

MONTECITO FIRE PROTECTION DISTRICT

Agenda for the Regular Meeting of the Board of Directors

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, California

August 26, 2024 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. Report from the Finance Committee. (Strategic Plan Goal 8)
 - a. Consider recommendation for approval of Financial Summary Report for Fiscal Year 2023-2024.
 - b. Review PARS Post-Employment Benefits Trust statements for April, May, June 2024.
3. Approval of Minutes of the July 22, 2024 Regular Meeting.
4. Fire Chief's report.
5. Board of Director's report.
6. Suggestions from Directors for items other than regular agenda items to be included for the September 23, 2024 Regular Board meeting.
7. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Initiation of litigation pursuant to Government Code section 54956.9 (d) (4): (One potential case)

Adjournment

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is August 22, 2024.

Montecito Fire Protection District
Agenda for Regular Meeting, August 26, 2024
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David Neels, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

Agenda



Item #2

Attachment

A



STAFF REPORT

To: Board of Directors
From: David Neels, Fire Chief 
Prepared by: Araceli Nahas, Accountant 
Date: August 26, 2024
Topic: Financial Summary for Fiscal Year 2023-24

Summary

The District maintained its strong financial position on June 30, 2024 in all three funds: General, Capital Outlay, and Land & Building. This report provides an overview of the District's Balance Sheet and Financial Status reports for the year ending June 30, 2024, and provides explanations for any significant activity or variances from the budgeted amount.

The detailed FIN Balance Sheet and Financial Status reports are provided as attachments for additional review.

Balance Sheet Summary

General Fund (3650)

Balance sheet snapshot on June 30, 2024 and June 30, 2023:

	2024	2023
Total assets:	\$ 15,938,234	\$ 13,589,520
Total liabilities:	(2,836,207)	(2,207,370)
Total fund balance:	\$ 13,102,027	\$ 11,382,150

- **Assets:** Include cash in treasury, funds held with property management company, accounts receivable from fire assignments and FEMA Public Assistance projects, and interest receivable (from the County).
- **Liabilities:** Include salaries and benefits payable (for July 1 payroll), accounts payable, accruals for unpaid expenses at year-end. Additionally, there is a "Due to Other Governments" payable of \$2,036,252 for escrow funds from the SCE Thomas Fire/Debris Flow settlement that are scheduled be refunded to CalOES/FEMA.
- **Fund Balance (equal to assets minus liabilities):** Increase of \$1,719,877 from the prior year.

The District's Fund Balance on June 30, 2024 was \$13,102,027, designated as follows:

Committed - \$ 3,295,500 (Catastrophic Reserve and petty cash of \$500)
 Committed - \$ 5,270,000 (Economic Uncertainties Reserve)
 Residual - \$ 4,536,527 (Unrestricted funds)

Capital Outlay Fund (3652)

Balance sheet snapshot on June 30, 2024 and June 30, 2023:

	2024	2023
Total assets:	\$ 4,148,960	\$ 3,902,912
Total liabilities:	-0-	-0-
Total fund balance:	\$ 4,148,960	\$ 3,902,912

- **Assets:** Include cash in treasury, interest receivable (from the County), and a deposit for new Engine 92, which will be reclassified to an expense because the engine has been received.
- **Liabilities:** No liabilities at the fiscal year-end.
- **Fund Balance (equal to assets minus liabilities):** Increase of \$246,048 from the prior year due to funds transferred from the General Fund.

Land & Building Fund (3653)

Balance sheet snapshot on June 30, 2024 and June 30, 2023:

	2024	2023
Total assets:	\$ 5,240,474	\$ 3,394,972
Total liabilities:	(1,053)	(47,292)
Total fund balance:	\$ 5,239,421	\$ 3,347,680

- **Assets:** Include cash in treasury and interest receivable (from the County).
- **Liabilities:** Includes accrued expense for June 2024 legal fees.
- **Fund Balance (equal to assets minus liabilities):** Increase of \$1,891,741 from the prior year. The increase is due to a transfer from the General Fund of \$1 million and insurance claim proceeds of \$1.1 million, which exceeded expenses of \$293,000 in construction and professional services.

The total fund balance for all three Montecito Fire Protection District Funds equals \$22,490,408 on June 30, 2024.

Financial Status Summary: General Fund

Revenue Summary

	Budgeted	Actual	Variance
Property taxes	\$ 23,413,000	\$ 23,592,650	\$ 179,650
Other revenue	3,301,000	3,139,774	(161,226)
Total revenue	\$ 26,714,000	\$ 26,732,424	\$ 18,424

- **Property taxes:** Accounted for 88% of total revenue and exceeded the budgeted amount by \$179,650.
- **Other revenue:** Accounted for 12% of total revenue and was under budget by \$161,226. Other revenue sources include interest, rental property income, Homeowners Property Tax Relief, Federal and State reimbursements, EMS medical response fees, and CSFPD dispatch fees.
- **Significant revenue variances:** Interest income (Line 3380) from SB County Treasury exceeded expected budget by \$209,100; fire assignment revenue from the State (Line 3750) under budget by \$622,000 due to reduced statewide fire activity; workers' compensation benefit payments (Line 5768) exceeded expected budget due to multiple claims in the last quarter.
- **Total revenue:** \$18,424 higher than the budgeted amount.

Expenditures Summary

	Budgeted	Actual	Variance
Salaries and Benefits	\$ 20,298,000	\$ 18,930,494	\$ 1,367,506
Services and Supplies	2,658,000	2,752,069	(94,069)
Other Charges	104,520	104,518	2
Capital Assets	1,312,000	822,945	489,055
Total expenses	\$ 24,372,520	\$ 22,610,026	\$ 1,762,494

Salaries and Employee Benefits: Total expenditures were \$18,930,494, or \$1,367,506 under budget.

- 6100 – Regular salaries: under budget \$588,431
 - Variance explanation: Salaries under budget due to two unanticipated vacancies, and a budget for four new hires whose actual start date was later than anticipated.
- 6300 – Overtime: over budget \$265,181
 - Variance explanation: Staffing overtime exceeded the budgeted amount due multiple weather upstaffing events and unanticipated vacancies resulting from a retirement, and injuries.
- 6301 – Overtime (Reimbursable): under budget \$893,840
 - Variance explanation: Overtime caused by mutual aid for fire assignments was less than expected due reduced fire activity throughout the state.

Services and Supplies: Total expenditures were \$2,752,069, or \$94,069 over budget.

- 7030 – Clothing and Personal (PPE): over budget \$62,331
 - Variance explanation: The primary reason for this overrun is related to the delivery timing of 12 sets of turnouts. The turnouts were originally scheduled to arrive in July, which would have aligned them with the new fiscal year's budget. However, they arrived in May, causing the \$55k expense to be recorded in the current fiscal year.
- 7120 – Equipment Maintenance: over budget \$18,023
 - Variance explanation: The primary reason for this overrun is related to the purchase of sand and sandbags for community use during the winter storms. A disaster recovery claim has been issued to FEMA and reimbursement for these eligible costs is expected in FY 2025.
- 7460 – Professional Services: over budget \$114,757
 - Variance explanation: There are three main reasons for the overrun of the professional services budget – 1. Due to scheduling challenges, our annual health exams occurred twice in the same fiscal year instead of once. This overlap resulted in unanticipated expenses of \$72,000; 2. This year we produced a winter storm preparedness video for the community due to anticipated El Nino storm impacts. Production costs totaled \$17,000, and we expect to use this video for years to come; 3. We incurred fees of \$40,000 for project manager oversight of seven capital improvement projects to ensure these projects were completed on time, and within the scope.
- 7546 – Administrative Expense: under budget by \$20,355
 - Variance explanation: Fee charged by the County of Santa Barbara for property tax collection. Actual fees for the County decreased from the prior year, therefore the District's portion of the expenses also decreased.

Other Charges: Interest expense on the Pension Obligation Bond was on budget.

Capital Assets: Total expenditures were \$822,945, or \$489,055 under budget.

- 8200 – Structure Improvements: under budget \$280,955
 - Variance explanation: The Station 92 Gate/Carport Project is in the final permitting and bid phase. Unspent funds will be carried over into the FY 2025 budget when construction for the project is expected to begin.
- 8300 – Capital Assets: under budget \$208,100
 - Variance explanation: Progress for the communications microwave simulcast upgrade project remained steady. Unspent funds will be carried over into the FY 2025 budget as the project is expected to be completed by the end of the fiscal year.

Other Financing Uses: Transfer to Capital Reserves Fund 3652 and Land & Building Fund 3653, and principal repayments for the Pension Obligation were on budget.

Net Financial Impact: The District will carryover \$1,719,878 of undesignated funds that are included in the Residual Fund Balance on June 30, 2024. These funds are available to use as a budgetary revenue source in future budgets. A recommendation for the use of these funds to address long-term liabilities will be presented with the Final Budget.

Conclusion

The Finance Committee recommends Board approval of the Financial Summary Report for FY 2023-24 to approve all revenues and expenses as presented.

Attachments

1. Balance Sheet Report for June 30, 2024
2. Financial Status Report for June 30, 2024

Strategic Plan Reference

Strategic Plan Goal #8, Ensure Financial Accountability & Transparency

Balance Sheet

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

	Beginning Balance 7/1/2023	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 6/30/2024
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	13,304,669.07	48,402,670.02	46,685,115.16	15,022,223.93
0112 -- Deposits in Transit	0.00	20,765.09	0.00	20,765.09
0120 -- Imprest Cash	500.00	0.00	0.00	500.00
0130 -- Cash with Fiscal Agents	29,510.68	3,830.63	15,000.00	18,341.31
0230 -- Accounts Receivable	172,686.00	756,901.00	172,686.00	756,901.00
0240 -- Interest Receivable	82,153.88	325,064.95	287,715.75	119,503.08
Total Assets	13,589,519.63	49,509,231.69	47,160,516.91	15,938,234.41
Total Assets & Other Debits	13,589,519.63	49,509,231.69	47,160,516.91	15,938,234.41
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	1,036,915.63	1,036,915.63	0.00
1015 -- EFT Payable	4,789.08	8,497,873.88	8,493,084.80	0.00
1020 -- Salaries & Benefits Payable	33,706.00	33,706.00	452,082.00	452,082.00
1210 -- Accounts Payable	107,125.95	9,456,833.91	9,637,701.16	287,993.20
1240 -- Accrued Expenses	24,997.00	24,997.00	58,380.00	58,380.00
1331 -- Due To Other Governments	2,036,252.25	0.00	0.00	2,036,252.25
1400 -- Deposits	500.00	0.00	1,000.00	1,500.00
1730 -- Unidentified Deposits	0.00	2,135,872.43	2,135,872.43	0.00
Total Liabilities	2,207,370.28	21,186,198.85	21,815,036.02	2,836,207.45
Equity				
2130 -- Fund Balance-Committed	7,965,500.00	0.00	600,000.00	8,565,500.00
2200 -- Fund Balance-Residual	3,416,649.35	77,857,424.69	78,977,302.30	4,536,526.96
Total Equity	11,382,149.35	77,857,424.69	79,577,302.30	13,102,026.96
Total Liabilities, Equity & Other Credits	13,589,519.63	99,043,623.54	101,392,338.32	15,938,234.41

Balance Sheet

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3652 -- Montecito Fire Cap Outlay Res

	Beginning Balance 7/1/2023	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 6/30/2024
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	3,037,168.96	324,192.40	86,305.25	3,275,056.11
0240 -- Interest Receivable	13,502.96	75,953.53	67,792.40	21,664.09
0550 -- Deposits with Others	852,240.00	0.00	0.00	852,240.00
Total Assets	3,902,911.92	400,145.93	154,097.65	4,148,960.20
Total Assets & Other Debits	3,902,911.92	400,145.93	154,097.65	4,148,960.20
Liabilities, Equity & Other Credits				
Liabilities				
1015 -- EFT Payable	0.00	86,305.25	86,305.25	0.00
1210 -- Accounts Payable	0.00	86,305.25	86,305.25	0.00
1730 -- Unidentified Deposits	0.00	6,400.00	6,400.00	0.00
Total Liabilities	0.00	179,010.50	179,010.50	0.00
Equity				
2110 -- Fund Balance-Nonspendable	852,240.00	0.00	0.00	852,240.00
2140 -- Fund Balance-Assigned	2,572,999.45	0.00	0.00	2,572,999.45
2200 -- Fund Balance-Residual	477,672.47	1,256,545.25	1,502,593.53	723,720.75
Total Equity	3,902,911.92	1,256,545.25	1,502,593.53	4,148,960.20
Total Liabilities, Equity & Other Credits	3,902,911.92	1,435,555.75	1,681,604.03	4,148,960.20

Balance Sheet

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

	Beginning Balance 7/1/2023	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 6/30/2024
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	3,383,557.71	2,169,600.54	339,300.31	5,213,857.94
0240 -- Interest Receivable	11,414.16	84,083.08	68,880.88	26,616.36
Total Assets	3,394,971.87	2,253,683.62	408,181.19	5,240,474.30
Total Assets & Other Debits	3,394,971.87	2,253,683.62	408,181.19	5,240,474.30
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	53,928.41	53,928.41	0.00
1015 -- EFT Payable	0.00	285,371.90	285,371.90	0.00
1210 -- Accounts Payable	46,706.85	339,300.31	292,593.46	0.00
1240 -- Accrued Expenses	585.00	585.00	1,053.00	1,053.00
1730 -- Unidentified Deposits	0.00	1,100,719.66	1,100,719.66	0.00
Total Liabilities	47,291.85	1,779,905.28	1,733,666.43	1,053.00
Equity				
2140 -- Fund Balance-Assigned	3,163,528.52	0.00	0.00	3,163,528.52
2200 -- Fund Balance-Residual	184,151.50	2,076,515.51	3,968,256.79	2,075,892.78
Total Equity	3,347,680.02	2,076,515.51	3,968,256.79	5,239,421.30
Total Liabilities, Equity & Other Credits	3,394,971.87	3,856,420.79	5,701,923.22	5,240,474.30

Financial Status

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	6/30/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Revenues				
Taxes				
3010 -- Property Tax-Current Secured	21,883,000.00	21,855,083.05	-27,916.95	99.87 %
3011 -- Property Tax-Unitary	209,000.00	225,725.85	16,725.85	108.00 %
3015 -- PT PY Corr/Escapes Secured	0.00	49,975.70	49,975.70	--
3020 -- Property Tax-Current Unsecd	704,000.00	803,347.77	99,347.77	114.11 %
3023 -- PT PY Corr/Escapes Unsecured	0.00	28,569.20	28,569.20	--
3040 -- Property Tax-Prior Secured	0.00	4,307.82	4,307.82	--
3050 -- Property Tax-Prior Unsecured	15,000.00	28,326.61	13,326.61	188.84 %
3054 -- Supplemental Pty Tax-Current	602,000.00	590,982.08	-11,017.92	98.17 %
3056 -- Supplemental Pty Tax-Prior	0.00	6,331.70	6,331.70	--
Taxes	23,413,000.00	23,592,649.78	179,649.78	100.77 %
Fines, Forfeitures, and Penalties				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	1,788.78	1,788.78	--
Fines, Forfeitures, and Penalties	0.00	1,788.78	1,788.78	--
Use of Money and Property				
3380 -- Interest Income	145,000.00	354,099.39	209,099.39	244.21 %
3409 -- Other Rental of Bldgs and Land	60,000.00	36,295.33	-23,704.67	60.49 %
Use of Money and Property	205,000.00	390,394.72	185,394.72	190.44 %
Intergovernmental Revenue-State				
3750 -- State-Emergency Assistance	1,000,000.00	377,598.28	-622,401.72	37.76 %
4220 -- Homeowners Property Tax Relief	77,000.00	75,806.06	-1,193.94	98.45 %
4310 -- State Grant	0.00	-0.36	-0.36	--
Intergovernmental Revenue-State	1,077,000.00	453,403.98	-623,596.02	42.10 %
Intergovernmental Revenue-Federal				
4476 -- Federal Emergency Assistance	1,000,000.00	1,172,597.23	172,597.23	117.26 %

Financial Status

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	6/30/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
4610 -- Federal Aid for Disaster	488,000.00	507,366.00	19,366.00	103.97 %
Intergovernmental Revenue-Federal	1,488,000.00	1,679,963.23	191,963.23	112.90 %
Charges for Services				
5105 -- Reimb for District Services	228,000.00	228,611.31	611.31	100.27 %
Charges for Services	228,000.00	228,611.31	611.31	100.27 %
Miscellaneous Revenue				
5768 -- Safety Member Reimbursement	10,000.00	56,207.75	46,207.75	562.08 %
5780 -- Insurance Proceeds & Recovery	125,000.00	135,263.14	10,263.14	108.21 %
5894 -- Other-Payment for Damages	95,000.00	94,797.21	-202.79	99.79 %
5895 -- Other-Donations	61,000.00	62,000.00	1,000.00	101.64 %
5909 -- Other Miscellaneous Revenue	12,000.00	37,343.87	25,343.87	311.20 %
Miscellaneous Revenue	303,000.00	385,611.97	82,611.97	127.26 %
Revenues	26,714,000.00	26,732,423.77	18,423.77	100.07 %
Expenditures				
Salaries and Employee Benefits				
6100 -- Regular Salaries	10,558,000.00	9,969,569.05	588,430.95	94.43 %
6300 -- Overtime	1,650,000.00	1,915,180.65	-265,180.65	116.07 %
6301 -- Overtime - Reimbursable	2,000,000.00	1,106,159.13	893,840.87	55.31 %
6310 -- Overtime - Constant Staffing	0.00	0.00	0.00	--
6400 -- Retirement Contribution	2,080,000.00	1,970,462.11	109,537.89	94.73 %
6450 -- Supp Retirement Contribution	750,000.00	750,000.00	0.00	100.00 %
6550 -- FICA/Medicare	192,500.00	185,851.78	6,648.22	96.55 %
6600 -- Health Insurance Contrib	2,462,000.00	2,481,410.06	-19,410.06	100.79 %
6700 -- Unemployment Ins Contribution	5,500.00	5,917.68	-417.68	107.59 %
6900 -- Workers Compensation	600,000.00	545,943.92	54,056.08	90.99 %
Salaries and Employee Benefits	20,298,000.00	18,930,494.38	1,367,505.62	93.26 %

Financial Status

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	6/30/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Services and Supplies				
7030 -- Clothing and Personal	56,000.00	118,330.83	-62,330.83	211.31 %
7050 -- Communications	115,000.00	132,145.22	-17,145.22	114.91 %
7060 -- Food	4,500.00	12,371.92	-7,871.92	274.93 %
7070 -- Household Supplies	36,000.00	47,461.51	-11,461.51	131.84 %
7090 -- Insurance	110,000.00	113,929.00	-3,929.00	103.57 %
7120 -- Equipment Maintenance	100,000.00	118,023.38	-18,023.38	118.02 %
7200 -- Structure & Ground Maintenance	289,500.00	296,833.17	-7,333.17	102.53 %
7205 -- Fire Defense Zone	300,000.00	293,905.00	6,095.00	97.97 %
7322 -- Consulting & Mgmt Fees	2,500.00	2,401.42	98.58	96.06 %
7324 -- Audit and Accounting Fees	40,000.00	36,704.24	3,295.76	91.76 %
7348 -- Instruments & Equip. < \$5000	129,000.00	100,952.80	28,047.20	78.26 %
7363 -- Equipment Maintenance	140,000.00	129,954.75	10,045.25	92.82 %
7400 -- Medical, Dental and Lab	114,000.00	107,024.07	6,975.93	93.88 %
7430 -- Memberships	16,000.00	14,025.00	1,975.00	87.66 %
7450 -- Office Expense	30,000.00	25,233.04	4,766.96	84.11 %
7456 -- IT Hardware Purchase < \$5K	10,000.00	11,754.11	-1,754.11	117.54 %
7460 -- Professional & Special Service	360,000.00	474,756.84	-114,756.84	131.88 %
7507 -- ADP Payroll Fees	10,000.00	11,658.26	-1,658.26	116.58 %
7510 -- Contractual Services	149,000.00	153,568.10	-4,568.10	103.07 %
7530 -- Publications & Legal Notices	6,000.00	1,370.00	4,630.00	22.83 %
7540 -- Rents/Leases-Equipment	5,500.00	4,801.38	698.62	87.30 %
7546 -- Administrative Expense	220,000.00	199,645.00	20,355.00	90.75 %
7580 -- Rents/Leases-Structure	12,500.00	10,188.03	2,311.97	81.50 %
7630 -- Small Tools & Instruments	11,000.00	4,639.36	6,360.64	42.18 %
7650 -- Special Departmental Expense	40,000.00	30,442.18	9,557.82	76.11 %
7671 -- Special Projects	17,500.00	15,512.36	1,987.64	88.64 %

Financial Status

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	6/30/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
7730 -- Transportation and Travel	65,000.00	46,276.61	18,723.39	71.19 %
7731 -- Gasoline-Oil-Fuel	90,000.00	78,053.21	11,946.79	86.73 %
7732 -- Training	109,000.00	89,555.19	19,444.81	82.16 %
7760 -- Utilities	70,000.00	70,553.46	-553.46	100.79 %
Services and Supplies	2,658,000.00	2,752,069.44	-94,069.44	103.54 %
Other Charges				
7830 -- Interest Expense	104,520.00	104,518.00	2.00	100.00 %
Other Charges	104,520.00	104,518.00	2.00	100.00 %
Capital Assets				
8200 -- Structures&Struct Improvements	590,000.00	309,045.31	280,954.69	52.38 %
8300 -- Equipment	722,000.00	513,899.41	208,100.59	71.18 %
Capital Assets	1,312,000.00	822,944.72	489,055.28	62.72 %
Expenditures	24,372,520.00	22,610,026.54	1,762,493.46	92.77 %
Other Financing Sources & Uses				
Other Financing Sources				
5910 -- Oper Trf (In)-General Fund	0.00	889.85	889.85	--
Other Financing Sources	0.00	889.85	889.85	--
Other Financing Uses				
7901 -- Oper Trf (Out)	1,250,000.00	1,250,000.00	0.00	100.00 %
7910 -- Long Term Debt Princ Repayment	1,153,440.00	1,153,409.47	30.53	100.00 %
Other Financing Uses	2,403,440.00	2,403,409.47	30.53	100.00 %
Other Financing Sources & Uses	-2,403,440.00	-2,402,519.62	920.38	99.96 %
Changes to Fund Balances				
Decrease to Residual Fund Balance				
9601 -- Residual Fund Balance-Inc/Dec	225,460.00	0.00	-225,460.00	0.00 %

Financial Status

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3650 -- Montecito Fire Protection Dist

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	6/30/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Decrease to Residual Fund Balance	225,460.00	0.00	-225,460.00	0.00 %
Increase to Residual Fund Balance				
9601 -- Residual Fund Balance-Inc/Dec	163,500.00	0.00	163,500.00	0.00 %
Increase to Residual Fund Balance	163,500.00	0.00	163,500.00	0.00 %
Changes to Fund Balances	61,960.00	0.00	-61,960.00	0.00 %
Montecito Fire Protection Dist	0.00	1,719,877.61	1,719,877.61	--

Financial Status

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3652 -- Montecito Fire Cap Outlay Res

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	6/30/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	30,000.00	75,953.53	45,953.53	253.18 %
Use of Money and Property	30,000.00	75,953.53	45,953.53	253.18 %
Revenues	30,000.00	75,953.53	45,953.53	253.18 %
Expenditures				
Capital Assets				
8300 -- Equipment	1,170,240.00	86,305.25	1,083,934.75	7.38 %
Capital Assets	1,170,240.00	86,305.25	1,083,934.75	7.38 %
Expenditures	1,170,240.00	86,305.25	1,083,934.75	7.38 %
Other Financing Sources & Uses				
Other Financing Sources				
5910 -- Oper Trf (In)-General Fund	250,000.00	250,000.00	0.00	100.00 %
5919 -- Sale Capital Assets-Prsnl Prop	0.00	6,400.00	6,400.00	--
Other Financing Sources	250,000.00	256,400.00	6,400.00	102.56 %
Other Financing Sources & Uses	250,000.00	256,400.00	6,400.00	102.56 %
Changes to Fund Balances				
Decrease to Assigned				
9901 -- Purpose of Fund	890,240.00	0.00	-890,240.00	0.00 %
Decrease to Assigned	890,240.00	0.00	-890,240.00	0.00 %
Changes to Fund Balances	890,240.00	0.00	-890,240.00	0.00 %
Montecito Fire Cap Outlay Res	0.00	246,048.28	246,048.28	--

Financial Status

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	6/30/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	30,000.00	84,083.08	54,083.08	280.28 %
Use of Money and Property	30,000.00	84,083.08	54,083.08	280.28 %
Miscellaneous Revenue				
5780 -- Insurance Proceeds & Recovery	750,000.00	1,100,719.66	350,719.66	146.76 %
Miscellaneous Revenue	750,000.00	1,100,719.66	350,719.66	146.76 %
Revenues	780,000.00	1,184,802.74	404,802.74	151.90 %
Expenditures				
Services and Supplies				
7460 -- Professional & Special Service	500,000.00	26,060.50	473,939.50	5.21 %
Services and Supplies	500,000.00	26,060.50	473,939.50	5.21 %
Capital Assets				
8200 -- Structures&Struct Improvements	529,500.00	267,000.96	262,499.04	50.43 %
Capital Assets	529,500.00	267,000.96	262,499.04	50.43 %
Expenditures	1,029,500.00	293,061.46	736,438.54	28.47 %
Other Financing Sources & Uses				
Other Financing Sources				
5910 -- Oper Trf (In)-General Fund	1,000,000.00	1,000,000.00	0.00	100.00 %
Other Financing Sources	1,000,000.00	1,000,000.00	0.00	100.00 %
Other Financing Sources & Uses	1,000,000.00	1,000,000.00	0.00	100.00 %
Changes to Fund Balances				
Increase to Assigned				
9901 -- Purpose of Fund	750,500.00	0.00	750,500.00	0.00 %

Financial Status

Selection Criteria: Fund = 3650, 3652, 3653

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3653 -- Montecito Fire Land & Building

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	6/30/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Increase to Assigned	750,500.00	0.00	750,500.00	0.00 %
Changes to Fund Balances	-750,500.00	0.00	750,500.00	0.00 %
Montecito Fire Land & Building	0.00	1,891,741.28	1,891,741.28	--
Net Financial Impact	0.00	3,857,667.17	3,857,667.17	--

Attachment B

MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust

OPEB Account

Month	Beginning Balance	Contributions	Earnings	Expenses	Ending Balance	1-M % (net)	12-M % (net)
July 2023	12,913,422.38	-	177,347.65	4,846.00	13,085,924.03	1.34%	2.07%
August 2023	13,085,924.03	-	(156,043.48)	4,884.90	12,924,995.65	-1.23%	3.49%
September 2023	12,924,995.65	-	(378,296.98)	4,852.62	12,541,846.05	-2.96%	5.82%
October 2023	12,541,846.05	-	(255,073.53)	4,762.43	12,282,010.09	-2.07%	2.35%
November 2023	12,282,010.09	-	713,996.43	4,694.89	12,991,311.63	5.78%	4.27%
December 2023	12,991,311.63	-	575,483.14	4,869.48	13,561,925.29	4.39%	10.20%
January 2024	13,561,925.29	-	(1,968.15)	5,017.39	13,554,939.75	-0.05%	6.12%
February 2024	13,554,939.75	-	102,257.78	5,014.57	13,652,182.96	0.72%	9.03%
March 2024	13,652,182.96	-	233,921.73	5,036.06	13,881,068.63	1.68%	9.16%
April 2024	13,881,068.63	-	(376,667.21)	5,087.78	13,499,313.64	-2.75%	5.59%
May 2024	13,499,313.64	-	342,013.54	5,002.35	13,836,324.83	2.50%	8.89%
June 2024	13,836,324.83	-	163,373.14	5,089.30	13,994,608.67	1.14%	8.26%
Total		-	1,140,344.06	59,157.77			

Total Contributions to the Plan = \$ 8,376,000

Total OPEB Liability at 6/30/2022 = \$ 15,584,413

PARS OPEB balance at 6/30/2022 = 12,373,446

Net OPEB Liability at 6/30/2022 = \$ **3,210,967**

Funded status = **79.4%**

Pension Account

Month	Beginning Balance	Contributions	Earnings	Expenses	Ending Balance	1-M % (net)	12-M % (net)
July 2023	6,148,325.59	-	84,439.33	2,307.28	6,230,457.64	1.34%	2.07%
August 2023	6,230,457.64	-	(74,299.75)	2,325.80	6,153,832.09	-1.23%	3.48%
September 2023	6,153,832.09	-	(180,206.91)	2,310.42	5,971,314.76	-2.97%	5.82%
October 2023	5,971,314.76	-	(121,272.78)	2,266.94	5,847,775.04	-2.07%	2.35%
November 2023	5,847,775.04	-	339,647.61	2,234.82	6,185,187.83	5.77%	4.26%
December 2023	6,185,187.83	-	273,741.68	2,317.85	6,456,611.66	4.39%	10.19%
January 2024	6,456,611.66	-	(929.12)	2,388.73	6,453,293.81	-0.05%	6.11%
February 2024	6,453,293.81	-	48,673.46	2,387.37	6,499,579.90	0.72%	9.02%
March 2024	6,499,579.90	-	111,362.52	2,397.59	6,608,544.83	1.68%	9.16%
April 2024	6,608,544.83	-	(179,319.72)	2,422.22	6,426,802.89	-2.75%	5.58%
May 2024	6,426,802.89	-	162,826.27	2,381.53	6,587,247.63	2.50%	8.89%
June 2024	6,587,247.63	-	77,777.04	2,422.98	6,662,601.69	1.14%	8.25%
Total		-	542,439.63	28,163.53			

Total Contributions to the Plan = \$ 5,600,000

Total Accrued Pension Liability at 6/30/2022 = \$ 125,459,622

CalPERS total assets at 6/30/2022 = 106,645,119

Net Pension Liability at 6/30/2022 = \$ **18,814,503**

*Funded status = **85.0%**

*The PARS pension trust balance at 6/30/22 was \$5,891,523. When combined with CalPERS assets, total assets equal \$112,536,642, or a pension funded status of 89.7%.

**MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust**

**Account Report for the Period
4/1/2024 to 4/30/2024**

David Neels
Fire Chief
Montecito Fire Protection District
595 San Ysidro Rd.
Santa Barbara, CA 93108

Account Summary

Source	Balance as of 4/1/2024	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 4/30/2024
OPEB	\$13,881,068.64	\$0.00	-\$376,667.21	\$5,087.78	\$0.00	\$0.00	\$13,499,313.65
PENSION	\$6,608,544.83	\$0.00	-\$179,319.72	\$2,422.22	\$0.00	\$0.00	\$6,426,802.89
Totals	\$20,489,613.47	\$0.00	-\$555,986.93	\$7,510.00	\$0.00	\$0.00	\$19,926,116.54

Investment Selection

Source	
OPEB	Montecito Fire Protection District - OPEB
PENSION	Montecito Fire Protection District - PENSION

Investment Objective

Source	
OPEB	Individual account based on Moderately Conservative - Strategic Blend. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.
PENSION	Individual account based on Moderately Conservative - Strategic Blend. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	-2.71%	-0.30%	5.99%	-0.54%	3.44%	4.84%	1/19/2010
PENSION	-2.71%	-0.30%	6.01%	-0.52%	3.37%	-	6/29/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Headquarters - 4350 Von Karman Ave., Suite 100, Newport Beach, CA 92660 800.540.6369 Fax 949.250.1250 www.pars.org



MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust

Account Report for the Period
5/1/2024 to 5/31/2024

David Neels
 Fire Chief
 Montecito Fire Protection District
 595 San Ysidro Rd.
 Santa Barbara, CA 93108

Account Summary

Source	Balance as of 5/1/2024	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 5/31/2024
OPEB	\$13,499,313.65	\$0.00	\$342,013.54	\$5,002.35	\$0.00	\$0.00	\$13,836,324.84
PENSION	\$6,426,802.89	\$0.00	\$162,826.27	\$2,381.53	\$0.00	\$0.00	\$6,587,247.63
Totals	\$19,926,116.54	\$0.00	\$504,839.81	\$7,383.88	\$0.00	\$0.00	\$20,423,572.47

Investment Selection

Source	
OPEB	Montecito Fire Protection District - OPEB
PENSION	Montecito Fire Protection District - PENSION

Investment Objective

Source	
OPEB	Individual account based on Moderately Conservative - Strategic Blend. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.
PENSION	Individual account based on Moderately Conservative - Strategic Blend. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	2.53%	1.46%	9.52%	0.08%	4.69%	4.93%	1/19/2010
PENSION	2.53%	1.46%	9.54%	0.09%	4.11%	-	6/29/2017

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Headquarters - 4350 Von Karman Ave., Suite 100, Newport Beach, CA 92660 800.540.6369 Fax 949.250.1250 www.pars.org



MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust

Account Report for the Period
6/1/2024 to 6/30/2024

David Neels
 Fire Chief
 Montecito Fire Protection District
 595 San Ysidro Rd.
 Santa Barbara, CA 93108

Account Summary

Source	Balance as of 6/1/2024	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 6/30/2024
OPEB	\$13,836,324.84	\$0.00	\$163,373.14	\$5,089.30	\$0.00	\$0.00	\$13,994,608.68
PENSION	\$6,587,247.63	\$0.00	\$77,777.04	\$2,422.98	\$0.00	\$0.00	\$6,662,601.69
Totals	\$20,423,572.47	\$0.00	\$241,150.18	\$7,512.28	\$0.00	\$0.00	\$20,657,210.37

Investment Selection

Source	
OPEB	Montecito Fire Protection District - OPEB
PENSION	Montecito Fire Protection District - PENSION

Investment Objective

Source	
OPEB	Individual account based on Moderately Conservative - Strategic Blend. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.
PENSION	Individual account based on Moderately Conservative - Strategic Blend. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	1.18%	0.93%	8.83%	0.15%	4.02%	4.90%	1/19/2010
PENSION	1.18%	0.93%	8.85%	0.16%	3.83%	-	6/29/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

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 Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Fiscal Year Statement

MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust

Account Report for the Period
7/1/2023 to 6/30/2024

David Neels
Fire Chief
Montecito Fire Protection District
595 San Ysidro Rd.
Santa Barbara, CA 93108

Account Summary

Source	Balance as of 7/1/2023	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 6/30/2024
OPEB	\$12,913,422.38	\$0.00	\$1,140,344.06	\$59,157.76	\$0.00	\$0.00	\$13,994,608.68
PENSION	\$6,148,325.59	\$0.00	\$542,439.63	\$28,163.53	\$0.00	\$0.00	\$6,662,601.69
Totals	\$19,061,747.97	\$0.00	\$1,682,783.69	\$87,321.29	\$0.00	\$0.00	\$20,657,210.37

Investment Selection

Source	
OPEB	Montecito Fire Protection District - OPEB
PENSION	Montecito Fire Protection District - PENSION

Investment Objective

Source	
OPEB	Individual account based on Moderately Conservative - Strategic Blend. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.
PENSION	Individual account based on Moderately Conservative - Strategic Blend. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	1.18%	0.93%	8.83%	0.15%	4.02%	4.90%	1/19/2010
PENSION	1.18%	0.93%	8.85%	0.16%	3.83%	-	6/29/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

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Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Agenda

Item #3

MONTECITO FIRE PROTECTION DISTRICT

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on July 22, 2024 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

Motion to authorize Director Powell to participate in the meeting remotely made by Director Lee, seconded by Director Easton, and unanimously passed. Director Powell entered the meeting via Zoom and stated that there was no other person present at his location.

Present: Director van Duinwyk, Director Lee, Director Easton, Director Dougherty, Director Powell. Chief Neels and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. That the Board of Directors authorize the Fire Chief to approve an agreement with CommLine, Inc., for the Land Mobile Radio Simulcast System Upgrade, in an amount not to exceed \$497,319.24 plus contingency not to exceed 20% of the award amount to be used at the discretion of the Fire Chief. (Strategic Plan Goal 5)**

- a. Staff report presented by Fire Chief Neels.**

Division Chief Ederer provided a staff report regarding the Land Mobile Radio Simulcast System Upgrade. Motion to authorize the Fire Chief to approve an agreement with CommLine, Inc. for the Land Mobile Radio Simulcast System Upgrade, in an amount not to exceed \$497,319.24 plus contingency not to exceed 20% of the award to be used in the discretion of the Fire Chief made by Director Lee, seconded by Director Easton. The Roll Call Vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell

Nays: None

Abstain: None

Absent: None

- 3. That the Board of Directors authorize the Fire Chief to enter into a Professional Service Agreement with Keith Turcot, 5 Bar Engineering, LLC. (Strategic Plan Goal 5)**

- a. Staff report presented by Division Chief Ederer.**

Division Chief Ederer provided a staff report regarding an agreement for professional services with Keith Turcot, 5 Bar Engineering, LLC. Motion to authorize the Fire Chief to enter into a Professional Services Agreement with Keith Turcot, 5 Bar Engineering, LLC made by Director Easton, seconded by Director Dougherty. The Roll Call Vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell
Nays: None
Abstain: None
Absent: None

4. Approval of Minutes of the June 24, 2024 Regular Meeting.

Motion to approve the minutes of the June 24, 2024 Regular meeting made by Director Lee, seconded by Director Dougherty. The Roll Call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell
Nays: None
Abstain: None
Absent: None

5. Fire Chief's report.

Division Chief Ederer presented the Quarterly Operations Report, highlighting response data, training, significant incidents, Mutual Aid responses, personnel updates, and community engagement. Chief Neels recognized Division Chief Ederer for 25 years of service. Public Information Officer Atchison presented the new District Website. The Chief highlighted the July 4th pancake breakfast. Chief Neels announced that Administrative Assistant Reed and Division Chief Ederer will both retire at the end of the year.

6. Board of Director's report.

Director Powell reported that after 12 years of service as a Board member, he would retire at the end of his term in December.

7. Suggestions from Directors for items other than regular agenda items to be included for the August 26, 2024 Regular Board meeting.

There were no additional suggestions from the Directors.

Meeting Adjourned at 3:29 p.m.

Montecito Fire Protection District
Minutes for Regular Meeting, July 22, 2024
Page 3

President Peter van Duinwyk

Secretary Sylvia Easton

Agenda

Item #4



Kevin G. Walthers, Ph.D.
Superintendent/President

Board of Trustees

Gregory A. Pensa, President
Hilda Zacarias, Vice President
Alejandra Enciso
Jeffery C. Hall
Suzanne Levy, Ed.D.

July 17, 2024

Montecito Fire Department
David Neels, Fire Chief
595 San Ysidro Road
Santa Barbara, CA 93108

Dear Chief Neels,

On behalf of the Allan Hancock College Board of Trustees and the college, I want to thank you for the donation from the Montecito Fire Department of the 1997 Excel/Renegade Pumper to the district's fire technology program.

This gift will help the college meet students' expectations and maintain the quality of our programs. Your donation is very much appreciated and will contribute to changing the odds for Allan Hancock College students.

Thank you again for your generosity and community support.

Sincerely,

A handwritten signature in blue ink, appearing to be "Kevin G. Walthers", written over a horizontal line.

Kevin G. Walthers, Ph.D.
Superintendent/President

UNITY SHOPPE[®]

— DIGNITY. RESPECT. CHOICE. —

August 5, 2024

Ms. Christina Atchison
Public Information Officer
Montecito Fire Department
595 San Ysidro Rd
Santa Barbara, CA 93108

Dear Christina,

On behalf of Unity Shoppe and the Board of Directors, thank you for participating in our Back-to-School Drive.

The Montecito Fire Departments participation will help many low-income children and teenagers receive new school supplies during the month of August. At its core and for over a century, Unity Shoppe has been dedicated to providing for those confronted by poverty, natural disaster or health-related crises with critical resources in a manner that enhances their dignity and encourages their self-sufficiency and independence.

Thank you again for your support. Together, we are positively impacting the lives of so many living in our community who are in need of a safety net.

Sincerely,



Angela Miller-Bevan
Executive Director / CEO