

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

Held on May 31, 2022 at 1:00 p.m. in person and via teleconference connection in accordance with the requirements set out in Government Code section 54953 (e) and pursuant to the findings and authority set out in Montecito Fire Protection District Resolution No. 2022-09.

Director Lee called the meeting to order at 1:00 p.m.

Present: Director Lee, Director Easton, Director Ishkanian, Director van Duinwyk. Chief Taylor and District Counsel Mark Manion were also present.

Absent: Director Powell

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Report from the Strategic Planning Committee. (Strategic Plan Goal 4)**

- a. Consider recommendation for approval of Strategic Plan.**

Chief Taylor provided a staff report regarding the Strategic Plan process. Director van Duinwyk recommended that the word “customer” be replaced with “community member” in Goal 3. The Board directed staff continue to reference the strategic plan goal on each agenda item through the staff report, and provide an annual update regarding goals, objectives, and critical tasks. Motion to approve the Strategic Plan made by Director van Duinwyk, seconded by Director Ishkanian. The roll call vote was as follows:

Ayes: P. van Duinwyk, M. Lee, J. Ishkanian

Nays: None

Abstain: None

Absent: S. Easton, J. A. Powell

- 3. Consider approval of Resolution No. 2022-10 Authorizing Remote Teleconference Meetings for a Period of 30 Days pursuant to the Brown Act. (Strategic Plan Goal 1)**

- a. Staff report presented by Fire Chief Taylor.**

Chief Taylor provided a staff report regarding Resolution 2022-10, Authorizing Remote Teleconference Meetings for a period of 30 days pursuant to the Brown Act. Motion to approve Resolution 2022-10 made by Director Lee, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, M. Lee

Nays: None

Abstain: None

Absent: S. Easton, J. A. Powell

4. Report from the Finance Committee. (Strategic Plan Goal 9.1)

a. Receive budget development presentation and review the recommended Preliminary Budget for FY 2022-23.

Director Easton joined the meeting. Chief Taylor and District Accountant Nahas provided a power point presentation regarding budget development and recommended Preliminary Budget for FY 2022-23. After discussion, Chief Taylor stated that updates to the budget will be presented at the June meeting.

b. Consider recommendation to approve March and April 2022 financial statements.

Director van Duinwyk provided a report regarding the March and April 2022 financial statements. Motion made by Director van Duinwyk, seconded by Director Lee to approve the March and April 2022 financial statements. The roll call vote was as follows:

Ayes: J. Ishkanian, S. Easton, P. van Duinwyk, M. Lee

Nays: None

Abstain: None

Absent: J. A. Powell

c. Review PARS Post-Employment Benefits Trust statements for February and March 2022.

Director van Duinwyk provided a report regarding the PARS Post-Employment Benefits Trust statements for February and March 2022.

5. Approval of Minutes of the April 25, 2022 Regular Meeting.

Motion to approve the minutes of the April 25, 2022 Regular meeting made by Director Easton, seconded by Director van Duinwyk. The roll call vote was as follows:

Ayes: J. Ishkanian, P. van Duinwyk, S. Easton, M. Lee
Nays: None
Abstain: None
Absent: J. A. Powell

6. Approval of Minutes of the May 20, 2022 Special Meeting.

Motion to approve the minutes of the May 20, 2022 Special meeting made by Director Ishkanian, seconded by Director Easton. The roll call vote was as follows:

Ayes: S. Easton, J. Ishkanian, P. van Duinwyk, M. Lee
Nays: None
Abstain: None
Absent: J. A. Powell

7. Fire Chief's report.

Division Chief Neels provided an update regarding Department training. He also provided an update regarding the East Valley Road and Solar projects. Fire Marshal Briner provided an update regarding the 2022 Neighborhood Chipping program. He stated the Evacuation Analysis report will be presented at the next meeting. He also mentioned that weed abatement inspections will begin tomorrow. He noted the Prevention Bureau is performing 10-15 defensible space inspections each week. Chief Taylor stated the July 4th Pancake Breakfast is a go.

8. Board of Director's report.

There were no items to report at this meeting.

9. Suggestions from Directors for items other than regular agenda items to be included for the June 27, 2022 Regular Board meeting.

There were no additional suggestions from the Directors.

10. CLOSED SESSION: COMPLAINT AGAINST EMPLOYEES [Government Code Section 54957(b)(1)]

The Board reported out of closed session at 2:30 p.m. with no reportable action.

Meeting Adjourned at 2:31 p.m.

President Michael Lee

Secretary Judith Ishkanian