective, which made numerous changes to public pension provisions for agencies contracting with CalPERS. A new tier level was created for new public agency employees, which includes a different retirement benefit formula as well as different employer and member contribution rates as compared to current public agency employees. CalPERS issues a separate comprehensive annual financial report, copies of which may be obtained from the CalPERS webpage at www.calpers.ca.gov.

MONTECITO FIRE PROTECTION DISTRICTNotes to the Financial Statements
June 30, 2023**NOTE 7: RETIREMENT PLAN - continued****Funding Policy**

The employee contribution level for District miscellaneous members and District safety members is 8% and 9%, respectively, of annual salary. The District makes contributions for the entire amounts required of the employees on their behalf. The District is required to contribute an actuarially-determined employer rate. The contribution requirements of plan members are based upon the benefit level adopted by the District's Board. The employer contribution rate is established annually and may be amended by CalPERS. The employer contribution rates of annual covered payroll are as follows:

<u>Tier</u>	<u>Safety</u>	<u>Non-Safety</u>
Tier 1	23.68%	17.70%
PEPRA	13.75%	7.25%

In addition, the District also makes unfunded liability payments annually to help make up for the shortfall in the pension plan. These are actuarially determined. The following represents the unfunded liability payments made during the 2023 fiscal year:

<u>Tier</u>	<u>Safety</u>	<u>Non-Safety</u>
Tier 1	\$ 731,358	\$ 72,676
PEPRA	6,110	1,003

Pension Liabilities, Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions

At June 30, 2023, the District reported a liability of \$14,326,491 in the Statement of Net Position for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2022, and the total pension liability for all Plans used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2022 rolled forward to June 30, 2023 using standard update procedures.

The District's proportion of the net pension liability was based on a projection of their long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, as actuarially determined.

MONTECITO FIRE PROTECTION DISTRICT

Notes to the Financial Statements
June 30, 2023

NOTE 7: RETIREMENT PLAN - continued

Pension Liabilities, Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions - continued

The District's proportionate shares of the net pension liability for all Miscellaneous Plans with actuarial valuation dates of June 30, 2023 (measurement dates June 30, 2021 and 2020) were as follows:

	<u>Safety</u>	<u>Non-Safety</u>
Proportion of measurement date - June 30, 2022	-0.14969%	-0.03964%
Proportion of measurement date - June 30, 2023	<u>0.18983%</u>	<u>0.02740%</u>
Change - increase (decrease)	<u><u>0.33952%</u></u>	<u><u>0.06704%</u></u>

For the fiscal year ended June 30, 2023, the District recognized a pension expense of \$17,960,831 in its Government-Wide financial statements. Pension expense represents the change in the net pension liability during the measurement period, adjusted for actual contributions and the deferred recognition of changes in investment gain/loss, actuarial gain/loss, actuarial assumptions or method, and plan benefits.

At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions subsequent to measurement date	\$ 3,728,854	\$ -
Differences between expected and actual experience	565,610	158,896
Changes in assumptions	1,446,647	
Changes in employer's proportion	7,795,540	4,635,222
Difference between employer's contributions and employer's proportionate share of contributions	11,059,151	8,251,241
Net differences between projected and actual earnings on plan investments	<u>2,294,735</u>	<u>-</u>
Total	<u><u>\$ 26,890,537</u></u>	<u><u>\$ 13,045,359</u></u>

MONTECITO FIRE PROTECTION DISTRICT

Notes to the Financial Statements
June 30, 2023

NOTE 7: RETIREMENT PLAN - continued**Pension Liabilities, Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions - continued**

Employer contributions of \$3,728,854 reported at June 30, 2023 as deferred outflows of resources related to contributions made subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2024.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Measurement Date	Deferred Outflows/(Inflows) of Resources		
	Safety	Non-Safety	Total
2024	\$ (2,737,727)	\$ 6,367,211	\$ 3,629,484
2025	(1,180,974)	4,468,176	3,287,202
2026	952,056	849,288	1,801,344
2027	1,254,671	143,623	1,398,294
	<u>\$ (1,711,974)</u>	<u>\$ 11,828,298</u>	<u>\$ 10,116,324</u>

Initial unfunded liabilities are amortized over a closed period that depends on the plan's date of entry into CalPERS. Subsequent plan amendments are amortized as level percentage of pay over a closed 20-year period. Gains and losses that occur in the operation of the plan are amortized over a 30-year rolling period. If the plan's accrued liability exceeds the actuarial value of plan assets, then the amortization payment on the total unfunded liability may not be lower than the payment calculated over a 30-year amortization period.

Actuarial Assumptions

The total pension liability in the June 30, 2022 actuarial valuation was determined using the following actuarial assumptions; total pension liability represents the portion of the actuarial present value of projected benefit payments attributable to past periods of service for current and inactive employees:

- Discount Rate/Rate of Return – 6.9%, net of investment expense
- Inflation Rate – 2.3%
- Salary Increases – Varies by Entry Age and Service
- COLA Increases – up to 2.3%
- Post-Retirement Mortality – Derived using CalPERS' Membership Data for all Funds

MONTECITO FIRE PROTECTION DISTRICT

Notes to the Financial Statements
June 30, 2023

NOTE 7: RETIREMENT PLAN - continued**Actuarial Assumptions – continued**

The actuarial assumptions used in the June 30, 2022 valuation were based on the results of an actuarial experience study for the period July 1, 2016 through June 30, 2019.

The long-term expected rate of return on pension plan investments (6.9%) was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocations	Real Return Years 1-10
Global Equity	42.00%	8.29%
Private Equity	13.00%	7.28%
Treasury	5.00%	0.27%
Mortgage-backed securities	5.00%	0.50%
Investment Grade Corporates	10.00%	1.56%
High Yield	5.00%	2.27%
Emerging Market Debt	5.00%	2.48%
Private Debt	5.00%	3.57%
Real Assets	15.00%	3.21%
Leverage	-5.00%	-0.59%

The discount rate used to measure the total pension liability was 6.9%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that contributions from the District will be made at contractually required rates, actuarially determined. Based on those assumptions, the pension fund's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. In theory, the discount rate may differ from the long-term expected rate of return discussed previously. However, based on the projected availability of the pension fund's fiduciary net position, the discount rate is equal to the long-term expected rate of return on pension plan investments and was applied to all periods of projected benefit payments to determine the total pension liability.

MONTECITO FIRE PROTECTION DISTRICT

Notes to the Financial Statements
June 30, 2023

NOTE 7: RETIREMENT PLAN - continued

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 6.9% at measurement date June 30, 2021 as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate.

	1% Decrease 5.9%	Discount Rate 6.9%	1% Increase 7.9%
Safety	\$ 2,941,318	\$ 1,281,943	\$ (83,310)
Non-Safety	28,360,122	13,044,549	527,527
District's proportionate share of the net pension liability (asset)	\$ 31,301,440	\$ 14,326,492	\$ 444,217

Detailed information about the pension fund's fiduciary net position is available in the separately issued CalPERS comprehensive annual financial report, which may be obtained by contacting CalPERS.

NOTE 8: OTHER POSTEMPLOYMENT BENEFITS (OPEB)

Plan Description and Funding Policy

The District provides retiree healthcare benefits for employees who retire with CalPERS pension benefits immediately upon termination of employment from the District. The District contracts with CalPERS for this insured-benefit plan, an agent multiple-employer post-employment healthcare plan, established under the State of California's Public Employees' Medical and Hospital Care Act (PEMHCA). The plan's medical benefits and premium rates are established by CalPERS and the insurance providers. The District pays for medical, dental, and vision premiums for the lifetime of the retiree and their eligible dependents. The District pays 100% of the retiree medical premiums, up to a maximum of \$2,780 per month for 2023, and 100% of the premiums for retiree dental and vision coverage. CalPERS issues a separate comprehensive annual financial report, copies of which may be obtained from the CalPERS webpage www.calpers.ca.gov.

MONTECITO FIRE PROTECTION DISTRICT

Notes to the Financial Statements
June 30, 2023

NOTE 8: OTHER POSTEMPLOYMENT BENEFITS (OPEB) – continued

The District participates in the Public Agency Retirement System (PARS) Public Agencies Post-Retirement Health Care Plan Trust Program (PARS Trust), a single employer irrevocable trust established to fund other postemployment benefits. The PARS Trust is approved by the Internal Revenue Code Section 115 and invests funds in equity, bond, and money market mutual funds. The Fire Chief or designee is the District's Plan Administrator. Copies of the PARS Trust annual financial report may be obtained from PARS at 4350 Von Karman Avenue, Suite 100, Newport Beach, California 92660.

The contributions to the OPEB plan are based on pay-as-you-go financing requirements, with an additional amount contributed to the PARS Trust to prefund benefits from time to time at the sole discretion of the Board. Retiree health benefits may be paid out of the PARS Trust, set up for this purpose, to the extent funded. The purpose of this funding policy is to manage the District's OPEB obligations while at the same time maintaining as much flexibility as possible to adjust for changing budgetary considerations.

Employees Covered by Benefit Terms

At the OPEB liability measurement date of June 30, 2022, the following employees were covered by the benefit terms:

- Retired employees – 57
- Active employees – 50

Total OPEB liability

The District's total OPEB liability was measured as of June 30, 2022 and was determined by an actuarial valuation as of that date.

Actuarial Assumptions and Other Inputs

The total OPEB liability in the June 30, 2022 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.5%
Salary increases	4.0%
Medical cost trend	4.0%-6.5% increases
Discount rate	5.5%

MONTECITO FIRE PROTECTION DISTRICT

Notes to the Financial Statements
June 30, 2023

NOTE 8: OTHER POSTEMPLOYMENT BENEFITS (OPEB) – continuedChanges in the Net OPEB Liability

The changes in the net OPEB liability for the OPEB Plan are as follows:

Total OPEB liability - 6/30/2022	\$ 2,174,029
Service cost	658,841
Interest	903,520
Amortization of deferred inflows/outflows	2,649,082
Less benefit paid	(1,058,520)
Administrative costs	61,468
Total OPEB liability - 6/30/2023	<u>\$ 5,388,420</u>

Sensitivity of the District's Net OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current discount rate:

	1% Decrease 4.0%	Discount Rate 5.0%	1% Increase 6.0%
District's net OPEB plan liability	\$ 4,158,977	\$ 5,388,420	\$ 3,506,261

Sensitivity of the District's Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a healthcare cost-trend rate that is 1-percentage point lower or 1-percentage point higher than the healthcare cost-trend rate:

	1% Decrease	Current Trend Rate	1% Increase
District's net OPEB plan liability	\$ 3,333,429	\$ 5,388,420	\$ 7,915,859

MONTECITO FIRE PROTECTION DISTRICT

Notes to the Financial Statements
June 30, 2023

NOTE 8: OTHER POSTEMPLOYMENT BENEFITS (OPEB) - continued

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2023, the District recognized OPEB expense of \$1,806,138. OPEB expense represents the change in the net OPEB liability during the measurement period, adjusted for actual contributions and the deferred recognition of changes in investment gain/loss and actuarial assumptions.

At June 30, 2023, the District reported deferred outflows and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Net differences between expected and actual experience	\$ 390,415	\$ -
Change in assumptions	973,761	-
Net differences between projected and actual earnings	2,030,428	(656,734)
Contributions subsequent to measurement date	1,120,954	-
	<u>\$ 4,515,558</u>	<u>\$ (656,734)</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2024	\$ 805,931
2025	609,694
2026	408,651
2027	627,561
2028	136,204
Thereafter	149,829
Total	<u>\$ 2,737,870</u>

MONTECITO FIRE PROTECTION DISTRICTNotes to the Financial Statements
June 30, 2023**NOTE 9: WORKFORCE HOUSING**

The District had a Housing Committee that researched methods which allow employees to live closer to the District in order to facilitate responses to emergencies. The District approved a plan in the fiscal year ended June 30, 2006 to purchase Workforce Housing and completed the purchase of a parcel consisting of three residences of varying sizes at East Valley Road. The District has contracted with a property management company to manage the operational activity of the residences. The Housing Committee developed a policy to govern all matters related to the Workforce Housing Program that was adopted by the Board.

In January of 2018, one property was destroyed and two were severely damaged rendering them uninhabitable. Since then, one property was repaired and is currently occupied by an employee of the District. The other two properties are in the repair and rebuilding phase.

NOTE 10: EXPLANATION OF CERTAIN DIFFERENCES BETWEEN GOVERNMENTAL FUNDS BALANCE SHEETS AND STATEMENT OF NET POSITION

Total fund balances - governmental funds	\$ 18,591,399
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in Governmental Activities are not financial resources and, therefore, are not reported in the funds.	11,494,268
Certain long-term assets, such as net pension assets and deferred outflows of resources, create long-term assets.	31,406,095
Long-term liabilities, including compensated absences are not due and payable in the current period and, therefore, are not reported in the funds.	(1,805,522)
Long-term debt payable	(6,016,006)
Other long-term liabilities, such as the net pension liability and deferred inflows of resources, are not due and payable in the current period and, therefore are not reported in the fund statements.	<u>(32,103,536)</u>
Combined adjustment	<u>2,975,299</u>
Net position of governmental activities	<u><u>\$ 21,566,698</u></u>

MONTECITO FIRE PROTECTION DISTRICT

Notes to the Financial Statements
June 30, 2023

NOTE 10: EXPLANATION OF CERTAIN DIFFERENCES BETWEEN GOVERNMENTAL FUNDS BALANCE SHEETS AND STATEMENT OF NET POSITION - continued

Net change in fund balances	\$ 1,107,005
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Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. The difference is the amount by which depreciation exceeded capital outlays in the current period, plus gain on disposal.	700,036
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Principal payments from pension obligation bonds are expenditures for the fund statements and as a reduction in a liability for the government wide statements	1,141,838
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Changes in the compensated absences, net pension liability, and OPEB liabilities are expenditures in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.	<u>(14,120,983)</u>
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Combined Adjustment	<u>(12,279,109)</u>
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Change in net position of governmental activities	<u><u>\$(11,172,104)</u></u>
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NOTE 11: COMMITMENTS AND CONTINGENCIES**Litigation**

The District is subject to litigation related to employee matters that are incidental to the ordinary course of the District's operations. There is presently no outstanding litigation.

Grant Revenues

The District recognizes as revenues grant monies earned for costs incurred in certain Federal and State programs the District participates in. The program may be subject to financial and compliance audits by the reimbursing agency. The amount, if any, of the expenditures which may be disallowed by the granting agency cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

NOTE 12: SUBSEQUENT EVENTS

Subsequent events have been reviewed through November 13, 2023, the date the financial statements were available to be issued.

**REQUIRED SUPPLEMENTARY INFORMATION
(UNAUDITED)**

**MONTECITO FIRE PROTECTION DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND (Unaudited)
FOR THE YEAR ENDED
JUNE 30, 2023**

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Revenues				
Property taxes	\$ 21,838,500	\$ 21,838,500	\$ 22,329,251	\$ 490,751
Investment income	50,500	50,500	159,233	108,733
Rental income	31,000	31,000	16,800	(14,200)
Intergovernmental	2,227,000	2,227,000	2,025,288	(201,712)
Miscellaneous	595,000	845,000	120,374	(724,626)
Total revenues	<u>24,742,000</u>	<u>24,992,000</u>	<u>24,650,945</u>	<u>(341,055)</u>
Expenditures				
Salaries and benefits	19,553,500	19,803,500	18,581,629	1,221,871
Services and supplies	2,247,500	2,247,500	2,378,477	(130,977)
Debt service - principal	1,133,500	1,133,500	1,133,572	(72)
Interest	124,300	124,300	124,356	(56)
Capital outlay	997,000	997,000	87,257	909,743
Total expenditures	<u>24,055,800</u>	<u>24,305,800</u>	<u>22,305,291</u>	<u>2,000,509</u>
Excess of revenues over expenditures	<u>686,200</u>	<u>686,200</u>	<u>2,345,655</u>	<u>1,659,455</u>
Other Financing Uses				
Transfers in (out)	<u>(1,880,000)</u>	<u>(1,880,000)</u>	<u>(1,880,000)</u>	-
Total other financing uses	<u>(1,880,000)</u>	<u>(1,880,000)</u>	<u>(1,880,000)</u>	\$ -
Net changes in fund balances	<u>\$ (1,193,800)</u>	<u>\$ (1,193,800)</u>	<u>465,655</u>	
Fund balances - Beginning			<u>10,894,767</u>	
Fund balances - Ending			<u>\$ 11,360,421</u>	

MONTECITO FIRE PROTECTION DISTRICT

Notes to Budgetary Comparison Schedules
For the Year Ended June 30, 2023

NOTE 1: BUDGETARY AND LEGAL COMPLIANCE

In accordance with California Health and Safety Code Section 13895, on or before October 1, the District must submit a board approved budget to the County Auditor. Annual budgets are adopted for the District's General, Capital Projects, and Capital Projects Construction Funds. Budgets are prepared on the modified accrual basis of accounting consistent with GAAP. Annually, the Board of Directors conducts a public hearing for the discussion of proposed budgets. At the conclusion of the hearing, the Board adopts the final budgets. All appropriations lapse at fiscal year-end and are subject to re-appropriation as part of the following year's budget. The legal level of budgetary control (the level on which expenditures may not legally exceed appropriations) is maintained at the object level. Any changes in the annual budget must be changed by a vote of the Board. The Board amended the originally adopted General Fund budget in April of 2023.

MONTECITO FIRE PROTECTION DISTRICT

Required Supplementary Information
 Other Post-Employment Benefits (OPEB) Plan – Schedule of Funding Progress
 For the Year Ended June 30, 2023

	2023	2022	2021	2020	2019
Total OPEB liability - beginning	\$ 2,174,029	\$ 3,521,734	\$ 2,204,104	\$2,414,377	\$ 1,601,486
Service cost	658,841	540,465	447,974	427,392	472,727
Interest	903,520	877,038	904,833	879,400	753,337
Expected return on plan assets	(774,764)	(680,482)	(704,617)	(687,583)	(794,397)
Experience differences	-	-	-	-	405,816
Changes in assumptions	-	-	-	-	(167,851)
Benefit paid	(1,058,520)	(1,050,351)	(987,445)	(886,355)	-
Change in deferred outflows and inflows	3,423,846	(1,094,556)	1,599,980	-	195,809
Administrative costs	61,468	60,181	56,905	56,873	(52,550)
Total OPEB liability - ending	<u>\$ 5,388,420</u>	<u>\$ 2,174,029</u>	<u>\$ 3,521,734</u>	<u>\$2,204,104</u>	<u>\$ 2,414,377</u>
Covered Payroll	\$ 12,475,816	\$ 12,479,866	\$ 9,738,029	\$9,550,994	\$10,410,655
Total OPEB liability as a percentage of covered payroll	43.19%	17.42%	37.55%	23.08%	23.19%
Plan fiduciary net position as a percentage of the total OPEB liability	69.66%	86.66%	77.88%	84.21%	82.17%
Measurement date	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018

MONTECITO FIRE PROTECTION DISTRICT

Required Supplementary Information - Pensions For the Year Ended June 30, 2023

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
District's proportion of the net pension liability	0.374780%	0.217400%	0.220500%	0.223520%	0.235350%	-0.111050%	0.208489%
District's proportionate share of the net pension liability	\$ 18,462,053	\$ 21,524,106	\$ 21,248,085	\$ 22,903,886	\$ 25,606,939	\$ (6,005,892)	\$ 14,326,491
District's covered employee payroll	6,784,400	6,983,314	7,517,960	7,537,293	7,856,722	7,612,491	8,546,799
District's proportionate share of the net pension liability as a percentage of its covered-employee payroll	272.13%	308.22%	282.63%	303.87%	325.92%	-78.90%	167.62%
Plan Fiduciary net position as a percentage of the total pension liability	76.68%	75.48%	77.40%	77.23%	73.00%	88.29%	86.66%

* Amounts presented above were determined as of 6/30.
Additional years will be presented as they become available.

CALPERS - Schedule of District Contributions

Last 10 Fiscal Years*:


	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Actuarially determined contribution	\$ 934,063	\$ 772,837	\$ 2,788,692	\$ 2,663,298	\$ 3,303,840	\$ 3,482,791	\$ 3,728,854
Total action contribution	<u>(934,063)</u>	<u>(772,837)</u>	<u>(2,788,692)</u>	<u>(2,663,298)</u>	<u>(3,303,840)</u>	<u>(3,482,791)</u>	<u>(3,728,854)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered-employee payroll	\$ 6,784,400	\$ 6,983,314	\$ 7,517,960	\$ 7,537,293	\$ 7,856,722	\$ 7,612,491	\$ 8,546,799
Contributions as a percentage of covered employee payroll	13.77%	11.07%	37.09%	35.33%	42.05%	45.75%	43.63%

Agenda

Item #3



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: David Neels, Fire Chief 
Prepared By: Ben Hauser, Battalion Chief
Date: November 27, 2023
Topic: Motorola APX Portable Radios Excess

Summary

Our Motorola APX portable radios have reached the end of their manufacture warranty service life and should be declared excess. Their replacement, L3 Harris XL-200 portable radios, are budgeted, ordered, and will be received and in service by early 2024.

Discussion

Our current single function VHF Motorola APX radios have reached the end of their effective service life and should be declared excess. The APX radios are no longer supported by Motorola for warranty or service. Their replacement, L3 Harris XL-200 are dual band VHF/UHF, allowing for fire district personnel the ability to communicate with fire, medical, and law enforcement from one radio platform.

Options:

- Sell radios to Comcline, our current radio vendor. They have agreed to buy back these radios to use for parts/service or resale to other agencies. (See estimated value below)
- Sell radios to operational area fire departments.
 - Lompoc Fire Department would like to purchase 5 Motorola APX 8000 portable radios and 12 Motorola APX 6000 portable radios. Total purchase cost \$6,100.
 - Guadalupe Fire Department would like to purchase 2 Motorola APX 7000 portable radios and 5 Motorola APX 6000 portable radios. Total purchase cost \$2,300.
 - Comcline to buyback remaining radios for \$6,000.

Model	Motorola APX 6000	Motorola APX 7000	Motorola APX 8000	Total
Estimated Value	\$300	\$400	\$500	
Quantity	37	2	5	44
Total	\$11,100	\$800	\$2,500	\$14,400

Conclusion

Staff recommends that the Board declare the Motorola APX portable radios excess and select an option of making them available for purchase by interested fire agencies or buyback by our current radio vendor.

Attachments

1. Surplus Property – Policy 335

Strategic Plan Reference

Strategic Plan Goal #5, Strengthen our Infrastructure.

Surplus Property

335.1 PURPOSE

To properly record and account for the sale, donation, or disposal of surplus District property.

335.2 POLICY

When District property wears out, becomes obsolete, or is no longer needed in operations it becomes surplus property.

All property, equipment, or apparatus valued at greater than \$500 must be declared surplus by the Board of Directors prior to disposal. Value shall be established by the Fire Chief or designee utilizing a fair market value comparison.

After being declared surplus by the Board of Directors at a public meeting, the Fire Chief or designee shall:


- (a) Advise the Accountant that the item is surplus and ensure it is removed from any inventory list.
- (b) Determine an appropriate sale, disposal, or donation process for the surplus item.
- (c) If surplus property is to be sold, reasonable effort should be taken to recover the property's fair market value.

Agenda

Item #4



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: David Neels, Fire Chief 
Prepared by: Anthony Hudley, Battalion Chief
Date: Monday, November 27, 2023
Topic: Fire Station 91 Loft Office Remodel General Contractor Bid Acceptance

Summary

One bid was received from a licensed general contractor to construct new enclosed office workspaces and reconfigure existing walls in the loft area at Fire Station 91; this bid was reviewed and determined to meet the requirements in the Invitation to Bid.

Discussion

The Prevention Bureau, Public Information Officer, and firefighter workstation share the upstairs loft area of Fire Station 91. The permitted project will create effective workspaces for five employees by the removal and reconfiguration of existing walls and entry ways. Electrical and communications lines will be rerouted, and cabinetry will be added to maximize storage capabilities.

Conclusion

Staff recommends that the Board authorize the Fire Chief to enter into an agreement with Pueblo Construction in the amount of \$170,882.79 for the Loft Office Remodel at Fire Station 91.

Attachments

1. Invitation to Bid
2. Pueblo Construction Bid Package
3. Contract

Strategic Plan Reference

Strategic Plan Goal #5: Strengthen our Infrastructure.



INVITATION TO BID

The Montecito Fire Protection District (MFPD) requests Competitive Sealed Bids for:

ITB# 2023-002
Loft Office Remodel
Fire Station 91

1. Overview

1.1. General Project Description

The loft at Fire Station 91 (located at 595 San Ysidro Rd, Santa Barbara, CA 93108) is currently configured with one enclosed office, a mechanical room, a closet, and an open loft to the Lobby with office partitions. The MFPD would like to remodel this space to include two enclosed offices and an open loft to the Lobby.

The plans, provided as Exhibit C of this ITB, have been submitted to the County of Santa Barbara Building Department for approval. It is unknown when the plans will be approved and what changes may result from plan review. However, the MFPD would like to proceed with bidding now to help enable project completion by the end of June, 2023. Plan check changes will be addressed as an addendum to this ITB or after the contract award, depending when received.

1.2. Invitation to Bid (ITB) Coordinator

All communications concerning this ITB must be submitted via email to the ITB Coordinator identified below. The ITB Coordinator will be the point of contact for this ITB. Emails should also be copied to Scott Chapman, MFPD Battalion Chief, at schapman@montecitofire.com.

Dan Underwood
Underwood Management Resources, Inc.
dan@underwoodmgmt.com
805-451-6250

1.3. Associated Consultants / Team Members

MFPD has hired the following consultants to assist in the design, management, and coordination of this project:

- Construction Management – Underwood Management Resources, Inc (Dan Underwood)
- Architect – Pacific Architects (Bill Wolf)
- Electrical Engineer – JMPE Electrical Engineering (John Maloney)

MFPD reserves the right to share with any consultant of its choosing this ITB and all bids received in order to secure a second opinion. MFPD may also invite said consultant to participate in the bid evaluation process.

1.4. Bid Preparation Costs

MFPD will not pay any costs associated with the preparation, submittal, or presentation of any bid response.

1.5. ITB Amendment and Cancellation

MFPD reserves the unilateral right to amend this ITB in writing at any time. The MFPD also reserves the right to cancel or reissue the ITB at its sole discretion. If an amendment is issued, it will be provided to all registered Bidders.

1.6. Intent to Bid

Each Bidder that plans to submit a bid should register by email with the ITB Project Coordinator. The email should indicate the Bidder's intent to respond to this ITB, and include:

- Company name
- Name and title of Bidder main contact
- Bidder main contact address, telephone number, and email address

The "Intent to Bid" email is **highly recommended** to ensure receipt of ITB amendments, responses to bidder questions, and other communications regarding the ITB. The Intent to Bid is not intended to bind Bidders to submitting a bid.

1.7. ITB Questions

Specific questions concerning the ITB should be submitted via e-mail to the ITB Coordinator by the date identified in ITB Section 2.2. Copies of all questions and MFPD's responses will be emailed to all registered Bidders.

2. ITB Schedule

2.1. Site Visit Prior to Bid

Any prospective bidder may request a tour of the property by contacting the ITB Coordinator and requesting a site tour. Prospective bidders shall not enter the site without receiving prior permission.

2.2. ITB Schedule

EVENT	DATE / TIME
ITB Issuance	March 13, 2023
Job Walk	12:30pm, March 22, 2023
Intent to Bid submittal (recommended)	March 31, 2023
Deadline for Bidder questions	March 31, 2023
Deadline for MFPD response to Bidder questions	April 7, 2023
Deadline for bid submittal	2:00pm, April 20, 2023
Public bid opening	2:15pm, April 20, 2023

Bids will be discussed and awarded at a Montecito Fire Protection District Board of Directors regular public meeting. Regular meetings are held on the fourth Monday of each month.

3. Bid Submittal

3.1. General Instructions

MFPD discourages lengthy and costly bids. Bids should be prepared simply and economically and provide a straightforward, concise description of the Bidder's company, qualifications, proposed solution, and capabilities to satisfy the requirements of this ITB. Emphasis should be on completeness and clarity of content. Glossy sales and marketing brochures are not necessary or desired.

3.2. Bid Package Submittal

Bid packages must be submitted no later than the date and time identified in Section 2.2. Bidders assume the risk of the method of delivery chosen. MFPD assumes no responsibility for delays caused by any delivery service. A Bidder's failure to submit a bid before the deadline may cause the bid to be disqualified and returned to sender unopened. Postmarks will not be accepted as proof of receipt.

Bidders must submit, in a sealed package, two (2) signed copies of the Bid Package and one electronic copy of the Bid Package. The electronic copy can be one single document or the bid and exhibits. Please submit in .pdf format.

The bid package to be marked “Station 91 Loft Office Project – General Contractor Bid” and should be mailed, couriered, or hand delivered as follows:

Montecito Fire Protection District
 Attn: Scott Chapman, Battalion Chief
 595 San Ysidro Road
 Santa Barbara, CA 93108

3.3. Bid Package Inclusions

The Bid Package submitted by Bidder shall include the following:

- Preliminary schedule from commencement to completion
- Cost proposal, provided on the Bid Form attached as Exhibit E, for a Guaranteed Max Price (GMP) Contract, including:
 - Builder’s Fee (profit, overhead, and insurance)
 - Breakdown of monthly General Conditions costs
 - Hourly pricing for on-site supervision and any proposed self-performed work
 - Breakdown of costs by trade
 - Exclusions for any scope of work not included in the bid. Bidders are required to submit a complete bid for the work anticipated in the construction documents, and noted at the job walk, and are expected to resolve any missing or unclear issues during the bid process prior to the Deadline for Bidder Questions as shown in 2.2. If Bidder is unable to resolve any issue, then Bidder shall clearly note any exclusions in the bid.
- Summary of Bidder protocols and strategy for management of the project
- Statement indicating the bid remains valid for at least 120 days
- Statement that the Bidder, or any individual who will perform work for the Bidder, is free of any conflict of interest (e.g., employment by MFPD).
- Confirmation the Bidder understands and is in full compliance with the scope of work and specifications, as outlined in Exhibit A (Scope of Work), Exhibit C (plans), Exhibit D (Specs), and Exhibit F (Contract). Any deviation (not recommended) from the scope of work and specifications as described in these exhibits, must be specifically identified in the Bid Package.
- Signature of a company officer empowered to bind the Bidder to the provisions of this ITB and any contract awarded pursuant to it.
- Completed and signed Bidder’s Statement of Qualifications, Exhibit B (attached).
- At least five references for similar work done in the last five years.
- Evidence of insurance: General Liability (\$1,000,000/\$2,000,000), Automobile Liability (\$1,000,000), Workers Compensation (\$1,000,000)

3.4. Bid Errors

Bidders are liable for all errors or omissions contained in their bids. Bidders will not be allowed to alter bid documents after the deadline for submitting a bid.

3.5. Collusion

By submitting a response to the ITB, each Bidder represents and warrants that its response is genuine and made in the interest of or on behalf of any person not named therein; that the Bidder has not directly induced or solicited any other person to submit a sham response or any other person to refrain from submitting a response; and that the Bidder has not in any manner sought collusion to secure any improper advantage over any other person submitting a response.

3.6. Required Review and Waiver of Objections

Comments concerning ITB objections must be made in writing and received by MFPD no later than the "Deadline for Bidder Questions" detailed in Section 2.2. Protests based on any objection will be considered waived and invalid if these faults have not been brought to the attention of MFPD, in writing, by the "Deadline for Bidder Questions".

3.7. Proprietary Information

A copy of each bid will be retained for official files and will become public record after the award of a contract unless the bid, or specific parts of the bid, can be shown to be exempt by law (Government code §6276). Each Bidder may clearly label part of a bid as "CONFIDENTIAL" if the Bidder thereby agrees to indemnify and defend MFPD for honoring such a designation. The failure to so label any information that is released by MFPD will constitute a complete waiver of all claims for damages caused by any release of the information.

3.8. Prevailing Wage

Contractors and subcontractors must be registered with the Department of Industrial Relations (DIR) at the time of bid, or else the bid may be rejected as non-responsive. (See Labor Code sections 1725.5 and 1771.1.) Each bidder must submit proof of contractor registration with DIR, e.g. - a hard copy of the relevant page of the DIR's database found at: <https://efiling.dir.ca.gov/PWCR/Search>. This Contract is subject to monitoring and enforcement by the DIR pursuant to Labor Code Section 1771.4.

3.9. Licensed Contractors

Bidders and their proposed subcontractors shall hold such licenses as may be required by the laws of the State of California for the performance of the work specified. The selected Bidder will also be required to ensure that all subcontractors working on the project are holding valid licenses suitable for their trade

4. Evaluation and Award

4.1. Bid Package Evaluation

The contract will be awarded to the lowest responsible bidder in accordance with the competitive bid procedures set out in the Public Contract Code section 20813. Bids will be evaluated based on the following:

- Bidder understanding of the work required and completeness of the Bid
- Responsiveness of the Bid to the ITB
- Compliance with the scope of work and specifications in Exhibits A, C, D, E and F (value engineering recommendations can be provided but will not be evaluated by MFPD and its consultants until the award has been made)
- Project cost as proposed on the Bid Form (Exhibit E)
- Responses in Bidder's Statement of Qualifications (Exhibit B)
- Recent relevant references
- Ability to perform the work and respond to warranty requests

4.2. Bid Clarifications

MFPD reserves the right, at its sole discretion, to request bid clarifications or conduct discussions for the purpose of clarification with any or all Bidders. The purpose of any such discussions shall be to ensure full understanding of the Bids.

4.3. Execution

If the selected Bidder does not execute a contract with MFPD within thirty (30) business days after notification of selection, MFPD may give notice to that Bidder of their intent to select from the remaining Bidders or to call for new bids, whichever MFPD deems appropriate.

4.4. Right of Rejection

MFPD reserves the right, at its sole discretion, to reject any and all bids or to cancel this ITB in its entirety. Any bid received which does not meet the requirements of this ITB may be considered to be nonresponsive and the bid may be rejected. Bidders must comply with all of the terms of this ITB and all applicable State laws and regulations.

4.5. Variances

MFPD reserves the right, at its sole discretion, to waive technical variances in bids provided such action is in the best interest of MFPD. Where MFPD waives minor variances in bids, such waivers do not modify the ITB requirements or excuse the Bidder from full compliance with the ITB. Notwithstanding any minor variance, the MFPD may hold any Bidder to strict compliance with the ITB.

4.6. Binding Agreement

All legal rights and obligations between the Apparent Successful Bidder and the Fire District will come into existence if and only if a contract is approved by the MFPD Board and the same is fully executed by the parties. The legal rights and obligations of each party shall at that time be only those rights and obligations which are set forth in such fully executed agreement.

5. Rights of MFPD

5.1. MFPD Rights

MFPD reserves the right to:

- Make the selection based on its sole discretion and that it deems to be in the best interest of MFPD.
- Reject any and all bids
- Issue subsequent Requests for Bids
- Postpone opening bids, if necessary, for any reason
- Remedy errors in the ITB process
- Approve or disapprove the use of particular subcontractors
- Negotiate with any, all, or none of the Bidders
- Accept other than the lowest offer
- Waive informalities and irregularities in the bids
- Enter into an agreement with another Bidder in the event the originally selected Bidder defaults or fails to execute an agreement with MFPD

Exhibit A

SCOPE OF WORK

Pre-Construction

- Pull permit (paid for by the MFPD)
- Work with the MFPD, Construction Manager, Architect, and additional design team members to review the construction documents for the quality of materials and equipment, to ensure an efficient, cost effective design and the reduction of lifecycle costs
- Review the construction documents for completeness and coordination, specifically as it relates to constructability, design conflicts, and improvement of plan details
- Provide recommendations in order to proactively minimize extra costs and delays and to ensure systems that perform as intended
- Provide a preliminary construction schedule (add detail to ITB schedule)
- Meetings with MFPD, Construction Manager, Architect and any other team members in preparation for construction

Construction

- Provide administrative coordination of specifications through Submittals, questions related to the plans through RFIs, and changes to the cost of construction through Change Orders
- Supervise and coordinate all subcontracted and self-performed work to ensure compliance with plans, specs, codes, industry standards, safety standards, subcontracts, Schedule of Values, and Construction Schedule
- Quality control
- Pay for all costs incurred to fully and properly perform and complete the work as required by the construction documents
- Provide and maintain a construction schedule
- Provide and maintain a Schedule of Values
- Punch list completion

Post Construction

- Provide all warranty information to the MFPD

Exhibit B

BIDDER'S STATEMENT OF QUALIFICATIONS

Name of Bidder:

Address of Principal Office:

1. Organization structure: individual , a partnership , a corporation , an LLC or a joint venture (Check as applicable)

2. Are you registered as a contractor or subcontractor with the California Department of Industrial Relations? _____

Registration No.: _____ Registration Expiration Date: _____

BIDDER MUST SUBMIT PROOF OF CONTRACTOR REGISTRATION WITH THE DIR IN THE FORM OF A HARD COPY OF THE RELEVANT PAGE OF THE DIR'S DATABASE FOUND AT:

<https://efiling.dir.ca.gov/PWCR/Search>

3. How many years has your organization been in business as a Contractor under your present business name? _____

4. Organization years of experience with work similar to this project? _____. Experience with Public Agencies? _____

5. On a separate sheet, provide examples of three (3) projects of similar type, size, scope, and complexity. For each Project, briefly describe the following (each project and its description shall not exceed one page):

- A description of project and services provided by your firm
- Location
- Year completed
- Project cost
- Provide reference information, including contact information, for the Project owner, the owner's representative, and the Architect. Briefly describe each reference's role and responsibility and everyday interaction with your project team

6. Provide a statement about your firm and your team relative to the expertise and experience of the construction firm and key personnel that will likely be involved in the project. In addition, it would be helpful to know what tasks each key personnel will be responsible for as the project progresses.

7. Provide a description of the firm's past experience with, and protocols for, pre-construction plan review and value engineering.

8. Have you, your organization, or any officer or partner thereof, not completed a contract for any reason, including instances when your organization did not complete a contract due to termination or dispute between the parties? _____

If yes, please provide details (use additional sheets if necessary).

9. Is your organization involved in any dispute resolution processes, including claims or litigation pending against your organization or initiated by your organization? _____

If yes, please provide details (use additional sheets if necessary).

10. Has your organization been involved in any bankruptcy or insolvency proceedings in the last ten years? _____

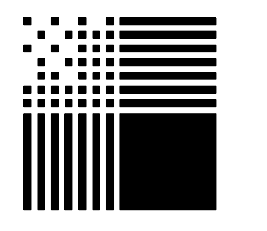
If yes, please provide details (use additional sheets if necessary).

The undersigned bidder represents and warrants that the foregoing information is true and accurate.

Signature of Bidder

Date

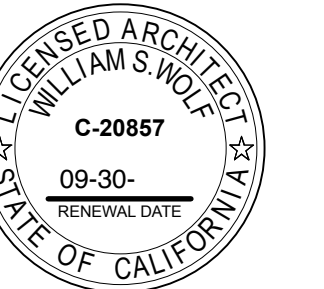
Name/Title



PACIFIC ARCHITECTS

1117 COAST VILLAGE RD. MONTECITO, CA 93108 8 0 5 . 5 6 5 . 3 6 4 0

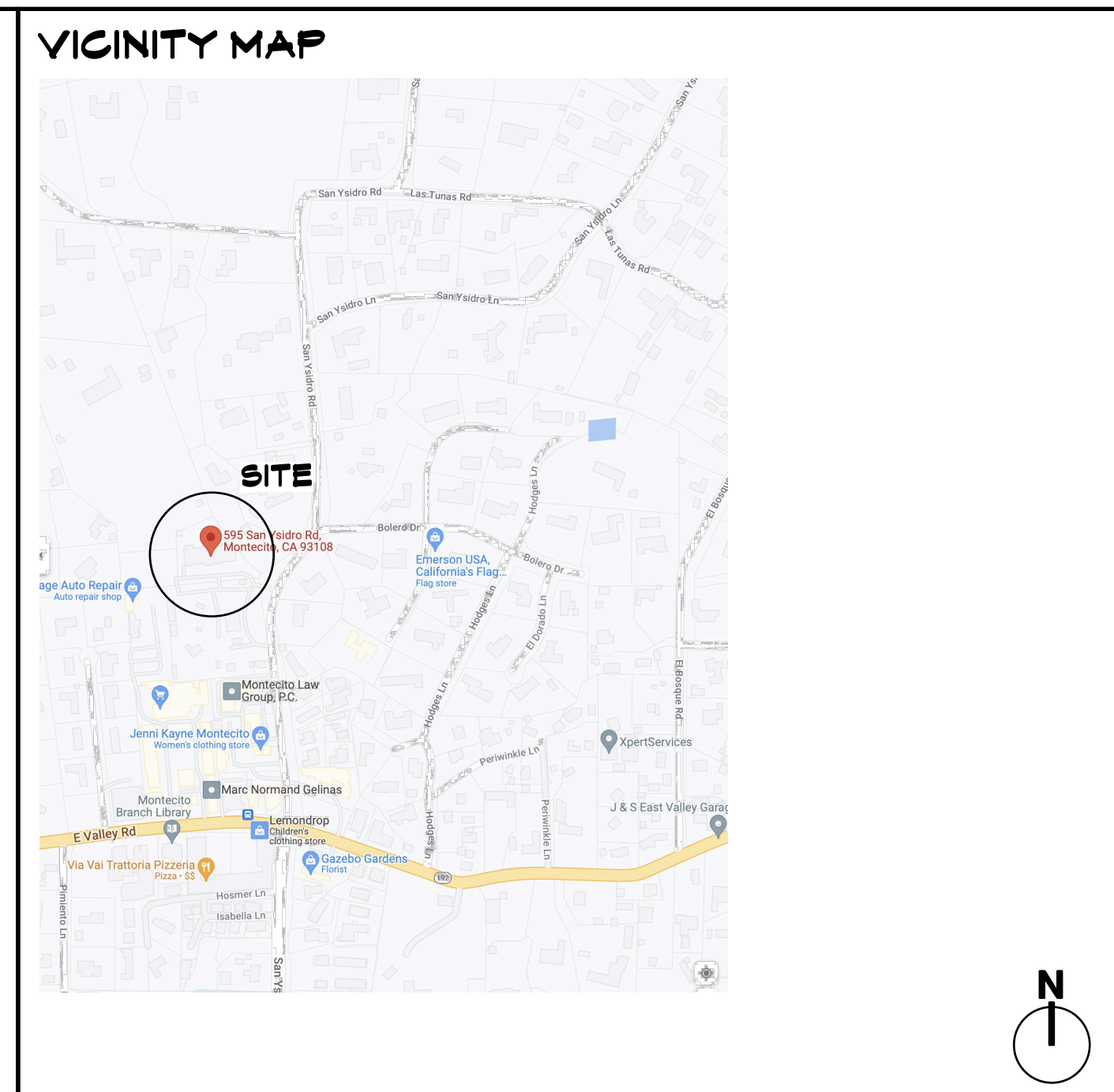
MONTECITO FIRE STATION # 91 595 SAN YSIDRO ROAD SANTA BARBARA, CA



ALL IDEAS, DESIGNS AND PLANS INDICATED OR REPRESENTED BY THESE DRAWINGS ARE OWNED BY AND ARE THE PROPERTY OF PACIFIC ARCHITECTS AND WERE CREATED AND DEVELOPED FOR USE IN CONNECTION WITH THE SPECIFIED PROJECT. NONE OF SUCH IDEAS, DESIGNS OR PLANS SHALL BE USED FOR ANY PURPOSE WHATSOEVER WITHOUT THE WRITTEN PERMISSION OF PACIFIC ARCHITECTS.

Job Number: Date: 02.19.25

A.O.O



TABULATIONS	
OWNER:	MONTECITO FIRE DEPARTMENT 595 SAN YSIDRO ROAD SANTA BARBARA, CA 93108
SITE ADDRESS:	595 SAN YSIDRO ROAD SANTA BARBARA, CA 93108 STATION # 91
APN:	011-140-026
ZONE:	1-E-1
FLOOD ZONE:	--
OCCUPANCY GROUP:	R-2
NO. OF STORIES:	
EXIST	2 (1 PLUS LOFT), PLUS BASEMENT
NEW	2 (1 PLUS LOFT), PLUS BASEMENT
BUILDING HEIGHT:	--
SPRINKLERED:	
EXISTING	--
NEW	--
HIGH FIRE SEVERITY:	YES - COUNTY OF SANTA BARBARA HIGH FIRE HAZARD AREA
LOT SIZE:	±1.24 AC
AVG. PROPERTY SLOPE:	2%
GRADING:	
CUT	NONE
FILL	NONE
BUILDING AREA CALCULATIONS	[GROSS S.F.] [NET S.F.]
(E) FIRE STATION	±500 --
(E) BASEMENT	±3869 ±2469
(E) LOWER FLOOR LIVING	±2578 ±2469
(E) LOWER FLOOR APARTMENT	±3767 ±3602
(E) LOWER FLOOR ADMIN.	±1113 ±1014
(E) UPPER FLOOR MECH/ STORAGE	±176 ±647
(E) UPPER FLOOR ADMIN LOFT	±12603 ±11468
TOTAL	±12603 ±11468
PARKING	
EXISTING	--
PROPOSED	--
(N) TOTAL	--
AREA OF REMODEL:	±580 S.F.

PROJECT SUBJECT TO HIGH FIRE HAZARD AREA PROVISIONS OF CRC SECTION R807

SCOPE OF WORK
1. REMOVE EXISTING LOFT OFFICE SPACE
2. ADD A DOOR AND NON BEARING PARTITION WALL INTO OFFICE
3. MINOR MECHANICAL AND ELECTRICAL REVISIONS TO EXISTING OFFICE AREAS
4. ADD NEW WALL MOUNTED MINI SPLIT AND WALL MOUNTED AC CONDENSER TO EXTERIOR OF BUILDING.

DEFERRED PERMITS:
--

GENERAL NOTES

1. THESE DRAWINGS ARE DEEMED INSTRUMENTS OF SERVICE COVERED BY ALL APPLICABLE LAWS INCLUDING US COPYRIGHT LAWS. ALL IDEAS, DESIGNS AND PLANS INDICATED OR REPRESENTED BY THESE DOCUMENTS ARE OWNED BY AND ARE THE PROPERTY OF PACIFIC ARCHITECTS AND WERE CREATED AND DEVELOPED FOR USE IN CONNECTION WITH A SPECIFIED PROJECT. USE OR DUPLICATION IS ALLOWED BY WRITTEN PERMISSION ONLY. ANY MODIFICATIONS, REVISIONS AND REDESIGNS OF SCOPE WITHOUT WRITTEN PERMISSION OF PACIFIC ARCHITECTS IS PROHIBITED AND AS SUCH THEREBY ABSOLVES PACIFIC ARCHITECTS FROM ANY LIABILITY CLAIMS, SUITS OR LITIGATION BY ANY PARTIES.
2. THE GENERAL CONDITIONS AS PUBLISHED BY THE AMERICAN INSTITUTE OF ARCHITECTS, DOCUMENT #A-201 (GENERAL CONTRACTOR, CONDITIONS OF THE CONTRACT FOR CONSTRUCTION), LATEST EDITION, SHALL GOVERN AND BE DEEMED A PART OF THESE DOCUMENTS.
3. THE CONSTRUCTION DOCUMENTS ARE PROVIDED TO ILLUSTRATE THE DESIGN INTENT, AND IMPLY THE FINEST QUALITY WORKMANSHIP THROUGHOUT. ANY DESIGN OR DETAIL WHICH APPEARS TO BE INCONSISTENT WITH THE ABOVE SHALL BE IMMEDIATELY BROUGHT TO THE ATTENTION OF THE ARCHITECT BY THE CONTRACTOR.
4. DRAWINGS ARE BASIC EXISTING REQUIREMENTS. CONTRACTOR SHALL INSPECT AND VERIFY THE SCOPE OF WORK. ANY ADDITIONAL WORK NOT SPECIFICALLY NOTED ON THE DRAWINGS, BUT YET APPARENT UPON FIELD INSPECTION SHALL BE CONSIDERED AS PART OF THIS CONTRACT.
5. NO INSTRUCTIONS, REVISIONS, ADDITIONS, DELETIONS, SPECIFICATIONS, OR DETAILS OTHER THAN THE INFORMATION CONTAINED HEREIN SHALL GOVERN THE PROJECT UNLESS THEY ARE IN WRITING AND APPROVED BY THE ARCHITECT, OWNER AND CONTRACTOR.
6. DRAWINGS REPRESENT PRIMARY REQUIREMENTS FOR DESIGN AND CONSTRUCTION DETAILS AS DESCRIBED. CONTRACTOR IS REQUIRED TO HAVE SUBCONTRACTORS CAREFULLY REVIEW DRAWINGS FOR PROPER EXECUTION OF THE WORK. ANY ADDITIONAL WORK NOT INDICATED IN THE DRAWINGS, YET REQUIRED TO SATISFY CODE REQUIREMENTS FOR ISSUANCE OF CERTIFICATE OF OCCUPANCY SHALL BE CONSIDERED AS PART OF THE CONTRACTORS SCOPE OF WORK.
7. IT SHALL BE UNDERSTOOD THAT ALL MECHANICAL, ELECTRICAL, PLUMBING AND FIRE SAFETY DRAWINGS ARE DIAGRAMMATIC AND ARE NOT INTENDED TO SERVE AS SHOP DRAWINGS. THE CONTRACTOR SHALL FULLY ACQUAINT HIMSELF WITH THE SCOPE OF WORK CONCERNING OTHER TRADES AND SUBCONTRACTORS AND SHALL BE RESPONSIBLE TO COORDINATE AND SEQUENCING WITH THIS WORK.
8. ALL CONSTRUCTION MEANS, METHODS, MATERIALS AND TECHNIQUES SHALL COMPLY WITH THE LATEST EDITION OF ALL APPLICABLE LOCAL, STATE AND NATIONAL CODES AND ORDINANCES. THE FOLLOWING ARE HEREBY REFERENCED ALL WORK TO COMPLY WITH THE 2019 CBC, 2019 CMG, 2019 CGS, 2019 CEG, AND 2019 CALIFORNIA ENERGY CODE (BASED ON 2016 CALIFORNIA BUILDING ENERGY EFFICIENCY STANDARDS).
9. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO COORDINATE ALL REQUIRED OPENINGS IN ROOF, FLOORS, WALLS, AND FLEUMS NECESSARY TO PROVIDE ADEQUATE SPACE FOR ALL ELECTRICAL, MECHANICAL AND PLUMBING EQUIPMENT, DUCTWORK, ETC.
10. THE CONTRACTOR SHALL VERIFY ALL CONSTRUCTION DOCUMENTS, SITE DIMENSIONS AND CONDITIONS AND SHALL NOTIFY THE ARCHITECT AND OWNER OF ANY DISCREPANCIES OR INCONSISTENCIES PRIOR TO STARTING WORK.
11. CONTRACTORS SHALL PROCURE AND INCLUDE IN HIS BASE BID PRICE ALL NECESSARY PERMITS, CERTIFICATES AND NOTICES FOR THE PROJECT.
12. CONTRACTOR MUST SHOW PROOF OF INSURANCE BEFORE CONTRACT IS AWARDED.
13. FROM INFORMATION PROVIDED BY THE OWNER, ALL PROPERTY LINES, EASEMENTS, AND EXISTING BUILDINGS ARE COPIED TO THIS SITE PLAN.
14. SPECIFIC NOTES AND DETAILS SHALL TAKE PRECEDENCE OVER GENERAL NOTES AND GENERAL DETAILS IF ANY DISCREPANCIES OR INCONSISTENCIES ARE FOUND - CALL ARCHITECT FOR CLARIFICATION.
15. DO NOT SCALE DRAWINGS, WRITTEN DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALED DRAWINGS.
16. ALL DIMENSIONS ARE TO FACE OF STUD OR FACE BLOCK UNLESS OTHERWISE NOTED. AT WALLS AND ROOFS WITH PLYWOOD SHEATHING DIMENSIONS ARE TO THE EXTERIOR SIDE OF FLYWOOD.
17. SURFACE WATER WILL DRAIN AWAY FROM THE BUILDING NOT LESS THAN - 5% SLOPE FOR A MINIMUM DISTANCE OF 10 FEET MEASURED PERPENDICULAR TO THE FACE OF THE WALL. PREVIOUS SURFACES WITHIN 10 FEET OF THE BUILDING FOUNDATION SHALL BE SLOPED A MINIMUM OF 2% AWAY FROM BUILDING PER CBC SECT. 1804.4
18. WATER-CONSERVING PLUMBING FIXTURES AND FITTINGS:
 - WATER CLOSET: WATER CONSUMPTION: THE EFFECTIVE FLUSH VOLUME OF ALL WATER CLOSETS SHALL NOT EXCEED 1.28 GALLONS PER FLUSH WHEN TESTED IN ACCORDANCE WITH ASME A112.14.2/CSA B45.1 [CFC 4.11.2]
 - DUAL FLUSH WATER CLOSETS: DUAL FLUSH WATER CLOSETS SHALL COMPLY WITH ASME A112.14.1.4, THE EFFECTIVE FLUSH VOLUME FOR DUAL FLUSH WATER CLOSETS SHALL BE DETERMINED AS THE LOWER OF THE FOLLOWING:
 - ONE FULL FLUSH [CFC 4.11.2.1]
 - PERFORMANCE WATER CLOSETS INSTALLED SHALL MEET OR EXCEED THE MINIMUM PERFORMANCE CRITERIA DEVELOPED FOR CERTIFICATION OF HIGH-EFFICIENCY TOILETS UNDER THE WATERSENSE PROGRAM SPONSORED BY THE US ENVIRONMENTAL PROTECTION AGENCY [CFC 4.11.2.2]
 - KITCHEN FAUCETS [HCD 1]: THE MAXIMUM FLOW RATE OF KITCHEN FAUCETS SHALL NOT EXCEED 1.8 GALLONS PER MINUTE AT 60 PSI. KITCHEN FAUCETS MAY TEMPORARILY EXCEED THE MAXIMUM FLOW RATE OF 1.8 GALLONS PER MINUTE AT 60 PSI AND MUST DEFAULT TO A MAXIMUM FLOW RATE OF 1.8 GALLONS PER MINUTE AT 60 PSI. WHERE FAUCETS MEETING THE MAXIMUM FLOW RATE OF 1.8 GPM ARE UNAVAILABLE, AERATORS OR OTHER MEANS MAY BE USED TO ACHIEVE REDUCTION [CFC 420.2.2] [CALGREEN 4.303.1.4.4]
 - RESIDENTIAL LAVATORY FAUCETS: THE MAXIMUM FLOW RATE OF RESIDENTIAL LAVATORY FAUCETS SHALL NOT EXCEED 1.2 GALLONS PER MINUTE AT 60 PSI. THE MINIMUM FLOW RATE OF RESIDENTIAL LAVATORY FAUCETS SHALL NOT BE LESS THAN 0.8 GALLONS PER MINUTE AT 60 PSI [CFC 401.2.2] [CALGREEN 4.303.1.4.1]

SYMBOLS

	REVISION NUMBER		EXISTING CONTOURS
	DETAIL NUMBER DETAIL SHEET		NEW CONTOURS
	DOOR SYMBOL		MATCH LINE
	WINDOW SYMBOL		LEVEL LINE CONTROL POINT OR DATUM
	KEY NOTE SYMBOL		NEW OR REED POINT ELEV.
	BUILDING SECTIONS ELEVATION NUMBER SHEET NUMBER		EXISTING POINT ELEV.
	INTERIOR ELEVATIONS ELEVATION NUMBER SHEET NUMBER		
	NORTH ARROW		

GREEN BUILDING & BEST MANAGEMENT PRACTICES FOR CONSTRUCTION:

BUILD GREEN NOTES:

1. ALL ANNULAR SPACES AROUND PIPES, ELECTRIC CABLES, CONDUITS, OR OTHER OPENINGS IN PLATES AT EXTERIOR WALLS SHALL BE PROTECTED AGAINST THE PASSAGE OF RODENTS BY CLOSING SUCH OPENINGS WITH CEMENT MORTAR, CONCRETE MASONRY, METAL PLATES OR SIMILAR METHOD ACCEPTABLE TO THE ENFORCEMENT AGENCY.
2. A MINIMUM OF 50% OF THE CONSTRUCTION WASTE GENERATED AT THE SITE IS DIVERTED TO RECYCLE OR SALVAGE.
3. AN OPERATION AND MAINTENANCE MANUAL SHALL BE PROVIDED TO THE BUILDING OCCUPANT OR OWNER AT COMPLETION OF PROJECT.
4. DUCT OPENINGS AND OTHER RELATED AIR DISTRIBUTION COMPONENTS SHALL BE COVERED DURING CONSTRUCTION.
5. MATERIALS DELIVERED TO THE CONSTRUCTION SITE SHALL BE PROTECTED FROM RAIN OR OTHER SOURCES OF MOISTURE.
6. ARCHITECTURAL PAINTS, STAINS AND COATINGS, ADHESIVES, CAULKS AND SEALANTS SHALL COMPLY WITH THE VOLATILE ORGANIC COMPOUND (VOC) LIMITS
7. AEROSOL PAINTS AND OTHER COATINGS SHALL BE COMPLIANT WITH PRODUCT WEIGHTED MIR LIMITS FOR VOC AND OTHER TOXIC COMPOUNDS
8. DOCUMENTATION SHALL BE PROVIDED TO VERIFY THAT COMPLIANT VOC LIMIT FINISH MATERIALS HAVE BEEN USED
9. CARPET AND CARPET SYSTEMS SHALL BE COMPLIANT WITH VOC LIMITS
10. AT LEAST 50% OF THE TOTAL AREA RECEIVING RESILIENT FLOORING SHALL COMPLY WITH THE VOC LIMITS DEFINED IN THE COLLABORATIVE FOR HIGH PERFORMANCE SCHOOLS (CHPS) LOW-EMITTING MATERIALS LIST OR BE CERTIFIED UNDER THE RESILIENT FLOOR COVERING INSTITUTE (RCFI) FLOOR SCORE PROGRAM.
11. NEW HARDWOOD PLYWOOD, PARTICLE BOARD, AND MEDIUM DENSITY FIBERBOARD (MDF) COMPOSITE WOOD PRODUCTS USED IN THE INTERIOR OR EXTERIOR OF THE BUILDING SHALL COMPLY WITH LOW FORMALDEHYDE EMISSION STANDARDS.
12. BUILDING MATERIALS WITH VISIBLE SIGNS OF WATER DAMAGE SHALL NOT BE INSTALLED. WALL AND FLOOR FRAMING SHALL NOT BE ENCLOSED UNTIL IT IS INSPECTED AND FOUND TO BE SATISFACTORY BY THE BUILDING INSPECTOR.
13. VAPOR RETARDER AND CAPILLARY BREAK IS INSTALLED AT SLAB ON GRADE FOUNDATIONS.
14. MOISTURE CONTENT OF BUILDING MATERIALS USED IN WALL AND FLOOR FRAMING IS CHECKED BEFORE ENCLOSURE
15. EXHAUST VANS WHICH TERMINATE OUTSIDE THE BUILDING ARE TO BE PROVIDED IN EVERY BATHROOM
16. WHOLE HOUSE EXHAUST FANS SHALL HAVE INSULATED LOUVERS OR COVERS WHICH CLOSE WHEN THE FAN IS OFF. COVERS OR LOUVERS SHALL HAVE A MINIMUM INSULATION VALUE OF R-4.2
17. DUCT SYSTEMS ARE SIZED AND DESIGNED AND EQUIPMENT IS SELECTED USING THE FOLLOWING METHODS:
 - A. ESTABLISH HEAT LOSS AND HEAT GAIN VALUES ACCORDING TO ACCA MANUAL J OR EQUIVALENT
 - B. SIZE DUCT SYSTEMS ACCORDING TO ACCA 24-D (MANUAL D) OR EQUIVALENT
 - C. SELECT HEATING AND COOLING EQUIPMENT ACCORDING TO ACCA 36-S (MANUAL S) OR EQUIVALENT
18. HVAC SYSTEM INSTALLERS ARE TRAINED AND CERTIFIED IN THE PROPER INSTALLATION OF HVAC SYSTEMS

CODE COMPLIANCE

- 1) CONSTRUCTION TO COMPLY WITH:
 - 2014 CRC EDITION CALIFORNIA RESIDENTIAL CODE
 - 2014 CPC EDITION CALIFORNIA PLUMBING CODE
 - 2014 CEG EDITION CALIFORNIA ELECTRICAL CODE
 - 2014 CMG EDITION CALIFORNIA MECHANICAL CODE
 - 2014 CFC EDITION CALIFORNIA FIRE CODE
 - 2014 EDITION CALIFORNIA ENERGY CODE
 - 2014 CBBGC EDITION CALIFORNIA GREEN BUILDING STANDARDS CODE
 - 2014 CBG EDITION CALIFORNIA BUILDING CODE
- 2) ADDITIONS, ALTERATIONS AND REPAIRS OF EXISTING BUILDINGS ARE TO COMPLY WITH APPLICABLE PROVISIONS OF THE CALIFORNIA EXISTING BUILDING CODE (CEBC) [CRC 1.8.10.1].
- 3) THE CALIFORNIA ENERGY CODE, 2019 EDITION (BASED ON 2014 CALIFORNIA BUILDING ENERGY EFFICIENCY STANDARDS).
- 4) THE CALIFORNIA GREEN BUILDING STANDARDS CODE, 2014 EDITION.
- 5) ALL CONSTRUCTION SHALL COMPLY WITH THE CURRENT SANTA BARBARA COUNTY ORDINANCE (SBCO) AND CURRENT SBCO GRADING ORDINANCE.
- 6) THE CALIFORNIA FIRE CODE, 2014 EDITION AND ALL COUNTY OF SANTA BARBARA HIGH FIRE AREA REQUIREMENTS AND THE WILDFIRE-URBAN INTERFACE AREA PROVISIONS OF THE CRC R327
- 7) QUALITY INSULATION INSTALLATION (QII) IS REQUIRED PER THE 2019 CALIFORNIA ENERGY CODE AND REQUIRES (HERS) VERIFICATION

INSPECTIONS

IN ACCORDANCE WITH THE CALIFORNIA BUILDING CODE (CBC) SECTION 110 WORK SHALL NOT BE DONE BEYOND THE POINT INDICATED IN EACH SUCCESSIVE INSPECTION, WITHOUT FIRST OBTAINING THE APPROVAL OF THE BUILDING OFFICIAL.

CHAPTER 1 SECT. 110 REQ'D. INSPECTIONS

GENERAL	CONSTRUCTION OR WORK FOR WHICH A PERMIT IS REQUIRED SHALL BE SUBJECT TO INSPECTION BY THE BUILDING OFFICIAL, AND SUCH CONSTRUCTION OR WORKS SHALL REMAIN ACCESSIBLE AND EXPOSED FOR INSPECTION PURPOSES UNTIL APPROVED.
FOOTING AND FOUNDATION INSPECTION	SHALL BE MADE AFTER EXCAVATIONS FOR FOOTINGS ARE COMPLETE AND ANY REQUIRED REINFORCING STEEL IS IN PLACE FOR CONCRETE FOUNDATIONS, ANY REQUIRED FORMS SHALL BE IN PLACE PRIOR TO INSPECTION.
CONCRETE SLAB AND UNDER-FLOOR INSPECTION	SHALL BE MADE AFTER IN-SLAB OR UNDER-FLOOR REINFORCING STEEL AND BUILDING SERVICE EQUIPMENT, CONDUIT, PIPING ACCESSORIES AND OTHER ANCILLARY EQUIPMENT ITEMS ARE IN PLACE, BUT BEFORE ANY CONCRETE IS PLACED OR FLOOR SHEATHING IS INSTALLED, INCLUDING THE SUBFLOOR.
LOWEST FLOOR ELEVATION	IN FLOOD HAZARD AREAS, UPON PLACEMENT OF THE LOWEST FLOOR, INCLUDING THE BASEMENT, AND PRIOR TO FURTHER VERTICAL CONSTRUCTION, THE ELEVATION CERTIFICATION REQUIRED IN SECT. 1612.5 SHALL BE SUBMITTED TO THE BUILDING OFFICIAL.
FRAME INSPECTION	SHALL BE MADE AFTER THE ROOF DECK OR SHEATHING, ALL FRAMING, FIREBLOCKING AND BRACING ARE IN PLACE AND ROOF, CHIMNEYS AND VENTS TO BE CONCEALED ARE COMPLETE AND THE ROUGH ELECTRICAL, PLUMBING, HEATING WIRES, PIPES AND DUCTS ARE APPROVED.
LATH AND GYPSUM BOARD INSPECTION	SHALL BE MADE AFTER LATHING, GYPSUM BOARD AND GYPSUM PANEL PRODUCTS, INTERIOR AND EXTERIOR, ARE IN PLACE, BUT BEFORE ANY PLASTERING IS APPLIED OR GYPSUM BOARD AND GYPSUM PANEL PRODUCTS JOINTS AND FASTENERS ARE TAPED AND FINISHED.
FIRE AND SMOKE RESISTANT PENETRATIONS	PROTECTION OF JOINTS AND PENETRATIONS IN FIRE-RESISTANT-RATED ASSEMBLIES, SMOKE BARRIERS AND SMOKE PARTITIONS SHALL NOT BE CONCEALED FROM VIEW UNTIL INSPECTED AND APPROVED.
ENERGY EFFICIENCY INSPECTION	SHALL BE MADE TO DETERMINE COMPLIANCE WITH CHAPTER 13 AND SHALL INCLUDE, BUT NOT BE LIMITED TO, INSPECTIONS FOR ENVELOPE INSULATION R- AND U-VALUES, PENETRATION U-VALUE, DUCT SYSTEM R- VALUE, AND HVAC AND WATER-HEATING EQUIPMENT EFFICIENCY.
FINAL INSPECTION	SHALL BE MADE AFTER ALL WORK REQUIRED BY THE BUILDING PERMIT IS COMPLETED.

SPECIAL INSPECTIONS

IN ACCORDANCE WITH THE CALIFORNIA BUILDING CODE (CBC) SECTION 110.4, THE OWNER OR THE REGISTERED DESIGN PROFESSIONAL IN RESPONSIBLE CHARGE ACTING AS THE OWNER'S AGENT SHALL EMPLOY ONE OR MORE APPROVED AGENCIES TO PROVIDE SPECIAL INSPECTIONS AND TEST DURING CONSTRUCTION ON THE TYPES OF WORK SPECIFIED IN SECTION 1105 AND IDENTIFY AND APPROVED AGENCIES TO THE BUILDING OFFICIAL. THESE SPECIAL INSPECTIONS AND TEST ARE IN ADDITION TO THE INSPECTIONS BY THE BUILDING OFFICIAL THAT ARE IDENTIFIED IN SECTION 110

NOTE: SEE STRUCTURAL DRAWINGS FOR SCHEDULE OF SPECIAL INSPECTIONS. SPECIAL INSPECTIONS TO BE PREFORMED BY PACIFIC MATERIALS LAB.

AGENCY APPROVALS

EXHIBIT C

PROJECT TEAM

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SHEET INDEX

ARCHITECTURAL

A0.0 COVER SHEET: PROJECT TEAM / TABULATIONS / PROJECT SCOPE / SHEET INDEX / VICINITY MAP / SYMBOLS LEGEND / INSPECTIONS / CODE COMPLIANCE / GREEN BUILD & BEST MGMT PRACTICES FOR CONST.

A0.1 GENERAL NOTES & KEYNOTES

A1.0 SITE PLAN

A2.0 NEW UPPER FLOOR PLAN

A2.1 DEMO EXISTING UPPER FLOOR PLAN

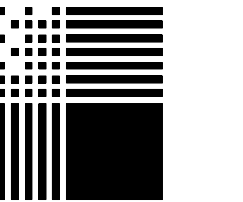
A2.2 EXISTING LOWER FLOOR PLAN

A2.3 EXISTING UPPER FLOOR PLAN

A3.0 EXTERIOR ELEVATIONS

E1.0 ELECTRICAL NOTES

E2.0 ELECTRICAL / LIGHTING AND POWER PLAN



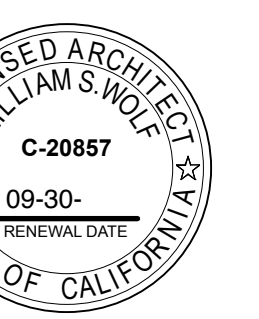
PACIFIC ARCHITECTS

1117 COAST VILLAGE RD.

MONTECITO, CA 93108

8 0 5 5 6 5 . 3 6 4 0

MONTECITO FIRE STATION # 9 1
895 SAN YSIDRO ROAD
SANTA BARBARA, CA



William A. Hoff

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Revision Description Date

Job Number:

Date: 02.18.23

AO.1

ACCESSIBILITY GENERAL NOTES

Ramps

Ramp: Is a walking surface that has a running slope steeper than one unit vertical in 20 units horizontal (5-percent slope) per CBC Section 2.02.

A. Slope: Ramp runs shall have a running slope not steeper than 1:12 (8.33%) per CBC Sect. 11B-405.2.

B. Cross slope: Cross slope of ramp runs shall not be steeper than 1:48 (2%) per CBC Sect. 11B-405.3.

C. Floor or ground surface of ramp runs: Shall be stable, firm and slip-resistant per CBC Sect. 11B-302.1 & 1010.8.1.

D. Clear width: The clear width of ramp run shall be 48 inches minimum per CBC Sect. 11B-405.5. Handrails may project a maximum of 4 inches above the 48 inches maximum at the handrail height per CBC Sect. 11B-405.5 Exempt (2).

E. Rise: The rise for any ramp run shall be 30 inches maximum, per CBC Sect. 11B-405.6.

F. Landings: Ramps shall have landings at the top and bottom of each ramp run, per CBC Sect. 11B-405.7.

G. Width: The landing clear width shall be at least as wide as the widest ramp run leading to the landing per CBC Sect. 11B-405.7.2.

H. Height: Landings shall be 60 inches wide minimum, per CBC Sect. 11B-405.7.1 & 2.1.

I. Length: The landing clear length shall be 60 inches long minimum, per CBC Sect. 11B-405.7.3.

J. Bottom landings shall extend 72 inches minimum in the direction of ramp run, per CBC Sect. 11B-405.7.3.1.

K. Change in direction: Ramps that change direction between runs at landings shall have a clear landing 60 inches minimum by 72 inches minimum in the direction of downward travel from the upper ramp run, per CBC Sect. 11B-405.7.4.

L. Doorways: Doors, when fully open, shall not reduce the required ramp landing width by more than 3 inches. Doors, in any position, shall not reduce the minimum dimension of the ramp landing to less than 42 inches, per CBC Sect. 11B-405.7.5.

M. Edge protection: Edge protection complying with Section 11B-405.9.2 shall be provided on each side of ramp runs and at each end and at each side of ramp landings, per CBC Sect. 11B-405.9.

EXCEPTIONS:

- Edge protection shall not be required on ramps that are not required to have handrails and have sides complying with CBC Sect. 11B-406.2.1.
- Edge protection shall not be required on the sides of ramp landings serving an adjoining ramp run or doorway.
- Edge protection shall not be required on the sides of ramp landings having a vehicle drop-off of 1/2 inch maximum within 10 inches horizontally of the minimum landing area specified in Section 11B-405.7.

O. Curb or barrier: A curb, 2 inches high minimum, or barrier shall be provided that prevents the passage of a 4 inch diameter sphere, where any portion of the sphere is within 4 inches of the finish floor or ground surface. To prevent wheel entrapment, the curb or barrier shall provide a continuous and uninterrupted barrier along the length of the ramp, per CBC Sect. 11B-405.9.2.

Ramp Handrails

A. Handrails shall be provided on both sides of ramps, per CBC Sect. 11B-505.2.

EXCEPTIONS:

- In assembly areas, handrails shall not be required on both sides of aisle ramps where a handrail is provided at either side or within the aisle width.
- Curb ramps do not require handrails.
- At door landings, handrails are not required when the ramp run is less than 6 inches in rise or 72 inches in length.

2. Guards shall be located along open-sided ramps and landings that are located more than 30 inches measured vertically to the floor or grade below at any point within the edge of the open side. Guards shall be adequate in strength and attachment in accordance with CBC Sect. 1607.8 per CBC Section 1013.2. Note: Guards shall comply with CBC Sect. 1013.

A. Continuity: Handrails shall be continuous within the full length of each ramp run. Inside handrails on switchback or cross section ramps shall be continuous between runs, per CBC Sect. 11B-505.1.

EXCEPTION: • In assembly areas, ramp handrails adjacent to seating or within the aisle width shall not be required to be continuous in aisle serving seating.

B. Height: Top of gripping surfaces of handrails shall be 34 inches minimum and 38 inches maximum vertically above walking surfaces and stair nosings. Handrails shall be at a consistent height above walking surfaces and ramp surfaces, per CBC Sect. 11B-505.4.

C. Clearance: Clearances between handrail gripping surfaces and adjacent surfaces shall be 1 1/2 inches minimum. Handrails may be located in a recess if the recess is 3 inches maximum deep and 18 inches minimum clear above the top of the handrail, per CBC Sect. 11B-505.5.

D. Gripping surface: Handrail gripping surfaces shall be continuous along their length and shall not be obstructed along their tops or sides. The bottoms of handrail gripping surfaces shall not be obstructed for more than 20 percent of their length. Where provided, horizontal projection shall occur 1 1/2 inches minimum below the bottom of the handrail gripping surface, per CBC Sect. 11B-505.6.

E. Handrail projection: Handrail gripping surfaces shall have a cross section complying with Section 11B-505.7.1 or 11B-505.7.2, per CBC Sect. 11B-505.7.

F. Circular cross section: Handrail gripping surfaces with a circular cross section shall have an outside diameter of 1 1/4 inches minimum and 2 inches maximum, per CBC Sect. 11B-505.7.1.

G. Non-circular cross section: Handrail gripping surfaces with a non-circular cross section shall have a perimeter dimension of 4 inches minimum and 5 1/4 inches maximum, and a cross-section dimension of 2 1/4 inches maximum, per CBC Sect. 11B-505.7.2.

H. Surfaces: Handrail gripping surfaces and any surfaces adjacent to them shall be free of sharp or abrasive elements and shall have rounded edges, per CBC Sect. 11B-505.8.

I. Fitings: Handrails shall not create within their fittings, per CBC Sect. 11B-505.9.

J. Handrail extensions: Handrail gripping surfaces shall extend beyond and in the same direction of ramp runs in accordance with Section 11B-505.10.

EXCEPTIONS:

- Extensions shall not be required for continuous handrails at the inside turn or switchback or dogleg ramps.
- In assembly areas, extensions shall not be required for ramp handrails in aisles serving seating where the handrails are discontinuous to provide access to seating or to permit stair flight, handrails shall extend horizontally above the landing for 12 inches minimum beginning directly above the first riser nosing. Extensions shall return to a wall, guard, or the landing surface, shall be continuous to the handrail of an adjacent stair flight, per CBC Sect. 11B-505.10.1.

L. Top and bottom extension at ramps: Ramp handrails shall extend horizontally above the landing for 12 inches minimum beyond the top and bottom of ramp runs. Extensions shall return to a wall, guard, or the landing surface, or shall be continuous to the handrail of an adjacent stair flight, per CBC Sect. 11B-505.10.

M. Handrails shall be designed to resist a load of 50 pounds per linear foot applied in any direction along the handrail or top rail, per CBC Sect. 1607.4.1 and Sect. 4.5.1 of ASCE 7.

N. Handrail concentrated load: Handrails shall be able to resist a single concentrated load of 200 pounds, applied in any direction at any point on and to transfer this load through the supports to the structure to produce the maximum load effect on the element being considered, per CBC Sect. 1607.8.1.1 and Sect. 4.5.1 of ASCE 7.

Walks and Sidewalks

A. Top and ground surfaces shall be stable, firm, and slip-resistant, per CBC Sect. 11B-302.1, 11B-403.2.

B. Walks, sidewalks and pedestrian ways are free of gratings wherever possible (if gratings are necessary, grid openings are a maximum of 1/2" in the direction of traffic flow per CBC Sect. 11B-302.3).

C. The running slope of walking surfaces shall not be steeper than 1:20 (5%). The cross slope of walking surfaces shall not be steeper than 1:48 (2%) per CBC Sect. 11B-403.3.

D. Changes in level: 1/4 inch high maximum shall be permitted to be vertical and without edge treatment, per CBC Sect. 11B-302.1, 11B-403.4.

E. Contrasting strips: Interior stairs shall have contrasting 1/4 inch high minimum and 1/2 inch high maximum shall be beveled with a slope not steeper than 1:2, per CBC Sect. 11B-303.1, 11B-403.4.

F. Contrast: The slope shall be a minimum of 2" wide to a maximum of 4" wide placed parallel to, and not more than 1 inch from, the nose of the step or upper approach. The stripe shall extend the full width of the step or upper approach and shall be material that is at least as slip resistant as the other tread of the stair. A painted stripe shall be acceptable. Grooves shall not be used to satisfy this requirement, per CBC Sect. 11B-504.4.1.

EXCEPTIONS:

- A warning curb is not required between a walk or sidewalk and an adjacent stair or driveway.
- A warning curb is not required when a guard or handrail is provided with a guide rail centered 2 inches minimum and 4 inches maximum above the surface of the walk or sidewalk.

G. Clear width: The clear width for sidewalks and walks shall be 48 inches minimum, per CBC Sect. 11B-403.1.2.

H. Passing spaces: An accessible route with a clear width less than 60 inches shall provide passing spaces and intervals of the T-shaped space every 48 inches, per CBC Sect. 11B-304.3.2 where the base and arms of the T-shaped space extend 48 inches from the intersection, per CBC Sect. 11B-403.3.3.

J. Continuous gradient: All walks with continuous gradients shall have resting areas, 60 inches in length, at intervals of 1/4 inch maximum in the direction of travel in the wide of the walk. The slope of the resting area in all directions shall be 1:48 (2%) maximum, per CBC Sect. 11B-403.3.

Entrances & Entrance routes

1. Entrances, Entrances doors, doorways, and gates shall comply with Sect. 11B-404 and shall be on an accessible route complying with Sect. 11B-402.

A. Accessible route: At least one accessible route shall be provided within the site from accessible parking spaces and accessible passenger loading zones; public streets and sidewalks; and public transportation stops to the identification signage for the facility entrance they serve. Where more than one route is provided, all routes must be accessible, per CBC Sect. 11B-206.2.1.

EXCEPTION: • An accessible route shall not be required between site arrival points and the building or facility entrance if the only means of access between them is a vehicular way not providing pedestrian access.

B. General circulation paths shall be permitted when located in close proximity to an accessible route.

C. Within a site, at least one accessible route shall connect accessible buildings, accessible facilities, accessible elements, and accessible spaces that are on the same site, per CBC Sect. 11B-206.2.2.

EXCEPTION: • An accessible route shall not be required between accessible buildings, accessible facilities, accessible elements, and accessible spaces if the only means of access between them is a vehicular way not providing pedestrian access.

C. Multi-story buildings and facilities: At least one accessible route shall connect each story and mezzanine in multi-story buildings and facilities, per CBC Sect. 11B-206.2.3.

EXCEPTION: • The following types of privately funded multi-story buildings do not require a ramp or elevator above and below the ground level:

- Multi-storied office buildings (other than the professional office of a health care provider) and passenger vehicle service stations less than three stories high or less than 3,000 sq. ft. per story.
- Any other privately funded multi-storied building that is not a shopping mall, a shopping mall or the professional office of a health care provider, or a terminal, depot or other station used for specified public transportation, or an airport passenger terminal and that is less than three stories high or less than 3,000 sq. ft. per story if a reasonable portion of all facilities and accommodations normally sought and used by the general public are accessible to persons with disabilities.
- In detention and correctional facilities, an accessible route shall not be required to connect stories where cells with mobility features required to comply with Sect. 11B-505.2, and common use areas serving cell with mobility features required to comply with Sect. 11B-507.2, and all public use areas are on an accessible route.

D. Residential facilities: An accessible route shall not be required to connect stories where residential dwelling units with mobility features required to comply with Sections 11B-609.2 through 11B-609.4, residential dwelling units with adaptable features complying with Section 11A, Division IV, all common use areas serving residential dwelling units with mobility features required to comply with Sections 11B-809.2 through 11B-809.4, all common use areas serving residential dwelling units with adaptable features complying with Chapter 11A, Division IV, and public use areas serving residential dwelling units are on an accessible route.

E. Within multi-story transient lodging guest rooms with mobility features required to comply with Section 11B-609.2, an accessible route shall not be required to connect stories provided that spaces complying with Sect. 11B-806.2 are on an accessible route and sleeping accommodations for two persons minimum are provided on a story above and below the ground level.

D. Entrances and exterior ground floor exits: All entrances and exterior ground-floor exits to buildings and facilities shall comply with Sect. 11B-404 per CBC Sect. 11B-206.4.1.

EXCEPTIONS:

- Exterior ground-floor exits serving smoke-proof enclosures, stairwells, and exit doors serving stairs only shall not be required to comply with Section 11B-404.
- Exits in excess of those required by CBC Chapter 10, and which are more than 24 inches above grade shall not be required to comply with Sect. 11B-404. Such doors shall have warning signs complying with Sect. 11B-703.5, stating that they are not accessible.

Threshold

A. Thresholds: Thresholds, if provided at doorways shall be 1/2 inch high maximum. Raised thresholds and changes in level at doorways shall comply with Sections 11B-302 and 11B-303.

B. Carpet: Carpet or carpet tile shall be securely attached and shall have a firm, cushioned, pad, or backing or no cushion or pad. Carpet or carpet tile shall have a level top, texture level, level cut pile, level cut pile, level cut pile texture. Pile height shall be 1/2 inch maximum. Exposed edges of carpet shall be fastened to floor surfaces and shall have trim on the entire length of the exposed edge. Carpet edge trim shall comply with Sect. 11B-303.

D. Changes in level: Vertical: Changes in level of 1/4 inch high maximum shall be permitted to be vertical and without edge treatment, per CBC Sect. 11B-302.1, 11B-403.4.

E. Changes in level: Beveled: Changes in level between 1/4 inch high minimum and 1/2 inch high maximum shall be beveled with a slope not steeper than 1:2, per CBC Sect. 11B-303.1, 11B-403.4.

F. Changes in level greater than 1/2 inch high shall be ramped, and shall comply with Sect. 11B-405 and 11B-406.

Doors

A. Clear width: Door openings shall provide a clear width of 32 inches minimum. Clear opening of doorways with swinging doors shall be measured between the face of the door and the stop, with the door open 90 degrees. Opening more than 44 inches deep shall provide a clear opening of 36 inches minimum. There shall be no projections into the required clear opening width less than 34 inches above the finish floor or ground. Projections into the clear opening width between 34 inches and 80 inches above the finish floor or ground shall not exceed 1/16 inches, per CBC Sect. 11B-404.2.3.

EXCEPTION: • In alterations, a projection of 5/8 inch maximum into the required clear width shall be permitted for the latch side stop.

- Door closers and door stops shall be permitted to be 78 inches minimum above the finish floor or ground.
- Doors, doorways, and gates not providing full user passage shall provide a clear width of 20 inches minimum.

B. Double-leaf doors and gates: At least one of the active leaves of doorways with two leaves shall comply with Sections 11B-404.2.3 and 11B-404.2.4 per CBC Sect. 11B-404.2.2.

C. Door and gate surfaces: Swinging door and gate surface within 10 inches of the finish floor or ground measured vertically shall have a smooth surface on the push side extending the full width of the door or gate. Parts creating horizontal or vertical joints in these surfaces shall be within 1/16 inch of the same plane as the other and be free of traps or abrasive edges. Cavities created by added kick plates shall comply with CBC Sect. 11B-404.2.10.

EXCEPTION: • Sliding doors shall not be required to comply with Sect. 11B-404.2.10.

- Tempered glass sliding doors and gates shall be 1/8 inch thick and have a bottom rail or shoe with the top leading edge beveled at 60 degrees minimum from the horizontal shall not be required to meet the 10 inch bottom smooth surface height requirement.
- Doors and gates that do not extend to within 10 inches of the finish floor or ground shall not be required to comply with Sect. 11B-404.2.10.

NOTE: Where narrow frame doors are used, a 10-inch-high smooth panel must be installed on the push side of the door, which will allow the door to be opened by a wheelchair without creating a trap or hazardous condition.

D. Door and gate opening force: The force for pushing or pulling to open a door or gate for two doors shall be as follows:

- Interior hinged doors and gates: 5 pounds maximum.
- Sliding or rolling doors: 5 pounds maximum.
- Required fire doors: The minimum opening force allowable by the appropriate administrative authority, but not to exceed 15 pounds.
- Exterior hinged doors: 5 pounds maximum.

These forces do not apply to the force required to retract latches bolts or disengage other devices that hold the door or gate in a closed position, per CBC Sect. 11B-404.2.11.

E. Doors in series and gates in series: The distance between two hinged or pivoted doors in series and gates in series shall be 48 inches minimum plus the width of doors or gates swinging into the space, per CBC Sect. 11B-404.2.6.

Doors Hardware

A. Door and gate hardware: Handles, pulls, latches, locks and other operable parts on doors and gates shall comply with Sect. 11B-409.4. Operable parts of such hardware shall be 34 inches minimum and 44 inches maximum above the finished floor or ground. Where sliding doors are in the fully open position, operating hardware shall be exposed and usable from both sides, per CBC Sect. 11B-404.2.7.

EXCEPTION: • Existing locks shall be permitted in any location at existing glazed doors without locks, existing overhead rolling doors or grilles, and similar existing doors or grilles that are designed with locks that are actuated only at the top or bottom rail.

- Access gates in barrier walls and fences protecting pools, spas, and hot tubs shall be permitted to have operable parts of the release of latch or self-latching devices at 54 inches maximum above the finished floor or ground provided the self-latching devices are not also self-locking devices and operated by means of a key, electronic opener, or automatic combination lock.

B. Operation: Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds maximum, per CBC Sect. 11B-309.4.

C. Door closers and gate closers: Door closers and gate closers shall be adjusted so that from an open position of 90 degrees, the time required to move the door to a position of 12 degrees from the latch is 5 seconds minimum, per CBC Sect. 11B-404.2.8.1.

Clear spaces at doors

A. Floor or ground surface: Floor or ground surface within required maneuvering clearances shall comply with Sect. 11B-302. Changes in level are not permitted.

EXCEPTION: • Slopes not steeper than 1:48 (2%) shall be permitted.

- Changes in level at thresholds complying with Sect. 11B-404.2.5 shall be permitted.

B. Manuevering Clearances: Manuevering clearances shall extend the full width of the doorway and the required latch side and hinge side clearances, per CBC Sect. 11B-404.2.4.

C. Swinging doors and gates: Swinging doors and gates shall have maneuvering clearances complying with CBC Table 11B-404.2.4.1 per CBC Sect. 11B-404.2.4.1.

MANUEVERING CLEARANCES AT MANUAL SWINGING DOORS AND GATES

Approach direction	TYPE OF USE	MINIMUM MANUEVERING CLEARANCE	
		Perpendicular to doorway	Parallel to doorway (beyond latch side unless noted)
From front	Push	60 inches	18 inches*
	Pull	48 inches	0 inches†
From hinge side	Push	60 inches	36 inches
	Pull	44 inches*†	22 inches*
From each side	Push	60 inches	24 inches
	Pull	44 inches*	24 inches

* Add 12 inches if closer and latch are provided.
 † Beyond hinge side.
 ‡ Beyond latch side.
 § Add 6 inches at exterior side of exterior doors.

Stairways

1. Stairway Width: The width of stairways shall be determined as specified in CBC Sect. 1005.1, but such width shall not be less than 44 inches. See CBC Sect. 1007.4 for accessible means of egress stairways per CBC Sect. 1009.4.

A. Handrails shall be provided on both sides of the stairs, per CBC Sect. 11B-505.2.

B. Continuity: Handrails shall be continuous within the full length of each stair flight. Inside handrails on switchback or cross section ramps shall be continuous between runs, per CBC Sect. 11B-505.1.

C. Height: Top of gripping surfaces of handrails shall be 34 inches minimum and 38 inches maximum vertically above walking surfaces and stair nosings. Handrails shall be at a consistent height above walking surfaces, and stair nosings per CBC Sect. 11B-505.4.

D. Clearance: Clearances between handrail gripping surfaces and adjacent surfaces shall be 1 1/2 inches minimum. Handrails may be located in a recess if the recess is 3 inches maximum deep and 18 inches minimum clear above the top of the handrail, per CBC Sect. 11B-505.5.

E. Gripping surface: Handrail gripping surfaces shall be continuous along their length and shall not be obstructed along their tops or sides. The bottoms of handrail gripping surfaces shall not be obstructed for more than 20 percent of their length. Where provided, horizontal projection shall occur 1 1/2 inches minimum below the bottom of the handrail gripping surface, per CBC Sect. 11B-505.6.

F. Cross section: Handrail gripping surfaces shall have a cross section complying with Section 11B-505.7.1 or 11B-505.7.2, per CBC Sect. 11B-505.7.

G. Circular cross section: Handrail gripping surfaces with a circular cross section shall have an outside diameter of 1 1/4 inches minimum and 2 inches maximum, per CBC Sect. 11B-505.7.1.

H. Non-circular cross sections: Handrail gripping surfaces with a non-circular cross section shall have a perimeter dimension of 4 inches minimum and 6 1/4 inches maximum, and a cross-section dimension of 2 1/4 inches maximum, per CBC Sect. 11B-505.7.2.

J. Surfaces: Handrail gripping surfaces and any surfaces adjacent to them shall be free of sharp or abrasive elements and shall have rounded edges, per CBC Sect. 11B-505.8.

K. Fittings: Handrails shall not create within their fittings, per CBC Sect. 11B-505.9.

L. Handrail extensions: Handrail gripping surfaces shall extend beyond and in the same direction of stair flights in accordance with Section 11B-505.10.

EXCEPTION: • Extensions shall not be required for continuous handrails at the inside turn or switchback or dogleg stairs.

Top extension at stairs: At the bottom of a stair flight, handrails shall extend horizontally above the landing for 12 inches minimum beginning directly above the first riser nosing. Extensions shall return to a wall, guard, or the landing surface, shall be continuous to the handrail of an adjacent stair flight, per CBC Sect. 11B-505.10.1.

M. Bottom extension at stairs: At the bottom of a stair flight, handrails shall extend at the slope of the stair flight for a horizontal extension equal to the last riser nosing. Such extension shall continue with a horizontal extension or shall be continuous to the handrail of an adjacent stair flight or shall return to a wall, guard, or the landing surface. At the bottom of a stair flight, a horizontal extension of a handrail shall be 12 inches long minimum and a height equal to that of the sloping portion of the handrail as measured above the stair nosings. Extension shall return to a wall, guard, or the landing surface, or shall be continuous to the handrail of an adjacent stair flight, per CBC Sect. 11B-505.10.

N. Handrails shall be designed to resist a load of 50 pounds per linear foot applied in any direction along the handrail or top rail, per CBC Sect. 1607.8.1 and Sect. 4.5.1 of ASCE 7.

O. Handrail concentrated load: Handrails shall be able to resist a single concentrated load of 200 pounds, applied in any direction at any point on and to transfer this load through the supports to the structure to produce the maximum load effect on the element being considered, per CBC Sect. 1607.8.1.1 and Sect. 4.5.1 of ASCE 7.

P. Handrails shall be able to resist a single concentrated load of 200 pounds, applied in any direction at any point on and to transfer this load through the supports to the structure to produce the maximum load effect on the element being considered, per CBC Sect. 1607.8.1.1 and Sect. 4.5.1 of ASCE 7.

Stairs for the Visually Impaired

A. Contrasting strips: Interior stairs shall have the upper approach and lower tread marked by a stripe providing clear visual contrast. Exterior stairs shall have the upper approach and all treads marked by a stripe providing clear visual contrast. The stripe shall be a minimum of 2" wide to a maximum of 4" wide placed parallel to, and not more than 1 inch from, the nose of the step or upper approach. The stripe shall extend the full width of the step or upper approach and shall be material that is at least as slip resistant as the other tread of the stair. A painted stripe shall be acceptable. Grooves shall not be used to satisfy this requirement, per CBC Sect. 11B-504.4.1.

EXCEPTION: • Trreads shall be permitted to have a slope not steeper than 1:48 (2%).

S. Wet conditions: Stair treads and landings subjected to wet conditions shall be designed to prevent the accumulation of water. The radius of curvature at the leading edge of the tread shall be 1/2 inch minimum. Nosings that project beyond risers shall have the underside of the leading edge curved or beveled. Risers shall be permitted to slope under the tread at an angle of 30 degrees maximum from vertical. The permitted projection of the nosing shall be not more than 1/4 inches maximum over the tread below, per CBC Sect. 11B-504.5.

EXCEPTION: • In existing buildings there is no requirement to retroactively alter existing nosings of projections of 1-1/2 inches, which were constructed in compliance with the building code in effect at the time of original construction.

U. Treads and risers: All steps on a flight of stairs shall have uniform riser heights and uniform tread depths. Risers shall be 4 inches high minimum and 7 inches high maximum. Treads shall be 11 inches deep minimum, per CBC Sect. 11B-303.1.

V. Open risers: Open risers are not permitted.

EXCEPTION: • On exterior stairways, an opening of not more than 1/2 inch may be permitted between the base of the riser and the tread.

W. Open risers: Open risers are not permitted.

EXCEPTION: • On exterior stairways, an opening of not more than 1/2 inch may be permitted between the base of the riser and the tread.

Accessories Drinking Fountains

General: Where drinking fountains are provided on an exterior site, on a floor, or within a secured area they shall be provided in accordance with CBC 11B-211.

A. Minimum number: Fewer than two drinking fountains shall be provided, one drinking fountain shall comply with Sections 11B-602.1 through 11B-602.6 and one drinking fountain shall comply with Sect. 11B-602.7 per CBC Sect. 11B-211.2.

EXCEPTION: Where a single drinking fountain complies with sections 11B-602.1 and 11B-602.7, it shall be permitted to be substituted for two separate drinking fountains.

B. More than minimum number: Where more than the minimum number of drinking fountains specified in Section 11B-211.2 are provided, 50 percent of the total number of drinking fountains provided shall comply with Sections 11B-602.1 through 11B-602.6, and 50 percent of the total number of drinking fountains provided shall comply with Sect. 11B-602.7.

C. Clear floor space: Minimum 30"x48" clear space, positioned for a forward approach and centered on the line, knee and toe clearance complying with Sect. 11B-306 shall be provided per CBC Sections 11B-602.1, 21B-305.3 and 11B-306.

D. Operable parts: Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds maximum, per CBC Sect. 11B-305.4. The flow of water shall be activated by a manually operated system that is front mounted or side mounted and located within 6 inches of the front edge of the fountain or an automatic electronically controlled device, per CBC Sect. 11B-602.3.

Accessories Drinking Fountains

F. Spout height: Spout outlets shall be 36 inches maximum above the finished floor or ground, per CBC Sect. 11B-602.4.

F. Spout location: The spout shall be located 18 inches minimum from the vertical support and 5 inches maximum from the front edge of the unit, including bumpers. CBC Sect. 11B-602.5.

G. Water flow: The spout shall provide a flow of water that is 1.5 gpm at 60 psi high min, and shall be located 5 inches max. from the front of the unit. The angle of the water stream shall be measured horizontally relative to the front face of the unit. Where spouts are located between 3 inches of the front of the unit, the angle of the water shall be 30 degrees max. Where spouts are located between 3 inches and 5 inches max. from the front of the unit, the angle of the water shall be 15 degrees maximum, per CBC Sect. 11B-602.6.

H. Drinking fountains for standing persons: Spout outlets of drinking fountains for standing persons shall be 38 inches minimum and 45 inches maximum above the finished floor or ground, per CBC Sect. 11B-602.7.

I. Depth: Wall- and post-mounted cantilevered drinking fountains shall be 18 inches minimum and 19 inches maximum in depth, per CBC Sect. 11B-602.8.

K. Pedestrian protection: All drinking fountains shall either be located completely within alcoves, positioned completely between walls, or otherwise protected so as not to encroach into pedestrian ways. The protected area within which a drinking fountain is located shall be 32 inches wide minimum and 18 inches deep minimum, and shall comply with Section 11B-303.7. When used, wing walls or barriers shall project horizontally at least as far as the drinking fountain and within 6 inches vertically from the finished or ground surface per CBC Sect. 11B-602.

Signs and Identification

Entrances

In existing buildings and facilities where there are entrances complying with Sect. 11B-404, (Doors that are part of an accessible route), entrances complying with Sect. 11B-404 shall be identified by the International Symbols of Accessibility complying with CBC Sect. 11B-703.7.2.1, per CBC Sect. 11B-216.6.

Directional signs complying with Sect. 11B-703.5 that indicate the location of the nearest entrance complying with Sect. 11B-404 (Doors that are part of an accessible route) shall be provided at entrances that do not comply with Sect. 11B-404, per CBC Sect. 11B-216.6.

Directional signs complying with Sect. 11B-703.5, including the International Symbols of Accessibility complying with Section 11B-703.7.2.1, indicating the accessible route to the nearest accessible entrance shall be provided at junctions when the accessible route diverges from the regular circulation path, per CBC Sect. 11B-216.6.

Information posted: Buildings that provide specific sanitary facilities and/or elevators for public use that conform to these building standards shall have this information posted in the building lobby, pre-lobby, or other readily accessible location. This information shall conform to the International Symbol of Accessibility, Inaccessible sanitary facilities shall have directional signage to indicate the location of the nearest accessible sanitary facility per CBC Sect. 11B-216.7.8.1 and 11B-216.8.

NOTICE TO TITLE E ENTITIES (State and Local Government Facilities Only)

California Government Code Section 7251, Toilet facilities: signs

When a building contains special toilet facilities available by a person in a wheelchair or otherwise handicapped, a sign indicating the location of such facilities shall be posted in the building directory, in the main lobby, or at any entrance specially used by handicapped persons.

California Government Code Section 7252, Alternate Entrance Location: signs

When a building contains an entrance other than the main entrance which is ramped or level for use by handicapped persons, a sign showing the location shall be posted at or near the main entrance, which shall be visible from the adjacent public sidewalk or way.

International Symbol of Accessibility.

The International Symbol of Accessibility shall comply with Figure 11B-703.7.2.1. The Symbol shall consist of a white figure on blue background. The blue shall be Color No. 15509 in Federal Standard 265B, per CBC Sect. 11B-703.7.2.1.

EXCEPTION: • The appropriate enforcement agency may approve other colors to complement door or unique design. The symbol contrast shall be high on dark or light background.

Identification Signs

When signs identify permanent rooms and spaces of a building or site, they shall comply with Item #1 "SIGNAGE FOR PERMANENT ROOMS AND SPACES" below, per CBC Sect. 11B-703.1.1.

Directional and Informational Signs

When signs provide direction to, or information about, functional spaces of the building or site, they shall comply with Item #2 "SIGNAGE THAT PROVIDES DIRECTION TO, OR INFORMATION ABOUT, FUNCTIONAL SPACES OF THE BUILDING OR FACILITY" below per CBC Sect. 11B-703.1.2.

Other signs and identification.

Facile exit signage per CBC Sections 1011.4 and tactile floor designation signs in stairways in Section 1022.9, tactile audible egress-control device signs in Section 1008.1.9.7(5), elevator car control identification required in Section 11B-407.4.7.1.3, elevator doorjamb marking required in Section 11B-407.2.3, and sanitary facilities signage required in Section 11B-216.8 shall also comply with this section 11B-703.1.1.

1. Signage for Permanent rooms and spaces

- Raised and Brailled Characters -

A. Letters and numerals on signs are raised 1/32" minimum, characters shall be uppercase. Characters shall be sans serif. Characters shall not be italic, oblique, script, highly decorative, or of other unusual forms, and are accompanied by Contracted Grade 2 Braille, per CBC Sect. 11B-703.2.1, 11B-703.2.2, 11B-703.2.3 and 11B-703.3.1.

B. Character proportions: Characters shall be selected from fronts where the width of the uppercase letter "O" is 60 percent minimum and 110 percent maximum of the height of the uppercase letter "I", per CBC Sect. 11B-703.2.4.

C. Character height measured vertically from the baseline of the character shall be 5/8 inch minimum and 2 inch maximum based on the height of the uppercase letter "I" high per CBC Sect. 11B-703.2.5.

D. Stroke thickness: Stroke thickness of the uppercase letter "I" shall be 15 percent maximum of the height of the character, per CBC Sect. 11B-703.2.4.

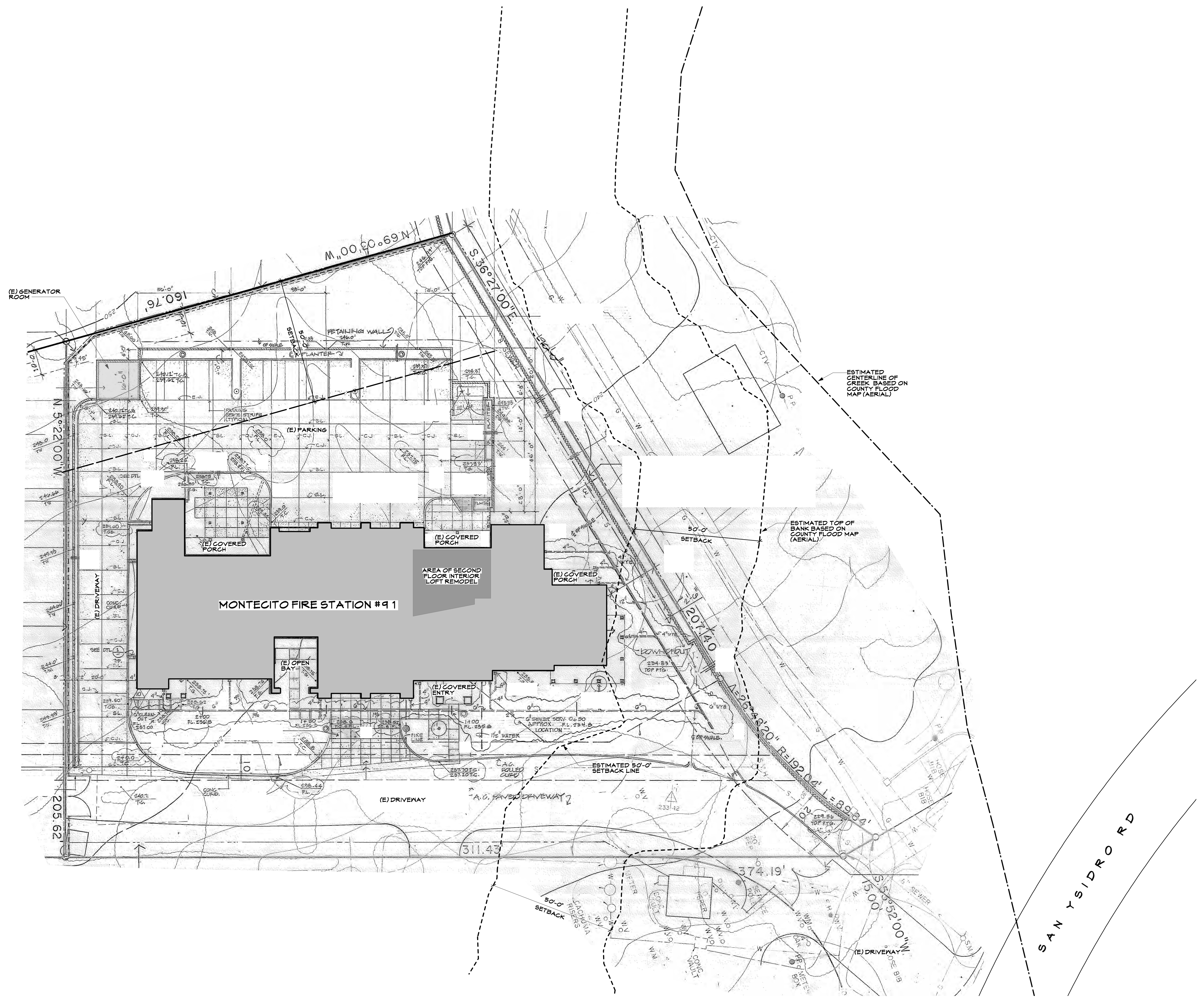
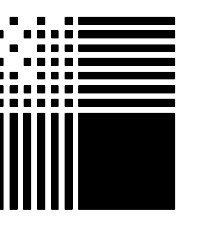
E. Character spacing: Character spacing shall be measured between the two closest points of adjacent raised characters within a message, excluding word spaces. Where characters have rectangular cross sections spacing between individual raised characters shall be 1/8 inch minimum and 4 times the raised character stroke width maximum at the base of the cross sections, and 1/8 inch minimum and 4 times the raised character stroke width maximum at the top of the cross sections. Characters shall be separated from raised borders and decorative elements 3/8 inch minimum, per CBC Sect. 11B-703.2.7.

F. Line spacing: Spacing between the baselines of separate lines of raised characters within a message shall be 135 percent minimum and 170 percent maximum of the raised character height, per CBC Sect. 11B-703.2.8.

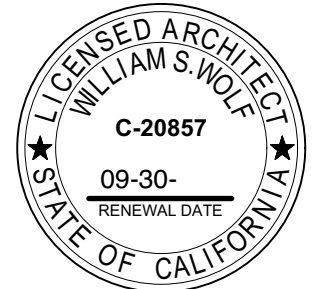
G. Text shall be in a horizontal format, per CBC Sect. 11B-703.2.9.

H. Dimensions and capitalization: Braille dots shall have a domed or rounded shape and shall comply with Table 11B-703.3.1. The indication of an uppercase letter or letters shall only be used before the first word of sentences, headings, and titles. Braille shall be placed below the entire text. Braille shall be separated 3/8 inch minimum and 1/2 inch minimum from any other tactile characters and 3/8 inch minimum from raised borders and decorative elements, per CBC Sect. 11B-703.2.2.

EXCEPTION: Braille provided on elevator car controls shall be separated 3/16 inch minimum and shall be located either directly below the corresponding raised characters or symbols.</



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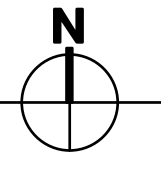


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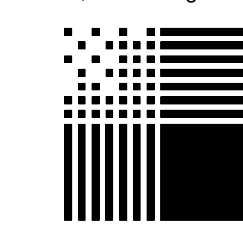
Revision	Description	Date

Job Number:
 Date: **02.15.25**

EXISTING SITE PLAN
 1/16-1-0

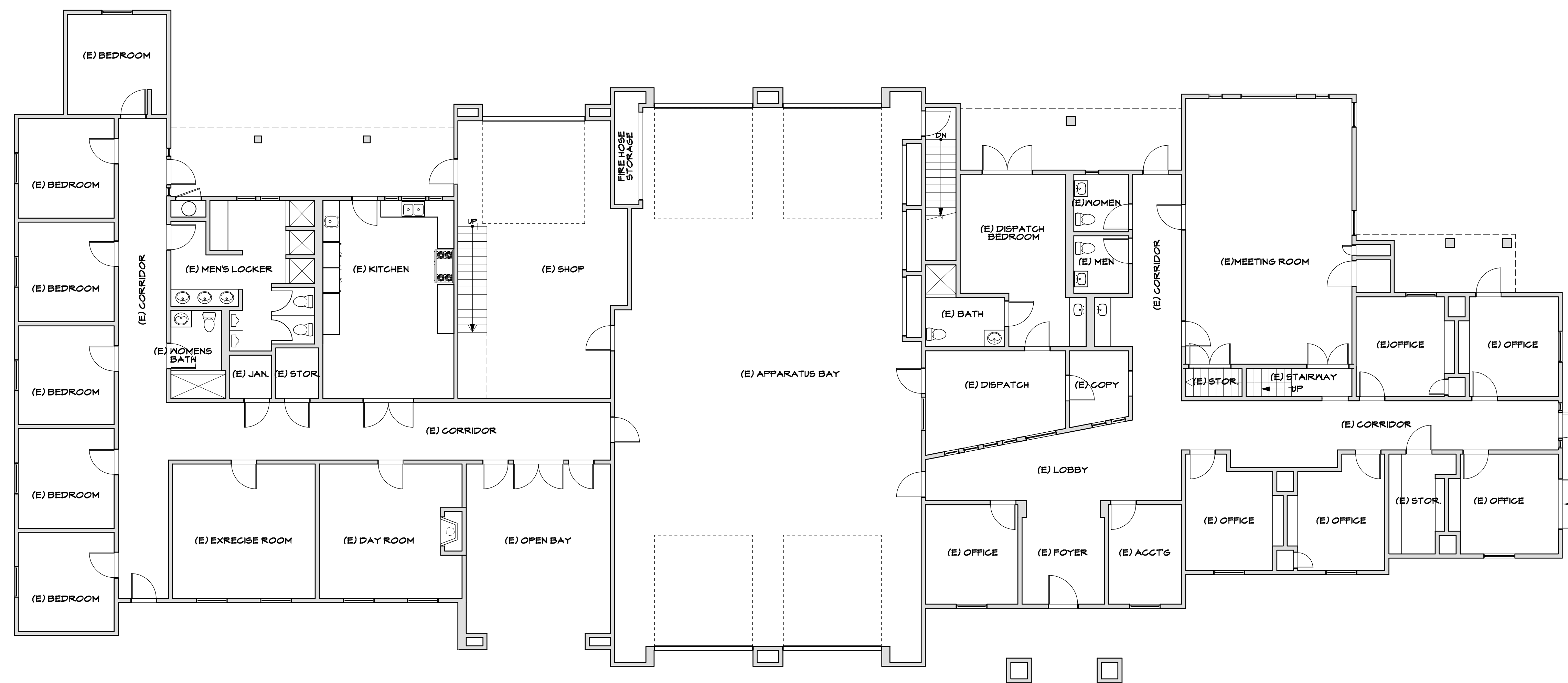


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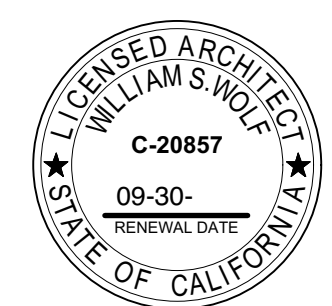


WALL LEGEND

-----	EXISTING WALLS TO BE REMOVED
-----	WALLS TO REMAIN
=====	NEW STUD WALLS PER NO. 2 OR OTHER



MONTECITO FIRE STATION # 91
595 SAN YSIDRO ROAD
SANTA BARBARA, CA



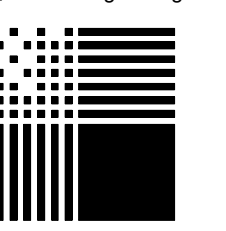
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Revision	Description	Date

Job Number:
Date: 02.15.25

(E) LOWER FLOOR PLAN NO ALTERATIONS ON THIS LOWER FLOOR
1/8" = 1'-0"

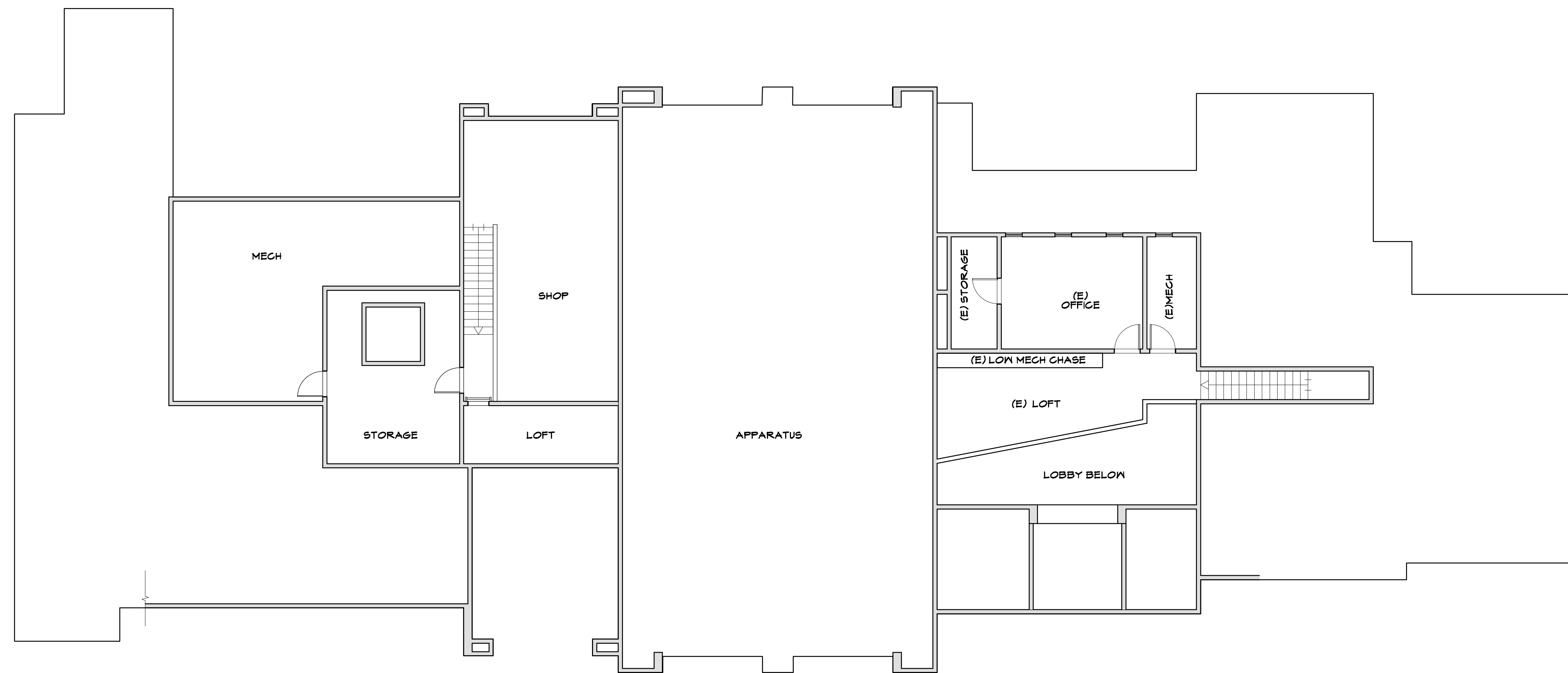




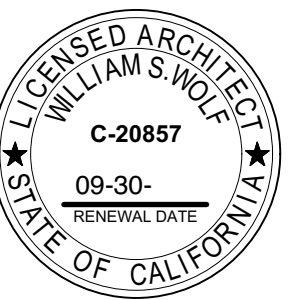
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1117 COAST VILLAGE RD.
MONTECITO, CA 93108
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WALL LEGEND	
	EXISTING WALLS TO BE REMOVED
	WALLS TO REMAIN
	NEW STUD WALLS PER NO. 2 OR 3



MONTECITO FIRE STATION # 9 1
5 9 5 SAN YSIDRO ROAD
SANTA BARBARA, CA

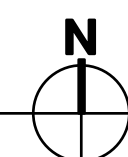


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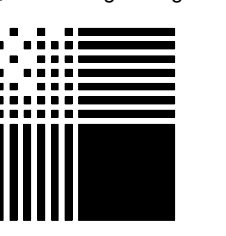
Revision	Description	Date

Job Number:
Date: 02.15.25

(E) UPPER FLOOR PLAN
1/8" = 1'-0"

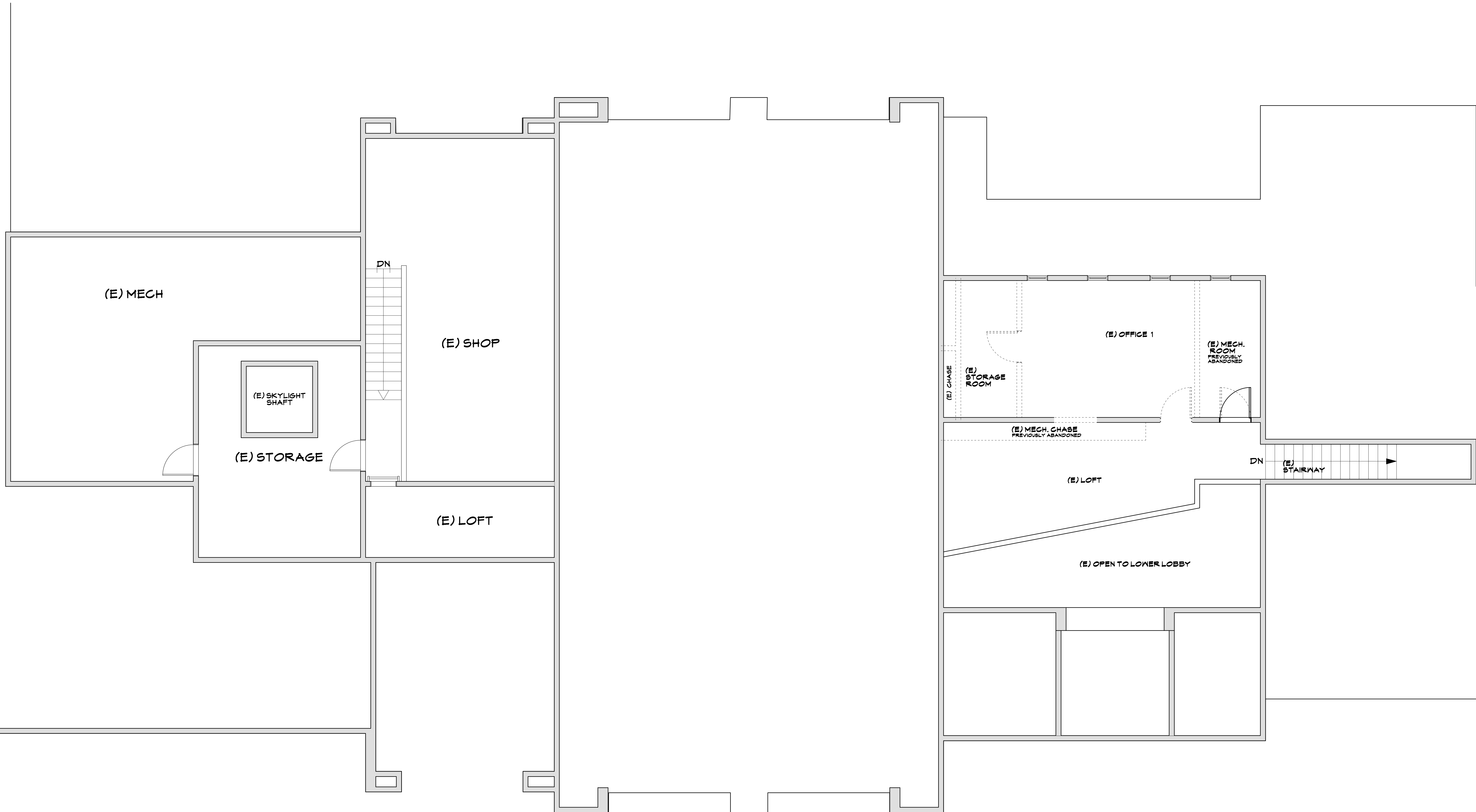


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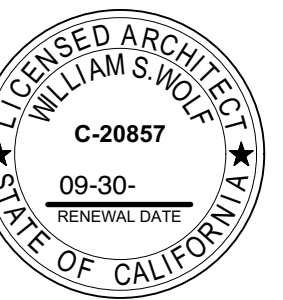


WALL LEGEND

	EXISTING WALLS TO BE REMOVED
	WALLS TO REMAIN
	NEW STUD WALLS PER NO. 2 OR 2R



MONTECITO FIRE STATION # 9 1
5 9 5 SAN YSIDRO ROAD
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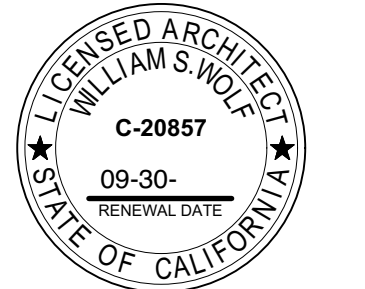
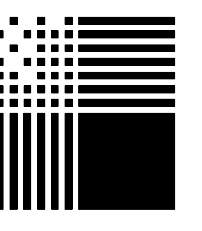
Revision	Description	Date

Job Number:
Date: 02.15.25

DEMO UPPER FLOOR PLAN
1/4" = 1'-0"



A2.2



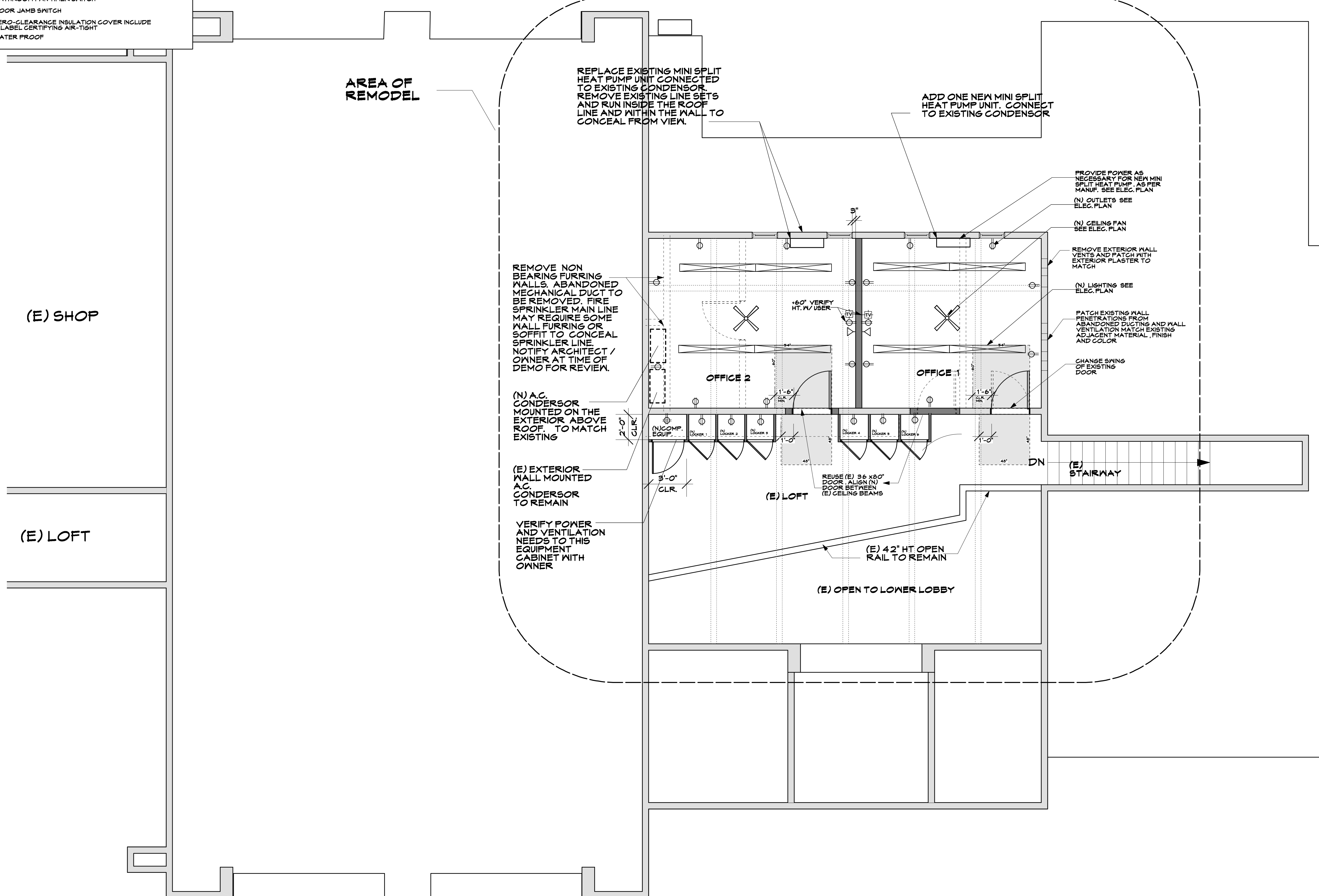
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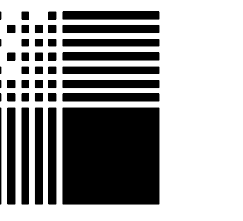
WALL LEGEND

---	EXISTING WALL FINISH TO BE REMOVED
---	WALL FINISH TO REMAIN
---	NEW STUD WALL FINISH PER No. 3 OR OTHER

ELECTRICAL SYMBOLS	SYMBOLS ABBREVIATIONS
Ⓢ	SINGLE POLE SWITCH (SEE SUFFIX NOTES)
Ⓢvs	SINGLE POLE SWITCH w/ VACANCY SENSOR
Ⓢ	110 VOLT DUPLEX OUTLET + 12" AFF
AR	110 VOLT DUPLEX OUTLET + 12" AFF - ARC FAULT INTERRUPTER CIRCUIT
GR	110 VOLT DUPLEX OUTLET - GROUND FAULT INTERRUPTER CIRCUIT
Ⓢ	110 VOLT DUPLEX AFI OUTLET TOP HALF SWITCHED
Ⓢ	220 VOLT DUPLEX OUTLET
Ⓢ	QUAD 110 V OUTLET (4 GANG)
Ⓢ	DUPLEX 110 V AFI FLOOR OUTLET
Ⓢ	LED WALL MOUNTED LIGHT FIXTURE
Ⓢ	LED WALL MOUNTED LIGHT FIXTURE (INTERIOR)
Ⓢ	LED CEILING MOUNTED LIGHT FIXTURE
Ⓢ	LED RECESSED OVERHEAD WALL WASHER
Ⓢ	LED RECESSED DOWN LIGHT
Ⓢ	LED RECESSED SLOPED DOWN LIGHT
Ⓢ	CEILING PENDANT MOUNT OR CHANDELIER
Ⓢ	CEILING PENDANT MOUNT LOW VOLTAGE
Ⓢ	RECESSED DOWN LIGHT (SMALL DIA. FIXED)
Ⓢ	LED WATERPROOF SHOWER LIGHT
Ⓢ	LED SHELF LIGHTING (ROPE)
Ⓢ	LED UNDER CABINET FIXTURE
Ⓢ	LED SUSPENDED CABLE LIGHTING
Ⓢ	LED COVE LIGHTING - LOW PROFILE EXTRA LONG LINKABLE LIGHT FIXTURES
Ⓢ	LED TRACK LIGHTING
Ⓢ	2' X 4' LED PANEL FIXTURE
Ⓢ	SUSPENDED LED UP AND DOWN LIGHT
Ⓢ	WALL CABLE TELEVISION OUTLET
Ⓢ	INTERNET SERVICE OUTLET
Ⓢ	SMOKE DETECTOR (BATTERY)
Ⓢ	SMOKE DETECTOR (HARD WIRE)
Ⓢ	CARBON MONOXIDE DETECT./ALARM (BATTERY)
Ⓢ	CARBON MONOXIDE DETECT./ALARM (HARD WIRE)
Ⓢ	WALL TELEPHONE / DATA OUTLET
Ⓢ	DOOR CHIME
Ⓢ	DOOR CHIME PUSH BUTTON
Ⓢ	CEILING MOUNTED FAN (W/ LIGHT)
Ⓢ	CEILING MOUNTED FAN (W/OUT LIGHT)
Ⓢ	GARAGE DOOR OPENER
Ⓢ	JUNCTION BOX
Ⓢ	WALL MOUNTED JUNCTION BOX
MECHANICAL SYMBOLS	
Ⓢ	RECESSED HEAT & FAN
Ⓢ	RECESSED HEAT & FAN
Ⓢ	FUEL GAS HOOK UP - WITH SHUT OFF
Ⓢ	FUEL GAS KEY
Ⓢ	COLD WATER HOOK UP
Ⓢ	HOSE BIBB
Ⓢ	DRYER VENT
Ⓢ	THERMOSTAT
Ⓢ	CEILING MOUNTED SPACE HEATER
Ⓢ	EXHAUST FAN
Ⓢ	EXHAUST FAN
Ⓢ	CEILING REGISTER
Ⓢ	FLOOR REGISTER
Ⓢ	WALL REGISTER
Ⓢ	CEILING RETURN AIR GRILLE
Ⓢ	WALL MOUNT RETURN AIR GRILLE
Ⓢ	SOLATUBE WITH LIGHT
Ⓢ	RETURN AIR DUCT
Ⓢ	AIR SUPPLY DUCT
Ⓢ	ON DEMAND WATER HEATER
Ⓢ	HORIZONTAL FURNACE
Ⓢ	DISCONNECT SWITCH
Ⓢ	AIR CONDITIONING CONDENSER

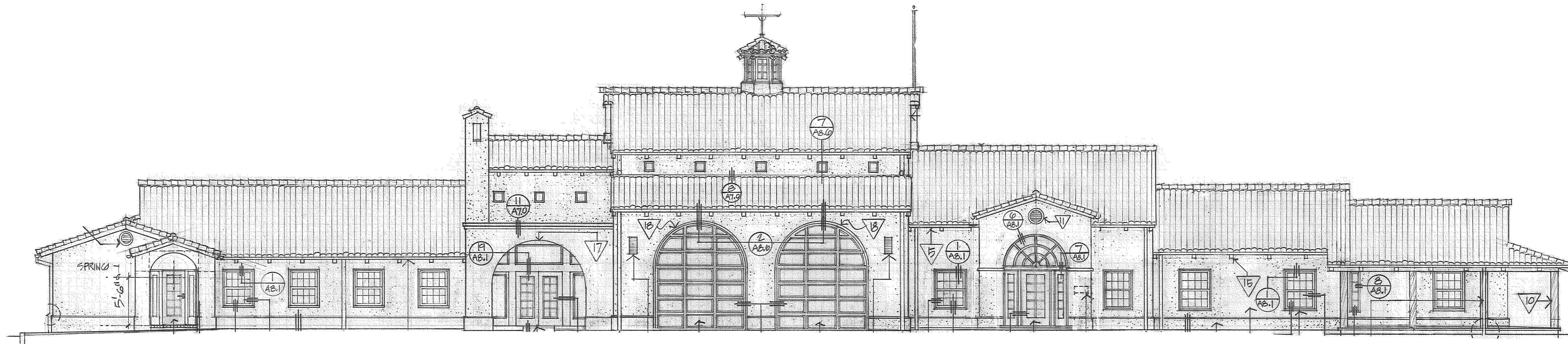


(N) UPPER FLOOR PLAN
1/4" = 1'-0"

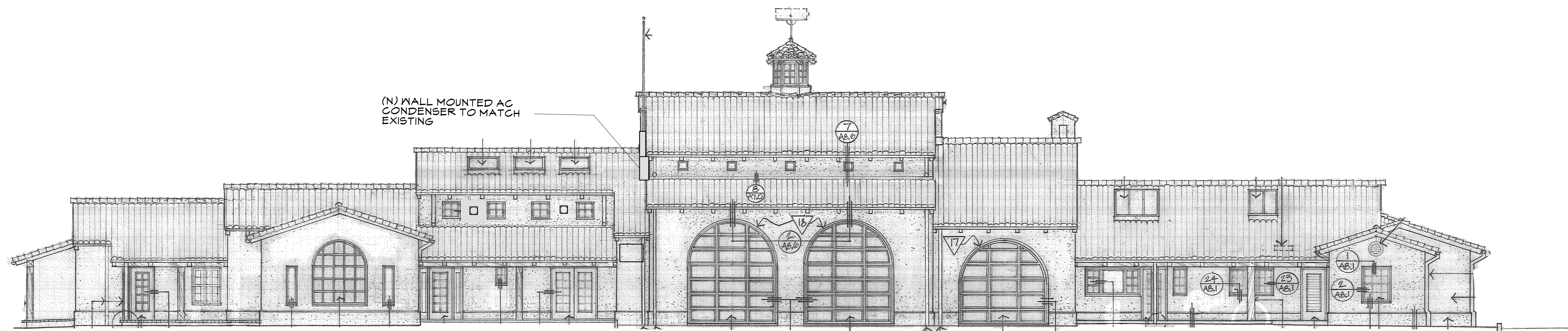


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1117 COAST VILLAGE RD.
MONTECITO, CA 93108
8 0 5 5 6 5 3 6 4 0

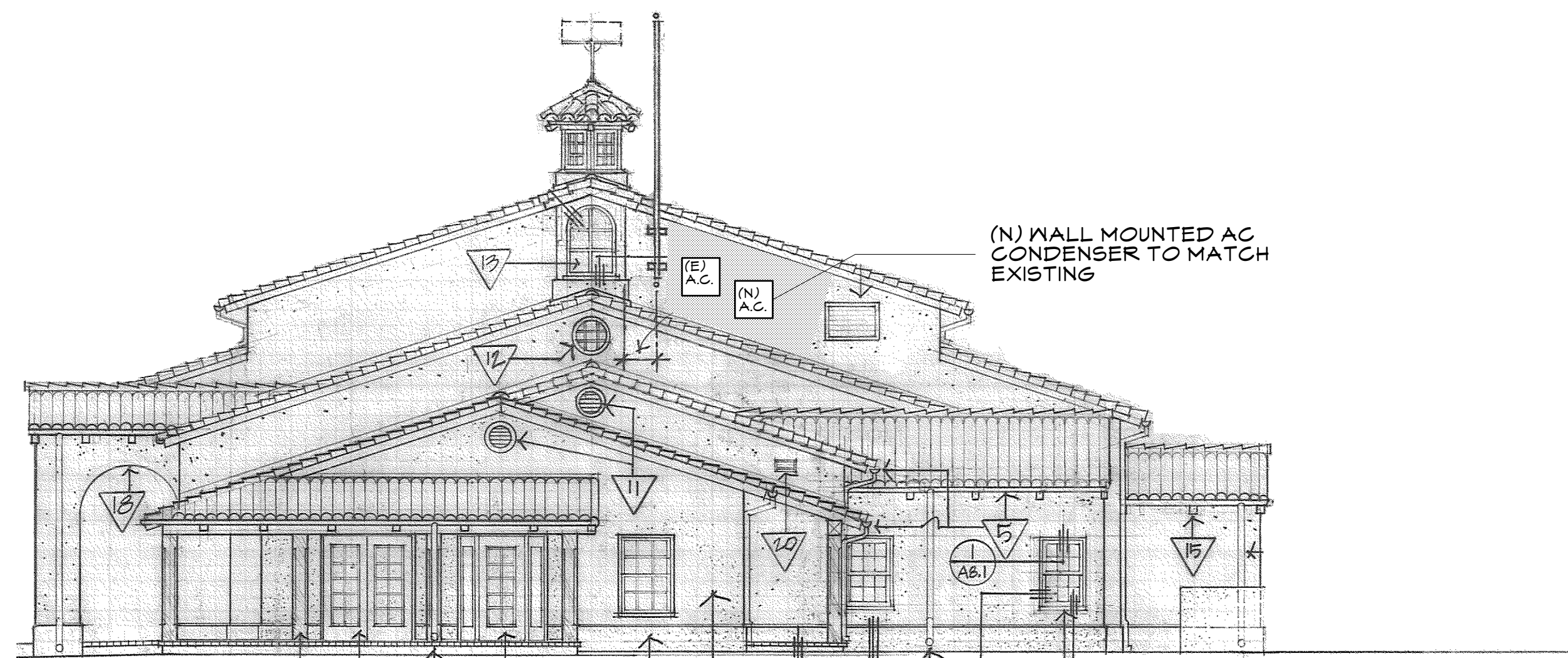


EXISTING SOUTH ELEVATION NO ALTERATIONS
Scale: 1/8" = 1'-0"



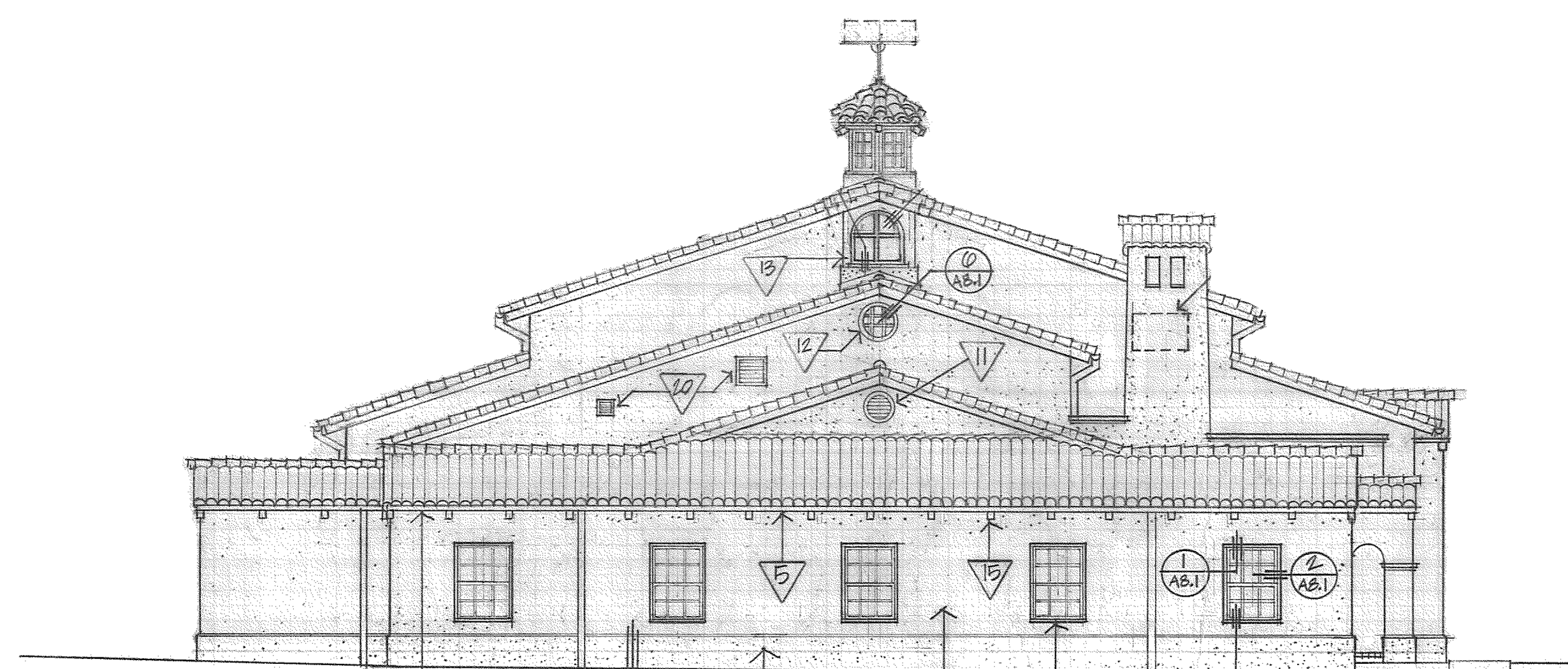
(N) WALL MOUNTED AC CONDENSER TO MATCH EXISTING

EXISTING NORTH ELEVATION
Scale: 1/8" = 1'-0"



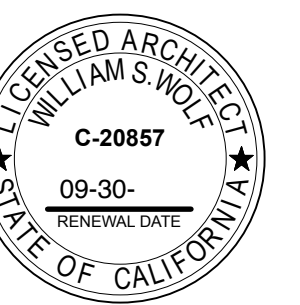
(N) WALL MOUNTED AC CONDENSER TO MATCH EXISTING

EXISTING EAST ELEVATION
Scale: 1/8" = 1'-0"



EXISTING WEST ELEVATION NO ALTERATIONS
Scale: 1/8" = 1'-0"

MONTECITO FIRE STATION # 91
595 SAN YSIDRO ROAD
SANTA BARBARA, CA



ALL IDEAS, DESIGNS AND PLANS INDICATED OR REPRESENTED BY THESE DRAWINGS ARE OWNED BY AND ARE THE PROPERTY OF PACIFIC ARCHITECTS AND WERE CREATED AND DEVELOPED FOR USE IN CONNECTION WITH THE SPECIFIED PROJECT. NONE OF SUCH IDEAS, DESIGNS, OR PLANS SHALL BE USED FOR ANY PURPOSE WHATSOEVER WITHOUT THE WRITTEN PERMISSION OF PACIFIC ARCHITECTS.

Revision	Description	Date

Job Number:
Date: 02.18.25

A3.0

GENERAL NOTES

- VISIT JOB SITE AND VERIFY EXISTING CONDITIONS PRIOR TO BID.
- THE ELECTRICAL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE 2022 CALIFORNIA ELECTRICAL CODE AND ALL APPLICABLE LOCAL ORDINANCES WHERE PLANS CALL FOR A HIGHER STANDARD THAN APPLICABLE CODES, THE PLANS SHALL GOVERN.
- CONDUIT RUNS ARE SHOWN DIAGRAMMATICALLY. EXACT LOCATIONS SHALL BE DETERMINED IN THE FIELD TO SUIT FIELD CONDITIONS.
- ALL ELECTRICAL EQUIPMENT, APPLIANCES AND LIGHTING FIXTURES SHALL BE LISTED BY A RECOGNIZED TEST LAB AND BEAR THAT LABEL OF APPROVAL.
- CONTRACTOR SHALL FURNISH, INSTALL AND CONNECT ALL MATERIAL AND EQUIPMENT FOR THIS WORK UNLESS OTHERWISE NOTED.
- FURNISH DISCONNECT SWITCHES AT REMOTE MOTORS.
- ALL SPACES AS INDICATED ON PANELS OR SWITCHBOARDS SHALL BE COMPLETE WITH HARDWARE AND BUSSING FOR FUTURE BREAKER OR SWITCH.
- CHECK ARCHITECTURAL PLANS FOR DOOR SWINGS BEFORE INSTALLING SWITCH OUTLETS.
- GROUNDING AND BONDING SHALL BE PER CODE PLUS ANY ADDITIONAL PROVISIONS SPECIFIED OR SHOWN ON DRAWINGS.
- ALL CONDUIT RUNS SHALL CONTAIN A CODE SIZED GREEN GROUND WIRE.
- THESE PLANS ARE NOT COMPLETE UNTIL APPROVED BY THE AUTHORITY HAVING JURISDICTION.
- ALL CONDUCTORS SHALL BE IN CONDUIT.
- ALL CONDUCTORS SHALL BE COPPER WITH TYPE THHN/THWN INSULATION.

ACCESSIBILITY NOTES

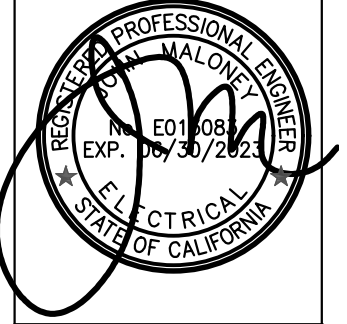
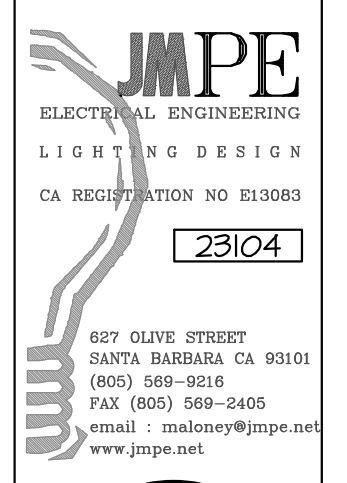
- Installation of switches, outlets and controls to reflect the accessibility requirements of the 2022 CBC Chapters 11A and 11B for Accessibility.
- CBC 11B-308.1.1 Electrical controls and switches intended to be used by the occupant of a room or area shall be located within the allowable reach ranges. Low reach shall be measured from the bottom of the outlet box and high reach is measured to the top of the outlet box.
 - CBC 11B-308.1.2 Electrical receptacle outlets on branch circuits of 30 amperes or less and communication system receptacles shall be located in the allowable reach range. Low reach shall be measured from the bottom of the outlet box and high reach is measured to the top of the outlet box.
 - CBC 11B-308.2.1 High forward reach that is unobstructed shall be 48 inches maximum and the low forward reach shall be 15 inches minimum above finish floor or ground.
 - CBC 11B-308.2 Forward Reach Obstructed - Electrical receptacle outlets shall be located no more than 44 inches measured from the top of the receptacle outlet box when the obstruction is over 20" and does not exceed 25". When the depth is less than 20" height can be increased to 48". (desk counters)
 - CBC 11B-308.3 Side Reach Obstructed - Electrical receptacle outlets shall be located no more than 46 inches measured from the top of the receptacle outlet box when the obstruction is over 10" and does not exceed 24". When the depth is less than 10" height can be increased to 48".
 - Overhang light fixtures or wall fixtures projecting more than 4" from the wall surface shall be a minimum of 80" above the walking surface.

SYMBOLS

- CONDUIT EXISTING
 - CONDUIT CONCEALED IN WALL OR CEILING
 - - - CONDUIT CONCEALED UNDER FLOOR OR BELOW GRADE
 - CONDUIT STUBBED OUT AND CAPPED
 - CONDUIT TURNED UP
 - CONDUIT TURNED DOWN
 - /— HATCH MARKS INDICATE NO. OF #12 WIRES IN CODE SIZED CONDUIT (3) MAX IN 1/2" C., (5) MAX IN 3/4" C., (8) MAX IN 1", NO MARKS = 2#12
 - ← HOME RUN: LETTER INDICATES PANEL, NUMBER(S) INDICATES CIRCUIT(S)
 - SAWCUT
 - GROUND CONNECTION
 - ▨ DISTRIBUTION SWITCHBOARD OR PANEL
 - ▬ PANEL, BRANCH CIRCUIT TYPE, SURFACE AND FLUSH
 - ▬ SIGNAL TERMINAL CABINET, SURFACE & FLUSH
 - LINEAR SURFACE FIXTURE
 - OUTLET DATA: BAR INDICATES WALL MOUNT, LETTER INDICATES SWITCH CONTROL, NO INDICATES CIRCUIT.
 - SURFACE FIXTURE ON FLUSH OUTLET.
 - RECESSED FIXTURE WITH JUNCTION BOX FOR THRU WIRING
 - EXIT LIGHT WITH ARROWS AS SHOWN ON PLANS, WALL AND CEILING MOUNT.
 - LOW LEVEL EXIT SIGN, +6" AFF, +4" FROM DOOR JAMB
 - LIGHT FIXTURE DESIGNATION, LETTER INDICATES TYPE, NO. INDICATES WATTAGE. SEE FIXTURE SCHEDULE.
 - MECHANICAL EQUIPMENT DESIGNATION. SEE MECHANICAL DRAWINGS.
 - SPECIAL RECEPTACLE - SEE PLAN
 - METER
 - FLUSH FLOOR RECEPTACLE
 - RECEPTACLE, DUPLEX, 15A, 125V, NEMA 5-15R +18" UNO.
 - DUPLEX RECEPTACLE MTD. ABOVE BACKSPLASH
 - DUPLEX RECEPTACLE W/LOWER HALF SWITCHED
 - GFI GROUND FAULT CIRCUIT INTERRUPTING RECEPTACLE
 - DOUBLE DUPLEX RECEPTACLE
 - CEILING RECEPTACLE
 - RECEPTACLE, DUPLEX, 20A, 125V, NEMA 5-20R +18" UNO.
 - JUNCTION BOX 4" SQUARE, 1-1/2" DEEP UNO.
 - THERMOSTAT F.P.O. +48"
 - MOTOR, NO. INDICATES HORSEPOWER
 - CLOCK OUTLET +7-6" UNO.
 - DISCONNECT SWITCH, NON-FUSED
 - DISCONNECT SWITCH FUSED HORSEPOWER RATED OR SIZED AS NOTED
 - COMBINATION MAGNETIC STARTER WITH DISCONNECT SWITCH AND FUSES
 - MAGNETIC MOTOR STARTER W/OVERLOADS IN EACH PHASE
 - DIMMER W/INTEGRAL "ON-OFF" SW.
 - PUSHBUTTON
 - PHOTOCELL
 - SMOKE DETECTOR
 - TELEPHONE/COMPUTER/DATA OUTLET, TWO GANG BOX W/1 GANG COVERPLATE & GROMMETTED OPENING +18" UNO.
 - CABLE TV OUTLET +18" UNO.
 - MOTION SENSOR
 - EXISTING SWITCH
 - SINGLE POLE SWITCH
 - DOUBLE POLE SWITCH } QUIET TOGGLE TYPE RATED AT 20A, 120/277V A.C. +42" UNO.
 - THREE WAY SWITCH
 - SWITCH W/PILOT LT.
 - MANUAL MOTOR STARTER
 - FIRE ALARM CONTROL PANEL
 - GFI GROUND FAULT CIRCUIT INTERRUPTING
 - LABOR SAVING TANDEM
 - MAIN LUGS ONLY
 - WITH
 - CONDUIT ONLY
 - WEATHERPROOF
 - FURNISHED BY OTHERS, INSTALL & CONNECT
 - UNLESS NOTED OTHERWISE
 - NATIONAL ELECTRICAL CODE
 - NOT IN CONTRACT
 - EXISTING
 - NEW
 - REMOVE
 - (RL) RELOCATE
 - S/M SURFACE MOUNT
 - U/G UNDERGROUND
 - CWP COLD WATER PIPE
 - AFF ABOVE FINISHED FLOOR
 - HACR HEATING AND AIR CONDITIONING RATED CIRCUIT BREAKER
 - NL. NIGHT LIGHT
- NOTE: NOT ALL SYMBOLS SHOWN ARE USED ON THIS PROJECT.

LED FIXTURE SCHEDULE							
TYPE	MANUFACTURER AND CATALOG NUMBER	LED MODULE			DRIVER	OPTIC/LENS	REMARKS
		TYPE	COLOR TEMP	WATTS			
A 160	BRUNO / PEERLESS LIGHTING BRM9L 12FT MS L12 80CRI 35K ID 2000LMF40/60 MIN1 ZT 120V SCT F2/24A C110		3500K				
F 100	HAIKU GEN 4 MKHK4-05-2400-D1 A470-F221						

(N) PANEL SCHEDULE "U"																
SERVICE: 120/208V 1Φ 3W			MAIN BKR: MLO			BUS: 100A			LOC.: SEE PLAN							
LOAD CENTER									MTG.: FLUSH							
REMARKS	LOAD	ΦA	ΦB	R	L	M	P	T	C	T	P	R	L	M	LOAD	REMARKS
HP - UNIT	1200									2	2	1	4		720	OFFICE 2 REC
"										4	2	1	4		720	"
SPARE										6	2	1	4		720	OFFICE 1 REC
"										8	2	1	4		720	"
LIGHTS / FANS	800									10	2	1	2		360	IDF
COOLER FANS		600								12	2	1	3		600	EQUIPMENT COOLER FANS
TOTAL WATTS=	ΦA=			ΦB=												
AMPS=				MINIMUM BKR			A.I.C. RATING=			10,000 AMPS SYM						



MONTECITO FIRE STATION #91
595 SAN YSIDRO ROAD
SANTA BARBARA, CA

GENERAL NOTES, SYMBOLS, SCHEDULES & DETAILS

DATE	2/23/23
SCALE	A5 NOTED
DRAWN	JR
JOB	23104
SHEET	E-1.0
OF SHEETS	

REVISIONS	BY

JMPE
 ELECTRICAL ENGINEERING
 LIGHTING DESIGN
 CA REGISTRATION NO E13085

23104

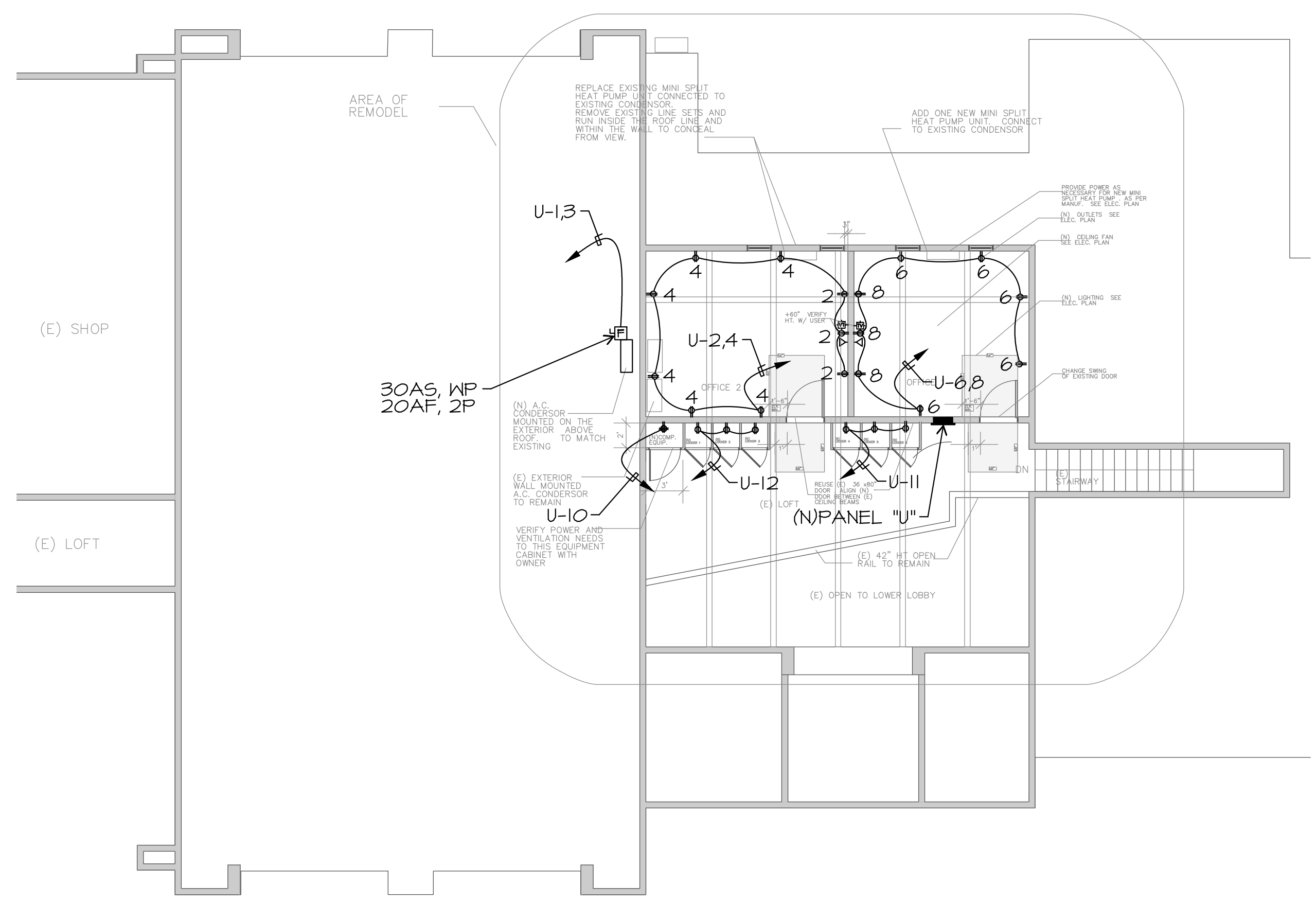
627 OLIVE STREET
 SANTA BARBARA CA 93101
 (805) 569-9218
 FAX (805) 569-2405
 email: maloney@jmpe.net
 www.jmpe.net



MONTECITO FIRE STATION #91
 595 SAN YSIDRO ROAD
 SANTA BARBARA, CA

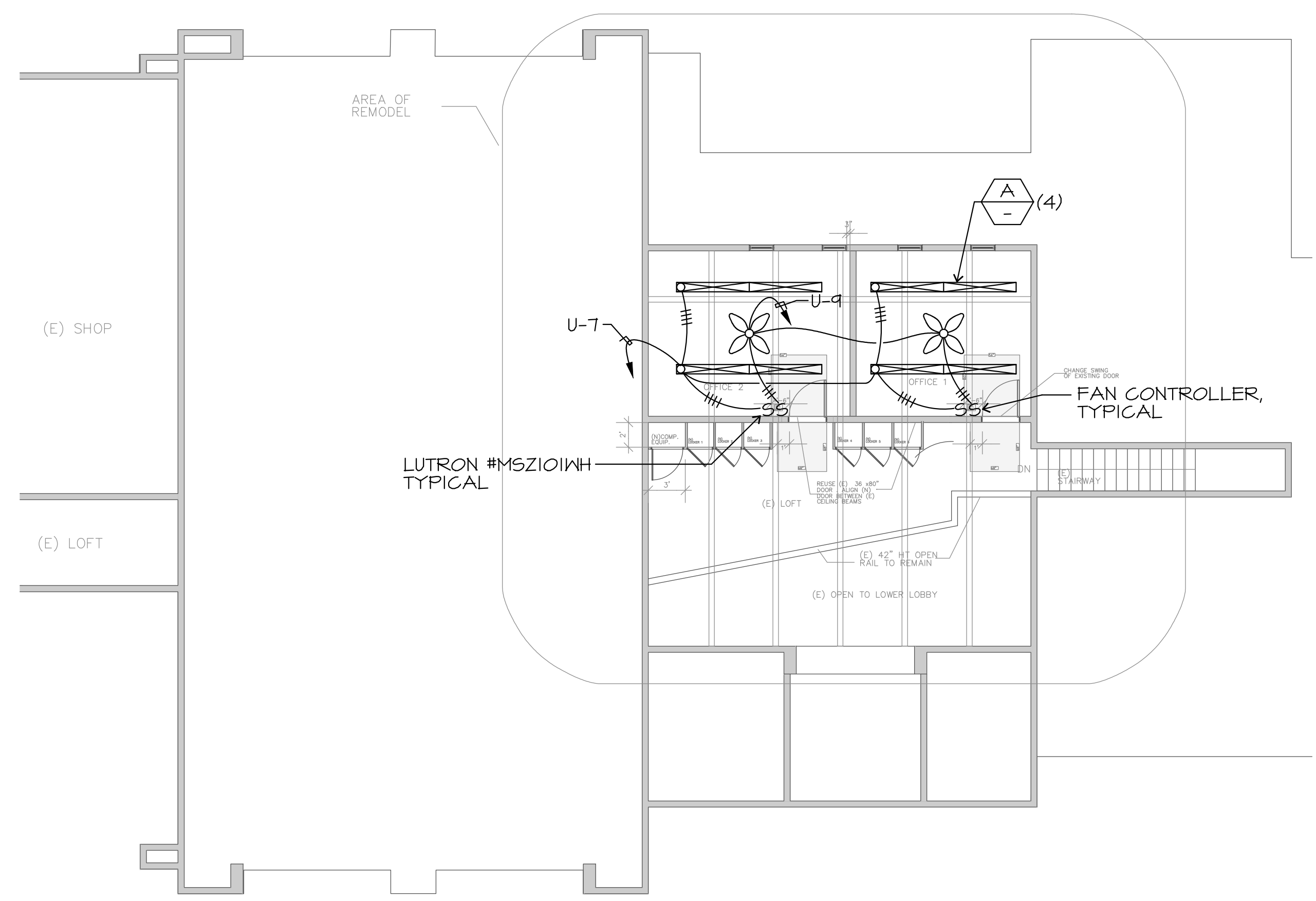
(N) UPPER FLOOR PLAN
 POWER + LTG PLAN

DATE	2/23/23
SCALE	AS NOTED
DRAWN	JR
JOB	23104
SHEET	E-2.0
OF SHEETS	



(N) UPPER FLOOR POWER PLAN

SCALE: 1/8" = 1'-0"



(N) UPPER FLOOR LIGHTING PLAN

SCALE: 1/8" = 1'-0"



SPEC SUMMARY

EXHIBIT D

Station 91 Loft Project - 595 San Ysidro Rd

TRADE	MANUFACTURER	MODEL	MATERIAL	COLOR	DESCRIPTION
EXTERIOR					
Plaster					Match existing texture
Painting - exterior					
Plaster					Match existing color
INTERIOR					
Drywall					
Texture					Match existing texture
Corners					Match existing
Cabinets					
Lockers					Match existing lockers in Dorm Rooms (size per plans)
Finish Carpentry					
Baseboard					Match existing
Casing					Match existing where applicable
Doors					
Interior					Reuse existing doors / New door for computer closet to match
Door Hardware					
Interior					Reuse existing hardware / New door for computer closet to match
Painting - interior					
Interior walls					Match existing
Ceilings					Match existing
Doors and Trim					Match existing
Flooring					
Offices	Patcraft	Gemscape	Surface Striation I0552	Topaz 00110	24" x 24" carpet tiles over existing flooring
Loft	Patcraft	Gemscape	Surface Striation I0552	Topaz 00110	24" x 24" carpet tiles over existing flooring
Stairs	Patcraft	Gemscape	Geode I0556	Sandstone 00100	12' broadloom
HVAC					
Evaporator	Daikin				3/4 ton
Condenser	Daikin				1.5 ton
Registers					
Electrical					
Switch/outlet style					Match existing
Light Fixtures					
Office					See plans
Loft					See plans

Exhibit E

BID FORM - 595 San Ysidro Rd

Station 91 - Loft Project

DIVISION / DESCRIPTION	Loft Project		COMMENTS
	COST	ALTERNATE	
Division 00 - Contracting Requirements			
00 80 00 - Permits			By owner
Division 01 - General Requirements			
Personnel:			
01 31 26 - Project Manager			
01 31 35 - Superintendent			
01 31 40 - Asst Superintendent			
01 31 45 - Project Engineer			
Temp Facilities:			
01 33 24 - Plan Printing			
01 52 10 - Storage Trailer			
01 52 13 - Job Site Office			
01 52 30 - Office Equipment / Furniture			
01 52 50 - Office Supplies			
01 52 65 - Drinking Water			
Temp Utilities:			
01 51 13 - Temp Power			
01 52 19 - Temp Toilets			
01 51 26 - Temp Lighting			
01 51 33 - Temp Phone			
01 51 36 - Temp Water			
Equipment:			
01 54 50 - Forklifts			
01 54 70 - Cranes			
01 54 95 - Misc Tools			
Project Maintenance:			
01 55 13 - Temp Roads			
01 55 19 - Temp Parking			
01 55 26 - Traffic Control			
01 55 27 - Pedestrian Protection			
01 55 29 - Temp Staging			
01 56 13 - Property Protection			
01 56 24 - Street Barricades			
01 56 26 - Temp Fencing			
01 56 34 - Temp Security			
01 57 13 - Erosion Control			
01 57 15 - Street Sweeping			
01 58 13 - Project Signage			
01 74 13 - Clean Up			
01 74 14 - Final Clean			
01 74 15 - General Labor			
01 74 16 - Jobsite Office Clean			
Division 02 - Site Work			
02 10 00 - Surveying			
02 20 00 - Demolition			Alt - demo existing chase, ducting, etc behind existing Storage Room.
02 25 00 - Lead and Asbestos Abatment			
02 30 00 - Rough Grading			
02 31 00 - Spoils Removal			
02 32 00 - Soil Remediation			
02 40 00 - Underground Utilities			

DIVISION / DESCRIPTION	Loft Project		COMMENTS
	COST	ALTERNATE	
02 41 00 - Water 02 41 50 - Fire Water 02 42 00 - Sewer (1255 and 1257) 02 42 00 - Sewer (1259) 02 43 00 - Gas 02 44 00 - Electric 02 50 00 - Storm Drain 02 60 00 - Street Improvements/Repair 02 70 00 - Concrete Paving 02 75 00 - Concrete Pavers 02 80 00 - Fences and Gates 02 90 00 - Landscaping			
Division 03 - Concrete 03 00 00 - Concrete 03 30 00 - Cast-in-Place Concrete 03 40 00 - Precast Concrete 03 50 00 - Lightweight Concrete 03 60 00 - Gypsum Concrete 03 80 00 - Concrete Cutting and Boring			
Division 04 - Masonry 04 00 00 - Masonry 04 40 00 - Stone Assemblies 04 70 00 - Manufactured Masonry 04 72 00 - Cast Stone			
Division 05 - Metals 05 00 00 - Metals 05 10 00 - Structural Metal Framing 05 50 00 - Metal Fabrications 05 50 01 - Steel Gate Frame 05 70 00 - Decorative Metal			
Division 06 - Wood, Plastics, Composites 06 10 00 - Rough Carpentry 06 20 00 - Finish Carpentry 06 40 00 - Architectural Woodwork 06 40 01 - Decorative Wood Beams 06 40 09 - Wood Entry Gate 06 40 50 - Cabinets 06 60 00 - Plastic Fabrications 06 80 00 - Countertops			Alt - necessary framing at existing chase behind existing Storage Room, if any. Alt - additional baseboard at existing chase behind existing Storage Room.
Division 07 - Thermal and Moisture Protection 07 10 00 - Waterproofing 07 20 00 - Thermal Insulation 07 40 00 - Roofing 07 50 00 - Membrane Roofing 07 60 00 - Flashing and Sheet Metal 07 71 23 - Gutters and Downspouts 07 70 00 - Roof and Wall Specialties/Accessories			
Division 08 - Openings 08 00 00 - Openings 08 10 00 - Doors and Frames 08 10 01 - Wood Doors and Frames 08 10 02 - Steel Doors and Frames 08 30 00 - Specialty Doors and Frames 08 40 00 - Entrances, Storefronts, Curtain Walls 08 50 00 - Windows			

DIVISION / DESCRIPTION	Loft Project		COMMENTS
	COST	ALTERNATE	
08 50 01 - Wood Windows 08 50 02 - Steel Windows 08 60 00 - Roof Windows and Skylights 08 70 00 - Hardware 08 80 00 - Glazing 08 90 00 - Louvers and Vents			
Division 09 - Finishes 09 00 00 - Finishes 09 20 00 - Plaster and Gypsum Board 09 20 01 - Exterior Plaster 09 20 02 - Interior Plaster Veneer 09 20 03 - Drywall 09 30 00 - Tile 09 50 00 - Ceilings 09 60 00 - Floorings 09 60 01 - Wood Flooring 09 60 02 - Stone Flooring 09 60 03 - Ceramic Tile Flooring 09 60 04 - Carpet 09 70 00 - Wall Finishes 09 80 00 - Acoustic Treatment 09 90 00 - Painting and Coating			Alt - drywall at existing chase behind existing Storage Room. Alt - flooring at existing chase behind existing Storage Room. Alt - painting at existing chase behind existing Storage Room.
Division 10 - Specialties 10 28 00 - Mirrors and Glass 10 28 19 - Shower Doors 10 30 00 - Fireplaces and Stoves 10 80 00 - Other Specialties			
Division 11 - Equipment 11 10 00 - Central Vacuum System 11 40 00 - Appliances 11 40 01 - Appliance Install 11 50 00 - Heated Towel Rack 11 90 00 - Entry Gate Equipment			
Division 12 - Furnishings 12 20 00 - Window Treatments 12 20 01 - Motorized Window Shades 12 30 00 - Casework 12 36 00 - Countertops			
Division 14 - Conveying Equipment 14 10 00 - Dumbwaiters 14 20 00 - Elevators			
Division 21 - Fire Suppression 21 00 00 - Fire Suppression			
Division 22 - Plumbing 22 00 00 - Plumbing 22 30 00 - Radiant Plumbing 22 40 00 - Plumbing Fixtures 22 50 00 - Pool and Fountain Plumbing Systems			
Division 23 - Heating, Ventilating, and A/C 23 00 00 - Heating, Ventilating, and A/C 23 30 00 - HVAC Air Distribution			Alt - add condenser next to existing along gable roof. Match existing.
Division 25 - Integrated Automation 25 00 00 - Integrated Automation			

DIVISION / DESCRIPTION	Loft Project		COMMENTS
	COST	ALTERNATE	
25 10 00 - Integrated Automation Network Equip			
Division 26 - Electrical			
26 00 00 - Electrical			
26 10 00 - Medium-Voltage			
26 20 00 - Low-Voltage			
26 30 00 - Power Generating and Storing Equip			
26 90 00 - Light Fixtures			
Division 27 - Communications			
27 00 00 - Communications			
27 10 00 - Structured Cabling			
27 20 00 - Data Communications			
27 30 00 - Voice Communications			
27 40 00 - Audio-Video Communications			
Division 28 - Electronic Safety and Security			
28 00 00 - Electronic Safety and Security			
28 40 00 - Electronic Monitoring and Control			
Division 31 - Earthwork			
31 00 00 - Earthwork			
31 10 00 - Site Clearing			
31 20 00 - Excavation and Grading			
31 40 00 - Shoring and Underpinning			
31 50 00 - Excavation Support/Protection			
31 60 00 - Special Foundations			
Division 32 - Exterior Improvements			
32 00 00 - Exterior Improvements			
32 10 00 - Bases, Ballasts, and Paving			
32 10 01 - Asphalt Paving			
32 10 02 - Concrete Paving			
32 30 00 - Site Improvements			
32 30 01 - Exterior Fountain			
32 80 00 - Irrigation			
32 90 00 - Planting			
Division 33 - Utilities			
33 00 00 - Utilities			
33 10 00 - Water Utilities			
33 20 00 - Wells			
33 30 00 - Sanitary Sewerage Utilities			
33 40 00 - Storm Drainage Utilities			
33 70 00 - Electrical Utilities			
Division 46 - Water and Wastewater Equip			
46 00 00 - Water and Wastewater Equipment			
Division 48 - Electrical Power Generation			
48 00 00 - Electrical Power Generation			
48 10 00 - Electrical Power Generation Equip			
Subtotals	0.00	0.00	
0.00% Contractor Fee and Ins	0.00	0.00	Overhead, Profit, and Insurance
Totals	0.00	0.00	

Bidder is required to include costs for all work identified or reasonably inferred in the plans and specs in the Bid Form above. It is not necessary to utilize every line above, only as best identified by the description associated with the work. Should Bidder require additional line items to provide a cost for the work, Bidder shall add the needed line items and descriptions.

Exhibit F

MONTECITO FIRE PROTECTION DISTRICT CONSTRUCTION CONTRACT

Date of contract:
Contract No:
Name of Contractor:
Address:

Project description:

This Construction Contract ("Contract") is made and entered into as of this ____ day of _____, by and between the Montecito Fire Protection District, a Fire Protection District ("District") and the above-named contractor ("Contractor"), for the construction of the project described herein.

NOW, THEREFORE, the Parties hereto agree as follows:

1. Type of Contract

This Contract is a firm-fixed price contract.

2. Contract Price

Contractor shall perform the work described in this Contract and the other Contract Documents, as described below (the "Work"), and the District shall pay the Contractor, in full payment for said Work, subject to any additions or deductions as provided in the Contract Documents, and including all applicable taxes and costs the sum of: \$_____.

3. Payment Schedule

All payments required to be made under the terms of this Contract shall be made as set forth in the contract documents attached hereto.

4. Scope of Services

The Contractor shall perform all the Work within the time stipulated in the Contract Documents, and shall provide all labor, materials, tools, equipment, apparatus, and facilities necessary to, and shall perform and complete in a good, safe and workmanlike manner, the Work set forth in the Contract Documents with regard to the project ("Project").

5. Contract Documents

The full contract between the parties is set forth in the "Contract Documents," which consist of this Contract and the other documents identified in this Article 5 below.

Together, these form the entire Contract between Owner and Contractor, and by this reference these Contract Documents are fully incorporated herein. Any previously existing contract or understanding concerning the Work contemplated by the Contract Documents is hereby revoked.

The complete Contract consists of all the following (collectively, the "Contract Documents"), which are specifically incorporated herein by reference:

- a. This Contract.
- b. Invitation to Bid.
- c. Contractor's Response to Invitation to Bid.
- d. Specifications.
- e. Plans.
- f. All applicable wage determinations, safety and health regulations, non-discrimination provisions, labor standards, and requirements.

In the event of any perceived conflict or inconsistency, the Contract Documents shall be interpreted in the order of priority set forth herein.

6. Indemnity

Contractor agrees to indemnify, hold harmless and defend District and every officer, employee, representative or agent of District, from any and all liability, claims, demands, actions, damages (whether in contract or tort, including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this Contract performed by Contractor or its agents, employees, subcontractors and other persons acting on Contractor's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are the product of active negligence, passive negligence, willfulness or acts for which Contractor or its agents, subcontractors and other persons acting on Contractor's behalf would be held strictly liable.

7. Insurance

a. Before beginning the performance of the work, Contractor shall purchase and maintain insurance to protect Contractor and District from claims: (i) arising from Contractor's operations under the contract by the Contractor, a subcontractor or anyone employed by them, or anyone for whose acts any of them may be liable; (ii) under workers' compensation, disability benefits and other similar benefit acts; (iii) for damages because of bodily injury, occupational sickness, or disease, or death of the Contractor's employees, or persons other than the Contractor's employees; (iv) for damages insured by usual personal injury liability coverage sustained by a person as a result of an offence related to employment of such person by the Contractor, or other persons; (v) for damages, other than the work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom; (vi) for damages because

of bodily injury, death of a person or property damage arising from ownership, maintenance or use of a motor vehicle; (vii) involving contractual liability insurance applicable to the Contractor's obligations; and (viii) for damage to work in progress.

(b) The insurance required shall be written for not less than limits of liability specified in the Contract Documents or required by law, whichever is greater. The insurance shall be purchased from companies authorized to do business in the jurisdiction where the project is located. Coverages shall be written on an occurrence basis without interruption from the date of commencement of the work until date of final payment or until termination of coverage required to be maintained after final payment. District, its officers, agents and employees shall be named as additional insured.

(c) Certificates of insurance executed by the carrier(s) and acceptable to District and copies of the policy shall be filed with District prior to the commencement of the work. The Certificates and the insurance policies shall provide the policies will not be canceled or allowed to expire until at least thirty days prior written notice has been given to District. If the insurance coverages are required to remain in force after final payment and are reasonably available, an additional certificate evidencing continuation of such coverage shall be submitted with the final application for payment. Information concerning reduction of coverage shall be furnished by the Contractor with reasonable promptness in accordance with the Contractor's information and belief.

(d) Contractor shall require each subcontractor to maintain policies of insurance covering the hazardous, and under the conditions, mentioned above and having District, its officers, agents, volunteers and employees as additional insurers. Copies of the subcontractor's certificates of insurance and policies shall be filed with District.

8. Time for Performance

The time limit for the completion of the Work is set forth in the Contract Documents and shall begin upon District issuing a notice to proceed ("Notice to Proceed"), subject to extension as provided in the General Conditions.

Contractor will not perform any Work until the District issues the Notice to Proceed. Work will be completed within the time limit specified above and in the Notice to Proceed.

9. Compliance with Laws.

Contractor shall comply with all laws relating to the Work.

10. Headings and Titles

All headings and titles set forth in this Contract are intended for convenience only, and are not intended, and shall not be construed, to enlarge, restrict, limit or affect in any

way the construction, meaning, or application of the provisions thereunder, or under any other heading or title.

11. Severability

The invalidity of any provision of this Contract shall not affect the validity of any other provision, and all other provisions shall remain in full force and effect.

12. Acknowledgement

The Contractor by signing hereunder acknowledges that it has reviewed all of the Contract Documents described herein and agrees with the requirements, conditions and covenants contained therein.

**MONTECITO FIRE PROTECTION
DISTRICT**

Kevin Taylor, Fire Chief



Bid Package Inclusions
Montecito Fire Protection District
Fire Station 91 Loft Office Remodel

As requested in the Bid Package Section 3.3 the following items are required as part of our bid submittal.

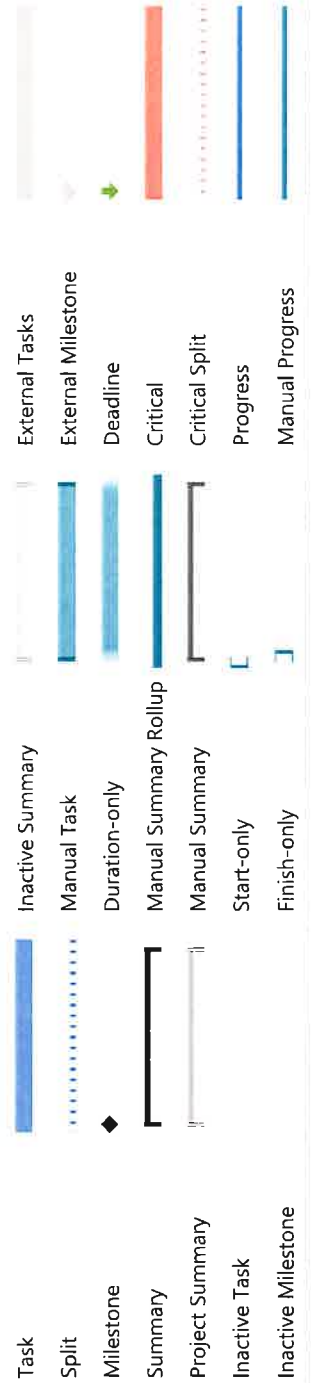
- Preliminary Schedule – Attached as part of our bid package.
- Cost Proposal – See Exhibit “E” attached as part of our bid package.
- Summary of Bidder protocols and strategy for onsite and offsite management of the project.
 - Pueblo Construction will have a competent English speaking site superintendent onsite. This person will have thorough knowledge of the project and be capable of answering questions regarding the project. In addition to addressing all technical issues this person will be responsible for managing the site safety for the project. Site safety meetings will be conducted weekly and more frequently as necessary depending on the activity to be performed.

In addition to a site superintendent Pueblo Construction will have a Project Manager and a Project Administrator assigned to the project. The Project Manager will oversee all aspects of the project. The site superintendent will report to the Project Manager. The Project Administrator will manage all the required documentation as required on the project and will report to the Project Manager.

Pueblo Construction’s Controller will manage all Certified Payroll as required on the project.

- Pueblo Construction Inc.’s bid is valid for 120 days from the date of the bid opening.
- All individuals who will perform work on the project for Pueblo Construction Inc. will be free of any conflict of interest as it relates to the parties involved with the project.
- Pueblo Construction Inc. understands and is in full compliance with the scope of work and specifications as outlined in Exhibits A, C, D, E and G. There will be no deviation from the scope of work and specifications as described in these exhibits.
- Pueblo Construction Inc. has completed and signed Exhibit B – Statement Of Qualifications.
- Pueblo Construction Inc. has provided references as required and are attached as part of this bid package.
- Pueblo Construction Inc. has provided as part of this bid our Evidence of Insurance which meets the requirements of this solicitation.

ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	Resource Names	Qty
1	★	Montecito Fire Station #91	40 days	Wed 6/1/22	Wed 7/27/22			
2	★	Mobilization (move in, fencing, site protection)	2 days	Thu 6/1/23	Fri 6/2/23			
3	★	Demolition (per plans)	3 days	Mon 6/5/23	Wed 6/7/23			
4	★	Framing (per plans)	5 days	Thu 6/8/23	Wed 6/14/23			
5	★	Rough-In, Electrical, HVAC	8 days	Thu 6/15/23	Mon 6/26/23			
6	★	Insulation	1 day	Tue 6/27/23	Tue 6/27/23			
7	★	Hang Drywall and Finish	3 days	Wed 6/28/23	Fri 6/30/23			
8	★	Install Cabinets	2 days	Sat 7/1/23	Mon 7/3/23			
9	★	Finish Carpentry (Doors, Baseboard, casings, hardware etc.)	5 days	Wed 7/5/23	Tue 7/11/23			
10	★	Paint and stain cabinets	5 days	Wed 7/12/23	Tue 7/18/23			
11	★	Flooring installed	5 days	Wed 7/19/23	Tue 7/25/23			
12	★	Clean up and move out	1 day	Wed 7/26/23	Wed 7/26/23			



Project: Project Schedule - mon
Date: Thu 4/27/23

Bid Proposal 11/10/2023											
Contractor: Pueblo Construction, Inc.						Address: 595 San Ysidro Road, Montecito, CA					
Customer: Montecito Fire Protection District						Description: Loft Remodel					
DIV	Item	Unit	Material Cost		Labor Cost			Pueblo Markup 8%	Sub Markup 5%	Sub Total	
			Qty.	Unit \$	Sub Total	Qty.	Avg Rate				Sub Total
1	SECTION 1 - MOBILIZATION / DEMOLITION	Unit	Qty.	Material	Sub Total	Qty	Labor	Sub Total	Pueblo Markup 8%	Sub Markup 5%	Sub Total
1.00	Deputy Inspections			-	-			-			NOT INCLUDED
1.01	Architectural, Engineering, & Shop Drawings		1	100.00	100.00	4	104.00	416.00	25.80		\$ 541.80
1.02	Project Manager / Superintendent--To be responsible of daily/test reports, photo documentation, signage, coordination, customer/public relations & other misc. tasks. We will have a working supervisor on-site.				-	180	95.00	17,100.00	855.00		\$ 17,955.00
1.03	Fence 100' (Install and Removal) - Staging Area		1	400.00	400.00	8	95.00	760.00	58.00		\$ 1,218.00
1.04	Trash Disposal/Dump Fees - Dumpsters & Loading		1	3,900.00	3,900.00				195.00		\$ 4,095.00
1.05	Traffic / Pedestrian Control / Site Safety		1	250.00	250.00	6	95.00	570.00	41.00		\$ 861.00
1.06	Close-Out & Punch		1	250.58	250.58	8	95.00	760.00	50.53		\$ 1,061.11
	Estimated Time For Completion: 6-8 Weeks				-						Subtotal \$ 25,731.91
2	SECTION 2 - DEMOLITION	Unit	Qty.	Material	Sub Total	Qty	Labor	Sub Total	Pueblo Markup 8%	Sub Markup 5%	Sub Total
2.01	MFPDS will install RAM Board at path of travel. Pueblo will provide zip wall & wall covering to protect debris from falling to first floor lobby. Pueblo to install exterior storage area fencing & lay down area.		1	300.00	300.00	8	95.00	760.00	53.00		\$ 1,113.00
2.02	Demo per plans.							6,290.00		314.50	\$ 6,604.50
2.03				-						-	\$ -
											Subtotal \$ 7,717.50
3	SECTION 3 - FRAMING & DRYWALL & INSULATION	Unit	Qty.	Material	Sub Total	Qty	Labor	Sub Total	Pueblo Markup 8%	Sub Markup 5%	Sub Total
3.01	Wood Framing per plans.		1	1,200.00	1,200.00	48	95.00	4,560.00	288.00		\$ 6,048.00
3.02	Insulation to be R-30 unfaced fiberglass insulation at roof attic & R-19 unfaced fiberglass insulation at all new perimeter walls. (MASTER DRYWALL)				-			1,860.00		93.00	\$ 1,953.00
3.03	Drywall to be 5/8" for ceiling & walls. Bull nose corner bead. Water resistant board at wet areas. H& texture finish to match existing. (MASTER DRYWALL)							8,675.00		433.75	\$ 9,108.75
3.04	Apprentices per DIR							3,040.00		152.00	\$ 3,192.00
											Subtotal \$ 20,301.75
4	SECTION 4 - ELECTRICAL	Unit	Qty.	Material	Sub Total	Qty	Labor	Sub Total	Pueblo Markup 8%	Sub Markup 5%	Sub Total
4.01	Electrical per plans and electricians supplied electrical take-off. Cost includes demolition and circuit tracing as exact SOW is unknown. Furnish and install the following: (1) 100A sub-panel, reusing the existing feeder cables, (4) 12 foot suspended linear strip lights with switching and (2) 60" ceiling fans with switching, (24) 20 amp duplex tamper receptacles with plastic covers, and (1) quad tamper receptacle with plastic cover, (1) 30 amp safety switch with liquid tight whip for the new A/C condenser and connect to the new heat pump, connect new heat pump th new condenser unit with liquid tight whips, install #12 THWN wire for branch power and lighting circuits installed within 1/2" and 3/4" EMT conduit, final testing and commissioning of all electrical. (Pauletto Electric)			-	-			41,450.00		2,072.50	\$43,522.50
4.02	Electrical Exclusions include: 1). No allowance has been made to replace the existing feeder cables for the new 100 amp 2). No allowance has been made for lighting controls other than the switching indicated on the drawings. 3). No allowance has been made to supply or install additional grounding or bonding as it is assumed to be in place and re-connectable to the new panel. 4). No allowance has been made to supply or install low voltage controls, such as Communications, Security, Audio/Visual or Fire Alarm.										EXCLUSIONS
4.03											Subtotal \$43,522.50
5	SECTION 5 - MECHANICAL	Unit	Qty.	Material	Sub Total	Qty	Labor	Sub Total	Pueblo Markup 8%	Sub Markup 5%	Sub Total
5.01	Mechanical per plans & to include one multi-zone (2 zones) heat pump system using DAIKIN-CIRRA series ductless air h&lers. (Configuration: Zone #1 1-ton12,000 btu, Zone #2 1 ton 12,000 btu). Both indoor units hung on wall location as per plans. Outdoor unit hung on exterior wall with uni-strut to match existing AC units. Freon piping, control wire & proprietary h& h&ls thermostats are included. Units come with a 7 year warranty on parts & one year on labor. Cost includes HERS testing. (REED MECHANICAL)			-	-			13,800.00		690.00	\$ 14,490.00
											Subtotal \$ 14,490.00
6	SECTION 6 - PLUMBING	Unit	Qty.	Material	Sub Total	Qty	Labor	Sub Total	Pueblo Markup 8%	Sub Markup 5%	Sub Total
6.01	Install primary condensate drain piping in support of the DAIKIN-CIRRA HVAC system.										INCLUDED
											Subtotal \$ -
7	SECTION 7 - FINISH CARPENTRY & CABINETS	Unit	Qty.	Material	Sub Total	Qty	Labor	Sub Total	Pueblo Markup 8%	Sub Markup 5%	Sub Total
7.01	Finish carpentry to include base board, doors, door casings, hardware, etc..		1	1,200.00	1,200.00	40	95.00	3,800.00	250.00		\$ 5,250.00
7.02	Cabinets/Lockers - Furnish & install 6 new lockers with six doors, six drawers & three side panels. A new cabinet for the computer equipment with a door, a drawer & shelves. Cabinets made from white melamine. Face frames, side panels & fronts to be stain grade maple hardwood & plywood. Full overlay doors, matching existing door style with a hardwood frame & a flat plywood panel. Adjustable "Blum" hinges with soft closing mechanism. Solid maple drawers with dovetail construction finished with a clear lacquer. Full extension & undermount drawer slides "Blum Tandem" with soft close mechanism. (TEGRA CUSTOM WOODWORKING)				-			15,000.00		750.00	\$ 15,750.00
											Subtotal \$ 21,000.00
8	SECTION 8 - PAINT	Unit	Qty.	Material	Sub Total	Qty	Labor	Sub Total	Pueblo Markup 8%	Sub Markup 5%	Sub Total
8.01	Paint new office area, loft area above entryway & stair hallway. Stain cabinets.		1	300.00	300.00	32	95.00	3,040.00	167.00		\$ 3,507.00
8.02	Stain new lockers & cabinet.		1	300.00	300.00	24	95.00	2,280.00	129.00		\$ 2,709.00
8.03	Exterior patches & Conference Room & Exterior Patching & Painting Excluded										\$ -
											Subtotal \$ 6,216.00
9	SECTION 9 - FLOORING	Unit	Qty.	Material	Sub Total	Qty	Labor	Sub Total	Pueblo Markup 8%	Sub Markup 5%	Sub Total
9.01	Demo existing flooring in loft area, office, office closet, top landing & steps. Demo existing base shoe in all locations with existing flooring. Furnish & install Patcraft Gemscape Surface Striations flooring. Color will be Topaz in loft area, office, office closet & top landing. Furnish & install Patcraft Gemscape Geode in S&stone color on steps. Stairs to be glued direct with VI strips at top & bottom elevations. (AC RAMIREZ FLOOR COVERINGS)			-				8,491.00		424.55	\$ 8,915.55
											Subtotal \$ 8,915.55
15	SECTION 15 - DE-MOBILIZATION & CLEAN-UP	Unit	Qty.	Material	Sub Total	Qty	Labor	Sub Total	Pueblo Markup 8%	Sub Markup 5%	Sub Total
15.01	MFPDS will remove RAM Board and clean floors at the projects completion. Pueblo will clean up outside lay down area abd will demobilize site of all debris and construction related items.		1	450.00	450.00	8	95.00	760.00	60.50		\$ 1,270.50
											Subtotal \$ 1,270.50
16	SECTION 16 - Misc. Finishes	Unit	Qty.	Material	Sub Total	Qty	Labor	Sub Total	Pueblo Markup 8%	Sub Markup 5%	Sub Total
16.01	Roof access R&R at AC Units							1,960.00	98.00		\$ 2,058.00
											Subtotal \$ 2,058.00
									Subtotal		\$ 151,223.71
									Overhead 8%		12,097.90
									Profit 5%		7,561.19
									SUBTOTAL		170,882.79
									Total		\$ 170,882.79

SPECIAL PROVISIONS:

1. No Hazmat Demo included in bid
2. Only line items listed above are included in bid

Exhibit B

BIDDER'S STATEMENT OF QUALIFICATIONS

Name of Bidder: Pueblo Construction Inc.

Address of Principal Office: 232 Anacapa St., Suite 2D
Santa Barbara, CA 93101

1. Organization structure: individual , a partnership , a corporation , an LLC or a joint venture (Check as applicable)

2. Are you registered as a contractor or subcontractor with the California Department of Industrial Relations? Yes

Registration No.: 1000001130 Registration Expiration Date: 6/30/2023

BIDDER MUST SUBMIT PROOF OF CONTRACTOR REGISTRATION WITH THE DIR IN THE FORM OF A HARD COPY OF THE RELEVANT PAGE OF THE DIR'S DATABASE FOUND AT:

<https://efiling.dir.ca.gov/PWCR/Search>

3. How many years has your organization been in business as a Contractor under your present business name? 14

4. Organization years of experience with work similar to this project? 14. Experience with Public Agencies? 14

5. On a separate sheet, provide examples of three (3) projects of similar type, size, scope, and complexity. For each Project, briefly describe the following (each project and its description shall not exceed one page): ****Please see attached**

- A description of project and services provided by your firm
- Location
- Year completed
- Project cost
- Provide reference information, including contact information, for the Project owner, the owner's representative, and the Architect. Briefly describe each reference's role and responsibility and everyday interaction with your project team

6. Provide a statement about your firm and your team relative to the expertise and experience of the construction firm and key personnel that will likely be involved in the project. In addition, it would be helpful to know what tasks each key personnel will be responsible for as the project progresses. **Please see attached

7. Provide a description of the firm's past experience with, and protocols for, pre-construction plan review and value engineering. **Please see attached

8. Have you, your organization, or any officer or partner thereof, not completed a contract for any reason, including instances when your organization did not complete a contract due to termination or dispute between the parties? No

If yes, please provide details (use additional sheets if necessary).

N/A

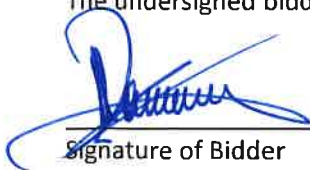
9. Is your organization involved in any dispute resolution processes, including claims or litigation pending against your organization or initiated by your organization? No

If yes, please provide details (use additional sheets if necessary). N/A

10. Has your organization been involved in any bankruptcy or insolvency proceedings in the last ten years? No

If yes, please provide details (use additional sheets if necessary). N/A

The undersigned bidder represents and warrants that the foregoing information is true and accurate.



Signature of Bidder

4/19/23
Date

Pedro Cuevas, CEO / CFO
Name/Title



Exhibit B
Bidder's Statement of Qualifications
Montecito Fire Protection District
Fire Station 91 Office Loft Remodel

Question 6.

We have attached Pueblo Construction's Capability Statement hereto for your review of our customer base and capabilities. Over 75% of our work is Prevailing Wage and we have been in business here in Santa Barbara since 1988. Our bonding limit is \$8M single limit and \$20M aggregate.

The Project Manager for this project will be Shawn Bahre. Shawn has over 35 years' experience in the construction industry and has focused primarily on prevailing wage projects. He has successfully managed hundreds of projects over this time for a wide variety of clients as noted in our Capability Statement. He will be responsible for all facets of project.

Our site superintendent for this project will be Dan George. Dan has over 50 years' experience here in Santa Barbara and Montecito as predominantly a custom home builder. He has completed hundreds of new custom homes and remodels for Montecito and Hope Ranch customers.

Marcella Cuevas will be the Assistant Project manager and Project Administrator for the job. She has recently received her contractor's license (Class B) and will be responsible for all documentation as required on this project.

Question 7.

Pre-construction, plan review and value engineering are a part of all our projects. It involves Pueblo Construction personnel, ownership, the design team and subcontractors. Upon receipt of a signed contract, we will call for a Coordination Meeting with ownership to discuss the plans, subcontractor bids and the overall project in detail. At this meeting one of the primary things we review will be the ability to achieve cost and/or performance improvements as it pertains to the current design and specifications. We also contact key subcontractors we are intending to use on the job to see if they have any input for improving the design/cost and overall performance of the project within their trade. This information is then shared with the team and approved changes are then made in preparation for the submittal process.

MONTECITO FIRE PROTECTION DISTRICT Fire Station 91 Loft Office Remodel

BIDDER'S STATEMENT OF QUALIFICATIONS *as requested on Exhibit B, question # 5*

Pueblo Construction Inc.
232 Anacapa St. Suite #2D, Santa Barbara CA 93101

a. Project Name	01 POM B220 Renovate
b. Location	POM Building 220, Infantry Street
c. Owner	Presidio Municipal Services Agency
d. Owner Contact (name and current phone number)	Andreas Baer 831.242.8777, abaer@monterey.org
e. Architect or Engineer Name	City of Monterey Department of Plans and Public Works
f. Architect or Engineer Contact (name and current phone number)	831.646.3921
g. Construction Manager (name and current phone number)	Andreas Baer 831.242.8777, abaer@monterey.org
h. Description of Project, Scope of Work Performed	Work includes, but not limited to, the following: Remodel existing building with the construction of a new kitchen, upgraded bathrooms, laundry room, and wall partitions which entails demolition, electrical, mechanical, framing, foundation, cabinetry, tilework, and appliances.
i. Initial Contract Value (at time of bid award)	\$336,052.13
j. Final Cost of Construction (including change orders)	\$393,261.98
k. Original Scheduled Completion Date	May-21
l. Time Extensions Granted (number of days)	None.
m. Actual Date of Completion	May-21
n. Number and amount of Stop Notices or Mechanic's Liens filed	None.
o. Amount of liquidated damages assessed against Contractor	None.
p. Nature and resolution of any claim, lawsuit, and/or arbitration between Contractor and the Owner	None.
q. Role of Contractor on this Project	Prime Contractor

MONTECITO FIRE PROTECTION DISTRICT Fire Station 91 Loft Office Remodel

BIDDER'S STATEMENT OF QUALIFICATIONS *as requested on Exhibit B, question # 5*

Pueblo Construction Inc.
232 Anacapa St. Suite #2D, Santa Barbara CA 93101

a. Project Name	04 POM B277 Building Repairs and Flooring
b. Location	Building 277 Plumber Street, Presidio of Monterey
c. Owner	City of Monterey Presidio Municipal Services Agency
d. Owner Contact (name and current phone number)	Andreas Baer 831.242.8777, abaer@monterey.org
e. Architect or Engineer Name	City of Monterey Department of Plans and Public Works
f. Architect or Engineer Contact (name and current phone number)	831.646.3921
g. Construction Manager (name and current phone number)	Andreas Baer 831.242.8777, abaer@monterey.org
h. Description of Project, Scope of Work Performed	Remove walls, install new data ports and electrical outlets, upgrade bathrooms for ADA-compliance, plumbing, remove and replace floor covering, and paint interior walls and trim.
i. Initial Contract Value (at time of bid award)	\$247,749.13
j. Final Cost of Construction (including change orders)	\$266,805.97
k. Original Scheduled Completion Date	Oct-21
l. Time Extensions Granted (number of days)	None.
m. Actual Date of Completion	Oct-21
n. Number and amount of Stop Notices or Mechanic's Liens filed	None.
o. Amount of liquidated damages assessed against Contractor	None.
p. Nature and resolution of any claim, lawsuit, and/or arbitration between Contractor and the Owner	N/A
q. Role of Contractor on this Project	Prime

MONTECITO FIRE PROTECTION DISTRICT Fire Station 91 Loft Office Remodel

BIDDER'S STATEMENT OF QUALIFICATIONS *as requested on Exhibit B, question # 5*

Pueblo Construction Inc.
232 Anacapa St. Suite #2D, Santa Barbara CA 93101

a. Project Name	Goleta DMV Office Quarters
b. Location	7127 Hollister Ave., Suite 24 Goleta, CA 93117
c. Owner	Westerlay Group
d. Owner Contact (name and current phone number)	Kristie Chapman / 805.689.1179 / kchapman@westerlaygroup.com
e. Architect or Engineer Name	The Cearnal Collective, LLP
f. Architect or Engineer Contact (name and current phone number)	805.963.8077
g. Construction Manager (name and current phone number)	Kristie Chapman / 805.689.1179 / kchapman@westerlaygroup.com
h. Description of Project, Scope of Work Performed	The work includes interior modification to the existing department of motor vehicle office. Work consist of but is not limited to accessibility improvements. Finish improvements and casework modifications.
i. Initial Contract Value (at time of bid award)	\$240,785.13
j. Final Cost of Construction (including change orders)	\$242,721.13
k. Original Scheduled Completion Date	Jun-21
l. Time Extensions Granted (number of days)	None.
m. Actual Date of Completion	June 3, 2021
n. Number and amount of Stop Notices or Mechanic's Liens filed	None.
o. Amount of liquidated damages assessed against Contractor	None.
p. Nature and resolution of any claim, lawsuit, and/or arbitration between Contractor and the Owner	N/A
q. Role of Contractor on this Project	Prime

MONTECITO FIRE PROTECTION DISTRICT Fire Station 91 Loft Office Remodel

BIDDER'S STATEMENT OF QUALIFICATIONS *as requested on Exhibit B, question # 5*

Pueblo Construction Inc.
232 Anacapa St. Suite #2D, Santa Barbara CA 93101

a. Project Name	8th Floor Design Build Renovation 47PK1719C0025
b. Location	11000 Wilshire Blvd., Los Angeles, CA 90024
c. Owner	General Service Dept. of Los Angeles
d. Owner Contact (name and current phone number)	Albert Kachigyan 213.894.0021 albert.kachigyan@gsa.com
e. Architect or Engineer Name	Development One, Inc.
f. Architect or Engineer Contact (name and current phone number)	714.689.0298
g. Construction Manager (name and current phone number)	Taum McGinnis 619.929.2490 tmcginnis@ocmi.com
h. Description of Project, Scope of Work Performed	The scope of work includes Design/Build Services for renovation and reconstruction of approximately 10,500 SF of space. Includes renovation and new office build-out with associated all general construction, environmental, mechanical, electrical and fire protection. The new office build out includes open offices, storage areas, private offices, training room, entrance area, break room, conference room.
i. Initial Contract Value (at time of bid award)	\$3,282,481.25
j. Final Cost of Construction (including change orders)	\$4,064,782.90
k. Original Scheduled Completion Date	Apr-21
l. Time Extensions Granted (number of days)	None.
m. Actual Date of Completion	Apr-21
n. Number and amount of Stop Notices or Mechanic's Liens filed	None.
o. Amount of liquidated damages assessed against Contractor	None.
p. Nature and resolution of any claim, lawsuit, and/or arbitration between Contractor and the Owner	N/A
q. Role of Contractor on this Project	Prime as JV (RTPC SERVICES LLC.)

MONTECITO FIRE PROTECTION DISTRICT Fire Station 91 Loft Office Remodel

BIDDER'S STATEMENT OF QUALIFICATIONS *as requested on Exhibit B, question # 5*

Pueblo Construction Inc.
232 Anacapa St. Suite #2D, Santa Barbara CA 93101

a. Project Name	17th Floor Design Build Renovation GS09P17NPC0012
b. Location	11000 Wilshire Blvd., Los Angeles, CA 90024
c. Owner	General Service Dept. of Los Angeles
d. Owner Contact (name and current phone number)	Albert Kachigyan 213.894.0021 albert.kachigyan@gsa.com
e. Architect or Engineer Name	Development One, Inc.
f. Architect or Engineer Contact (name and current phone number)	714.689.0298
g. Construction Manager (name and current phone number)	Taum McGinnis 619.929.2490 tmcginnis@ocmi.com
h. Description of Project, Scope of Work Performed	55
i. Initial Contract Value (at time of bid award)	\$3,995,117.30
j. Final Cost of Construction (including change orders)	\$4,158,741.00
k. Original Scheduled Completion Date	August 14, 2019
l. Time Extensions Granted (number of days)	None.
m. Actual Date of Completion	August 5, 2019
n. Number and amount of Stop Notices or Mechanic's Liens filed	None.
o. Amount of liquidated damages assessed against Contractor	None.
p. Nature and resolution of any claim, lawsuit, and/or arbitration between Contractor and the Owner	N/A
q. Role of Contractor on this Project	Prime

Contractor Information

Legal Entity Name
 PUEBLO CONSTRUCTION INC.
Legal Entity Type
 Corporation
Status
 Active
Registration Number
 1000001130
Registration effective date
 07/01/21
Registration expiration date
 06/30/23
Mailing Address
 232 ANACAPA STREET, SUITE 2D SANTA BARBARA 93101 CA United States of America
Physical Address
 232 ANACAPA STREET, SUITE 2D SANTA BARBARA 93101 CA United States of America
Email Address
 marcella@puebloconstruction.net
Trade Name/DBA
 PUEBLO CONSTRUCTION INC.
License Number (s)
 CSLB538295
 CSLB538295

Legal Entity Information

Corporation Entity Number: C3205326
Federal Employment Identification Number: 800388471
President Name: PEDRO CUEVAS
Vice President Name: PEDRO CUEVAS
Treasurer Name: PEDRO CUEVAS
Secretary Name: PETER CUEVAS
CEO Name: PEDRO CUEVAS
Agency for Service: PEDRO CUEVAS
Agent of Service Name: PEDRO CUEVAS
Agent of Service Mailing Address: 2619 BORTON DR SANTA BARBARA 93109 CA United States of America

Worker's Compensation

Do you lease employees through Professional Employer Organization (PEO)?: No
Please provide your current worker's compensation insurance information below:

PEO Information	Name	Phone	Email
PEO	PEO		
PEO	PEO		

Insured by Carrier

Policy Holder Name: PUEBLO CONSTRUCTION INC.

Insurance Carrier: STATE COMPENSATION INSURANCE FUND

Policy Number: 914935821

Inception date: 01/01/21

Expiration Date: 01/01/22

Registration History

Effective Date	Expiration Date
05/24/18	06/30/19
05/26/17	06/30/18
06/10/16	06/30/17
06/18/15	06/30/16
09/03/14	06/30/15
07/01/19	06/30/20
07/01/20	06/30/21
07/01/21	06/30/23

Capability Statement General Construction & Roofing / Waterproofing



Pueblo Construction Inc.
232 Anacapa Street
Suite 2D
Santa Barbara, CA 93101

Tel: 805.564-1313
FAX: 805.564-1311

Contact: Shawn Bahre
Cell: 805-729-4813
shawn@puebloconstruction.net

Contact: Marcella Cuevas
Cell: 805-452-6180
marcella@puebloconstruction.net

WEBSITE
www.puebloconstruction.net

NAICS:

236220, 238160, 238110,
238130, 238140, 238210,
238220, 238310, 238320,
238330, 238340, 238350,
238990

Cage Code: 4Y8V6

Fein Number: 80-0388471

D&B: 110115540

DIR: 1000001130

SBE: 1337301

Certifications:

Certified Small Business
Minority Business Enterprise

Trade Associations:

Santa Barbara Contractors Assoc.
Ventura County Contractors Assoc.
Santa Maria Contractors Assoc.
Central Coast Builders Exchange
Western States Roofing Assoc.
Better Business Bureau.

BUSINESS SUMMARY:

Pueblo Construction specializes in the remodeling of existing structures, building of small new structures, and performing all necessary tenant improvements. Pueblo Construction has a Class B (General Contracting) and Class C-39 (Roofing & Waterproofing) license # 538295.

EXPERTISE / IN-HOUSE SERVICES:

Carpentry	Drywall	Painting
Concrete	Finishes	All types of Roofing
Design / Build	Flooring	All types of Waterproofing
Doors & Hardware	Framing	Windows
		Tile

FACILITIES:

Main Office	Monterey Office
232 Anacapa St. – Suite 2D	1732 Fremont Blvd. – Suite 200F
Santa Barbara, CA 93101	Seaside, CA 93955

SOME OF OUR CUSTOMERS:

- Alisal Union School District	- Pacifica Property Management
Atascadero State Hospital	Pajaro Valley Unified School District
Cal Poly University	Point Mugu Naval Air Station
California Department of	Port Authority – Ventura County
Transportation	Salinas Unified School District
Camp Pendleton	Salinas Elementary School District
Carmel Unified School District	Santa Barbara Community College
City of Lompoc	Santa Barbara City Community College
City of Oxnard	Foundation
City of Pacific Grove	Santa Barbara School District
City of Salinas	Santa Cruz City Schools
City of Soledad	Santa Maria Joint Unified School District
Count of Monterey	U.S. Army Camp Parks
Cuesta College	U.S. Army Presidio of Monterey
Federal Aviation Administration	U.S. Army Sierra Army Depot
Fort Hunter Liggett	U.S. Department of Agriculture
Fort Ord Military Community	U.S. Forest Service
General Service Agency Los	United States Bankruptcy Court
Angeles	University High School
Gilroy Unified School District	University of California Santa Barbara
Gonzalez Unified School District	USACE Los Angeles
Lompoc Unified School District	USACE Sacramento
Naval Air Station Lemoore Naval	Vandenberg Air Force Base
Base Ventura County NAVFAC	Numerous Residential Clients
Southwest	Numerous General Contractors

Why Pueblo Construction:

Pueblo Construction has been remodeling Federal, State, Commercial and Residential property throughout the state of California since 1988. It is our strong sense of integrity and meticulous planning process that provides our customers with the satisfaction they are looking for. Our attention to detail and documentation from start to finish provides our customers with the facts and details that help ensure an efficient building process.

SUMMARY:

Pueblo Construction is a small minority disadvantaged business. Pueblo Construction has bonding capacity of 8 million dollars single job and 25 million dollars aggregate. By self-performing much of our work we are able to better manage our projects and remain competitive throughout a wide range of services. We maintain the latest project management and accounting software which assists us in managing and providing accurate job costs, job scheduling and job reporting.

SAFETY & QUALITY ARE OUR NUMBER ONE COMMITMENT

**MONTECITO FIRE PROTECTION DISTRICT
CONSTRUCTION CONTRACT**

Date of contract: November 13, 2023

Contract No: 2023 - 2

Name of Contractor: **Pueblo Construction Inc. a California corporation**

Address: 232 Anacapa Street, #2D
Santa Barbara, CA 93101

Project description: The conversion of an existing office, closet, and mechanical room into two offices at Station 91 located at 595 San Ysidro Road, Santa Barbara. This includes all work set out in the Contract Documents (as defined below), including the offices, loft, stairs, and extensions of electrical, mechanical, and plumbing to the exterior and/or first floor.

This Construction Contract ("Contract") is made and entered into as of this 13th day of November, 2023, by and between the Montecito Fire Protection District, a Fire Protection District ("District") and the above-named contractor ("Contractor"), for the construction of the project described herein.

NOW, THEREFORE, the Parties hereto agree as follows:

1. Type of Contract

This Contract is a firm-fixed price contract.

2. Contract Price

Contractor shall perform the work described in this Contract and the other Contract Documents, as described below (the "Work"), and the District shall pay the Contractor, in full payment for said Work, subject to any additions or deductions as provided in the Contract Documents, and including all applicable taxes and costs the sum of: \$170,882.79.

3. Payment Schedule

All payments required to be made under the terms of this Contract shall be made as set forth in the contract documents attached hereto.

4. Scope of Services

The Contractor shall perform all the Work within the time stipulated in the Contract Documents, and shall provide all labor, materials, tools, equipment, apparatus, and facilities necessary to, and shall perform and complete in a good, safe and workmanlike manner, the Work set forth in the Contract Documents with regard to the project ("Project"). Should the scope of services be modified or changes made by the District,

the Contractor shall provide a change order to the District identifying costs or credits as appropriate, including profit and overhead per the percentage identified in the "Contract Documents", with all related back up to support the change order amount.

5. Contract Documents

The full contract between the parties is set forth in the "Contract Documents," which consist of this Contract and the other documents identified in this Article 5 below. Together, these form the entire Contract between Owner and Contractor, and by this reference these Contract Documents are fully incorporated herein. Any previously existing contract or understanding concerning the Work contemplated by the Contract Documents is hereby revoked.

The complete Contract consists of all the following (collectively, the "Contract Documents"), which are specifically incorporated herein by reference:

- a. This Contract.
- b. Invitation to Bid.
- c. Contractor's Responses to Invitation to Bid, including Contractor's revised Schedule of Values.
- d. Specifications.
- e. Plans.
- f. All applicable wage determinations, safety and health regulations, non-discrimination provisions, labor standards, and requirements.

In the event of any perceived conflict or inconsistency, the Contract Documents shall be interpreted in the order of priority set forth herein.

6. Indemnity

Contractor agrees to indemnify, hold harmless and defend District and every officer, employee, representative or agent of District, from any and all liability, claims, demands, actions, damages (whether in contract or tort, including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this Contract performed by Contractor or its agents, employees, subcontractors and other persons acting on Contractor's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are the product of active negligence, passive negligence, willfulness or acts for which Contractor or its agents, subcontractors and other persons acting on Contractor's behalf would be held strictly liable.

7. Insurance

- a. Before beginning the performance of the work, Contractor shall purchase and maintain insurance to protect Contractor and District from claims: (i) arising from

Contractor's operations under the contract by the Contractor, a subcontractor or anyone employed by them, or anyone for whose acts any of them may be liable; (ii) under workers' compensation, disability benefits and other similar benefit acts; (iii) for damages because of bodily injury, occupational sickness, or disease, or death of the Contractor's employees, or persons other than the Contractor's employees; (iv) for damages insured by usual personal injury liability coverage sustained by a person as a result of an offence related to employment of such person by the Contractor, or other persons; (v) for damages, other than the work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom; (vi) for damages because of bodily injury, death of a person or property damage arising from ownership, maintenance or use of a motor vehicle; (vii) involving contractual liability insurance applicable to the Contractor's obligations; and (viii) for damage to work in progress.

(b) The insurance required shall be written for not less than limits of liability specified in the Contract Documents or required by law, whichever is greater. The insurance shall be purchased from companies authorized to do business in the jurisdiction where the project is located. Coverages shall be written on an occurrence basis without interruption from the date of commencement of the work until date of final payment or until termination of coverage required to be maintained after final payment. District, its officers, agents and employees shall be named as additional insured.

(c) Certificates of insurance executed by the carrier(s) and acceptable to District and copies of the policy shall be filed with District prior to the commencement of the work. The Certificates and the insurance policies shall provide the policies will not be canceled or allowed to expire until at least thirty days prior written notice has been given to District. If the insurance coverages are required to remain in force after final payment and are reasonably available, an additional certificate evidencing continuation of such coverage shall be submitted with the final application for payment. Information concerning reduction of coverage shall be furnished by the Contractor with reasonable promptness in accordance with the Contractor's information and belief.

(d) Contractor shall require each subcontractor to maintain policies of insurance covering the hazardous, and under the conditions, mentioned above and having District, its officers, agents, volunteers and employees as additional insurers. Copies of the subcontractor's certificates of insurance and policies shall be filed with District.

8. Time for Performance

The time limit for the completion of the Work is set forth in the Contract Documents and shall begin upon District issuing a notice to proceed ("Notice to Proceed"), subject to extension as provided in the General Conditions.

Contractor will not perform any Work until the District issues the Notice to Proceed. Work will be completed within the time limit specified above and in the Notice to Proceed.

9. Compliance with Laws.

Contractor shall comply with all laws relating to the Work.

10. Headings and Titles

All headings and titles set forth in this Contract are intended for convenience only, and are not intended, and shall not be construed, to enlarge, restrict, limit or affect in any way the construction, meaning, or application of the provisions thereunder, or under any other heading or title.

11. Severability

The invalidity of any provision of this Contract shall not affect the validity of any other provision, and all other provisions shall remain in full force and effect.

12. Acknowledgement

The Contractor by signing hereunder acknowledges that it has reviewed all of the Contract Documents described herein and agrees with the requirements, conditions and covenants contained therein.

**MONTECITO FIRE PROTECTION
DISTRICT**

PUEBLO CONSTRUCTION INC

David Neels, Fire Chief

Shawn Bahre, Construction Manager

Agenda

Item #5

Attachment

A

Variance Report
Finance Committee - November 16, 2023

Report	Line Item	Variance Explanation
1 Balance Sheet	0130	Funds held with the rental property management company.
2 Balance Sheet	1020	The Salaries & Benefits Payable balance will be cleared out on the December financials.
3 Balance Sheet	1331	Funds due to CalOES/FEMA as part of the SCE escrow funds settlement. We are working with CalOES to close out the liability.
4 Balance Sheet	2130	Fund Balance - Committed maintains the District's Catastrophic and Economic Uncertainties reserve balances of \$8,565,000 (updated 10/1/23).
5 Balance Sheet	2200	Fund Balance - Residual has a negative balance due to normal cash flow shortages. Reserves are used to cover the shortages until property tax revenues are received in November/December.
6 Balance Sheet	3652/0550	The deposit is for the new Type 1 engine that is being built. Delivery is expected this fiscal year.
7 Financial Status	3409	Rental revenue and expenditures will be posted in the December financials.
8 Financial Status	3750	The negative balance is due to a 6/30/23 accounts receivable reversal (accounting entry) from a mutual aid assignment. Collection of this receivable is expected by the calendar year-end.
9 Financial Status	5780	This amount is the insurance proceed budgeted for the Station 92 fire damage claim. The final settlement is still pending.
10 Financial Status	5894	A second disbursement for the Thomas Fire/Debris Flow Settlement - Escrow was received. A portion of these funds will likely go back to CalOES/FEMA, but at this point, that amount is unknown.
11 Financial Status	5895	A donation of \$60,000 was received from a community member to help fund the equipment/supplies for the new Type 1 engine. The revenue will be presented for approval in January's budget amendment.
12 Financial Status	6300	Currently, all overtime is being captured in line 6300. Once the County transitions to the new Workday system (going live December 1), fire assignment revenue will be reclassified inline line 6310.
13 Financial Status	7546	Property tax collection fee paid to the County of Santa Barbara. Payment will be processed in May.
14 Financial Status	7650	This line item is currently over budget because it includes a payment of \$35,000 for the corporate credit card bill that will be reclassified into other line items by November month-end.
15 Revenue Transactions	3010-3057	Property tax revenue transactions are input by the County Auditor-Controller's office.

Variance Report
Finance Committee - November 16, 2023

Report	Line Item	Variance Explanation
16 Revenue Transactions	5909	Last fiscal year, the District spent \$17,000 to repair a broken axle on Engine 92. Our Fire Mechanic proved to the warranty repair shop that the broken axle was a result of a faulty installation following an axle recall, and they reimbursed the District for the incurred costs.
17 Financial Trend	3380	Investment returns from the County Treasury Pool are significantly better than in past years. The County reported an annualized return of 2.141% on June 30, 2023.
18 Financial Trend	6400	The CalPERS retirement contribution is significantly lower this fiscal year because the required UAL liability decreased to \$0. The UAL contributions will resume in future years as stated in the most recent actuarial report.
19 Financial Trend	7200	Expenses are high this fiscal year due to the fire damage repair at Station 92.

Balance Sheet

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

	Beginning Balance 7/1/2023	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 10/31/2023
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	13,304,669.07	2,442,729.64	8,185,472.51	7,561,926.20
0120 -- Imprest Cash	500.00	0.00	0.00	500.00
0130 -- Cash with Fiscal Agents	29,510.68	0.00	0.00	29,510.68 1
0230 -- Accounts Receivable	172,686.00	0.00	172,686.00	0.00
0240 -- Interest Receivable	82,153.88	57,700.48	139,854.36	0.00
Total Assets	13,589,519.63	2,500,430.12	8,498,012.87	7,591,936.88
Total Assets & Other Debits	13,589,519.63	2,500,430.12	8,498,012.87	7,591,936.88
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	516,688.56	516,688.56	0.00
1015 -- EFT Payable	4,789.08	2,878,473.88	2,873,684.80	0.00
1020 -- Salaries & Benefits Payable	33,706.00	0.00	0.00	33,706.00 2
1210 -- Accounts Payable	107,125.95	3,390,787.53	3,283,661.58	0.00
1240 -- Accrued Expenses	24,997.00	24,997.00	0.00	0.00
1331 -- Due To Other Governments	2,036,252.25	0.00	0.00	2,036,252.25 3
1400 -- Deposits	500.00	0.00	0.00	500.00
1730 -- Unidentified Deposits	0.00	509,503.95	509,503.95	0.00
Total Liabilities	2,207,370.28	7,320,450.92	7,183,538.89	2,070,458.25
Equity				
2130 -- Fund Balance-Committed	7,965,500.00	0.00	600,000.00	8,565,500.00 4
2200 -- Fund Balance-Residual	3,416,649.35	8,853,737.81	2,393,067.09	-3,044,021.37 5
Total Equity	11,382,149.35	8,853,737.81	2,993,067.09	5,521,478.63
Total Liabilities, Equity & Other Credits	13,589,519.63	16,174,188.73	10,176,605.98	7,591,936.88

Balance Sheet

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3652 -- Montecito Fire Cap Outlay Res

	Beginning Balance 7/1/2023	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 10/31/2023
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	3,037,168.96	36,795.75	0.00	3,073,964.71
0240 -- Interest Receivable	13,502.96	16,892.79	30,395.75	0.00
0550 -- Deposits with Others	852,240.00	0.00	0.00	852,240.00 6
Total Assets	3,902,911.92	53,688.54	30,395.75	3,926,204.71
Total Assets & Other Debits	3,902,911.92	53,688.54	30,395.75	3,926,204.71
Liabilities, Equity & Other Credits				
Liabilities				
1730 -- Unidentified Deposits	0.00	6,400.00	6,400.00	0.00
Total Liabilities	0.00	6,400.00	6,400.00	0.00
Equity				
2110 -- Fund Balance-Nonspendable	852,240.00	0.00	0.00	852,240.00 6
2140 -- Fund Balance-Assigned	2,572,999.45	0.00	0.00	2,572,999.45
2200 -- Fund Balance-Residual	477,672.47	0.00	23,292.79	500,965.26
Total Equity	3,902,911.92	0.00	23,292.79	3,926,204.71
Total Liabilities, Equity & Other Credits	3,902,911.92	6,400.00	29,692.79	3,926,204.71

Balance Sheet

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

	Beginning Balance 7/1/2023	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 10/31/2023
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	3,383,557.71	29,808.45	219,805.40	3,193,560.76
0240 -- Interest Receivable	11,414.16	18,394.29	29,808.45	0.00
Total Assets	3,394,971.87	48,202.74	249,613.85	3,193,560.76
Total Assets & Other Debits	3,394,971.87	48,202.74	249,613.85	3,193,560.76
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	31,857.50	31,857.50	0.00
1015 -- EFT Payable	0.00	187,947.90	187,947.90	0.00
1210 -- Accounts Payable	46,706.85	219,805.40	173,098.55	0.00
1240 -- Accrued Expenses	585.00	585.00	0.00	0.00
Total Liabilities	47,291.85	440,195.80	392,903.95	0.00
Equity				
2140 -- Fund Balance-Assigned	3,163,528.52	0.00	0.00	3,163,528.52
2200 -- Fund Balance-Residual	184,151.50	175,967.60	21,848.34	30,032.24
Total Equity	3,347,680.02	175,967.60	21,848.34	3,193,560.76
Total Liabilities, Equity & Other Credits	3,394,971.87	616,163.40	414,752.29	3,193,560.76

Financial Status

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	10/31/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Revenues				
Taxes				
3010 -- Property Tax-Current Secured	21,883,000.00	-13,606.32	-21,896,606.32	-0.06 %
3011 -- Property Tax-Unitary	209,000.00	107.53	-208,892.47	0.05 %
3015 -- PT PY Corr/Escapes Secured	0.00	23,980.04	23,980.04	--
3020 -- Property Tax-Current Unsecd	704,000.00	791,862.55	87,862.55	112.48 %
3023 -- PT PY Corr/Escapes Unsecured	0.00	21,486.90	21,486.90	--
3040 -- Property Tax-Prior Secured	0.00	-3,797.04	-3,797.04	--
3050 -- Property Tax-Prior Unsecured	15,000.00	20,638.55	5,638.55	137.59 %
3054 -- Supplemental Pty Tax-Current	602,000.00	123,628.71	-478,371.29	20.54 %
3056 -- Supplemental Pty Tax-Prior	0.00	3,479.48	3,479.48	--
Taxes	23,413,000.00	967,780.40	-22,445,219.60	4.13 %
Fines, Forfeitures, and Penalties				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	1,532.29	1,532.29	--
Fines, Forfeitures, and Penalties	0.00	1,532.29	1,532.29	--
Use of Money and Property				
3380 -- Interest Income	145,000.00	57,700.48	-87,299.52	39.79 %
3409 -- Other Rental of Bldgs and Land	60,000.00	0.00	-60,000.00	0.00 % 7
Use of Money and Property	205,000.00	57,700.48	-147,299.52	28.15 %
Intergovernmental Revenue-State				
3750 -- State-Emergency Assistance	1,000,000.00	-17,644.12	-1,017,644.12	-1.76 % 8
4220 -- Homeowners Property Tax Relief	77,000.00	0.00	-77,000.00	0.00 %
4310 -- State Grant	0.00	-0.36	-0.36	--
Intergovernmental Revenue-State	1,077,000.00	-17,644.48	-1,094,644.48	-1.64 %
Intergovernmental Revenue-Federal				
4476 -- Federal Emergency Assistance	1,000,000.00	143,503.21	-856,496.79	14.35 %

Financial Status

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	10/31/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget	
Intergovernmental Revenue-Federal	1,000,000.00	143,503.21	-856,496.79	14.35 %	
Charges for Services					
5105 -- Reimb for District Services	228,000.00	29,896.26	-198,103.74	13.11 %	
Charges for Services	228,000.00	29,896.26	-198,103.74	13.11 %	
Miscellaneous Revenue					
5780 -- Insurance Proceeds & Recovery	125,000.00	0.00	-125,000.00	0.00 %	9
5894 -- Other-Payment for Damages	0.00	94,797.21	94,797.21	--	10
5895 -- Other-Donations	0.00	60,000.00	60,000.00	--	11
5909 -- Other Miscellaneous Revenue	12,000.00	18,272.22	6,272.22	152.27 %	
Miscellaneous Revenue	137,000.00	173,069.43	36,069.43	126.33 %	
Revenues	26,060,000.00	1,355,837.59	-24,704,162.41	5.20 %	
Expenditures					
Salaries and Employee Benefits					
6100 -- Regular Salaries	10,252,500.00	2,891,756.94	7,360,743.06	28.21 %	
6300 -- Overtime	150,000.00	1,234,751.10	-1,084,751.10	823.17 %	12
6301 -- Overtime - Reimbursable	2,000,000.00	0.00	2,000,000.00	0.00 %	
6310 -- Overtime - Constant Staffing	1,500,000.00	0.00	1,500,000.00	0.00 %	
6400 -- Retirement Contribution	2,008,000.00	463,826.58	1,544,173.42	23.10 %	
6450 -- Supp Retirement Contribution	750,000.00	0.00	750,000.00	0.00 %	
6550 -- FICA/Medicare	192,500.00	66,492.75	126,007.25	34.54 %	
6600 -- Health Insurance Contrib	2,462,000.00	792,338.88	1,669,661.12	32.18 %	
6700 -- Unemployment Ins Contribution	5,500.00	91.84	5,408.16	1.67 %	
6900 -- Workers Compensation	600,000.00	545,943.92	54,056.08	90.99 %	
Salaries and Employee Benefits	19,920,500.00	5,995,202.01	13,925,297.99	30.10 %	
Services and Supplies					
7030 -- Clothing and Personal	56,000.00	28,305.76	27,694.24	50.55 %	

Financial Status

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	10/31/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
7050 -- Communications	115,000.00	49,239.34	65,760.66	42.82 %
7060 -- Food	4,500.00	-712.96	5,212.96	-15.84 %
7070 -- Household Supplies	36,000.00	9,504.51	26,495.49	26.40 %
7090 -- Insurance	110,000.00	108,929.00	1,071.00	99.03 %
7120 -- Equipment Maintenance	50,000.00	9,503.32	40,496.68	19.01 %
7200 -- Structure & Ground Maintenance	259,500.00	164,346.85	95,153.15	63.33 %
7205 -- Fire Defense Zone	300,000.00	105,070.32	194,929.68	35.02 %
7322 -- Consulting & Mgmt Fees	2,500.00	0.00	2,500.00	0.00 %
7324 -- Audit and Accounting Fees	40,000.00	0.00	40,000.00	0.00 %
7348 -- Instruments & Equip. < \$5000	96,000.00	459.92	95,540.08	0.48 %
7363 -- Equipment Maintenance	140,000.00	37,163.64	102,836.36	26.55 %
7400 -- Medical, Dental and Lab	114,000.00	67,165.00	46,835.00	58.92 %
7430 -- Memberships	16,000.00	10,125.00	5,875.00	63.28 %
7450 -- Office Expense	30,000.00	11,945.87	18,054.13	39.82 %
7456 -- IT Hardware Purchase < \$5K	10,000.00	6,977.84	3,022.16	69.78 %
7460 -- Professional & Special Service	360,000.00	172,712.38	187,287.62	47.98 %
7507 -- ADP Payroll Fees	10,000.00	3,335.61	6,664.39	33.36 %
7510 -- Contractual Services	149,000.00	90,798.38	58,201.62	60.94 %
7530 -- Publications & Legal Notices	6,000.00	380.00	5,620.00	6.33 %
7540 -- Rents/Leases-Equipment	5,500.00	1,275.92	4,224.08	23.20 %
7546 -- Administrative Expense	220,000.00	0.00	220,000.00	0.00 %
7580 -- Rents/Leases-Structure	12,500.00	5,051.52	7,448.48	40.41 %
7630 -- Small Tools & Instruments	11,000.00	134.67	10,865.33	1.22 %
7650 -- Special Departmental Expense	40,000.00	79,311.02	-39,311.02	198.28 %
7671 -- Special Projects	17,500.00	0.00	17,500.00	0.00 %
7730 -- Transportation and Travel	65,000.00	17,686.42	47,313.58	27.21 %
7731 -- Gasoline-Oil-Fuel	90,000.00	11,911.86	78,088.14	13.24 %
7732 -- Training	109,000.00	20,098.45	88,901.55	18.44 %

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14

Financial Status

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	10/31/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
7760 -- Utilities	70,000.00	21,792.77	48,207.23	31.13 %
Services and Supplies	2,545,000.00	1,032,512.41	1,512,487.59	40.57 %
Other Charges				
7830 -- Interest Expense	52,260.00	52,259.00	1.00	100.00 %
Other Charges	52,260.00	52,259.00	1.00	100.00 %
Capital Assets				
8200 -- Structures&Struct Improvements	590,000.00	9,630.00	580,370.00	1.63 %
8300 -- Equipment	722,000.00	126,904.89	595,095.11	17.58 %
Capital Assets	1,312,000.00	136,534.89	1,175,465.11	10.41 %
Expenditures	23,829,760.00	7,216,508.31	16,613,251.69	30.28 %
Other Financing Sources & Uses				
Other Financing Uses				
7901 -- Oper Trf (Out)	1,250,000.00	0.00	1,250,000.00	0.00 %
7910 -- Long Term Debt Princ Repayment	1,205,700.00	0.00	1,205,700.00	0.00 %
Other Financing Uses	2,455,700.00	0.00	2,455,700.00	0.00 %
Other Financing Sources & Uses	-2,455,700.00	0.00	2,455,700.00	0.00 %
Changes to Fund Balances				
Decrease to Residual Fund Balance				
9601 -- Residual Fund Balance-Inc/Dec	225,460.00	0.00	-225,460.00	0.00 %
Decrease to Residual Fund Balance	225,460.00	0.00	-225,460.00	0.00 %
Changes to Fund Balances	225,460.00	0.00	-225,460.00	0.00 %
Montecito Fire Protection Dist	0.00	-5,860,670.72	-5,860,670.72	--

Financial Status

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3652 -- Montecito Fire Cap Outlay Res

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	10/31/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	30,000.00	16,892.79	-13,107.21	56.31 %
Use of Money and Property	30,000.00	16,892.79	-13,107.21	56.31 %
Revenues	30,000.00	16,892.79	-13,107.21	56.31 %
Expenditures				
Capital Assets				
8300 -- Equipment	1,170,240.00	0.00	1,170,240.00	0.00 %
Capital Assets	1,170,240.00	0.00	1,170,240.00	0.00 %
Expenditures	1,170,240.00	0.00	1,170,240.00	0.00 %
Other Financing Sources & Uses				
Other Financing Sources				
5910 -- Oper Trf (In)-General Fund	250,000.00	0.00	-250,000.00	0.00 %
5919 -- Sale Capital Assets-Prsnl Prop	0.00	6,400.00	6,400.00	--
Other Financing Sources	250,000.00	6,400.00	-243,600.00	2.56 %
Other Financing Sources & Uses	250,000.00	6,400.00	-243,600.00	2.56 %
Changes to Fund Balances				
Decrease to Assigned				
9901 -- Purpose of Fund	890,240.00	0.00	-890,240.00	0.00 %
Decrease to Assigned	890,240.00	0.00	-890,240.00	0.00 %
Changes to Fund Balances	890,240.00	0.00	-890,240.00	0.00 %
Montecito Fire Cap Outlay Res	0.00	23,292.79	23,292.79	--

Financial Status

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	10/31/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	30,000.00	18,394.29	-11,605.71	61.31 %
Use of Money and Property	30,000.00	18,394.29	-11,605.71	61.31 %
Miscellaneous Revenue				
5780 -- Insurance Proceeds & Recovery	750,000.00	0.00	-750,000.00	0.00 %
Miscellaneous Revenue	750,000.00	0.00	-750,000.00	0.00 %
Revenues	780,000.00	18,394.29	-761,605.71	2.36 %
Expenditures				
Services and Supplies				
7460 -- Professional & Special Service	500,000.00	1,482.00	498,518.00	0.30 %
Services and Supplies	500,000.00	1,482.00	498,518.00	0.30 %
Capital Assets				
8200 -- Structures&Struct Improvements	529,500.00	171,031.55	358,468.45	32.30 %
Capital Assets	529,500.00	171,031.55	358,468.45	32.30 %
Expenditures	1,029,500.00	172,513.55	856,986.45	16.76 %
Other Financing Sources & Uses				
Other Financing Sources				
5910 -- Oper Trf (In)-General Fund	1,000,000.00	0.00	-1,000,000.00	0.00 %
Other Financing Sources	1,000,000.00	0.00	-1,000,000.00	0.00 %
Other Financing Sources & Uses	1,000,000.00	0.00	-1,000,000.00	0.00 %
Changes to Fund Balances				
Increase to Assigned				
9901 -- Purpose of Fund	750,500.00	0.00	750,500.00	0.00 %

Financial Status

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	10/31/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Increase to Assigned	750,500.00	0.00	750,500.00	0.00 %
Changes to Fund Balances	-750,500.00	0.00	750,500.00	0.00 %
Montecito Fire Land & Building	0.00	-154,119.26	-154,119.26	--
Net Financial Impact	0.00	-5,991,497.19	-5,991,497.19	--

Revenue Transactions

Selection Criteria: Fund = 3650, 3652, 3653
 Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount
Line Item Account 3010 -- Property Tax-Current Secured				
AUT - PT03813	10/21/2023	894	07/01/23-09/30/23 CY Sec Annual 1% Tax (3010)	25,329.43
Total Property Tax-Current Secured				25,329.43
Line Item Account 3011 -- Property Tax-Unitary				
AUT - PT03814	10/21/2023	894	07/01/23-09/30/23 CY Sec Unitary 1% Tax (3011)	-6.60
AUT - PT03815	10/21/2023	894	07/01/23-09/30/23 Unsec Unitary 1% Tax (3011)	-37.02
Total Property Tax-Unitary				-43.62
Line Item Account 3015 -- PT PY Corr/Escapes Secured				
AUT - PT03814	10/21/2023	894	07/01/23-09/30/23 CY Sec Escape 1% Tax (3015)	3,311.58
AUT - PT03814	10/21/2023	894	07/01/23-09/30/23 CY Sec Annual 1% Tax (3015)	-8,613.63
Total PT PY Corr/Escapes Secured				-5,302.05
Line Item Account 3020 -- Property Tax-Current Unsecd				
AUT - PT03815	10/21/2023	894	07/01/23-09/30/23 CY Unsec Annual 1% Tax (3020)	794,087.70
Total Property Tax-Current Unsecd				794,087.70
Line Item Account 3023 -- PT PY Corr/Escapes Unsecured				
AUT - PT03815	10/21/2023	894	07/01/23-09/30/23 CY Unsec Escape 1% Tax (3023)	15,301.19
Total PT PY Corr/Escapes Unsecured				15,301.19
Line Item Account 3040 -- Property Tax-Prior Secured				
AUT - PT03811	10/21/2023	894	07/01/23-09/30/23 PY Sec 1% Tax (3040)	-3,816.50
Total Property Tax-Prior Secured				-3,816.50
Line Item Account 3050 -- Property Tax-Prior Unsecured				
AUT - PT03815	10/21/2023	894	07/01/23-09/30/23 PY Unsec 1% Tax (3050)	17,515.89
Total Property Tax-Prior Unsecured				17,515.89
Line Item Account 3054 -- Supplemental Pty Tax-Current				
AUT - PT03812	10/21/2023	894	07/01/23-09/30/23 CY Suppl 1% Tax (3054)	17,496.16
AUT - PT03812	10/21/2023	894	07/01/23-09/30/23 CY Neg Sup 1% Tax (3054)	-8,160.01

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Revenue Transactions

Selection Criteria: Fund = 3650, 3652, 3653
 Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount
Total Supplemental Pty Tax-Current				9,336.15
Line Item Account 3056 -- Supplemental Pty Tax-Prior				
AUT - PT03811	10/21/2023	894	07/01/23-09/30/23 PY Sup Sec 1% Tax (3056)	-1,208.22
AUT - PT03812	10/21/2023	894	07/01/23-09/30/23 PY Sup Unsec 1% Tax (3056)	4,761.23
Total Supplemental Pty Tax-Prior				3,553.01
Line Item Account 3057 -- PT-506 Int, 480 CIOS/CIC Pen				
AUT - PT03817	10/21/2023	894	Unsec 506 IntPEN 07-01-2023 to 09-30-2023 (3057)	1,193.15
Total PT-506 Int, 480 CIOS/CIC Pen				1,193.15
Line Item Account 3750 -- State-Emergency Assistance				
DJE - 0171187	10/6/2023	894	OES Preposition XSB, 3/14-3/16/23 (accrued FY23)	83,297.88
Total State-Emergency Assistance				83,297.88
Line Item Account 4310 -- State Grant				
DJE - 0171187	10/6/2023	894	CalFire Prevention Grant pmt, 6/23 (accrued FY23)	71,743.64
Total State Grant				71,743.64
Line Item Account 4476 -- Federal Emergency Assistance				
DJE - 0171561	10/26/2023	894	OSC Support Pre-position, 6/30-7/7/23	143,503.21
Total Federal Emergency Assistance				143,503.21
Line Item Account 5105 -- Reimb for District Services				
DJE - 0171187	10/6/2023	894	AMR Holdco Inc. first-response pmt, 09/2023	29,896.26
Total Reimb for District Services				29,896.26
Line Item Account 5894 -- Other-Payment for Damages				
DJE - 0171795	10/26/2023	894	Thomas Fire/Debris Flow Settlement - Escrow funds	94,797.21
Total Other-Payment for Damages				94,797.21
Line Item Account 5895 -- Other-Donations				
DJE - 0171187	10/6/2023	894	Community member donation	60,000.00
Total Other-Donations				60,000.00

Revenue Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Document	Post On	Dept	Description	Amount
Line Item Account 5909 -- Other			Miscellaneous Revenue	
DJE - 0171187	10/6/2023	894	Reimb for warranty work for E92 axle repair (FY23)	17,111.25
DJE - 0171187	10/6/2023	894	Cell phone trade-in rebate	360.00
DJE - 0171187	10/6/2023	894	Cal Card rebate, August 2023	800.97
Total Other Miscellaneous Revenue				18,272.22
Total Montecito Fire Protection Dist				1,358,664.77

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Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
Line Item Account 6100 -- Regular Salaries					
09/01/2023	EFC - 0037083	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Dir Deposits, 9/1/23	0.00	128,522.50
09/01/2023	EFC - 0037083	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Taxes, 9/1/23	0.00	175,001.98
09/01/2023	MIC - 0185402	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Employee retirement contribution, 8/15/23	0.00	50,736.43
09/01/2023	MIC - 0186091	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Employee retirement contribution, 8/31/23	0.00	49,253.90
09/08/2023	EFC - 0037105	WAGE WORKS INC	Montecito Fire FSA 2023 plan payments, 9/5/23	0.00	148.31
09/14/2023	EFC - 0037008	WAGE WORKS INC	Montecito Fire FSA 2023 plan payments, 9/11/23	0.00	318.33
09/15/2023	CLM - 0753279	MONTECITO FIREMENS ASSOC	Employee association dues, 9/15/23	0.00	4,200.00
09/15/2023	CLM - 0753279	MONTECITO FIREMENS ASSOC	Employee paid disability insurance, 9/15/23	0.00	1,357.00
09/15/2023	EFC - 0037114	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Dir Deposits, 9/15/23	0.00	118,320.94
09/15/2023	EFC - 0037114	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Taxes, 9/15/23	0.00	196,572.92
09/15/2023	MIC - 0186092	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Employee retirement contribution, 9/15/23	0.00	50,731.68
09/21/2023	EFC - 0037106	WAGE WORKS INC	Montecito Fire FSA 2023 plan payments, 9/18/23	0.00	855.10
09/22/2023	EFC - 0037115	EMPOWER RETIREMENT LLC	Employee 457 plan contributions, 9/1/23	0.00	20,630.50
09/22/2023	EFC - 0037115	EMPOWER RETIREMENT LLC	Employer 457 plan contributions, 9/1/23	0.00	11,750.00
09/22/2023	EFC - 0037116	EMPOWER RETIREMENT LLC	Employee 457 plan contributions, 9/15/23	0.00	20,630.50
09/22/2023	EFC - 0037116	EMPOWER RETIREMENT LLC	Employer 457 plan contributions, 9/15/23	0.00	11,750.00
09/26/2023	CLM - 0752955	AFLAC	Employee paid insurance, September 2023	0.00	1,086.14
09/28/2023	EFC - 0037204	WAGE WORKS INC	Montecito Fire FSA 2023 plan payments, 9/28/23	0.00	6.72
09/29/2023	EFC - 0037246	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Dir Deposits, 9/29/23	0.00	212,824.15
09/29/2023	EFC - 0037246	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Taxes, 9/29/23	0.00	91,233.00
10/01/2023	MIC - 0186101	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Employee retirement contribution, 9/30/23	0.00	49,386.95
10/04/2023	EFC - 0037247	EMPOWER RETIREMENT LLC	Employee 457 plan contributions, 9/29/23	0.00	21,130.50
10/04/2023	EFC - 0037247	EMPOWER RETIREMENT LLC	Employer 457 plan contributions, 9/29/23	0.00	11,750.00

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
10/05/2023	EFC - 0037309	WAGE WORKS INC	Montecito Fire FSA 2023 plan payments, 10/2/23	0.00	3,024.84
10/13/2023	EFC - 0037310	WAGE WORKS INC	Montecito Fire FSA 2023 plan payments, 10/10/23	0.00	850.00
10/16/2023	EFC - 0037396	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Dir Deposits, 10/16/23	0.00	194,754.84
10/16/2023	EFC - 0037396	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Taxes, 10/16/23	0.00	120,921.62
10/19/2023	EFC - 0037311	WAGE WORKS INC	Montecito Fire FSA 2023 plan payments, 10/16/23	0.00	201.90
10/26/2023	CLM - 0757551	MONTECITO FIREMENS ASSOC	Employee association dues, 10/16/23	0.00	4,200.00
10/26/2023	CLM - 0757551	MONTECITO FIREMENS ASSOC	Employee paid disability insurance, 10/16/23	0.00	1,357.00
10/26/2023	EFC - 0037397	WAGE WORKS INC	Montecito Fire FSA 2023 plan payments, 10/23/23	0.00	299.49
10/26/2023	EFC - 0037469	EMPOWER RETIREMENT LLC	Employee 457 plan contributions, 10/16/23	0.00	21,130.50
10/26/2023	EFC - 0037469	EMPOWER RETIREMENT LLC	Employer 457 plan contributions, 10/16/23	0.00	11,750.00
10/27/2023	CLM - 0757906	AFLAC	Employee paid insurance, October 2023	0.00	1,086.14
10/30/2023	EFC - 0037470	WAGE WORKS INC	Montecito Fire FSA 2023 - Initial Funding DCFSA	0.00	2,550.00
10/30/2023	EFC - 0037470	WAGE WORKS INC	Montecito Fire FSA 2023 - Initial Funding HCFSA	0.00	4,390.00
10/31/2023	EFC - 0037478	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Taxes, 11/1/23	0.00	112,621.07
Total Regular Salaries				0.00	1,707,334.95
Line Item Account 6300 -- Overtime					
09/01/2023	EFC - 0037083	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payrol Overtime, 9/1/23	0.00	271,155.63
09/15/2023	EFC - 0037114	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payrol Overtime, 9/15/23	0.00	335,933.43
09/29/2023	EFC - 0037246	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payrol Overtime, 9/29/23	0.00	70,714.93
10/16/2023	EFC - 0037396	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payrol Overtime, 10/16/23	0.00	129,050.68
Total Overtime				0.00	806,854.67
Line Item Account 6400 -- Retirement Contribution					
09/01/2023	MIC - 0185402	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	District retirement contributions, 8/15/23	0.00	78,083.14

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
09/01/2023	MIC - 0186091	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	District retirement contributions, 8/31/23	0.00	75,808.40
09/15/2023	MIC - 0186092	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	District retirement contributions, 9/15/23	0.00	78,076.85
10/01/2023	MIC - 0186101	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	District retirement contributions, 9/30/23	0.00	75,984.69
Total Retirement Contribution				0.00	307,953.08

Line Item Account 6550 -- FICA/Medicare

09/01/2023	EFC - 0037083	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SS/Medicare, 9/1/23	0.00	9,618.24
09/15/2023	EFC - 0037114	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SS/Medicare, 9/15/23	0.00	10,722.70
09/29/2023	EFC - 0037246	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SS/Medicare, 9/29/23	0.00	6,781.34
10/16/2023	EFC - 0037396	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SS/Medicare, 10/16/23	0.00	7,760.86
10/31/2023	EFC - 0037478	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SS/Medicare, 11/1/23	0.00	7,611.82
Total FICA/Medicare				0.00	42,494.96

Line Item Account 6600 -- Health Insurance Contrib

09/01/2023	CLM - 0748367	DELTA DENTAL	Dental insurance - active, September 2023	0.00	7,817.47
09/01/2023	CLM - 0748367	DELTA DENTAL	Dental insurance - retirees, September 2023	0.00	6,850.52
09/01/2023	CLM - 0748895	MUTUAL OF OMAHA INSURANCE COMPANY	Life Insurance, September 2023	0.00	670.54
09/01/2023	CLM - 0749278	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance - active, September 2023	0.00	101,688.60
09/01/2023	CLM - 0749278	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance - retirees, September 2023	0.00	74,312.21
09/01/2023	CLM - 0749278	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance admin fee - active, Sept 2023	0.00	325.40
09/01/2023	CLM - 0749278	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance admin fee - retirees, Sept 2023	0.00	237.80
09/01/2023	MIC - 0184741	VISION SERVICE PLAN-CA	Vision insurance - active, September 2023	0.00	1,491.78
09/01/2023	MIC - 0184741	VISION SERVICE PLAN-CA	Vision insurance - retirees, September 2023	0.00	1,872.66

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
10/01/2023	CLM - 0751770	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance - active, October 2023	0.00	101,688.60
10/01/2023	CLM - 0751770	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance - retirees, October 2023	0.00	77,429.83
10/01/2023	CLM - 0751770	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance admin fee - active, October 2023	0.00	325.40
10/01/2023	CLM - 0751770	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance admin fee - retirees, Oct 2023	0.00	247.78
10/01/2023	CLM - 0753148	MUTUAL OF OMAHA INSURANCE COMPANY	Life Insurance, October 2023	0.00	670.54
10/01/2023	CLM - 0753155	DELTA DENTAL	Dental insurance - active, October 2023	0.00	7,817.47
10/01/2023	CLM - 0753155	DELTA DENTAL	Dental insurance - retirees, October 2023	0.00	6,850.52
10/01/2023	MIC - 0186071	VISION SERVICE PLAN-CA	Vision insurance - active, October 2023	0.00	1,491.78
10/01/2023	MIC - 0186071	VISION SERVICE PLAN-CA	Vision insurance - retirees, October 2023	0.00	1,872.66
10/26/2023	MIC - 0187279	VISION SERVICE PLAN-CA	Vision insurance - active, November 2023	0.00	1,491.78
10/26/2023	MIC - 0187279	VISION SERVICE PLAN-CA	Vision insurance - retirees, November 2023	0.00	1,872.66
Total Health Insurance Contrib				0.00	397,026.00
Line Item Account 6700 -- Unemployment Ins Contribution					
09/01/2023	EFC - 0037083	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SUI Taxes, 9/1/23	0.00	26.24
09/29/2023	EFC - 0037246	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SUI Taxes, 9/29/23	0.00	29.52
10/31/2023	EFC - 0037478	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SUI Taxes, 11/1/23	0.00	22.96
Total Unemployment Ins Contribution				0.00	78.72
Line Item Account 6900 -- Workers Compensation					
09/26/2023	CLM - 0752902	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	Worker's comp premium adjustment, FY 22-23	0.00	39,681.92
Total Workers Compensation				0.00	39,681.92
Line Item Account 7030 -- Clothing and Personal					
09/28/2023	MIC - 0186114	LINEGEAR FIRE & RESCUE EQUIPMENT	PPE: Crew Boss Elite Pant (1)	0.00	413.76

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
09/28/2023	MIC - 0186114	LINEGEAR FIRE & RESCUE EQUIPMENT	PPE: Wildland Tactical Pant (3)	0.00	767.91
10/05/2023	CLM - 0754666	LINEGEAR FIRE & RESCUE EQUIPMENT	PPE: Wildland Tactical Pant (1)	0.00	263.64
10/13/2023	MIC - 0186762	ON DUTY UNIFORMS INC	Bennewate Class A jacket alteratons	0.00	64.65
10/13/2023	MIC - 0186762	ON DUTY UNIFORMS INC	Grant Class A jacket alterations, sleeve braid	0.00	140.08
10/13/2023	MIC - 0186762	ON DUTY UNIFORMS INC	Neels Class A jacket alterations	0.00	32.33
Total Clothing and Personal				0.00	1,682.37

Line Item Account 7050 -- Communications

09/05/2023	CLM - 0749181	ANDREW SEYBOLD INC	Radio communication services	0.00	5,343.65
09/06/2023	MIC - 0185099	FRONTIER	209/097-2953.0	0.00	621.93
09/06/2023	MIC - 0185099	FRONTIER	209/111-1529.0	0.00	130.72
09/06/2023	MIC - 0185099	FRONTIER	805-565-9618	0.00	90.49
09/06/2023	MIC - 0185099	FRONTIER	805-969-0318	0.00	94.52
09/06/2023	MIC - 0185099	FRONTIER	Circuit ID: 05/RTNB/002320	0.00	43.04
09/06/2023	MIC - 0185099	FRONTIER	Circuit ID: 05/RTNB/655155	0.00	43.04
09/06/2023	MIC - 0185099	FRONTIER	Circuit ID: 05/RTNB/974343	0.00	43.04
09/06/2023	MIC - 0185099	FRONTIER	Circuit ID: 05/RTNB/974365	0.00	43.04
09/06/2023	MIC - 0185099	FRONTIER	Circuit ID: 11/RTNB/566142	0.00	107.69
09/06/2023	MIC - 0185099	FRONTIER	Circuit ID: 20/PLNB/200447	0.00	43.04
09/12/2023	MIC - 0185414	COX COMMUNICATIONS - BUSINESS	CAD connectivity & Internet: September 2023	0.00	1,815.90
09/12/2023	MIC - 0185414	COX COMMUNICATIONS - BUSINESS	Internet Station 92: September 2023	0.00	467.53
09/14/2023	CLM - 0750990	SATCOM GLOBAL INC	Satellite phone charges	0.00	165.70
09/14/2023	MIC - 0185513	TOWERSTREAM CORPORATION	Redundant internet Station 1: October 2023	0.00	88.25
09/14/2023	MIC - 0185513	TOWERSTREAM CORPORATION	Redundant internet Station 2: October 2023	0.00	88.25
09/26/2023	CLM - 0752988	VERIZON WIRELESS	Wireless service, 8/14-9/13/23	0.00	2,004.96
09/29/2023	CLM - 0753565	IMPULSE INTERNET SERVICES	Phone services, 10/25-11/24/23	0.00	1,678.66
10/03/2023	MIC - 0186290	FRONTIER	209/097-2953.0	0.00	621.93
10/03/2023	MIC - 0186290	FRONTIER	209/111-1529.0	0.00	130.72
10/03/2023	MIC - 0186290	FRONTIER	805-565-9618	0.00	90.49

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

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Post On	Document	Vendor/Employee Name	Description	Hours	Amount
10/03/2023	MIC - 0186290	FRONTIER	805-969-0318	0.00	94.52
10/03/2023	MIC - 0186290	FRONTIER	Circuit ID: 05/RTNB/002320	0.00	43.04
10/03/2023	MIC - 0186290	FRONTIER	Circuit ID: 05/RTNB/655155	0.00	43.04
10/03/2023	MIC - 0186290	FRONTIER	Circuit ID: 05/RTNB/974343	0.00	43.04
10/03/2023	MIC - 0186290	FRONTIER	Circuit ID: 05/RTNB/974365	0.00	43.04
10/03/2023	MIC - 0186290	FRONTIER	Circuit ID: 11/RTNB/566142	0.00	107.69
10/03/2023	MIC - 0186290	FRONTIER	Circuit ID: 20/PLNB/200447	0.00	43.04
10/05/2023	CLM - 0754676	SATCOM GLOBAL INC	Satellite phone charges	0.00	172.50
10/06/2023	DJE - 0171187		L. Grant reimb: iPad out-of-country fees	0.00	-250.00
10/11/2023	CLM - 0755233	RS COMMUNICATIONS CONSULTANTS LLC	BK 5000 portable radio chargers (7) and antenna	0.00	601.36
10/12/2023	MIC - 0186747	COX COMMUNICATIONS - BUSINESS	CAD connectivity & Internet: October 2023	0.00	1,815.90
10/12/2023	MIC - 0186747	COX COMMUNICATIONS - BUSINESS	Internet Station 92: October 2023	0.00	467.53
10/16/2023	MIC - 0186829	TOWERSTREAM CORPORATION	Redundant internet Station 91: November 2023	0.00	88.25
10/16/2023	MIC - 0186829	TOWERSTREAM CORPORATION	Redundant internet Station 92: November 2023	0.00	88.25
10/27/2023	CLM - 0757881	VERIZON WIRELESS	Wireless service, 9/14/23-10/13/23	0.00	1,482.58
Total Communications				0.00	18,640.37
Line Item Account 7060 -- Food					
09/12/2023	CLM - 0750197	GARET BLAKE	G. Blake Reimb: Water, 8/31/2023	0.00	93.66
Total Food				0.00	93.66
Line Item Account 7070 -- Household Supplies					
09/05/2023	MIC - 0185052	MISSION LINEN SUPPLY	Shop towels, Sta. 91	0.00	526.32
09/05/2023	MIC - 0185052	MISSION LINEN SUPPLY	Shop towels, Sta. 92	0.00	427.29
09/13/2023	CLM - 0750733	READY REFRESH BY NESTLE	Bottled water, Sta. 91	0.00	482.54
09/13/2023	MIC - 0185447	MARBORG INDUSTRIES	Refuse disposal, Sta. 91	0.00	571.27
09/13/2023	MIC - 0185447	MARBORG INDUSTRIES	Refuse disposal, Sta. 92	0.00	247.12
09/20/2023	CLM - 0751908	MARBORG INDUSTRIES	Cleaning service for Station 90 trailer	0.00	421.18
09/26/2023	CLM - 0752959	READY REFRESH BY NESTLE	Bottled water, Sta. 92	0.00	188.88

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Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
10/03/2023	MIC - 0186299	MISSION LINEN SUPPLY	Shop towels, Sta. 1	0.00	350.88
10/03/2023	MIC - 0186299	MISSION LINEN SUPPLY	Shop towels, Sta. 2	0.00	284.86
10/13/2023	CLM - 0755616	MARBORG INDUSTRIES	Refuse disposal, Sta. 1	0.00	571.27
10/16/2023	CLM - 0755847	READY REFRESH BY NESTLE	Bottled water, Sta. 91	0.00	402.59
10/25/2023	MIC - 0187229	Montecito Village Hardware	Moving boxes, tape for Loft construction	0.00	51.64
10/25/2023	MIC - 0187229	Montecito Village Hardware	Power strip	0.00	26.93
10/30/2023	CLM - 0758140	READY REFRESH BY NESTLE	Bottled water, Sta. 91	0.00	206.87
Total Household Supplies				0.00	4,759.64

Line Item Account 7120 -- Equipment Maintenance

09/08/2023	MIC - 0185253	AIR EXCHANGE INC	Exhaust removal system maintenance, Sta. 91	0.00	612.01
09/08/2023	MIC - 0185253	AIR EXCHANGE INC	Exhaust removal system maintenance, Sta. 92	0.00	1,151.30
09/14/2023	CLM - 0750993	SAFETY KLEEN INC	Quarterly solvent tank maintenance, Sta 92	0.00	316.96
09/21/2023	CLM - 0751762	Compressed Air Specialties Inc	Compressor air testing (2)	0.00	946.25
09/22/2023	CLM - 0752406	A-OK MOWER SHOP INC	E391 Chainsaw serviced, carburettor	0.00	207.30
09/29/2023	CLM - 0753568	SAFETY KLEEN INC	Waste oil pick up, Station 92	0.00	108.11
10/16/2023	CLM - 0755828	SAFETY KLEEN INC	Waste oil pick up, Station 92	0.00	113.50
10/25/2023	MIC - 0187229	Montecito Village Hardware	Chain oil (5), dust pan/brush	0.00	60.28
10/25/2023	MIC - 0187271	AIR EXCHANGE INC	Exhaust removal system maintenance, Sta. 91	0.00	949.18
Total Equipment Maintenance				0.00	4,464.89

Line Item Account 7200 -- Structure & Ground Maintenance

09/06/2023	CLM - 0749959	PUEBLO CONSTRUCTION INC	Interior painting, Station 92 (budgeted)	0.00	41,876.00
09/06/2023	CLM - 0749959	PUEBLO CONSTRUCTION INC	Sta 92 Fire Repair retention amount, July/Aug 2023	0.00	-6,150.53
09/06/2023	CLM - 0749959	PUEBLO CONSTRUCTION INC	Sta 92 Fire Repair: Construction, July/Aug 2023	0.00	81,134.56
09/07/2023	CLM - 0749905	ANCHOR AIR SYSTEMS	AC repair, Station 91	0.00	370.87
09/08/2023	MIC - 0185248	ENVIROSCAPING INC	Landscape maintenance, Sta. 91 Aug 2023	0.00	1,014.00
09/08/2023	MIC - 0185248	ENVIROSCAPING INC	Landscape maintenance, Sta. 92 Aug 2023	0.00	316.00
09/08/2023	MIC - 0185248	ENVIROSCAPING INC	Sta. 91, Irrigation repair parts, Aug 2023	0.00	111.89
09/13/2023	CLM - 0750909	ANCHOR AIR SYSTEMS	New thermostat, Station 92	0.00	294.00

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Post On	Document	Vendor/Employee Name	Description	Hours	Amount
09/13/2023	MIC - 0185461	Rayne Water Conditioning Santa Barbara	Soft water service - Sta. 91, semi-annual	0.00	1,276.80
09/13/2023	MIC - 0185461	Rayne Water Conditioning Santa Barbara	Soft water service - Sta. 92, semi-annual	0.00	515.85
09/26/2023	CLM - 0752378	TRI COUNTY BLINDS & DRAPES	Station 92 Fire Repair: Blinds	0.00	5,862.20
09/29/2023	CLM - 0753601	ALL CLEAN EMERGENCY SERVICES	Staion 90 temporary housing (final payment)	0.00	5,807.20
09/30/2023	AUT - SUTAXJE		SUTAX JE - September 2023	0.00	8.67
10/11/2023	MIC - 0186647	ANCHOR AIR SYSTEMS	HVAC maintenance: Station 92	0.00	120.00
10/11/2023	MIC - 0186647	ANCHOR AIR SYSTEMS	HVAC maintenance: Station 92 mechanic office	0.00	534.75
10/11/2023	MIC - 0186647	ANCHOR AIR SYSTEMS	HVAC service: Station 91 server room	0.00	425.20
10/19/2023	MIC - 0187006	ENVIROSCAPING INC	Landscape dump fees, Sta. 92 September 2023	0.00	91.00
10/19/2023	MIC - 0187006	ENVIROSCAPING INC	Landscape maintenance, Sta. 91 September 2023	0.00	1,014.00
10/19/2023	MIC - 0187006	ENVIROSCAPING INC	Landscape maintenance, Sta. 92 September 2023	0.00	316.00
10/26/2023	CLM - 0757485	RUGGIERO PLUMBING	Replaced water pressure regulator, Station 91	0.00	1,335.00
10/30/2023	CLM - 0758120	PUEBLO CONSTRUCTION INC	Sta 92 Fire Repair retention amount, Sept 2023	0.00	-929.63
10/30/2023	CLM - 0758120	PUEBLO CONSTRUCTION INC	Sta 92 Fire Repair: Construction, Sept 2023	0.00	18,592.50
Total Structure & Ground Maintenance				0.00	153,936.33
Line Item Account 7205 -- Fire Defense Zone					
09/05/2023	CLM - 0749551	FIRESAFE SOLUTIONS	Fuel treatment network: East Mountain Dr	0.00	5,750.00
09/05/2023	MIC - 0185112	AGRI-CHIP	Fuel treatment network: East Mountain Dr	0.00	120.00
09/06/2023	CLM - 0749908	MCPHERSON TREE CARE	Neighborhood chipping: Barker Pass	0.00	1,490.00
09/14/2023	CLM - 0750936	AGRI-CHIP	Roadside weed abatement: North Jameson	0.00	80.00
09/19/2023	CLM - 0751605	MARBORG INDUSTRIES	Neighborhood chipping: Lower Hot Springs	0.00	923.57
09/21/2023	MIC - 0185822	MARBORG INDUSTRIES	Neighborhood chipping: Alston	0.00	948.35
09/21/2023	MIC - 0185822	MARBORG INDUSTRIES	Neighborhood chipping: Hot Springs	0.00	403.45
09/22/2023	MIC - 0185874	AGRI-CHIP	Fuel treatment network: East Mountain Dr	0.00	240.00
09/26/2023	CLM - 0752966	STATE OF CALIF DEPT OF FORESTRY & FIRE PROTECTION	Fuel treatment network: Hot Springs	0.00	227.08
09/26/2023	CLM - 0752990	MARBORG INDUSTRIES	Neighborhood chipping: East Mountain Dr	0.00	75.00
09/26/2023	CLM - 0753023	ECO TREE WORKS	Fuel treatment network: East and West Mountain Dr	0.00	14,600.00

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Post On	Document	Vendor/Employee Name	Description	Hours	Amount
09/26/2023	MIC - 0186030	AGRI-CHIP	Fuel treatment network: Bella Vista	0.00	172.00
09/27/2023	CLM - 0753195	RUBEN RAMIREZ	Fuel treatment network: Bella Vista	0.00	5,550.00
09/27/2023	MIC - 0186079	AGRI-CHIP	Fuel treatment network: Bella Vista	0.00	80.00
09/29/2023	CLM - 0753566	RUBEN RAMIREZ	Fuel treatment network: East Mountain Dr	0.00	3,300.00
10/02/2023	MIC - 0186232	AGRI-CHIP	Fuel treatment network: Bella Vista	0.00	120.00
10/04/2023	CLM - 0753857	FIRESAFE SOLUTIONS	Roadside weed abatement: District roadsides	0.00	17,250.00
10/13/2023	CLM - 0755623	FIRESAFE SOLUTIONS	Roadside weed abatement: West/East Mtn,Bella Vista	0.00	5,750.00
10/16/2023	CLM - 0755846	STATE OF CALIF DEPT OF FORESTRY & FIRE PROTECTION	Fuel treatment network: Bella Vista	0.00	908.32
Total Fire Defense Zone				0.00	57,987.77

Line Item Account 7348 -- Instruments & Equip. < \$5000

10/19/2023	CLM - 0756376	L N CURTIS & SONS	New E92: Ball valve shutoff with grip	0.00	459.92
Total Instruments & Equip. < \$5000				0.00	459.92

Line Item Account 7363 -- Equipment Maintenance

09/06/2023	CLM - 0749619	VELOCITY TRUCK CENTER VENTURA COUNTY	E92: Emission repairs	0.00	3,966.97
09/06/2023	MIC - 0185165	BUNNIN	BC94: Ignition coils	0.00	670.66
09/06/2023	MIC - 0185165	BUNNIN	BC94: New transmission	0.00	6,950.65
09/08/2023	CLM - 0749849	SNAP-ON INDUSTRIAL	Shop tools	0.00	279.36
09/08/2023	CLM - 0749874	VELOCITY TRUCK CENTER VENTURA COUNTY	Shop supplies: Service filters and DEF	0.00	352.63
09/08/2023	CLM - 0750175	McMaster-Carr Supply Co	E692: Aux engine flex pipe	0.00	308.35
09/11/2023	MIC - 0185262	SOUTH COAST EMERGENCY VEHICLE SERVICE	E191: Bezel and decal	0.00	34.84
09/11/2023	MIC - 0185262	SOUTH COAST EMERGENCY VEHICLE SERVICE	E191: Discharge valve parts	0.00	301.95
09/12/2023	CLM - 0750721	AUTOZONE PARTS INC	E91, E92, E191: Freon, sealer, wiper fluid	0.00	351.95
09/13/2023	CLM - 0750751	HUGO'S AUTO DETAILING	Car wash service, August 2023	0.00	650.00
09/19/2023	MIC - 0185675	Kimball Midwest Corp	Drill bit set	0.00	359.89
09/19/2023	MIC - 0185675	Kimball Midwest Corp	Supplies returned	0.00	-13.41

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09/21/2023	CLM - 0751742	VELOCITY TRUCK CENTER VENTURA COUNTY	E91, E391, E392: Diesel exhaust fluid	0.00	58.13
09/21/2023	MIC - 0185747	PERRY FORD LINCOLN MAZDA	E692: Service parts	0.00	236.07
09/21/2023	MIC - 0185747	PERRY FORD LINCOLN MAZDA	E692: Upper radiator hose	0.00	161.34
09/27/2023	CLM - 0753224	VELOCITY TRUCK CENTER VENTURA COUNTY	E92: Electrical repairs	0.00	1,739.47
10/03/2023	CLM - 0754018	HUGO'S AUTO DETAILING	Car wash service, September 2023	0.00	500.00
10/03/2023	CLM - 0754051	PERRY FORD LINCOLN MAZDA	E691: DEF heater/sender	0.00	650.19
10/03/2023	CLM - 0754069	SM TIRE	E92: Mount 2 front tires	0.00	348.95
10/16/2023	CLM - 0755805	VELOCITY TRUCK CENTER VENTURA COUNTY	E391, E392: Oil filters	0.00	116.38
10/16/2023	CLM - 0755845	McCormix Corporation	E191: Coolant	0.00	237.42
10/16/2023	CLM - 0755879	McCormix Corporation	E692: Fuel sample kit	0.00	202.93
10/16/2023	CLM - 0755880	INTERSTATE BATTERIES OF SIERRA MADRE	BC94: Aux battery	0.00	237.93
10/17/2023	CLM - 0755807	JESS MORAN	J. Moran Reimb: D91 inverter/charger cover	0.00	46.00
10/18/2023	CLM - 0756235	McMaster-Carr Supply Co	E691: Exhaust heat wrap & clamps for aux engine	0.00	196.08
10/19/2023	CLM - 0756613	SOUTH COAST EMERGENCY VEHICLE SERVICE	E91: Torsion bar protection repair kit	0.00	416.54
10/25/2023	MIC - 0187271	AIR EXCHANGE INC	New E92, SQ91: Tailpipe adapters (2)	0.00	830.13
10/27/2023	MIC - 0187398	VELOCITY TRUCK CENTER VENTURA COUNTY	E191: Radiator cap, power steering dipstick	0.00	84.76
10/27/2023	MIC - 0187398	VELOCITY TRUCK CENTER VENTURA COUNTY	E191: Returned wrong radiator cap	0.00	-7.25
Total Equipment Maintenance				0.00	20,268.91
Line Item Account 7400 -- Medical, Dental and Lab					
09/08/2023	CLM - 0750172	Life Assist Inc	Patient medical supplies	0.00	284.71
09/19/2023	MIC - 0185684	Life Assist Inc	Patient medical supplies	0.00	1,006.18
09/21/2023	CLM - 0751706	STRYKER SALES CORPORATION	Lifepak AEDs replacement (24)	0.00	55,777.52
10/02/2023	CLM - 0753878	Life Assist Inc	Patient medical supplies	0.00	263.38
10/12/2023	CLM - 0755581	Life Assist Inc	Patient medical supplies	0.00	98.63
10/19/2023	CLM - 0756610	Life Assist Inc	Patient medical supplies	0.00	2,099.27

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10/27/2023	MIC - 0187396	Life Assist Inc	Patient medical supplies	0.00	2,175.93
10/27/2023	MIC - 0187396	Life Assist Inc	Refund patient medical supplies	0.00	-226.28
Total Medical, Dental and Lab				0.00	61,479.34
Line Item Account 7430 -- Memberships					
10/17/2023	CLM - 0756052	CALIFORNIA SPECIAL DISTRICTS ASSOC CSDA	2024 CSDA Membership Renewal	0.00	9,125.00
10/27/2023	CLM - 0757880	SANTA BARBARA CO FIRE CHIEF ASSOC	Annual Membership Dues: FY 2023-24	0.00	1,000.00
Total Memberships				0.00	10,125.00
Line Item Account 7450 -- Office Expense					
09/08/2023	CLM - 0750162	STAPLES BUSINESS CREDIT	Office supplies	0.00	582.42
10/03/2023	CLM - 0754050	IRON MOUNTAIN	Shredding service, bi-monthly fee	0.00	126.76
10/17/2023	CLM - 0755825	STAPLES BUSINESS CREDIT	Office supplies	0.00	326.09
10/25/2023	MIC - 0187246	TRI COUNTY OFFICE FURNITURE	Workstations for Station 92 (budgeted)	0.00	9,720.87
Total Office Expense				0.00	10,756.14
Line Item Account 7456 -- IT Hardware Purchase < \$5K					
10/27/2023	CLM - 0757843	LATITUDE 34 TECHNOLOGIES INC	IT hardware: UPS replacement at Staion 91	0.00	3,085.69
Total IT Hardware Purchase < \$5K				0.00	3,085.69
Line Item Account 7460 -- Professional & Special Service					
09/05/2023	CLM - 0749500	ZWORLD GIS	Mapping services, August 2023	0.00	1,700.00
09/13/2023	CLM - 0750762	PTRUTNER FIRE PROTECTION ENGINEERING INC	Fire sprinkler system plans review (3)	0.00	995.00
09/14/2023	CLM - 0750966	PRICE POSTEL & PARMA	Legal services, August 2023	0.00	5,187.00
09/19/2023	CLM - 0751619	SAFETY MAP LLC	Pre-plan: Mt. Carmel	0.00	600.00
09/20/2023	CLM - 0751719	LIEBERT CASSIDY WHITMORE	Labor attorney fees, August 2023	0.00	718.00
09/26/2023	CLM - 0752381	FEHR & PEERS	Evacuation Zone Analysis, August 2023	0.00	8,212.50
09/26/2023	CLM - 0752395	LATITUDE 34 TECHNOLOGIES INC	IT support, Month	0.00	5,100.00
09/26/2023	MIC - 0185733	UNDERWOOD MANAGEMENT RESOURCES INC	Misc. Projects, August 2023	0.00	157.50

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Post On	Document	Vendor/Employee Name	Description	Hours	Amount
09/26/2023	MIC - 0185733	UNDERWOOD MANAGEMENT RESOURCES INC	Station 91 Asphalt project, August 2023	0.00	1,032.50
09/26/2023	MIC - 0185733	UNDERWOOD MANAGEMENT RESOURCES INC	Station 91 Loft project, 8/7-8/30/23	0.00	560.00
09/26/2023	MIC - 0185733	UNDERWOOD MANAGEMENT RESOURCES INC	Station 92 fire project, August 2023	0.00	3,727.50
09/26/2023	MIC - 0185733	UNDERWOOD MANAGEMENT RESOURCES INC	Station 92 gate, August 2023	0.00	262.50
09/27/2023	CLM - 0753168	KELLY ANN KAM	EMT instruction: September 2023	0.00	1,760.00
10/01/2023	MIC - 0186095	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	CalPERS COLA Actuarial Valuation reports (6 total)	0.00	1,800.00
10/05/2023	CLM - 0754664	ZWORLD GIS	Mapping services, September 2023	0.00	1,700.00
10/12/2023	CLM - 0755421	PLANNING AND DEVELOPMENT	Loft project: County permit fees	0.00	1,233.00
10/19/2023	CLM - 0756363	PRICE POSTEL & PARMA	Legal services, September 2023	0.00	7,395.00
10/19/2023	CLM - 0756612	LATITUDE 34 TECHNOLOGIES INC	IT support, November 2023	0.00	5,100.00
10/25/2023	CLM - 0757263	LIEBERT CASSIDY WHITMORE	Labor attorney fees, September 2023	0.00	43.50
10/25/2023	CLM - 0757290	FEHR & PEERS	Evacuation Zone Analysis, September 2023	0.00	19,795.00
10/26/2023	MIC - 0187298	UNDERWOOD MANAGEMENT RESOURCES INC	Misc. Projects, September 2023	0.00	875.00
10/26/2023	MIC - 0187298	UNDERWOOD MANAGEMENT RESOURCES INC	Station 91 Asphalt project, September 2023	0.00	1,032.50
10/26/2023	MIC - 0187298	UNDERWOOD MANAGEMENT RESOURCES INC	Station 91 Loft project, 9/5-9/29/23	0.00	1,085.00
10/26/2023	MIC - 0187298	UNDERWOOD MANAGEMENT RESOURCES INC	Station 92 fire project, September 2023	0.00	1,750.00
10/26/2023	MIC - 0187298	UNDERWOOD MANAGEMENT RESOURCES INC	Station 92 gate, September 2023	0.00	175.00
10/27/2023	CLM - 0757880	SANTA BARBARA CO FIRE CHIEF ASSOC	Peer Support Annual Dues: FY 2023-24	0.00	2,546.00
Total Professional & Special Service				0.00	74,542.50
Line Item Account 7507 -- ADP Payroll Fees					
09/08/2023	EFC - 0037011	ADP INC	ADP Payroll service, August 2023	0.00	824.84
10/06/2023	EFC - 0037200	ADP INC	ADP Payroll service, September 2023	0.00	837.24

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			Total ADP Payroll Fees	0.00	1,662.08
Line Item Account 7510 -- Contractual Services					
09/21/2023	CLM - 0751727	MICHAEL R OLHISER	Fitness equipment maintenance Sta 91 & 92	0.00	300.00
09/22/2023	CLM - 0752388	AMERAVANT	Website hosting fee, September 2023	0.00	89.00
09/26/2023	CLM - 0752384	CIVOS INC	Fire Prevention permit software, partial pmt	0.00	7,000.00
09/26/2023	CLM - 0752395	LATITUDE 34 TECHNOLOGIES INC	Azure Active Directory	0.00	14.70
09/26/2023	CLM - 0752395	LATITUDE 34 TECHNOLOGIES INC	Cloud back up for 2 servers, monthly fee	0.00	280.00
09/26/2023	CLM - 0752395	LATITUDE 34 TECHNOLOGIES INC	DUO security services	0.00	42.00
09/26/2023	CLM - 0752395	LATITUDE 34 TECHNOLOGIES INC	Exchange Online; tablet command email accts	0.00	116.00
09/26/2023	CLM - 0752395	LATITUDE 34 TECHNOLOGIES INC	Office 365 E1/E3 license subscription	0.00	1,241.00
09/26/2023	CLM - 0752395	LATITUDE 34 TECHNOLOGIES INC	Visio Plan 2	0.00	28.50
09/26/2023	JE - 0255502		IT Services FY 23-24 - Montecito Fire	0.00	2,200.00
09/29/2023	CLM - 0753572	REAL TIME NETWORKS INC	EMS Vending Machine annual software license	0.00	1,000.00
10/19/2023	CLM - 0756612	LATITUDE 34 TECHNOLOGIES INC	Azure Active Directory	0.00	14.70
10/19/2023	CLM - 0756612	LATITUDE 34 TECHNOLOGIES INC	Cloud back up for 2 servers, monthly fee	0.00	280.00
10/19/2023	CLM - 0756612	LATITUDE 34 TECHNOLOGIES INC	DUO security services	0.00	42.00
10/19/2023	CLM - 0756612	LATITUDE 34 TECHNOLOGIES INC	Exchange Online; tablet command email accts	0.00	116.00
10/19/2023	CLM - 0756612	LATITUDE 34 TECHNOLOGIES INC	Office 365 E1/E3 license subscription	0.00	1,241.00
10/19/2023	CLM - 0756612	LATITUDE 34 TECHNOLOGIES INC	Visio Plan 2	0.00	28.50
10/25/2023	CLM - 0757285	AMERAVANT	Website hosting fee, October 2023	0.00	89.00
			Total Contractual Services	0.00	14,122.40
Line Item Account 7530 -- Publications & Legal Notices					
10/13/2023	CLM - 0755637	MONTECITO JOURNAL	Public notice (2): ITB 2023-001.3	0.00	170.00
			Total Publications & Legal Notices	0.00	170.00
Line Item Account 7540 -- Rents/Leases-Equipment					
09/20/2023	CLM - 0751919	WELLS FARGO VENDOR FINANCIAL SERVICES LLC	Copier lease, September 2023	0.00	179.44
10/19/2023	CLM - 0756374	WELLS FARGO VENDOR FINANCIAL SERVICES LLC	Copier lease, October 2023	0.00	229.49

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653
 Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
			Total Rents/Leases-Equipment	0.00	408.93
Line Item Account 7580 -- Rents/Leases-Structure					
10/10/2023	CLM - 0754670	Community Radio Inc	Gibraltar space rental qtrly, Oct-Dec 2023	0.00	2,525.76
			Total Rents/Leases-Structure	0.00	2,525.76
Line Item Account 7630 -- Small Tools & Instruments					
09/29/2023	CLM - 0753602	GARET BLAKE	G. Blake Reimb: Battery restock	0.00	134.67
			Total Small Tools & Instruments	0.00	134.67
Line Item Account 7650 -- Special Departmental Expense					
09/18/2023	CLM - 0751635	US BANK CORPORATE PAYMENT SYSTEM	CalCard full payment for 7/24/23 statement	0.00	24,203.72
09/18/2023	JE - 0144385		ProRata Share of LAFCO 23-24 Budget:Montecito Fire	0.00	16,660.00
09/21/2023	CLM - 0751724	AROSHA INC	Retirement gift for Chief Fish	0.00	178.91
09/27/2023	CLM - 0753166	ENTENMANN ROVIN CO	Replacement flat badge: Briner	0.00	187.63
10/16/2023	CLM - 0756046	US BANK CORPORATE PAYMENT SYSTEM	CalCard full payment for 8/22/23 statement	0.00	35,496.30
10/27/2023	CLM - 0757835	ANGEL L ISCOVICH	Controlled Substance Registration fee thru 11/2026	0.00	888.00
			Total Special Departmental Expense	0.00	77,614.56
Line Item Account 7730 -- Transportation and Travel					
09/11/2023	TRC - 0059489	NIC ELMQUIST	N. Elmquist Reimb: Smith River Complex	0.00	1,458.20
09/18/2023	TRC - 0059573	SHAUN P DAVIS	S. Davis Reimb: Smith River Complex	0.00	832.31
09/18/2023	TRC - 0059585	WILLIAM WRENN	W. Wrenn Reimb: Smith River Complex	0.00	587.11
09/29/2023	TRC - 0059788	TRAVIS EDERER	T. Ederer Reimb: Smith River Complex	0.00	2,817.40
10/03/2023	TRC - 0059787	ANTHONY HUDLEY	A. Hudley Reimb: Smith River Complex	0.00	1,486.40
10/05/2023	TRC - 0059852	ARACELI GIL NAHAS	A. Nahas Reimb: Smith River Complex	0.00	1,901.24
10/18/2023	CLM - 0756219	EAN SERVICES LLC	Rental car: B. Bennewate Chilkoot Fire asgmt	0.00	1,175.03
10/18/2023	CLM - 0756219	EAN SERVICES LLC	Rental car: E. Hamaker SRF Lightning Complex asgmt	0.00	1,163.00
10/18/2023	CLM - 0756219	EAN SERVICES LLC	Rental car: E. Klemowicz South Fork Complex asgmt	0.00	1,409.33
10/18/2023	CLM - 0756219	EAN SERVICES LLC	Rental car: Villarreal + 3 Pierce Final Inspection	0.00	61.78

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
10/25/2023	TRC - 0060202	DAVID NEELS	D. Neels Reimb: Cal Chiefs Conference	0.00	93.00
10/26/2023	TRC - 0060168	MAEVE JUAREZ	M. Juarez Reimb: Quartz Ridge Fire	0.00	993.40
Total Transportation and Travel				0.00	13,978.20
Line Item Account 7731 -- Gasoline-Oil-Fuel					
09/13/2023	CLM - 0750766	FUEL SMART	Gasoline charges, August 2023	0.00	358.54
09/20/2023	CLM - 0751745	McCormix Corporation	Diesel fuel, 9/6/23	0.00	4,216.68
10/03/2023	CLM - 0754054	FUEL SMART	Gasoline charges, September 2023	0.00	415.36
10/03/2023	CLM - 0754076	McCormix Corporation	Diesel fuel, 9/28/23	0.00	2,590.80
10/17/2023	CLM - 0756041	TRAVIS EDERER	T. Ederer Reimb: fuel	0.00	100.00
10/25/2023	CLM - 0757506	McCormix Corporation	Diesel fuel, 10/19/23	0.00	1,314.27
Total Gasoline-Oil-Fuel				0.00	8,995.65
Line Item Account 7732 -- Training					
10/03/2023	CLM - 0754084	RYLAND MCCRACKEN	R. McCracken Reimb: Paramedic license renewal	0.00	250.00
10/03/2023	TRC - 0059805	LOREN BASS	L. Bass Reimb: PS Trax Conference	0.00	1,879.36
10/10/2023	CLM - 0754659	ACROSS THE STREET PRODUCTIONS	Blue Card Train the Trainer: Grant	0.00	4,500.00
10/17/2023	TRC - 0060047	WILLIAM WRENN	W. Wrenn Reimb: Interview and Interrogation	0.00	923.63
10/26/2023	CLM - 0757453	SANTA BARBARA CO FIRE CHIEF ASSOC	Rope Rescue Technician: Pickens	0.00	575.00
10/26/2023	CLM - 0757512	ALLSTAR FIRE EQUIPMENT INC	Liquid smoke for training	0.00	725.02
Total Training				0.00	8,853.01
Line Item Account 7760 -- Utilities					
09/13/2023	CLM - 0750791	SOUTHERN CALIFORNIA EDISON	Electricity service, Sta. 91 & 92	0.00	4,412.95
09/14/2023	MIC - 0185486	THE GAS COMPANY	Gas service, 1255 East Valley Rd - 09/01/23	0.00	7.91
09/14/2023	MIC - 0185486	THE GAS COMPANY	Gas service, 1257 East Valley Rd - 09/01/23	0.00	6.33
09/14/2023	MIC - 0185486	THE GAS COMPANY	Gas service, Sta. 1 - 08/31/23	0.00	68.16
09/14/2023	MIC - 0185486	THE GAS COMPANY	Gas service, Sta. 2 - 09/01/23	0.00	71.66
09/20/2023	MIC - 0185686	MONTECITO WATER DISTRICT	Water service, Sta. 1	0.00	618.63
09/20/2023	MIC - 0185686	MONTECITO WATER DISTRICT	Water service, Sta. 2	0.00	307.86

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
09/27/2023	CLM - 0753214	SOUTHERN CALIFORNIA EDISON	Electricity service, 1255 E Valley Rd - 09/13/23	0.00	0.34
10/12/2023	MIC - 0186699	THE GAS COMPANY	Gas service, Sta. 1 - 10/03/23	0.00	85.44
10/12/2023	MIC - 0186699	THE GAS COMPANY	Gas service, Sta. 2 - 10/04/23	0.00	122.05
10/12/2023	MIC - 0186718	MONTECITO WATER DISTRICT	Water service, Sta. 1	0.00	653.16
10/12/2023	MIC - 0186718	MONTECITO WATER DISTRICT	Water service, Sta. 2	0.00	376.92
10/18/2023	CLM - 0756264	SOUTHERN CALIFORNIA EDISON	Electricity service, Sta. 91 & 92	0.00	4,305.72
Total Utilities				0.00	11,037.13
Line Item Account 8200 -- Structures&Struct Improvements					
09/08/2023	MIC - 0185215	PACIFIC ARC INC ARCHITECTS	Station 91 Loft project, 7/1/23-8/18/23	0.00	1,200.00
09/08/2023	MIC - 0185215	PACIFIC ARC INC ARCHITECTS	Station 92 Carport/Gate project, 7/1/23-8/18/23	0.00	1,455.00
10/16/2023	MIC - 0186771	PACIFIC ARC INC ARCHITECTS	Station 91 Loft project, 8/18/23-9/29/23	0.00	1,500.00
10/16/2023	MIC - 0186771	PACIFIC ARC INC ARCHITECTS	Station 92 Carport/Gate project, 8/18/23-9/29/23	0.00	1,500.00
Total Structures&Struct Improvements				0.00	5,655.00
Line Item Account 8300 -- Equipment					
09/05/2023	CLM - 0749181	ANDREW SEYBOLD INC	Communications: Microwave simulcast upgrade	0.00	1,920.00
09/06/2023	CLM - 0749808	BANKS PLANNING	Communications: Microwave simulcast upgrade	0.00	250.00
09/08/2023	CLM - 0750104	STRYKER SALES CORPORATION	Cardiac Monitor, (1) budgeted	0.00	37,810.43
09/25/2023	CLM - 0752218	COMMLINE INC	L3 Harris portable radio chargers (58)	0.00	13,742.65
09/29/2023	CLM - 0753654	BANKS PLANNING	Communications: Microwave simulcast upgrade	0.00	62.50
10/18/2023	CLM - 0756202	TEP OPCO LLC	VHF upgrade project	0.00	3,500.00
Total Equipment				0.00	57,285.58
Total Montecito Fire Protection Dist				0.00	3,926,149.80

Cost Transactions

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

Post On	Document	Vendor/Employee Name	Description	Hours	Amount
Line Item Account 7460 -- Professional & Special Service					
10/19/2023	CLM - 0756363	PRICE POSTEL & PARMA	Joint FS: Legal services, September 2023	0.00	1,482.00
				Total Professional & Special Service	0.00 1,482.00
Line Item Account 8200 -- Structures&Struct Improvements					
09/06/2023	CLM - 0749937	PUEBLO CONSTRUCTION INC	Construction rebuild - 1255 EVR, July 2023	0.00	53,947.03
09/06/2023	CLM - 0749937	PUEBLO CONSTRUCTION INC	Construction repair - 1257 EVR, July 2023	0.00	3,433.89
09/06/2023	CLM - 0749937	PUEBLO CONSTRUCTION INC	Construction retention amount, July 2023	0.00	-2,869.05
09/21/2023	CLM - 0751952	UNDERWOOD MANAGEMENT RESOURCES INC	Rental properties project management, August 2023	0.00	1,456.00
10/06/2023	CLM - 0754765	PUEBLO CONSTRUCTION INC	Construction retention payout - project completed	0.00	80,972.18
10/25/2023	CLM - 0757267	TRI COUNTY BLINDS & DRAPES	Window coverings for 1257 East Valley Rd	0.00	6,000.00
10/26/2023	CLM - 0757520	UNDERWOOD MANAGEMENT RESOURCES INC	Rental properties project management, Sept 2023	0.00	1,767.50
				Total Structures&Struct Improvements	0.00 144,707.55
				Total Montecito Fire Land & Building	0.00 146,189.55

Financial Trend

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	10/31/2021 Year-To-Date Actual	10/31/2022 Year-To-Date Actual	10/31/2023 Year-To-Date Actual
Revenues			
Taxes			
3010 -- Property Tax-Current Secured	-27,272.25	-45,788.01	-13,606.32
3011 -- Property Tax-Unitary	0.39	0.48	107.53
3015 -- PT PY Corr/Escapes Secured	14,127.56	53,763.23	23,980.04
3020 -- Property Tax-Current Unsecd	635,110.04	692,445.04	791,862.55
3023 -- PT PY Corr/Escapes Unsecured	7,200.28	3,977.57	21,486.90
3040 -- Property Tax-Prior Secured	-2,073.69	-532.73	-3,797.04
3050 -- Property Tax-Prior Unsecured	6,440.83	8,899.23	20,638.55
3054 -- Supplemental Pty Tax-Current	94,368.32	121,309.85	123,628.71
3056 -- Supplemental Pty Tax-Prior	-10,715.14	8,286.79	3,479.48
Taxes	717,186.34	842,361.45	967,780.40
Fines, Forfeitures, and Penalties			
3057 -- PT-506 Int, 480 CIOS/CIC Pen	81.49	226.69	1,532.29
Fines, Forfeitures, and Penalties	81.49	226.69	1,532.29
Use of Money and Property			
3380 -- Interest Income	4,700.84	315.63	57,700.48 17
3381 -- Unrealized Gain/Loss Invstmnts	-2,012.94	0.00	0.00
3409 -- Other Rental of Bldgs and Land	1,400.00	0.00	0.00
Use of Money and Property	4,087.90	315.63	57,700.48
Intergovernmental Revenue-State			
3750 -- State-Emergency Assistance	43,756.50	41,043.36	-17,644.12 8
4220 -- Homeowners Property Tax Relief	0.00	0.00	0.00
4310 -- State Grant	0.20	-0.05	-0.36
4339 -- State-Other	78,620.81	0.00	0.00
Intergovernmental Revenue-State	122,377.51	41,043.31	-17,644.48

Financial Trend

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	10/31/2021 Year-To-Date Actual	10/31/2022 Year-To-Date Actual	10/31/2023 Year-To-Date Actual
Intergovernmental Revenue-Federal			
4476 -- Federal Emergency Assistance	330,637.16	222,561.57	143,503.21
Intergovernmental Revenue-Federal	330,637.16	222,561.57	143,503.21
Charges for Services			
5105 -- Reimb for District Services	25,371.26	0.00	29,896.26
Charges for Services	25,371.26	0.00	29,896.26
Miscellaneous Revenue			
5768 -- Safety Member Reimbursement	15,593.16	2,598.86	0.00
5780 -- Insurance Proceeds & Recovery	0.00	0.00	0.00
5894 -- Other-Payment for Damages	0.00	0.00	94,797.21
5895 -- Other-Donations	0.00	0.00	60,000.00
5909 -- Other Miscellaneous Revenue	732.22	325.00	18,272.22
Miscellaneous Revenue	16,325.38	2,923.86	173,069.43
Revenues	1,216,067.04	1,109,432.51	1,355,837.59
Expenditures			
Salaries and Employee Benefits			
6100 -- Regular Salaries	4,529,369.94	4,109,399.90	2,891,756.94
6300 -- Overtime	2,193.15	0.00	1,234,751.10
6301 -- Overtime - Reimbursable	118,832.43	0.00	0.00
6310 -- Overtime - Constant Staffing	13,499.45	0.00	0.00
6400 -- Retirement Contribution	1,144,483.29	1,338,645.47	463,826.58 18
6450 -- Supp Retirement Contribution	0.00	0.00	0.00
6550 -- FICA/Medicare	70,485.74	59,512.98	66,492.75
6600 -- Health Insurance Contrib	720,031.30	746,971.30	792,338.88
6700 -- Unemployment Ins Contribution	211.67	67.20	91.84
6900 -- Workers Compensation	621,943.59	698,333.90	545,943.92

Financial Trend

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	10/31/2021 Year-To-Date Actual	10/31/2022 Year-To-Date Actual	10/31/2023 Year-To-Date Actual
Salaries and Employee Benefits	7,221,050.56	6,952,930.75	5,995,202.01
Services and Supplies			
7030 -- Clothing and Personal	28,622.75	15,403.86	28,305.76
7050 -- Communications	31,826.83	41,979.68	49,239.34
7060 -- Food	1,108.38	385.96	-712.96
7070 -- Household Supplies	7,575.09	7,298.32	9,504.51
7090 -- Insurance	80,890.00	97,377.00	108,929.00
7120 -- Equipment Maintenance	2,250.68	12,785.81	9,503.32
7200 -- Structure & Ground Maintenance	24,351.54	25,426.42	164,346.85
7205 -- Fire Defense Zone	86,998.14	98,884.59	105,070.32
7322 -- Consulting & Mgmt Fees	105.00	0.00	0.00
7324 -- Audit and Accounting Fees	3,456.75	4,723.25	0.00
7348 -- Instruments & Equip. < \$5000	4,935.32	7,660.99	459.92
7363 -- Equipment Maintenance	49,145.94	30,894.73	37,163.64
7400 -- Medical, Dental and Lab	14,141.69	13,926.57	67,165.00
7430 -- Memberships	9,595.00	8,960.00	10,125.00
7450 -- Office Expense	1,896.41	2,776.60	11,945.87
7456 -- IT Hardware Purchase < \$5K	9,572.92	0.00	6,977.84
7460 -- Professional & Special Service	117,368.01	101,542.06	172,712.38
7507 -- ADP Payroll Fees	2,293.51	3,327.76	3,335.61
7510 -- Contractual Services	61,726.08	76,042.81	90,798.38
7530 -- Publications & Legal Notices	279.30	2,637.60	380.00
7540 -- Rents/Leases-Equipment	1,431.14	1,442.58	1,275.92
7546 -- Administrative Expense	0.00	0.00	0.00
7580 -- Rents/Leases-Structure	4,795.20	2,449.62	5,051.52
7630 -- Small Tools & Instruments	2,330.00	0.00	134.67
7650 -- Special Departmental Expense	17,883.09	25,043.26	79,311.02

Financial Trend

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	10/31/2021 Year-To-Date Actual	10/31/2022 Year-To-Date Actual	10/31/2023 Year-To-Date Actual
7671 -- Special Projects	0.00	2,104.19	0.00
7730 -- Transportation and Travel	24,483.73	15,453.83	17,686.42
7731 -- Gasoline-Oil-Fuel	22,144.47	17,668.74	11,911.86
7732 -- Training	4,907.77	8,108.24	20,098.45
7760 -- Utilities	16,391.45	18,544.38	21,792.77
Services and Supplies	632,506.19	642,848.85	1,032,512.41
Other Charges			
7830 -- Interest Expense	0.00	62,177.76	52,259.00
Other Charges	0.00	62,177.76	52,259.00
Capital Assets			
8200 -- Structures&Struct Improvements	3,374.06	1,050.00	9,630.00
8300 -- Equipment	1,310.44	0.00	126,904.89
Capital Assets	4,684.50	1,050.00	136,534.89
Expenditures	7,858,241.25	7,659,007.36	7,216,508.31
Other Financing Sources & Uses			
Other Financing Uses			
7901 -- Oper Trf (Out)	0.00	0.00	0.00
7910 -- Long Term Debt Princ Repayment	0.00	0.00	0.00
Other Financing Uses	0.00	0.00	0.00
Other Financing Sources & Uses	0.00	0.00	0.00
Changes to Fund Balances			
Decrease to Restricted			
9797 -- Unrealized Gains	2,012.93	0.00	0.00
Decrease to Restricted	2,012.93	0.00	0.00

Financial Trend

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 3yr

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	10/31/2021 Year-To-Date Actual	10/31/2022 Year-To-Date Actual	10/31/2023 Year-To-Date Actual
Decrease to Residual Fund Balance			
9601 -- Residual Fund Balance-Inc/Dec	0.00	0.00	0.00
Decrease to Residual Fund Balance	0.00	0.00	0.00
Increase to Residual Fund Balance			
9601 -- Residual Fund Balance-Inc/Dec	0.00	0.00	0.00
Increase to Residual Fund Balance	0.00	0.00	0.00
Changes to Fund Balances	2,012.93	0.00	0.00
Montecito Fire Protection Dist	-6,640,161.28	-6,549,574.85	-5,860,670.72
Net Financial Impact	-6,640,161.28	-6,549,574.85	-5,860,670.72

Expenditure Trend

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 6mo, MTDActual

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	5/31/2023 Month-To-Date Actual	6/30/2023 Month-To-Date Actual	7/31/2023 Month-To-Date Actual	8/31/2023 Month-To-Date Actual	9/30/2023 Month-To-Date Actual	10/31/2023 Month-To-Date Actual
Expenditures						
Salaries and Employee Benefits						
6100 -- Regular Salaries	463,874.55	229,173.22	433,497.22	750,924.77	1,145,930.10	561,404.85
6300 -- Overtime	49,047.49	57,200.00	145,160.85	282,735.58	677,803.99	129,050.68
6301 -- Overtime - Reimbursable	228,884.17	92,958.00	0.00	0.00	0.00	0.00
6310 -- Overtime - Constant Staffing	232,142.13	1,112,430.63	0.00	0.00	0.00	0.00
6400 -- Retirement Contribution	139,653.79	208,665.87	77,879.59	77,993.91	231,968.39	75,984.69
6450 -- Supp Retirement Contribution	0.00	0.00	0.00	0.00	0.00	0.00
6550 -- FICA/Medicare	13,599.70	21,341.65	8,303.22	15,694.57	27,122.28	15,372.68
6600 -- Health Insurance Contrib	198,164.55	196,624.52	198,174.41	197,138.47	195,266.98	201,759.02
6700 -- Unemployment Ins Contribution	16.40	45.92	0.00	13.12	55.76	22.96
6900 -- Workers Compensation	0.00	0.00	506,262.00	0.00	39,681.92	0.00
Total Salaries and Employee Benefits	1,325,382.78	1,918,439.81	1,369,277.29	1,324,500.42	2,317,829.42	983,594.88
Services and Supplies						
7030 -- Clothing and Personal	3,024.74	1,648.53	0.00	26,623.39	1,181.67	500.70
7050 -- Communications	10,225.75	11,473.47	12,022.07	18,576.90	12,913.45	5,726.92
7060 -- Food	5,095.88	1,640.99	-886.00	79.38	93.66	0.00
7070 -- Household Supplies	5,088.70	4,716.28	2,013.52	2,731.35	2,864.60	1,895.04
7090 -- Insurance	0.00	0.00	108,929.00	0.00	0.00	0.00
7120 -- Equipment Maintenance	6,879.12	9,510.76	257.76	4,780.67	3,341.93	1,122.96
7200 -- Structure & Ground Maintenance	16,914.78	85,916.55	5,326.00	5,084.52	132,437.51	21,498.82
7205 -- Fire Defense Zone	70,592.19	76,781.95	24,025.58	23,056.97	33,959.45	24,028.32
7322 -- Consulting & Mgmt Fees	0.00	422.00	0.00	0.00	0.00	0.00
7324 -- Audit and Accounting Fees	16,222.00	4,723.25	0.00	0.00	0.00	0.00
7348 -- Instruments & Equip. < \$5000	0.00	6,518.15	0.00	0.00	0.00	459.92
7363 -- Equipment Maintenance	22,696.54	29,889.85	4,160.24	12,734.49	16,408.85	3,860.06
7400 -- Medical, Dental and Lab	4,324.94	3,746.34	594.33	5,091.33	57,068.41	4,410.93
7430 -- Memberships	1,300.00	275.00	0.00	0.00	0.00	10,125.00

Expenditure Trend

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 6mo, MTDActual

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	5/31/2023 Month-To-Date Actual	6/30/2023 Month-To-Date Actual	7/31/2023 Month-To-Date Actual	8/31/2023 Month-To-Date Actual	9/30/2023 Month-To-Date Actual	10/31/2023 Month-To-Date Actual
7450 -- Office Expense	1,575.93	2,614.46	1,015.51	174.22	582.42	10,173.72
7456 -- IT Hardware Purchase < \$5K	7,394.34	953.22	3,264.66	627.49	0.00	3,085.69
7460 -- Professional & Special Service	45,346.58	37,281.70	16,508.75	81,661.13	30,012.50	44,530.00
7507 -- ADP Payroll Fees	823.25	805.65	835.85	837.68	824.84	837.24
7510 -- Contractual Services	5,208.65	3,498.44	63,760.43	12,915.55	12,311.20	1,811.20
7530 -- Publications & Legal Notices	157.50	0.00	210.00	0.00	0.00	170.00
7540 -- Rents/Leases-Equipment	935.87	179.44	259.35	607.64	179.44	229.49
7546 -- Administrative Expense	0.00	0.00	0.00	0.00	0.00	0.00
7580 -- Rents/Leases-Structure	0.00	0.00	2,525.76	0.00	0.00	2,525.76
7630 -- Small Tools & Instruments	530.47	0.00	0.00	0.00	134.67	0.00
7650 -- Special Departmental Expense	3,656.98	249.30	1,167.16	529.30	41,230.26	36,384.30
7671 -- Special Projects	239.21	0.00	0.00	0.00	0.00	0.00
7730 -- Transportation and Travel	5,883.08	3,171.42	3,708.22	0.00	5,695.02	8,283.18
7731 -- Gasoline-Oil-Fuel	12,823.22	10,569.55	-4,707.83	7,624.04	4,575.22	4,420.43
7732 -- Training	18,106.08	19,307.82	2,014.19	9,231.25	0.00	8,853.01
7760 -- Utilities	3,914.96	4,770.07	5,251.57	5,504.07	5,493.84	5,543.29
Total Services and Supplies	268,960.76	320,664.19	252,256.12	218,471.37	361,308.94	200,475.98
Other Charges						
7830 -- Interest Expense	0.00	0.00	52,259.00	0.00	0.00	0.00
Total Other Charges	0.00	0.00	52,259.00	0.00	0.00	0.00
Capital Assets						
8200 -- Structures&Struct Improvements	392.63	7,452.50	0.00	3,975.00	2,655.00	3,000.00
8300 -- Equipment	16,684.45	7,614.31	66,669.47	2,949.84	53,785.58	3,500.00
Total Capital Assets	17,077.08	15,066.81	66,669.47	6,924.84	56,440.58	6,500.00
Total Expenditures	1,611,420.62	2,254,170.81	1,740,461.88	1,549,896.63	2,735,578.94	1,190,570.86

Expenditure Trend

Selection Criteria: Fund = 3650

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund; Columns = 6mo, MTDActual

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	5/31/2023 Month-To-Date Actual	6/30/2023 Month-To-Date Actual	7/31/2023 Month-To-Date Actual	8/31/2023 Month-To-Date Actual	9/30/2023 Month-To-Date Actual	10/31/2023 Month-To-Date Actual
Other Financing Sources & Uses						
Other Financing Uses						
7901 -- Oper Trf (Out)	0.00	1,880,000.00	0.00	0.00	0.00	0.00
7910 -- Long Term Debt Princ Repayment	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Financing Uses	0.00	1,880,000.00	0.00	0.00	0.00	0.00
Total Other Financing Sources & Uses	0.00	1,880,000.00	0.00	0.00	0.00	0.00
Total Montecito Fire Protection Dist	1,611,420.62	4,134,170.81	1,740,461.88	1,549,896.63	2,735,578.94	1,190,570.86
Total Report	1,611,420.62	4,134,170.81	1,740,461.88	1,549,896.63	2,735,578.94	1,190,570.86

Attachment

B

**MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust**

OPEB Account

Month	Beginning Balance	Contributions	Earnings	Expenses	Ending Balance	1-M % (net)	3-M % (net)
October 2022	11,844,238.43	-	148,898.83	4,578.09	11,988,559.17	1.22%	-6.54%
November 2022	11,988,559.17	-	484,196.67	4,612.28	12,468,143.56	4.00%	-0.35%
December 2022	12,468,143.56	-	(205,908.63)	4,728.72	12,257,506.21	-1.69%	3.49%
January 2023	12,257,506.21	-	536,668.86	4,670.02	12,789,505.05	4.34%	6.68%
February 2023	12,789,505.05	-	(279,592.49)	4,801.30	12,505,111.26	-2.22%	0.30%
March 2023	12,505,111.26	-	208,529.38	4,749.25	12,708,891.39	1.63%	3.68%
April 2023	12,708,891.39	-	86,589.11	4,796.25	12,790,684.25	0.64%	0.01%
May 2023	12,790,684.25	-	(98,108.90)	4,818.76	12,687,756.59	-0.80%	1.46%
June 2023	12,687,756.59	-	230,331.56	4,665.77	12,913,422.38	1.78%	1.61%
July 2023	12,913,422.38	-	177,347.65	4,846.00	13,085,924.03	1.34%	2.31%
August 2023	13,085,924.03	-	(156,043.48)	4,884.90	12,924,995.65	-1.23%	1.87%
September 2023	12,924,995.65	-	(378,296.98)	4,852.62	12,541,846.05	-2.96%	-2.88%
Total		-	754,611.58	57,003.96			

Total Contributions to the Plan = \$ 8,376,000

Total OPEB Liability at 6/30/2022 = \$ 15,584,413

PARS OPEB balance at 6/30/2022 = 12,373,446

Net OPEB Liability at 6/30/2022 = \$ **3,210,967**

Funded status = **79.4%**

Pension Account

Month	Beginning Balance	Contributions	Earnings	Expenses	Ending Balance	1-M % (net)	3-M % (net)
October 2022	5,639,349.93	-	70,945.08	2,179.43	5,708,115.58	1.22%	-6.54%
November 2022	5,708,115.58	-	230,490.02	2,195.73	5,936,409.87	4.00%	-0.35%
December 2022	5,936,409.87	-	(98,080.80)	2,251.15	5,836,077.92	-1.69%	3.49%
January 2023	5,836,077.92	-	255,485.30	2,223.49	6,089,339.73	4.34%	6.68%
February 2023	6,089,339.73	-	(133,135.11)	2,285.97	5,953,918.65	-2.22%	0.29%
March 2023	5,953,918.65	-	99,274.99	2,261.24	6,050,932.40	1.63%	3.68%
April 2023	6,050,932.40	-	41,229.06	2,283.56	6,089,877.90	0.64%	0.01%
May 2023	6,089,877.90	-	(46,709.10)	2,294.32	6,040,874.48	-0.80%	1.46%
June 2023	6,040,874.48	-	109,672.56	2,221.45	6,148,325.59	1.78%	1.61%
July 2023	6,148,325.59	-	84,439.33	2,307.28	6,230,457.64	1.34%	2.31%
August 2023	6,230,457.64	-	(74,299.75)	2,325.80	6,153,832.09	-1.23%	1.87%
September 2023	6,153,832.09	-	(180,206.91)	2,310.42	5,971,314.76	-2.97%	-2.88%
Total		-	359,104.67	27,139.84			

Total Contributions to the Plan = \$ 5,600,000

Total Accrued Pension Liability at 6/30/2022 = \$ 125,459,622

CalPERS total assets at 6/30/2022 = 106,645,119

Net Pension Liability at 6/30/2022 = \$ **18,814,503**

*Funded status = **85.0%**

*The PARS pension trust balance at 6/30/22 was \$5,891,523. When combined with CalPERS assets, total assets equal \$112,536,642, or a pension funded status of 89.7%.

MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust**Account Report for the Period**
8/1/2023 to 8/31/2023David Neels
Fire Chief
Montecito Fire Protection District
595 San Ysidro Rd.
Santa Barbara, CA 93108**Account Summary**

Source	Balance as of 8/1/2023	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 8/31/2023
OPEB	\$13,085,924.03	\$0.00	-\$156,043.48	\$4,884.90	\$0.00	\$0.00	\$12,924,995.65
PENSION	\$6,230,457.64	\$0.00	-\$74,299.75	\$2,325.80	\$0.00	\$0.00	\$6,153,832.09
Totals	\$19,316,381.67	\$0.00	-\$230,343.23	\$7,210.70	\$0.00	\$0.00	\$19,078,827.74

Investment Selection**Source**

OPEB	Montecito Fire Protection District - OPEB
PENSION	Montecito Fire Protection District - PENSION

Investment Objective**Source**

OPEB	Individual account based on Moderately Conservative HighMark PLUS. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.
PENSION	Individual account based on Moderately Conservative HighMark PLUS. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	-1.19%	1.99%	3.77%	0.41%	2.88%	5.23%	1/19/2010
PENSION	-1.19%	1.99%	3.77%	0.39%	3.10%	-	6/29/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

**MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust**

**Account Report for the Period
9/1/2023 to 9/30/2023**

David Neels
Fire Chief
Montecito Fire Protection District
595 San Ysidro Rd.
Santa Barbara, CA 93108

Account Summary

Source	Balance as of 9/1/2023	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 9/30/2023
OPEB	\$12,924,995.65	\$0.00	-\$378,296.98	\$4,852.62	\$0.00	\$0.00	\$12,541,846.05
PENSION	\$6,153,832.09	\$0.00	-\$180,206.91	\$2,310.42	\$0.00	\$0.00	\$5,971,314.76
Totals	\$19,078,827.74	\$0.00	-\$558,503.89	\$7,163.04	\$0.00	\$0.00	\$18,513,160.81

Investment Selection

Source	
OPEB	Montecito Fire Protection District - OPEB
PENSION	Montecito Fire Protection District - PENSION

Investment Objective

Source	
OPEB	Individual account based on Moderately Conservative HighMark PLUS. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.
PENSION	Individual account based on Moderately Conservative HighMark PLUS. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	-2.93%	-2.77%	6.37%	-0.25%	2.31%	4.61%	1/19/2010
PENSION	-2.93%	-2.77%	6.37%	-0.27%	2.55%	-	6/29/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Agenda

Item #6

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on October 23, 2023 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

Motion to authorize Director Dougherty to participate in the meeting remotely made by Director Powell, seconded by Director Easton, and unanimously passed. Director Dougherty entered the meeting via Zoom and stated that there was no other person present at his location.

Present: Director van Duinwyk, Director Lee, Director Easton, Director Dougherty, Director Powell. Chief Neels and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Receive presentation from PARS/Highmark representatives, Rachael Sanders, Alexandra Irving, and Tory Milazzo, regarding the District's post-retirement benefits trust investments plans. (Strategic Plan Goal 8)**

- a. Staff report presented by Accountant Nahas.**

Accountant Nahas introduced PARS/Highmark representatives, Rachael Sanders, Alexandra Irving, and Tory Milazzo. The representatives provided a power point presentation regarding the Fire District's post-retirement benefits trust investment plans.

- 3. Review Reserve Fund Allocations. (Strategic Plan Goal 8)**

- a. Staff report presented by Accountant Nahas.**

Chief Neels and Accountant Nahas provided a staff report regarding Reserve Fund Allocations, the Board received and filed the report.

- 4. That the Board of Directors authorize the Fire Chief to enter into an agreement with General Pavement Management (GPM) for the removal & replacement of the asphalt driveway at fire station 91: Option "A" (individually), in the amount of \$79,668.00 or, at a reduced amount of \$73,008.00, if the Montecito Water District elects to proceed with**

the “Concurrent” option. (Strategic Plan Goal 5)

a. Staff report presented by Chief Neels.

Chief Neels provided a staff report regarding the Fire Station 91 Asphalt Replacement project. Motion to authorize the Fire Chief to enter into contract with GPM for Option “A” (individually), in the amount of \$79,668.00 or, at a reduced amount of \$73,008.00, if the Montecito Water District elects to proceed with the “Concurrent” option made by Director Powell, seconded by Director Lee. The Roll Call Vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. A. Powell, S. Easton, S. Dougherty
Nays: None
Abstain: None
Absent: None

5. Consider declaring COM91 as excess property and transfer ownership and title to MERRAG. (Strategic Plan Goal 8)

a. Staff report presented by Chief Neels.

Chief Neels provided a staff report regarding the COM91 vehicle. Motion to declare COM91 as excess property and authorize the Fire Chief to transfer ownership to MERRAG made by Director Easton, seconded by Director Lee. The Roll Call Vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. A. Powell, S. Easton, S. Dougherty
Nays: None
Abstain: None
Absent: None

6. Approval of Minutes of the September 25, 2023 Regular Meeting.

Motion to approve the minutes of the September 25, 2023 Regular meeting made by Director Easton, seconded by Director Lee. The Roll Call vote was as follows:

Ayes: M. Lee, P. van Duinwyk, J. A. Powell, S. Easton, S. Dougherty
Nays: None
Abstain: None
Absent: None

7. Fire Chief’s report.

Chief Neels presented the Quarterly Operations Report, highlighting response data, significant incidents, Mutual Aid responses and community engagement. The Chief stated the Fire Station Location Committee will meet this Thursday, October 26, 2023 at Station 91.

8. Board of Director's report.

There were no items to report at this meeting.

9. Suggestions from Directors for items other than regular agenda items to be included for the November 27, 2023 Regular Board meeting.

Director Powell suggested that the Board invite Capital PFG to come back and explain the financing and funding vehicles related to the construction of the proposed station.

Meeting Adjourned at 4:05 p.m.

President Peter van Duinwyk

Secretary Sylvia Easton

Agenda

Item #7

LAFCO

Santa Barbara Local Agency Formation Commission
105 East Anapamu Street ♦ Santa Barbara CA 93101
805/568-3391 ♦ FAX 805/568-2249
www.sblafco.org ♦ lafco@sblafco.org

November 1, 2023

TO: Members of the Independent Special District Selection Committee

SUBJECT: Nominations for one Regular and one Alternate Special District Member to Santa Barbara LAFCO;

CALL FOR NOMINATIONS FOR AND NOTICE OF ELECTION FOR LAFCO

REGULAR AND ALTERNATE SPECIAL DISTRICT MEMBERS

This is a Call for Nominations of one Regular and one Alternate Special District Member to serve as the special district members on LAFCO. It is recommended that this be placed on your Board's Agenda. The Committee is made up of the presiding officer of each district; however, if a presiding officer is unable to participate, a district board may appoint one of its members as an alternate to participate in the presiding officer's place, a copy of the meeting minutes showing the appointment needs to be presented along with your nomination form.

A Nomination Form is attached and must be filled out and signed by the presiding officer of a district or, if that person is unable to participate, then by his or her alternate as designated by the district board. (See GC § 56332.) Nominations are requested by no later than January 4, 2024.

1. **Nominations for the one LAFCO Regular and one Alternate Special District Member.** The current term of office of the current Regular Special District Member and the Alternate Special District Member ends on March 1, 2024. The term of office shall be four years or until the appointment and qualification of his or her successor. The new term of office ends on March 1, 2028.
2. **Voting Requirements.** The Independent Special District Selection Committee consist of the presiding officer of the legislative body of each independent special district. If the presiding officer of an independent special district is unable to participate in the nomination process or an election, the legislative body of the district may appoint one of its members as an alternate to participate in the presiding officer's

place. A copy of the meeting minutes showing the appointment needs to be presented along with your nomination form and future ballot.

3. **Nomination Period and Voting Period.** The Nomination Period will end on January 4, 2024. Following the nomination period, unless there is only one nominee for a seat, ballots containing the names of qualified nominees will be mailed to each eligible special district. The voting period will be up to 45-days.
4. **Quorum; Majority Vote; Possible Runoff Election.** There are 39 special districts. For the election to be valid, at least 20 valid votes must be received. Election shall be by a majority of those voting, and not by plurality. In the event that a nominee does not receive a majority of votes cast, a runoff election shall be held between the two nominees receiving the highest number of votes.

Notice: There will be no election if pursuant to Government Code section 56332(c)(2), “[at] the end of the nomination period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed appointed” to the Commission.

Nominations for one Regular Special District Member and one Alternate Special District Member should be submitted to the LAFCO Executive Officer, at the following address, faxed, or emailed by **January 4, 2024** Nomination Forms are attached to this notice.

Santa Barbara Local Agency Formation Commission
105 East Anapamu Street, Santa Barbara CA 93101
FAX 805/568-2249
Email Address: lafco@sblafco.org

Please contact the LAFCO office if you have any questions.

Sincerely,



Mike Prater
Executive Officer

Enc.

**SANTA BARBARA
LOCAL AGENCY FORMATION COMMISSION**

<p style="text-align: center;">NOMINATION FOR <u>REGULAR</u> SPECIAL DISTRICT MEMBER</p> <p style="text-align: center;"><i>Return to:</i> Executive Officer Santa Barbara LAFCO 105 East Anapamu Street, Room 407 Santa Barbara CA 93101 or FAX to (805) 568-2249 or email to lafco@sblafco.org</p>	<p>LAFCO STAFF USE</p> <p>Date Received: _____</p>
Please print in ink or type	
<p>POSITION SOUGHT: Regular Special District Member</p>	
<p>NAME OF NOMINEE: _____</p> <p>NOMINEE'S DISTRICT: _____</p> <p>MAILING ADDRESS:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>π Phone: Bus. _____, Cell: _____</p>	
<p>SIGNATURE OF NOMINATOR:</p> <p>_____</p> <p>Name of Independent Special District</p> <p>_____</p> <p>Signature</p> <p>_____</p> <p>Print Name</p> <p>Nominator Title (please check one)</p> <p><input type="checkbox"/> Presiding Officer of the Special District Board</p> <p><input type="checkbox"/> Presiding Officer's alternate as designated by Special District Board to vote or make a nomination in this election. (Gov. Code sec. 56332.)</p> <p>Date: _____</p>	

ADDITIONAL INFORMATION: On this form or an accompanying letter, describe the nominee's personal interests, qualifications, experience, education, volunteer activities or community organization memberships that may bear on the nomination for the Regular Special District Member: This information will be distributed to all independent special districts.

**SANTA BARBARA
LOCAL AGENCY FORMATION COMMISSION**

<p style="text-align: center;">NOMINATION FOR <u>ALTERNATE</u> SPECIAL DISTRICT MEMBER</p> <p style="text-align: center;"><i>Return to:</i> Executive Officer Santa Barbara LAFCO 105 East Anapamu Street, Room 407 Santa Barbara CA 93101 or FAX to (805) 568-2249 or email to lafco@sblafco.org</p>	<p>LAFCO STAFF USE</p> <p>Date Received: _____</p>
Please print in ink or type	
<p>POSITION SOUGHT: Alternate Special District Member</p>	
<p>NAME OF NOMINEE: _____</p> <p>NOMINEE'S DISTRICT: _____</p> <p>MAILING ADDRESS:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>π Phone: Bus. _____, Cell: _____</p>	
<p>SIGNATURE OF NOMINATOR:</p> <p>_____</p> <p>Name of Independent Special District</p> <p>_____</p> <p>Signature</p> <p>_____</p> <p>Print Name</p> <p>Nominator Title (please check one)</p> <p><input type="checkbox"/> Presiding Officer of the Special District Board</p> <p><input type="checkbox"/> Presiding Officer's alternate as designated by Special District Board to vote or make a nomination in this election. (Gov. Code sec. 56332.)</p> <p>Date: _____</p>	

ADDITIONAL INFORMATION: On this form or an accompanying letter, describe the nominee's personal interests, qualifications, experience, education, volunteer activities or community organization memberships that may bear on the nomination for the Alternate Special District Member: This information will be distributed to all independent special districts.