

# MONTECITO FIRE PROTECTION DISTRICT

## Minutes for the Regular Meeting of the Board of Directors

Held on January 24, 2022 at 2:00 p.m. via teleconference connection in accordance with the requirements set out in Government Code section 54953 (e) and pursuant to the findings and authority set out in Montecito Fire Protection District Resolution No. 2022-01.

Director Lee called the meeting to order at 2:00 p.m.

**Present:** Director Lee, Director Easton, Director Ishkanian, Director van Duinwyk, Director Powell. Chief Taylor and District Counsel Cameron Goodman were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

Jay Freeman from the Isla Vista Community Services District provided information regarding the LAFCO Independent Special Districts selection committee meeting to be held this evening.

- 2. Receive 2021 Montecito Fire Department Annual Report. (Strategic Plan Goal 1 and 9)**
  - a. Staff report presented by Fire Chief Taylor.**

Chief Taylor provided a staff report regarding the 2021 Montecito Fire Department Annual Report.

- 3. That the Board of Directors authorize the Fire Chief to enter a contract for one year and can be extended each year for a total of three years, with Eco Tree Works for the Neighborhood Chipping Program. (Strategic Plan Goal 1, 2 and 3)**
  - a. Staff report presented by Fire Marshal Briner.**

Fire Marshal Briner presented a staff report regarding the bid award for the Neighborhood Chipping Program. Motion to authorize the Fire Chief to enter a contract for one year and can be extended each year for a total of three years, with Eco Tree Works for the Neighborhood Chipping Program made by Director Ishkanian, seconded by Director Powell. The roll call vote was as follows:

Ayes: P. van Duinwyk, J. Ishkanian, S. Easton, M. Lee, J. A. Powell  
Nays: None  
Abstain: None  
Absent: None

**4. That the Board of Directors direct staff to initiate the Proposition 4 override election process for the November General Election or receive and file the Appropriations Limit/Expenditure Intersection Forecast, or amend, modify, or reject the above options. (Strategic Plan Goal 9)**

**a. Staff report presented by Fire Chief Taylor.**

Chief Taylor provided a staff report regarding the Proposition 4 override election. Motion to receive and file the Appropriations Limit/Expenditure Intersection Forecast Report made by Director Powell, seconded by Director Ishkanian. The roll call vote was as follows:

Ayes: P. van Duinwyk, J. Ishkanian, S. Easton, M. Lee, J. A. Powell

Nays: None

Abstain: None

Absent: None

**5. Consider approval of Resolution No. 2022-02 Authorizing Remote Teleconference Meetings for a Period of 30 Days pursuant to the Brown Act. (Strategic Plan Goal 1)**

**a. Staff report presented by Fire Chief Taylor.**

Chief Taylor provided a staff report regarding Resolution 2022-02, Authorizing Remote Teleconference Meetings for a period of 30 days pursuant to the Brown Act. Motion to approve Resolution 2022-02 made by Director van Duinwyk, seconded by Director Easton. The roll call vote was as follows:

Ayes: P. van Duinwyk, J. Ishkanian, S. Easton, M. Lee, J. A. Powell

Nays: None

Abstain: None

Absent: None

**6. Report from the Finance Committee. (Strategic Plan Goal 9.1)**

**a. Consider recommendation to approve November and December 2021 financial statements.**

Director van Duinwyk provided a report regarding the November and December 2021 financial statements. Motion made by Director van Duinwyk, seconded by Director Ishkanian to approve the November and December 2021 financial statements. The roll call vote was as follows:

Ayes: P. van Duinwyk, J. Ishkanian, S. Easton, M. Lee, J. A. Powell  
Nays: None  
Abstain: None  
Absent: None

**b. Review PARS Post-Employment Benefits Trust statements for October and November 2021.**

Director van Duinwyk provided a report regarding the PARS Post-Employment Benefits Trust statements for October and November 2021.

**7. Review and make recommendation for approval of Resolution 2022-03, Amending Final Budget for FY 2021-22. (Strategic Plan Goal 9)**

**a. Staff report presented by Accountant Nahas.**

District Accountant Nahas provided a staff report regarding items included in the amended Final Budget for FY 2021-22. Motion to approve Resolution 2022-03, amending Final Budget for FY 2021-22 made by Director van Duinwyk, seconded by Director Lee. The Roll Call Vote was as follows:

Ayes: P. van Duinwyk, J. Ishkanian, S. Easton, M. Lee, J. A. Powell  
Nays: None  
Abstain: None  
Absent: None

**8. Annual review of the District's Financial Policies. (Strategic Plan Goal 9)**

**a. Staff report presented by Accountant Nahas.**

District Accountant Nahas provided a staff report regarding the District's Financial Policies. The Board decided to receive and file the District's Financial Policies.

**9. Approval of Minutes of the December 13, 2021 Special Meeting.**

Motion to approve the minutes of the December 13, 2021 Special meeting made by Director van Duinwyk, seconded by Director Powell. The roll call vote was as follows:

Ayes: P. van Duinwyk, J. Ishkanian, S. Easton, M. Lee, J. A. Powell  
Nays: None  
Abstain: None  
Absent: None

**10. Approval of Minutes of the January 7, 2022 Special Meeting.**

Motion to approve the minutes of the January 7, 2022 Special meeting made by Director Easton, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: P. van Duinwyk, J. Ishkanian, S. Easton, M. Lee, J. A. Powell

Nays: None

Abstain: None

Absent: None

**11. Fire Chief's report.**

Division Chief Neels highlighted significant calls for the month of December. He also provided information regarding a current Mutual Aid assignment. Division Chief Neels mentioned the tsunami alert that occurred on January 15. Division Chief Neels provided an update regarding Department training and Peer Support. Division Chief Neels provided an update regarding the East Valley Road project, Solar project, and station 1 plumbing repair project. He stated the Annual Operations Bureau Report will be presented next month. Wildland Specialist Elmquist provided an update regarding the Fire Prevention Grant process. Fire Marshal Briner provided an update regarding the burn permit process. He stated the Annual Fire Prevention Bureau Report will be presented next month. Chief Taylor stated the Five-Year Financial Forecast will be presented next month. The Chief stated that a Strategic Planning Committee meeting will be held the first week of March. Chief Taylor stated the Department continues to work closely with the Montecito Planning Commission, Montecito Association, and the First District on Senate Bill 9. The Chief provided information regarding the Governor's Budget Proposal as it relates to fuel mitigation. Chief Taylor extended his thanks to the Bucket Brigade, Montecito Association, and the Montecito Journal for sponsoring the Raise the Light event at the station. The Chief provided a brief COVID update.

**12. Board of Director's report.**

There were no items to report at this meeting.

**13. Suggestions from Directors for items other than regular agenda items to be included for the February 28, 2022 Regular Board meeting.**

There were no additional suggestions from the Directors.

Meeting Adjourned at 3:10 p.m.

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President Michael Lee

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Secretary Judith Ishkanian