

MONTECITO FIRE PROTECTION DISTRICT

Agenda for the Special Meeting of the Board of Directors

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, California

December 13, 2021 at 2:00 p.m.

The Special Board meeting will be held in person and via teleconference connection in accordance with the requirements set out in Government Code section 54953 (e) and pursuant to the findings and authority set out in Montecito Fire Protection District Resolution No. 2021-11.

Members of the public will be able to observe the Regular Board meeting and provide public comments via Zoom: <https://us06web.zoom.us/j/84335661960>, or by calling 1-669-900-6833, meeting ID: 843 3566 1960. Any member of the public who would like to provide public input on an item listed on the agenda may utilize the "Raise Hand" feature through the Zoom App or enter "*9" if participating by telephone only. The host will be notified, and you will be recognized to speak on the agenda item in the order such requests are received by the District.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. Election of Board Officers (President, Vice President, Secretary) for 2022.
3. Appointment of Board Labor Negotiators for 2022.
4. Appointment of Board Real Property Negotiators for 2022.
5. Appointment of Committee members.
 - a. Finance Committee
 - b. Strategic Planning Committee
 - c. Personnel Committee
6. Adopt Resolution 2021-12 determining time and place of regular board meetings.
7. Adopt Resolution 2021-13 regarding inventory of District lands and air space.

8. Adopt Resolution 2021-14 increasing Director's Compensation.
9. Consider approval of Resolution No. 2021-15 Authorizing Remote Teleconference Meetings for a Period of 30 Days pursuant to the Brown Act. (Strategic Plan Goal 1)
 - a. Staff report presented by Fire Chief Taylor.
10. That the Board of Directors nominate their preferred candidate and direct staff to submit the nomination to LAFCO no later than January 14, 2022. (Strategic Plan Goal 4)
 - a. Staff report presented by Fire Chief Taylor.
11. Approval of Minutes of the November 15, 2021 Special Meeting.
12. Fire Chief's report.
13. Board of Director's report.
14. Suggestions from Directors for items other than regular agenda items to be included for the January 24, 2022 Regular Board meeting.

Adjournment

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is December 9, 2021.



Kevin Taylor, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

Agenda

Item #2



STAFF REPORT

To: Board of Directors
From: Kevin Taylor, Fire Chief 
Date: December 13, 2021
Topic: Board Elections

Summary

The Board of Directors elects a President, Vice President, and Secretary at the Regular Board Meeting every December.

Discussion

The President of the Board of Directors serves as the chairperson at all Board meetings. He or she has the same rights as the other members of the Board in voting, including motions, resolutions and ordinances, and any discussion of questions that follow such actions. The Board President also serves as the designated spokesperson for the Board after a decision has been rendered by the Board of Directors.

The Vice President serves as the chairperson of the Board in the absence of the President. If the President and Vice President of the Board are both absent, the Secretary of the Board shall serve as the chairperson of the meeting.

Conclusion

Staff recommends that the Board elect a President, Vice President, and Secretary for calendar year 2022.

Attachments

1. None.

Strategic Plan Reference

1. Strategic Plan Goal #1, Achieve Excellence in Community Service

Agenda

Item #3



STAFF REPORT

To: Board of Directors
From: Kevin Taylor, Fire Chief 
Date: December 13, 2021
Topic: **Appointment of Labor Negotiators**

Summary

Labor Negotiators are appointed by your Board at the December Board of Directors meeting each year.

Discussion

The Labor Negotiators serve a one-year term and are appointed by the full Board of Directors every December. The Labor Negotiators represent the Fire District in labor negotiations with the Montecito Firefighter's Association and the Montecito Fire Department Staff Members. All employee contracts negotiated by the Labor Negotiators are ultimately approved by the full Board of Directors.

Labor negotiations are anticipated to begin in March 2022.

Conclusion

Staff recommends that the Board appoint two members to be their Labor Negotiators.

Attachments

1. None.

Strategic Plan Reference


1. Strategic Plan Goal #1, Achieve Excellence in Community Service

Agenda

Item #4



STAFF REPORT

To: Board of Directors
From: Kevin Taylor, Fire Chief 
Date: December 13, 2021
Topic: **Appointment of Real Property Negotiators**

Summary

Real Property Negotiators are appointed by your Board at the December Board of Directors meeting each year.

Discussion

The Real Property Negotiators serve a one-year term and are appointed by the full Board of Directors every December. The Real Property Negotiators represent the Fire District in real property sale and/or acquisition negotiations. All real property negotiations are ultimately approved by the full Board of Directors.

Conclusion

Staff recommends that the Board appoint two members to be their Real Property Negotiators.

Attachments

1. None.

Strategic Plan Reference

1. Strategic Plan Goal #1, Achieve Excellence in Community Service

Agenda

Item #5

Attachment

A



STAFF REPORT

To: Board of Directors
From: Kevin Taylor, Fire Chief 
Date: December 13, 2021
Topic: **Appointment of Finance Committee**

Summary

The Fire District has three Standing Committees: Finance Committee, Strategic Planning Committee, and Personnel Committee. Your Board appoints these committee members at the December Board of Directors meeting each year.

Discussion

The Finance Committee was established in 2013 by Resolution 2013-01. The purpose of the committee is to review the financial operations of the District, including all anticipated financial plans and to report the Committee's findings and recommendations to the District's Board of Directors.

Finance Committee members serve a one-year term and are appointed by the full Board of Directors every December. All financial reports and plans are ultimately approved by the full Board of Directors.

Conclusion

Staff recommends that the Board appoint two members to the Finance Committee.

Attachments

1. None.


Strategic Plan Reference

1. Strategic Plan Goal #1, Achieve Excellence in Community Service

Attachment B



STAFF REPORT

To: Board of Directors
From: Kevin Taylor, Fire Chief 
Date: December 13, 2021
Topic: **Appointment of Strategic Planning Committee**

Summary

The Fire District has three Standing Committees: Finance Committee, Strategic Planning Committee, and Personnel Committee. Your Board appoints these committee members at the December Board of Directors meeting each year.

Discussion

The Strategic Planning Committee was established in 2013 by Resolution 2013-02. The purpose of the committee is to oversee the regular assessment of fire hazards and risk factors to the community, to collect standardized response data and analyze that data in terms of the District's standards of response coverage, to provide reports to the District's Board of Directors regarding the status of the District's emergency response system, and to develop recommendations for the District's Board of Directors regarding the strategic use of resources to improve the District's emergency response capability and performance.

Strategic Planning Committee members serve a one-year term and are appointed by the full Board of Directors every December. Strategic Planning Committee members will be very involved with beginning of the Customer – Centered Strategic Planning process that will begin in March 2022. All Strategic Plan components are ultimately approved by the full Board of Directors.

Conclusion

Staff recommends that the Board appoint two members to the Strategic Planning Committee.

Attachments

1. None.

Strategic Plan Reference

1. Strategic Plan Goal #1, Achieve Excellence in Community Service

Attachment C



STAFF REPORT

To: Board of Directors
From: Kevin Taylor, Fire Chief 
Date: December 13, 2021
Topic: **Appointment of Personnel Committee**

Summary

The Fire District has three Standing Committees: Finance Committee, Strategic Planning Committee, and Personnel Committee. Your Board appoints these committee members at the December Board of Directors meeting each year.

Discussion

The Personnel Committee was established in 2013 by Resolution 2013-03. The purpose of the committee is to monitor and ensure organizational compliance with state and federal regulations for human resources, review and recommend updates to the District's personnel policies and job descriptions as needed, and to report all committee's findings and recommendations to the District's Board of Directors for final approval.

Personnel Committee members serve a one-year term and are appointed by the full Board of Directors every December.

Conclusion

Staff recommends that the Board appoint two members to the Personnel Committee.

Attachments

1. None.

Strategic Plan Reference


1. Strategic Plan Goal #1, Achieve Excellence in Community Service

Agenda

Item #6



STAFF REPORT

To: Board of Directors
From: Kevin Taylor, Fire Chief 
Date: December 13, 2021
Topic: Time and Place for Holding Regular Board Meetings

Summary

Section 54954 of the Government Code requires the District to set the time and place for holding Regular Board Meetings. Resolution 2021-12 sets the time and place of Regular Board Meetings in 2022.

Discussion

Regular Board Meetings have historically been held on the fourth Monday of each month at the Montecito Fire Protection District Headquarters. If this date falls on a legal holiday, the regular meeting is held on the next business day. If by reason of fire, flood, earthquake, or other emergency, it shall be unsafe to meet in the place designated, the meetings may be held for the duration of the emergency at such place as is designated by the presiding officer.

Conclusion

Staff recommends that the Board adopt Resolution 2021-12.

Attachments

1. Resolution 2021-12.

Strategic Plan Reference

1. Strategic Plan Goal #1, Achieve Excellence in Community Service

RESOLUTION NO. 2021-12

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE MONTECITO FIRE PROTECTION DISTRICT
IN THE MATTER OF SETTING THE TIME AND PLACE FOR
HOLDING REGULAR BOARD MEETINGS**

WHEREAS, according to Section 54954 of the Government Code, the Board of Directors of the Montecito Fire Protection District must set the time and place for holding regular meetings to conduct business by the body.

WHEREAS, if at any time any regular meeting falls on a holiday, such regular meeting shall then be held on the next business day.

WHEREAS, if by reason of fire, flood, earthquake, or other emergency, it shall be unsafe to meet in the place designated, the meetings may be held for the duration of the emergency at such place as is designated by the presiding officer.

NOW THEREFORE BE IT, AND IT IS HEREBY RESOLVED, that the Board of Directors of the Montecito Fire Protection District hereby designates 2:00 p.m. on the fourth Monday of each month at the Montecito Fire Protection District Headquarters Station, 595 San Ysidro Road, Santa Barbara, California, as the time and place of its regular meeting. This resolution shall be effective upon adoption.

PASSED AND ADOPTED, this 13th day of December 2021, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

President of the Board of Director
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:


Secretary

Agenda

Item #7



STAFF REPORT

To: Board of Directors
From: Kevin Taylor, Fire Chief 
Date: December 13, 2021
Topic: Inventory of District Lands and Air Space

Summary

Government Code requires the District take an inventory of all its lands, including air space annually.

Discussion

Article 10 of Chapter 2 of Part 1 of Division 1 of Title 5 of the Government Code requires that the District take an inventory of all its lands, including air space, owner or controlled by the District, to determine what land, including air rights, it any, is in excess of its foreseeable needs.

The District owns the following real property:

1. 595 San Ysidro Road, Santa Barbara, CA 93108
2. 2300 Sycamore Canyon Road, Santa Barbara, CA 93108
3. 1255 East Valley Road, Santa Barbara, CA 93108
4. 1257 East Valley Road, Santa Barbara, CA 93108
5. 1259 East Valley Road, Santa Barbara, CA 93108

Staff does not expect that any of these lands will be excess in the foreseeable future.

Conclusion

Staff recommends that the Board adopt Resolution 2021-13.

Attachments

1. Resolution 2021-13.

Strategic Plan Reference

1. Strategic Plan Goal #1, Achieve Excellence in Community Service

RESOLUTION 2021-13

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE MONTECITO FIRE PROTECTION DISTRICT
CONCERNING INVENTORY OF DISTRICT LANDS AND AIR SPACE**

Pursuant to the terms and provisions of Article 10 of Chapter 2 of Part 1 of Division 1 of Title 5 of the Government Code (commencing at Section 50568), this District has taken or caused to be taken an inventory of all its lands, including air space, owned or controlled by this District, to determine what land, including air rights, if any, is in excess of its foreseeable needs.

NOW THEREFORE BE IT RESOLVED:

1. That this District owns the following real property:
 - a. 595 San Ysidro Road, Santa Barbara, CA 93108
 - b. 2300 Sycamore Canyon Road, Santa Barbara, CA 93108
 - c. 1255 East Valley Road, Santa Barbara, CA 93108
 - d. 1257 East Valley Road, Santa Barbara, CA 93108
 - e. 1259 East Valley Road, Santa Barbara, CA 93108
2. That this District does, by this Resolution, find and determine that it has no lands or air space owned or controlled by it in excess of its foreseeable needs.
3. That this Resolution is a matter of public record, and a copy shall be made available, without charge, to any citizen, limited dividend corporation, housing corporation or nonprofit corporation, who shall request such copy.

PASSED AND ADOPTED, this 13th day of December 2021, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

President of the Board of Directors
MONTECITO FIRE PROTECTION DISTRICT


ATTEST:

Agenda

Item #8



STAFF REPORT

To: Board of Directors
From: Kevin Taylor, Fire Chief 
Date: December 13, 2021
Topic: **Board Member Compensation**

Summary

Board member compensation is adjusted annually in accordance with Fire District Ordinance 2001-01.

Discussion

Montecito Fire Protection District Ordinance 2001-01, effective January 1, 2002, was adopted pursuant to, and in compliance with, California Health and Safety Code Section 13857(a). Board Member compensation in 2021 was \$195.00 per meeting, not to exceed four meetings per month. Ordinance 2001-01 provides that upon adoption of a resolution, the Board may annually increase such compensation in an amount not to exceed \$5.00 for attending each special or regular Board Meeting. Staff recommends that Board member compensation be raised to \$200.00 per meeting in 2022.

California Health and Safety Code Section 13857(a) was amended in 2019 to allow Board members to be compensated for more than four meetings per month if the Board makes a finding, supported by substantial evidence, that more than four meetings per month are necessary for the effective operation of the District. If the Board chooses to be compensated as allowed under this provision, staff will prepare a modification to Ordinance 2001-01 for the Board's consideration at your January 2022 meeting.

Conclusion

Staff recommends that the Board adopt Resolution 2021-14 raising Director's compensation to \$200.00 per meeting.

Attachments

1. Resolution 2021-14.

Strategic Plan Reference

1. Strategic Plan Goal #1, Achieve Excellence in Community Service

RESOLUTION 2021-14

**RESOLUTION OF THE GOVERNING BOARD OF THE
MONTECITO FIRE PROTECTION DISTRICT REVISING
COMPENSATION FOR ITS BOARD OF DIRECTORS**

WHEREAS Montecito Fire Protection District Ordinance 2001-01, effective January 1, 2002, was adopted pursuant to and in compliance with the California Health and Safety Code Section 13857(a); and

WHEREAS pursuant to Montecito Fire Protection District Resolution 2020-14 effective December 28, 2020, members of the Board of Directors are compensated at the rate of \$195.00 per Board meeting; and

WHEREAS in accordance with Montecito Fire Protection District Ordinance 2001-01, upon the adoption of a resolution, the Board may annually increase such compensation in an amount not to exceed \$5.00 for attending each special or regular meeting of the Board; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the Montecito Fire Protection District does hereby set its Directors' compensation at \$200.00 per meeting, not to exceed four meetings in any calendar month, effective January 1, 2022.

PASSED, APPROVED, AND ADOPTED this 13th day of December 2021, by the following roll call vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

President of the Board of Directors
MONTECITO FIRE PROTECTION DISTRICT


ATTEST

Agenda

Item #9



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: Kevin Taylor, Fire Chief 
Date: December 13, 2021
Topic: **Remote Teleconference Meetings**

Summary

The Board of Directors has meet in-person and via teleconference meetings as allowed by Governor's Executive Order N-29-20 since April 2020. This executive order expired September 30, 2021. To continue Remote Teleconference Meetings, the Board must reaffirm this Resolution every thirty (30) days.

Discussion

The Board of Directors has meet in-person and via teleconference meetings as allowed by Governor's Executive Order N-29-20 since April 2020. This executive order expired on September 30, 2021. The Board passed Resolution 2021-11 on November 15, 2021 which allows the District to continue Remote Teleconference Meetings.

To continue Remote Teleconference Meetings, AB 361 requires that this Resolution be reaffirmed by the Board every thirty (30) days.

Conclusion

Staff recommends that the Board of Directors adopt Resolution 2021-15.

Attachments

1. Resolution Number 2021-15; A Resolution of the Board of Directors of the Montecito Fire Protection District Proclaiming a Local Emergency Persists, Re-ratifying the Proclamation of State of Emergency by Governor Gavin Newsom Dated March 4, 2020, and Re-authorizing Remote Teleconference Meetings of the Board of Directors of the Montecito Fire Protection District for the Period of 30 Days Pursuant to the Brown Act Provisions.

Strategic Plan Reference

1. Strategic Plan Goal #1, Achieve Excellence in Community Service.

RESOLUTION NO. 2021-15

RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTECITO FIRE PROTECTION DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM DATED MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE MONTECITO FIRE PROTECTION DISTRICT FOR THE PERIOD OF 30 DAYS PURSUANT TO THE BROWN ACT PROVISIONS.

WHEREAS, the Montecito Fire Protection District ("Fire District") is a fire protection district duly organized and existing pursuant to the Fire Protection District Law of 1987 codified in Health & Safety Code section 13800 et seq.; and

WHEREAS, the Fire District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the Fire District's Board of Directors are open and public, as required by the Ralph M. Brown Act, codified in California Government Code section 54950 et seq. ("Brown Act"), so that any member of the public may attend, participate, and watch the Fire District's Board of Directors conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the Fire District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted Resolution No. 2021-11, on November 15, 2021, finding that the requisite conditions exist for the Board of Directors of the Fire District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the Fire District's jurisdiction, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the jurisdiction of the Fire District, specifically, a State of Emergency remains active as proclaimed by Governor Gavin Newsom's Proclamation of a State of Emergency dated March 4, 2020; and

WHEREAS, State and Local Officials have imposed and recommended social distancing measures and allowing legislative bodies to meet via teleconferencing to avoid risks to the health and safety of members of the public who would like to participate in meetings of the legislative bodies; and

WHEREAS, the Board of Directors does hereby find that Governor Gavin Newsom's Proclamation of State of Emergency and Social Distancing Orders and other conditions causing imminent risk to attendees has caused, and will continue to cause, conditions of peril to the safety of persons within the jurisdiction of the Fire District that are likely to be beyond the control of services, personnel, equipment, and facilities of the Fire District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California and re-ratify State and Local orders for social distancing; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the Fire District's Board of Directors shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the Fire District shall continue to provide notice as otherwise required by the Brown Act of all public meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MONTECITO FIRE PROTECTION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the jurisdiction of the Fire District and proclaims that a local emergency persists throughout the jurisdiction of the Fire District and allowing remote access and participation in the Fire District's board meetings will reduce health and safety risks to attendees.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Fire Chief or designee and the Board of Directors of the Fire District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) January 13, 2022, or (ii) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors of the Montecito Fire Protection District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Montecito Fire Protection District this 13th day of December, 2021, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Mike Lee, President

ATTEST:


Judith Ishkanian, Secretary

Agenda

Item #10



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: Kevin Taylor, Fire Chief 
Date: December 13, 2021
Topic: **Nominations for and Election of Regular Special District Member to LAFCO**

Summary

The District was notified by the Santa Barbara Local Agency Formation Commission (LAFCO) on November 22, 2021 of a call for nominations and Notice of Election of a special district member to serve as the regular special district member on LAFCO.

Discussion

LAFCO was established in 1963 by the Knox-Nisbet Act and modified by the Cortese/Knox Local Government Reorganization Act in 1985. The purpose of LAFCO is to rationalize growth and development through local control of the formation, expansion, and alteration of agencies within each county. Independent Special Districts are represented on LAFCO by two regular members and an alternate that serve four-year terms. The term of office of one of the current members ends March 1, 2022.

The regular member election will be held at the Santa Barbara Chapter of the CSDA Annual Meeting on January 24, 2022 pending a quorum. The election committee consists of the presiding officer of each District; however, if a presiding officer is unable to participate, a district board may appoint one of its members as an alternate to participate in the presiding officer's place.

Conclusion

Staff recommends that the Board of Directors nominate their preferred candidate and direct staff to submit the nomination to LAFCO no later than January 14, 2022.

Attachments

1. LAFCO Memorandum dated November 22, 2021: Nominations for and Election of Regular Special District Member to LAFCO.

Strategic Plan Reference

1. Strategic Plan Goal #4: Deliver Exceptional Emergency Service to our Community

LAFCO

Santa Barbara Local Agency Formation Commission
 105 East Anapamu Street ♦ Santa Barbara CA 93101
 805/568-3391 ♦ FAX 805/568-2249
 www.sblafco.org ♦ lafco@sblafco.org

November 22, 2021

TO: Members of the Independent Special District Selection Committee

SUBJECT: Nominations for and Election of Regular Special District Member to LAFCO;

**CALL FOR NOMINATIONS FOR AND NOTICE OF ELECTION FOR LAFCO REGULAR
 SPECIAL DISTRICT MEMBER; ELECTION DATE IS JANUARY 24, 2022**

This is a Call for Nominations and Notice of Election of a special district member to serve as the special district regular member on LAFCO. It is recommended that this be placed on your Board's Agenda. The Election will be held at the Santa Barbara Chapter of the CSDA Annual Meeting **on January 24, 2022**, pending a quorum. The Committee is made up of the presiding officer of each district; however, if a presiding officer is unable to participate, a district board may appoint one of its members as an alternate to participate in the presiding officer's place, a copy of the meeting minutes showing the appointment needs to be presented.

A Nomination Form is attached and must be filled out and signed by the presiding officer of a district or, if that person is unable to participate, then by his or her alternate as designated by the district board. (See GC § 56332.) Nominations are requested by no later than January 14, 2022; however, nominations after that date, including at the January 24, 2022 meeting, will be accepted.

Notice: There will be no election if pursuant to Government Code section 56332(c)(2), "[at] the end of the nomination period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed appointed" to the Commission.

Alternative Procedure. If more than one person is nominated and a quorum cannot be achieved at the January 24, 2022, meeting, the LAFCO Executive Officer will conduct a mailed ballot election.

Commissioners: Roger Aceves ♦ Cynthia Allen ♦ Jay Freeman ♦ Craig Geyer ♦ Joan Hartmann ♦ Steve Lavagnino
 Holly Sierra ♦ Shane Stark ♦ Etta Waterfield, Chair ♦ Vacant- Vice-Chair ♦ Das Williams **Executive Officer:** Mike Prater

1. **LAFCO Regular Special District Member.** The current term of office of the current Regular Special District Member ends on March 1, 2022. The term of office shall be four years or until the appointment and qualification of his or her successor. The new term of office ends on March 1, 2026.

2. **Voting Requirements.** The Independent Special District Selection Committee consist of the presiding officer of the legislative body of each independent special district. If the presiding officer of an independent special district is unable to participate in the nomination process or an election, the legislative body of the district may appoint one of its members as an alternate to participate in the presiding officer's place.

3. **Quorum; Majority Vote; Possible Runoff Election.** There are 38 special districts. For the election to be valid, at least 20 valid votes must be received. Election shall be by a majority of those voting, and not by plurality. In the event that a nominee does not receive a majority of votes cast, a runoff election shall be held between the two nominees receiving the highest number of votes.

Nominations for one Regular Special District Member should be submitted to the LAFCO Executive Officer, at the following address, faxed, or emailed by **January 14, 2022** Nomination Forms are attached to this notice.

Santa Barbara Local Agency Formation Commission
105 East Anapamu Street, Santa Barbara CA 93101
FAX 805/568-2249
Email Address: lafco@sblafco.org

Please contact the LAFCO office if you have any questions.

Sincerely,



Mike Prater
Executive Officer

Enc.

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION

<p style="text-align: center;">NOMINATION FOR <u>REGULAR</u> SPECIAL DISTRICT MEMBER</p> <p style="text-align: center;"><i>Return to:</i> Executive Officer Santa Barbara LAFCO 105 East Anapamu Street, Room 407 Santa Barbara CA 93101 or FAX to (805) 568-2249 or email to lafco@sblafco.org</p>	<p>LAFCO STAFF USE</p> <p>Date Received: _____</p>
<p>Please print in ink or type</p>	
<p>POSITION SOUGHT: Regular Special District Member</p>	
<p>NAME OF NOMINEE: _____</p> <p>NOMINEE'S DISTRICT: _____</p> <p>MAILING ADDRESS:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>π Phone: Bus. _____ . Cell: _____</p>	
<p>SIGNATURE OF NOMINATOR:</p> <p>_____</p> <p>Name of Independent Special District</p> <p>_____</p> <p>Signature</p> <p>_____</p> <p>Print Name</p> <p>Nominator Title (please check one)</p> <p><input type="checkbox"/> Presiding Officer of the Special District Board</p> <p><input type="checkbox"/> Presiding Officer's alternate as designated by Special District Board to vote or make a nomination in this election. (Gov. Code sec. 56332.)</p> <p>Date: _____</p>	

ADDITIONAL INFORMATION: On this form or an accompanying letter, describe the nominee's personal interests, qualifications, experience, education, volunteer activities or community organization memberships that may bear on the nomination for the Alternate Special District Member: This information will be distributed to all independent special districts.

Agenda

Item #11

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Special Meeting of the Board of Directors

Held on November 15, 2021 at 2:00 p.m. at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 and via teleconference connection in accordance with the requirements set out in Government Code section 54953 (e) and pursuant to the findings and authority set out in Montecito Fire Protection District Resolution No. 2021-10.

Director Lee called the meeting to order at 2:00 p.m.

Present: Director Lee, Director Easton, Director Ishkanian, Director van Duinwyk, Director Powell. Chief Taylor and District Counsel Mark Manion were also present.

1. **Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

2. **Recognize retiring Deputy Director Tom Fayram, Santa Barbara County Flood Control District for his service to the Montecito Fire Protection District and Community.**
 - a. **Presentation by Fire Chief Taylor.**

Chief Taylor commended and thanked Tom Fayram for 35 years of service to the Montecito Fire Protection District and Community.

3. **Consider approval of Resolution No. 2021-11 Authorizing Remote Teleconference Meetings for a Period of 30 Days pursuant to the Brown Act. (Strategic Plan Goal 1)**
 - a. **Staff report presented by Fire Chief Taylor.**

Chief Taylor provided a staff report regarding Resolution 2021-11, Authorizing Remote Teleconference Meetings for a period of 30 days pursuant to the Brown Act. Motion to approve Resolution 2021-11 made by Director Powell, seconded by Director Easton. The roll call vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, J. A. Powell, M. Lee
Nays: None
Abstain: None
Absent: None

4. Report from the Finance Committee. (Strategic Plan Goal 9.1)

a. Consider recommendation to approve September and October 2021 financial statements.

Director van Duinwyk provided a report regarding the September and October 2021 financial statements. Motion made by Director van Duinwyk, seconded by Director Lee to approve the September and October 2021 financial statements. The roll call vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, J. A. Powell, M. Lee

Nays: None

Abstain: None

Absent: None

b. Review PARS Post-Employment Benefits Trust statements for September 2021.

Director van Duinwyk provided a report regarding the PARS Post-Employment Benefits Trust statements for September 2021.

5. Approval of Minutes of the October 25, 2021 Regular Meeting.

Motion to approve the minutes of the October 25, 2021 Regular meeting made by Director van Duinwyk, seconded by Director Powell. The roll call vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, J. A. Powell, M. Lee

Nays: None

Abstain: None

Absent: None

6. Fire Chief's report.

On behalf of the Fire Prevention Bureau, Chief Taylor provided an update regarding the Fuel Treatment Network Project. The Chief stated that Edison is making progress on road repairs. He also mentioned that the Chipping Project Request for Proposals will go out next week. Division Chief Neels highlighted significant calls and Mutual Aid assignments for the month of October. He also highlighted Red Card approvals for four individuals. Chief Taylor stated he and Chief Fish had a very productive meeting with the Vice President of Real Estate for QAD. The Chief stated that he and Chief Fish are also working on a Request for Proposals for an Architect. Chief Taylor reminded the Board that the storm impact consideration map will be published at the community meeting on December 9, 2021, at 6 p.m., at MUS. Chief Taylor stated the next Board meeting will be held on December 13. The Chief also presented two power point slides of the plot plan for the rental properties.

7. Board of Director's report.

There were no items to report at this meeting.

8. Suggestions from Directors for items other than regular agenda items to be included for the December 13, 2021 Special Board meeting.

There were no additional suggestions from the Directors.

Meeting Adjourned at 3:00 p.m.

President Michael Lee

Secretary Judith Ishkanian

Agenda

Item #12

Linda Taylor Fareed

November 14, 2021

*Montecito Fire
595 San Ysidro Road
Santa Barbara, CA 93108*

Dear Members of our Montecito Fire Department,

Words never will be sufficient to express our deep appreciation for your prompt attention to my husband the evening of November 2nd. We followed the ambulance to Cottage ER. My son, Justin, and I waited in the ER until Don successfully was admitted to the hospital. As a matter of coincidence, Tyler Mc Manigal knew our son. . . The two of them went to school together a number of years ago. It was so reassuring to have him advise me of that and for him to have provided a lending and compassionate hand.

Justin and Don join me in expressing our deepest appreciation to all of you. We hope you enjoy the lunch.

With our deep appreciation always,

Don, Linda & Justin

The Fareed Family

From: [Joyce Reed](#)
To: [Joyce Reed](#)
Subject: Alex Broumand
Date: Thursday, November 18, 2021 12:15:44 PM
Attachments: [image001.png](#)

From: Aaron Briner
Sent: Thursday, November 18, 2021 11:50 AM
To: Gil Loustalot <gil@ddfords.com>
Subject: RE: Alex Broumand

Mr. Loustalot,

I appreciate you reaching out about your experience working with Alex and I am so happy to hear that he has been an asset in the successful completion of your project. We strive to do everything we can to help ensure projects are safe and at the same time assist the resident in the creation of their vision. We maintain the attitude that we are employees of the community and by extension employees of their contractors and architects. I am so glad to hear that Alex was able to achieve those expectations and will surely pass along your positive note.

Sincerely,

Aaron



Aaron Briner

Battalion Chief - Fire Marshal

595 San Ysidro Road, Santa Barbara, CA 93108
Station: 805.969.1445
Cell: 805.895.7896

-----Original Message-----

From: Gil Loustalot <gil@ddfords.com>
Sent: Thursday, November 18, 2021 11:23 AM
To: Aaron Briner <abriner@montecitofire.com>
Subject: Alex Broumand

Hello Chief Briner, I wanted to convey my thoughts about Capt. Broumand .

We are nearing completion on the Saville residence @565 Picacho Ln.

I just want to say that he has been most helpful from the beginning of my involvement here through final inspection.

His early alerts / identification to potential problems has allowed us to proceed with very few issues

/ corrections as we approach the finish line.

Kudos to him and your department.

Best regards, Gil Loustalot. project superintendent DDFord Construction.

Sent from my iPad

Calls by Incident Type November 2021

Total Incidents: 132

Fire: 1

EMS: 77

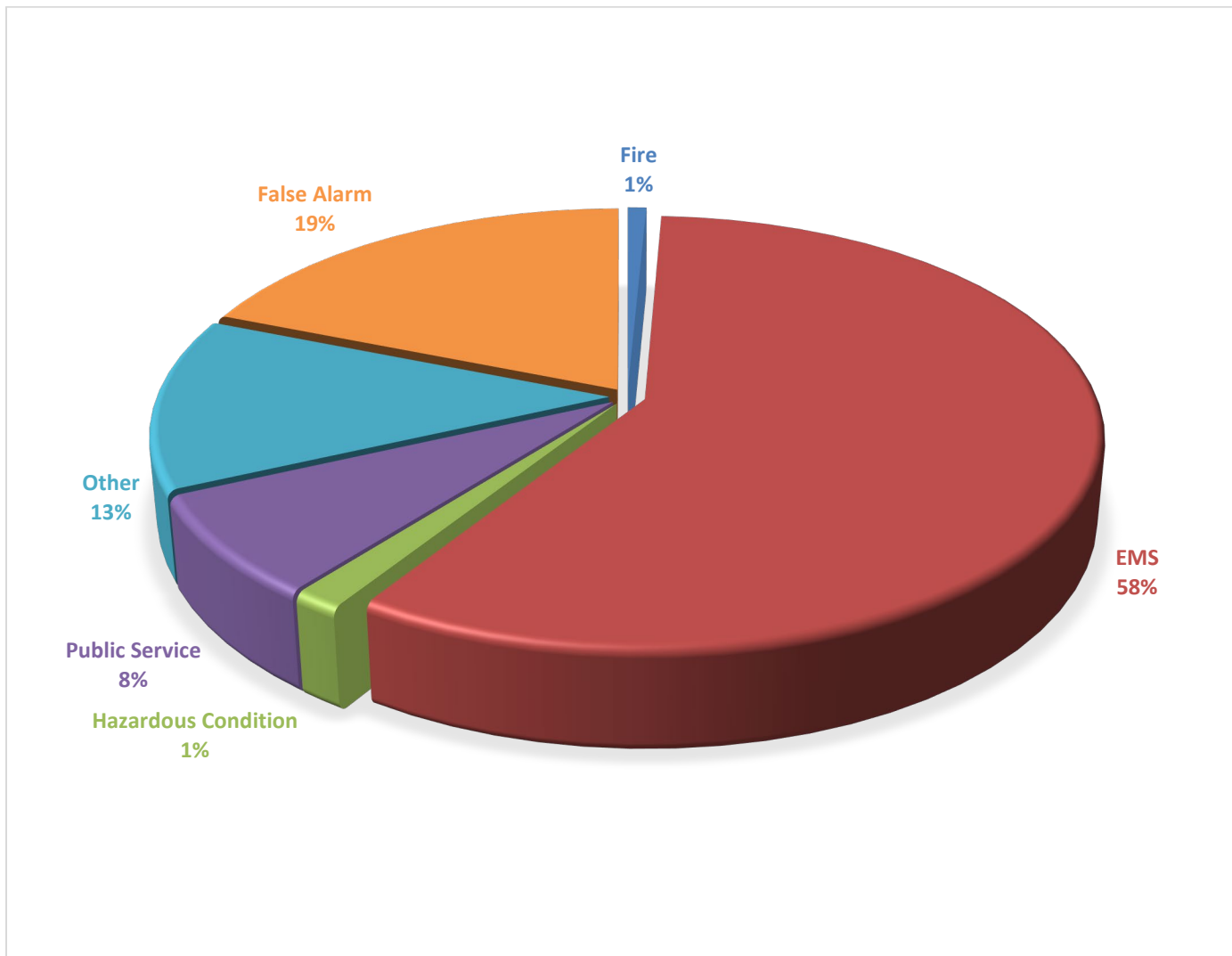
Public Service: 10

Hazardous Condition: 2

Other: 17

False Alarm: 25

Definitions:



-Other: Firefighters respond to a reported emergency but find a different type of incident or nothing at all upon arrival to the area. (Dispatched and Cancelled In Route falls in this category.) Example: A caller reports smoke on the hillside. Firefighters arrive to discover a grading operation at a construction site is creating dust mistaken for smoke.

-Public Service: Non-emergency requests for assistance. Examples: lock out, animal rescue, ring removal, water problem, lift assists, seized gate, stalled elevator, providing the Sheriff's Department with a ladder to enter a building.