

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on July 22, 2024 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

Motion to authorize Director Powell to participate in the meeting remotely made by Director Lee, seconded by Director Easton, and unanimously passed. Director Powell entered the meeting via Zoom and stated that there was no other person present at his location.

Present: Director van Duinwyk, Director Lee, Director Easton, Director Dougherty, Director Powell. Chief Neels and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. That the Board of Directors authorize the Fire Chief to approve an agreement with CommLine, Inc., for the Land Mobile Radio Simulcast System Upgrade, in an amount not to exceed \$497,319.24 plus contingency not to exceed 20% of the award amount to be used at the discretion of the Fire Chief. (Strategic Plan Goal 5)**

- a. Staff report presented by Fire Chief Neels.**

Division Chief Ederer provided a staff report regarding the Land Mobile Radio Simulcast System Upgrade. Motion to authorize the Fire Chief to approve an agreement with CommLine, Inc. for the Land Mobile Radio Simulcast System Upgrade, in an amount not to exceed \$497,319.24 plus contingency not to exceed 20% of the award to be used in the discretion of the Fire Chief made by Director Lee, seconded by Director Easton. The Roll Call Vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell

Nays: None

Abstain: None

Absent: None

3. That the Board of Directors authorize the Fire Chief to enter into a Professional Service Agreement with Keith Turcot, 5 Bar Engineering, LLC. (Strategic Plan Goal 5)

a. Staff report presented by Division Chief Ederer.

Division Chief Ederer provided a staff report regarding an agreement for professional services with Keith Turcot, 5 Bar Engineering, LLC. Motion to authorize the Fire Chief to enter into a Professional Services Agreement with Keith Turcot, 5 Bar Engineering, LLC, in an amount not to exceed \$45,000.00 made by Director Easton, seconded by Director Dougherty. The Roll Call Vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell
Nays: None
Abstain: None
Absent: None

4. Approval of Minutes of the June 24, 2024 Regular Meeting.

Motion to approve the minutes of the June 24, 2024 Regular meeting made by Director Lee, seconded by Director Dougherty. The Roll Call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, S. Easton, J. A. Powell
Nays: None
Abstain: None
Absent: None

5. Fire Chief's report.

Division Chief Ederer presented the Quarterly Operations Report, highlighting response data, training, significant incidents, Mutual Aid responses, personnel updates, and community engagement. Chief Neels recognized Division Chief Ederer for 25 years of service. Public Information Officer Atchison presented the new District Website. The Chief highlighted the July 4th pancake breakfast. Chief Neels announced that Administrative Assistant Reed and Division Chief Ederer will both retire at the end of the year.

6. Board of Director's report.

Director Powell reported that after 12 years of service as a Board member, he would retire at the end of his term in December.

7. Suggestions from Directors for items other than regular agenda items to be included for the August 26, 2024 Regular Board meeting.

There were no additional suggestions from the Directors.

Meeting Adjourned at 3:29 p.m.

President Peter van Duinwyk

Secretary Sylvia Easton