

## **MONTECITO FIRE PROTECTION DISTRICT**

### **Agenda for the Regular Meeting of the Board of Directors**

Montecito Fire Protection District Headquarters  
595 San Ysidro Road  
Santa Barbara, California

June 24, 2024 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. Consider declaring vehicle 1304944 (2011 Chevy Silverado) as surplus and authorize the Fire Chief to sell, donate, or dispose of the vehicle as specified in the Surplus Property policy. (Strategic Plan Goal 5)
  - a. Staff report presented by Fire Chief Neels.
3. Consider approval to close Fund 3651 – Montecito Fire Pension Obligation Bond. (Strategic Plan Goal 8)
  - a. Staff report presented by Accountant Nahas.
4. Consider recommendation to approve Resolution 2024-05, Adoption of the Preliminary Budget for FY 2024-25. (Strategic Plan Goal 8)
  - a. Staff report presented by Accountant Nahas.
5. Approval of Minutes of the May 29, 2024 Special Meeting.
6. Fire Chief's report.
7. Board of Director's report.
8. Suggestions from Directors for items other than regular agenda items to be included for the July 22, 2024 Regular Board meeting.
9. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957) Title: Fire Chief

Adjournment

Montecito Fire Protection District  
Agenda for Regular Meeting, June 24, 2024  
Page 2

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is June 20, 2024.



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David Neels, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

# Agenda

## Item #2





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## STAFF REPORT

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**To:** Montecito Fire Protection District Board of Directors  
**From:** David Neels, Fire Chief  
**Prepared By:** Anthony Hudley, Battalion Chief  
**Date:** June 24, 2024  
**Topic:** Vehicle 1304944 Excess

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### Summary

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Vehicle 1304944 has reached the end of its effective service life and should be declared excess.

### Discussion

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2011 Chevy Silverado which is used by the Prevention Bureau.

Vehicle license number: 1304944

Vehicle Identification Number: 1GCRCRA0BZ148393

Odometer Reading 69,158 miles

### Conclusion

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Staff recommends that the Board declare vehicle 1304944 excess property and direct the Fire Chief to send the vehicle to auction.

### Attachments

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1. None.

### Strategic Plan Reference

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Strategic Plan Goal #5, Strengthen our Infrastructure.



# Agenda

## Item #3










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## STAFF REPORT

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**To:** Montecito Fire Protection District Board of Directors  
**From:** David Neels, Fire Chief   
**Prepared by:** Araceli Nahas, Accountant   
**Date:** June 24, 2024  
**Topic:** Request for Authorization to Close Out Fund 3651 - Pension Obligation

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### Summary

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The purpose of this report is to request authorization from the Board of Directors to close out Fund 3651 - Pension Obligation. This fund was established to issue repayments on the Pension Obligation Bond (POB) of 2011, which was paid off in May of 2018, therefore this fund is no longer necessary.

### Discussion

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The POB issued in 2011 required that the District establish a separate fund for issuing repayments on the bond. The District's current POB of 2021 does not require a separate fund for repayments, and therefore all payments are issued out of the General Fund.

With the Board's authorization, the Fire Chief will request closure of the Pension Obligation Fund and instruct that the remaining balance of \$889.85 (as of June 18, 2024) is transferred to the General Fund on the closing date.

### Conclusion

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Staff recommends that the Board of Directors authorize the Fire Chief to close Fund 3651 – Pension Obligation and reallocate the remaining balance to the General Fund.

### Attachments

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1. Draft Letter to Assistant Auditor-Controller

### Strategic Plan Reference

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Strategic Plan Goal #8, Ensure Financial Accountability & Transparency



MONTECITO FIRE DEPARTMENT

An Independent Fire District

June 25, 2024

Ed Price  
Assistant Auditor-Controller  
County of Santa Barbara  
Eprice@countyofsb.org

RE: Request to Close Montecito Fire Fund 3651

Dear Mr. Price,

I'd like to request the closure of Fund 3651, Montecito Fire Pension Obligation, as this fund no longer fulfills the purpose for which it was established.

On June 24, 2024, our Board of Directors authorized the closure of this fund at a regular meeting. The remaining balance can be transferred to the District's General Fund (3650).

I appreciate your assistance.

Sincerely,

David Neels, Fire Chief

# Agenda

## Item #4








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## STAFF REPORT

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**To:** Montecito Fire Protection District Board of Directors  
**From:** David Neels, Fire Chief   
**Prepared by:** Araceli Nahas, Accountant   
**Date:** June 24, 2024  
**Topic:** Approval of Preliminary Budget for Fiscal Year 2024-25

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### Summary

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The purpose of this report is to present the preliminary budget for the District for fiscal year 2024-25 for your review and approval. The budget document which includes all three funds – General, Capital Reserves and Land & Building – has been prepared to meet the organization’s priorities and needs while maintaining fiscal responsibility.

### Budget Summary

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The following table presents the total revenue, expenses, and change to carryover funds. There are no changes from the detailed budget reviewed by the Finance Committee and Board of Directors in May.

	GENERAL FUND	CAPITAL RESERVES	LAND & BUILDING	TOTAL
<b>Total Revenue</b>	26,892,000	205,000	60,000	27,157,000
<b>Total Expenses</b>	<u>26,051,000</u>	<u>375,000</u>	<u>500,000</u>	<u>26,926,000</u>
<b>Incr/(use) of carryover funds<sup>1</sup></b>	<u>841,000</u>	<u>(170,000)</u>	<u>(440,000)</u>	<u>231,000</u>
<b>Net financial impact</b>	-0-	-0-	-0-	-0-

### Discussion

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The proposed preliminary budget for fiscal year 2024-25 is presented in line item detail along-side the adopted budget for the current fiscal year (2023-24) in the attachments. Key budget components are summarized below.

#### General Fund

- **Revenue is projected to be \$26,892,000, sourced from:**
  - **Property Tax Revenues:** \$24,316,000 (based on the County’s assessed value projections)
  - **Interest and Rental Income:** \$287,000 (based SB County Treasury Pool returns and rental property occupancies)

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<sup>1</sup> Carryover funds are included as a budgetary resource (like revenue) to eliminate a projected excess of expenditures over expected revenues. Carryover funds are an accumulation of unanticipated revenue, unspent funds, or Board-assigned reserves. The use of all funds is subject to Board approval.

- **Intergovernmental Revenue (State and Federal):** \$2,077,000 (based on mutual aid agreements and tax relief funds)
- **Charges for Services:** \$179,000 (includes response for AMR and dispatch services)
- **Other:** \$33,000 (miscellaneous and work comp reimbursements)
- **Expenditures and Financing Uses are projected to be \$26,051,000, based on the following:**
  - **Salaries and Employee Benefits:** \$20,798,000
  - **Services and Supplies:** \$2,623,000 (includes administrative expenses)
  - **Other Charges:** \$85,000 (POB interest expense)
  - **Capital Assets:** \$1,226,000 (includes capital projects necessary to maintain and enhance infrastructure)
  - **Financing Uses:** \$1,319,000 (interfund transfer and principal repayments on pension obligation bond)

#### **Fund 3652 – Capital Reserves**

- **Revenue is projected to be \$205,000, sourced from:**
  - **Interest Income:** \$60,000 (based SB County Treasury Pool returns)
  - **Transfer from General Fund:** \$145,000
- **Expenditures are projected to be \$375,000, based on the following:**
  - **Capital Assets:** \$375,000 (acquisition of new Medical Squad 91)

#### **Fund 3653 – Land & Building**

- **Revenue is projected to be \$60,000, sourced from:**
  - **Interest Income:** \$60,000 (based SB County Treasury Pool returns)
- **Expenditures are projected to be \$500,000, based on the following:**
  - **Services and Supplies:** \$500,000 (pre-acquisition costs for a joint fire station)

#### **Conclusion**

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The preliminary budget for 2024-25 has been developed to meet the needs of the organization and to ensure exceptional service to our community.

Staff recommends that the Board of Directors approve Resolution 2024-05 and the accompanying preliminary budget documents as presented.

#### **Attachments**

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1. Resolution 2024-05: Adoption of the Preliminary Budget for the Fiscal Year 2024-25
2. Preliminary Budget for FY 2024-25

#### **Strategic Plan Reference**

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Strategic Plan Goal #8, Ensure Financial Accountability & Transparency

**RESOLUTION NO. 2024-05**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE MONTECITO FIRE PROTECTION DISTRICT  
IN THE MATTER OF THE ADOPTION OF THE  
PRELIMINARY BUDGET FOR THE FISCAL YEAR 2024-25**

WHEREAS, Section 13890 of the Health and Safety Code requires that the District Board adopt a preliminary budget conforming to the Accounting Procedures for Special Districts and Budgeting Procedures for Special Districts, as described, on or before June 30 of each year; and

WHEREAS, Section 13893 of the Health and Safety Code requires that the District Board publish a notice on or before June 30 of each year stating: (1) that it has adopted a preliminary budget which is available for inspection at a time and place within the District specified in the notice; and (2) the date, time and place when the Board will meet to adopt the final budget and that any person may appear and be heard regarding any item in the budget or regarding the addition of other items; and

WHEREAS, Section 13893 of the Health & Safety Code further provides that said notice shall be published in at least one newspaper of general circulation in the District, the first publication to be at least two weeks before the date of the meeting; and

WHEREAS, the Board of Directors met at a meeting on June 24, 2024, to consider the District's preliminary budget for fiscal year 2024-25 as described by and recommended for approval by the Fire Chief;

NOW, THEREFORE, BE IT AND IT IS HEREBY ORDERED AND RESOLVED AS FOLLOWS:

1. That the Board of Directors adopts the 2024-25 preliminary budget for the Montecito Fire Protection District in the form recommended by the Fire Chief at the Board's meeting on June 24, 2024.

In summary, the preliminary budget provides as follows:

<u>Fund 3650 – General Fund</u>	
Salaries & Employee Benefits	\$ 20,798,000
Services & Supplies	2,623,000
Other charges	85,000
Capital Assets	1,226,000
Other Financing Uses	<u>1,319,000</u>
	\$ 26,051,000
<u>Fund 3652 – Capital Outlay</u>	
Capital Assets	\$ 375,000
<u>Fund 3653 – Land &amp; Building</u>	
Services & Supplies	\$ 500,000

Copies of the approved budget are on file with District records.

2. The adopted preliminary budget shall be available for inspection Monday through Friday, between 8:00 a.m. and 5:00 p.m. at the Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, California and on the District's website.

3. The Board of Directors will meet on September 23, 2024, at 2:00 p.m. at the Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, California, to consider and adopt the final budget as required by law and any person may appear at that time and be heard regarding any item in the budget or regarding the addition of other items.

4. The Secretary is directed to publish the notice attached to this resolution as Exhibit A in the *Montecito Journal* in accordance with Health and Safety Code Section 13893 on or before June 30, 2024.

PASSED AND ADOPTED by the Governing Board of the Montecito Fire Protection District this 24<sup>th</sup> day of June, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

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President of the Board of Directors  
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

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Secretary of the Board of Directors  
MONTECITO FIRE PROTECTION DISTRICT



**EXHIBIT A**

**PUBLIC NOTICE**

Montecito Fire Protection District  
in the Matter of the Preliminary Budget for Fiscal Year 2024-25  
Health and Safety Code Section 13893

NOTICE IS HEREBY GIVEN that the preliminary budget of the Montecito Fire Protection District for fiscal year 2024-25 was adopted by the Board of Directors of said District on June 24, 2024, and is available for inspection Monday through Friday, between 8:00 a.m. and 5:00 p.m. at the Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, California and on the District's website.

NOTICE IS ALSO GIVEN that on September 23, 2024 at 2:00 p.m., the Board of Directors will meet at the Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, California, for the purpose of adopting the District's final budget at which time and place any person may appear and be heard regarding any item in the budget or regarding the addition of other items.

This Notice shall be published in accordance with California Health & Safety Code Section 13893.

By order of the Board of Directors of the Montecito Fire Protection District, State of California, this 24<sup>th</sup> day of June, 2024.

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Sylvia Easton, Secretary



**Montecito Fire Protection District  
Draft Budget for Fiscal Year 2024-25**

**FUND 3650 - GENERAL FUND**

	<b>Preliminary Budget</b>	<b>Final Budget FY 2024</b>	<b>Difference From Prelim</b>
<b>REVENUES</b>			
<b>Property Taxes</b>			
3010 Property Tax - Secured (+4%)	\$ 22,758,000	\$ 21,883,000	\$ 875,000
3011 Property Tax - Unitary	209,000	209,000	-
3020 Property Tax - Unsecured (+4%)	732,000	704,000	28,000
3050 Property Tax - Prior Unsecured	15,000	15,000	-
3054 Supplemental Property Tax - Current	<u>602,000</u>	<u>602,000</u>	<u>-</u>
<b>Total Taxes Revenue</b>	<b>24,316,000</b>	<b>23,413,000</b>	<b>903,000</b>
<b>Use of Money and Property</b>			
3380 Interest Income	218,000	145,000	73,000
3409 Rental Property Income	<u>69,000</u>	<u>60,000</u>	<u>9,000</u>
<b>Total Use of Money and Property</b>	<b>287,000</b>	<b>205,000</b>	<b>82,000</b>
<b>Intergovernmental Revenue - State</b>			
3750 State-Emergency Assistance (Fire Asgmts)	1,000,000	1,000,000	-
4220 Homeowners Property Tax Relief	<u>77,000</u>	<u>77,000</u>	<u>-</u>
<b>Total Intergovernmental Revenue - State</b>	<b>1,077,000</b>	<b>1,077,000</b>	<b>-</b>
<b>Intergovernmental Revenue - Federal</b>			
4476 Federal Emergency Assistance (Fire Asgmts)	1,000,000	1,000,000	-
4610 Federal Aid for Disaster	<u>-</u>	<u>488,000</u>	<u>(488,000)</u>
<b>Total Intergovernmental Revenue - Federal</b>	<b>1,000,000</b>	<b>1,488,000</b>	<b>(488,000)</b>
<b>Charges for Services</b>			
5105 Reimbursement for District Services	<u>179,000</u>	<u>228,000</u>	<u>(49,000)</u>
<b>Total Charges for Services</b>	<b>179,000</b>	<b>228,000</b>	<b>(49,000)</b>
<b>Miscellaneous Revenue</b>			
5768 Safety Member Reimbursement	20,000	10,000	10,000
5780 Insurance Proceeds	-	125,000	(125,000)
5894 Other - Payment for Damages	-	95,000	(95,000)
5895 Other - Donations	-	61,000	(61,000)
5909 Other - Miscellaneous Revenue	<u>13,000</u>	<u>12,000</u>	<u>1,000</u>
<b>Total Miscellaneous Revenue</b>	<b>33,000</b>	<b>303,000</b>	<b>(270,000)</b>
<b>TOTAL REVENUES</b>	<b><u>26,892,000</u></b>	<b><u>26,714,000</u></b>	<b><u>178,000</u></b>



**Montecito Fire Protection District  
Draft Budget for Fiscal Year 2024-25**

**FUND 3650 - GENERAL FUND**

**EXPENDITURES**

**Salaries & Employee Benefits**

	<u>Preliminary Budget</u>	<u>Final Budget FY 2024</u>	<u>Difference From Prelim</u>
6100 Regular Salaries	\$ 10,923,000	\$ 10,558,000	\$ 365,000
6300 Overtime	1,650,000	1,650,000	-
6301 Overtime - Fire Reimbursable	2,000,000	2,000,000	-
6400 Retirement Contributions	2,753,000	2,080,000	673,000
6450 Supp Retirement Contribution (UAL)	-	750,000	(750,000)
6550 FICA/Medicare	208,000	192,500	15,500
6600 Insurance Contributions	2,708,000	2,462,000	246,000
Health Insurance	2,482,000	2,240,000	
Dental, Vision, Life Insurance	226,000	222,000	
6700 Unemployment Insurance	6,000	5,500	500
6900 Workers Compensation Insurance	<u>550,000</u>	<u>600,000</u>	<u>(50,000)</u>
<b>Total Salaries &amp; Employee Benefits</b>	<b>20,798,000</b>	<b>20,298,000</b>	<b>500,000</b>

**Services & Supplies**

7030 Clothing and PPE	90,000	56,000	34,000
Operational	62,000	56,000	-
Structure helmets/boots, other	28,000		
7050 Communications	115,000	115,000	-
7060 Food	4,500	4,500	-
7070 Household Supplies	40,000	36,000	4,000
7090 Insurance: Liability/Auto/Prop.	116,000	110,000	6,000
7120 Equipment Maintenance (Operations)	85,000	100,000	(15,000)
Operational	50,000	50,000	
AM Radio	10,000	-	
Fuel tank management system	25,000	-	
Winter storm preparedness supplies	-	50,000	
7200 Structure and Grounds Maintenance	104,000	289,500	(185,500)
Operational	55,000	50,000	
Rental property maint. (Unit 2 pavers, rock wall)	49,000	55,000	
Interior painting, Station 92	-	50,000	
Mechanic Bay lighting upgrades, Station 92	-	9,500	
Fire damage repairs, Station 92	-	125,000	
7205 Fire Defense Zone (Hazard Mitigation)	310,000	300,000	10,000
Operational	250,000	250,000	
Structure Hardening Grant Program	60,000	50,000	
7322 Consulting and Management Fees	2,500	2,500	-
7325 Other Professional Services (RFCC)	90,000	-	90,000
7324 Audit and Accounting Fees	45,000	40,000	5,000
7348 Instruments & Equipment	31,000	129,000	(98,000)
Hose equipment and maintenance	6,000	6,000	
Rope rescue equipment and maint	5,000	5,000	
USAR equipment maintenance	10,000	10,000	
HazMat team equipment	10,000	10,000	
Equipment for new Type 1 engine	-	65,000	
Equipment for apparatus standardization	-	33,000	
7363 Equipment Maintenance (Vehicles)	155,500	140,000	15,500
Operational	140,000	140,000	
Prev vehicles: pressure shell (P99) and lift kits	15,500	-	



**Montecito Fire Protection District  
Draft Budget for Fiscal Year 2024-25**

**FUND 3650 - GENERAL FUND**

		<u>Preliminary Budget</u>	<u>Final Budget FY 2024</u>	<u>Difference From Prelim</u>
7400	Medical & First Aid Supplies	47,000	114,000	(67,000)
	Operational	47,000	47,000	
	Lifepak AEDs replacement (24)	-	67,000	
7430	Memberships	16,000	16,000	-
7450	Office Expense	20,000	30,000	(10,000)
	Operational	20,000	20,000	
	Workstations for Station 92	-	10,000	
7456	IT Hardware < \$5,000	32,000	10,000	22,000
	Operational	10,000	10,000	
	iPad replacements and mounts for apparatus	18,000	-	
	Prevention workstation monitors (5)	4,000	-	
7460	Professional and Special Services	453,500	360,000	93,500
7507	ADP Payroll Fees	15,000	10,000	5,000
7510	Contractual Services	171,500	149,000	22,500
	Operational	161,500	149,000	-
	Prevention permit/inspection software upgrades	10,000	-	-
7530	Publications & Legal Notices	6,000	6,000	-
7540	Rents & Leases - Equipment	5,500	5,500	-
7546	Administrative Tax Expense	210,000	220,000	(10,000)
7580	Rents & Leases - Structure (Gibraltar)	12,500	12,500	-
7630	Small Tools & Instruments	19,000	11,000	8,000
	Operational	11,000	11,000	
	Gym equipment - dumbbells, racks	8,000	-	
7650	Special District Expense	80,000	40,000	40,000
	Operational (permits, fees, LAFCO, other)	40,000	40,000	
	Raising Our Light annual ceremony	5,000	-	
	Fire roads management	25,000	-	
	Board election fees	10,000	-	
7671	Special Projects	17,500	17,500	-
	Department mailers	10,000	10,000	
	Public Education materials	7,500	7,500	
7730	Transportation and Travel	65,000	65,000	-
7731	Gasoline/Oil/Fuel	90,000	90,000	-
7732	Training	99,000	109,000	(10,000)
	Operational	99,000	99,000	
	New hire academy	-	10,000	
7760	Utilities	75,000	70,000	5,000
	<b>Total Services &amp; Supplies</b>	<u>2,623,000</u>	<u>2,658,000</u>	<u>(35,000)</u>
<b>Other Charges</b>				
7830	Interest Expense (POB)	85,000	104,520	(19,520)
	<b>Total Other Charges</b>	<u>85,000</u>	<u>104,520</u>	<u>(19,520)</u>





**Montecito Fire Protection District  
Draft Budget for Fiscal Year 2024-25**

**FUND 3650 - GENERAL FUND**

	<b>Preliminary Budget</b>	<b>Final Budget FY 2024</b>	<b>Difference From Prelim</b>
<b>Capital Assets</b>			
8200 Structures & Improvements	250,000	590,000	(340,000)
8300 Equipment	976,000	450,000	526,000
Capital projects at Station 91, 92 and district-wide (subject to public bid)	931,000		
ALS equipment - cardiac monitor	38,000	30,000	
Apparatus equipment - electric blower	7,000	-	
Portable radios replacement	-	420,000	
	<u>1,226,000</u>	<u>1,040,000</u>	<u>186,000</u>
<b>Total Capital Assets</b>	<b>1,226,000</b>	<b>1,040,000</b>	<b>186,000</b>
<b>TOTAL EXPENDITURES</b>	<b><u>24,732,000</u></b>	<b><u>24,100,520</u></b>	<b><u>631,480</u></b>
<b>FINANCING USES</b>			
7901 Tfr To Capital Reserves Fund (3652)	145,000	250,000	(105,000)
7901 Tfr To Land & Building Fund (3653)	-	1,000,000	(1,000,000)
7910 Long Term Debt Principal Repayment (POB)	1,174,000	1,153,440	20,560
	<u>1,319,000</u>	<u>2,403,440</u>	<u>(1,084,440)</u>
<b>TOTAL FINANCING USES</b>	<b>1,319,000</b>	<b>2,403,440</b>	<b>(1,084,440)</b>
<b>Changes to Residual Fund</b>			
9601 Changes to Residual Fund Balance	841,000	210,040	630,960
	<u>841,000</u>	<u>210,040</u>	<u>630,960</u>
<b>Changes to Residual Fund Balance</b>	<b>841,000</b>	<b>210,040</b>	<b>630,960</b>
<b>Net Financial Impact</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>
<b>Fund 3650 Fund Balance Detail</b>			
<b>Reserves: Economic Uncertainties (FY25 estimate)</b>	\$ 5,740,000	\$ 5,270,000	\$ 470,000
<b>Reserves: Catastrophic (FY25 estimate)</b>	3,560,000	3,295,000	265,000
Fund Balance - Unrestricted Residual (at end of FY)	<u>2,861,189</u>	<u>2,755,189</u>	<u>106,000</u>
Projected Fund Balance at Year End	\$ 12,161,189	\$ 11,320,189	\$ 841,000



## Montecito Fire Protection District Draft Budget for Fiscal Year 2024-25

<b>FUND 3652 - CAPITAL RESERVES FUND</b>	<b>Preliminary Budget</b>	<b>Final Budget FY 2024</b>	<b>Difference From Prelim</b>
<b>REVENUES</b>			
<b>Use of Money and Property</b>			
3380 Interest Income	60,000	30,000	30,000
<b>Total Use of Money and Property</b>	<b>60,000</b>	<b>30,000</b>	<b>30,000</b>
<b>Other Financing Sources</b>			
5910 Transfer from General Fund (3650)	145,000	250,000	(105,000)
<b>Total Other Financing Sources</b>	<b>145,000</b>	<b>250,000</b>	<b>(105,000)</b>
<b>TOTAL REVENUES</b>	<b>205,000</b>	<b>280,000</b>	<b>(75,000)</b>
<b>EXPENDITURES</b>			
<b>Capital Assets</b>			
8300 Equipment			
Squad 91 - Pre-payment only	375,000	230,000	145,000
Type 1 Engine (Engine 92)	-	852,240	(852,240)
Vehicle (Prevention 95)	-	88,000	(88,000)
<b>Total Capital Assets</b>	<b>375,000</b>	<b>1,170,240</b>	<b>(795,240)</b>
<b>TOTAL EXPENDITURES</b>	<b>375,000</b>	<b>1,170,240</b>	<b>(795,240)</b>
<b>Changes to Assigned Fund Balance</b>			
9901 Purpose of Fund	(170,000)	(890,240)	720,240
<b>Changes to Assigned Fund Balance</b>	<b>(170,000)</b>	<b>(890,240)</b>	<b>720,240</b>
<b>Net Financial Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fund 3652 Fund Balance Detail</b>			
Fund Balance - Assigned	\$ 3,072,671	\$ 3,242,671	\$ (170,000)
Projected Fund Balance at Year End	\$ 3,072,671	\$ 3,242,671	\$ (170,000)



**Montecito Fire Protection District  
Draft Budget for Fiscal Year 2024-25**

<b>FUND 3653 - LAND &amp; BUILDING FUND</b>	<b>Preliminary Budget</b>	<b>Final Budget FY 2024</b>	<b>Difference From Prelim</b>
<b>REVENUES</b>			
<b>Use of Money and Property</b>			
3380 Interest Income	60,000	30,000	30,000
<b>Total Use of Money and Property</b>	<b>60,000</b>	<b>30,000</b>	<b>30,000</b>
<b>Miscellaneous Revenue</b>			
5780 Insurance Proceeds (rental properties)	-	750,000	(750,000)
<b>Total Miscellaneous</b>	<b>-</b>	<b>750,000</b>	<b>(750,000)</b>
<b>Other Financing Sources</b>			
5910 Transfer from General Fund (3650)	-	1,000,000	(1,000,000)
<b>Total Other Financing Sources</b>	<b>-</b>	<b>1,000,000</b>	<b>(1,000,000)</b>
<b>TOTAL REVENUES</b>	<b>60,000</b>	<b>1,780,000</b>	<b>(1,720,000)</b>
<b>EXPENDITURES</b>			
<b>Services and Supplies</b>			
7460 Professional Services	500,000	500,000	-
<b>Total Services and Supplies</b>	<b>500,000</b>	<b>500,000</b>	<b>-</b>
<b>Capital Assets</b>			
8200 Structures and Improvements			
Rental property rebuild	-	250,000	(250,000)
Solar/generator project infrastructure	-	279,500	(279,500)
<b>Total Capital Assets</b>	<b>-</b>	<b>529,500</b>	<b>(529,500)</b>
<b>TOTAL EXPENDITURES</b>	<b>500,000</b>	<b>1,029,500</b>	<b>(529,500)</b>
<b>Changes to Assigned Fund Balances</b>			
9901 Purpose of Fund	(440,000)	750,500	(1,190,500)
<b>Changes to Assigned Fund Balance</b>	<b>(440,000)</b>	<b>750,500</b>	<b>(1,190,500)</b>
<b>Net Financial Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fund 3653 Fund Balance Detail</b>			
Fund Balance - Assigned	\$ 4,098,181	\$ 3,347,681	
Fund Balance - Assigned for FY	(440,000)	750,500	
Projected Fund Balance at Year End	\$ 3,658,181	\$ 4,098,181	



# Agenda

## Item #5





## MONTECITO FIRE PROTECTION DISTRICT

### Minutes for the Special Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on May 29, 2024 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

**Present:** Director van Duinwyk, Director Lee, Director Easton, Director Dougherty, Director Powell. Chief Neels and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. That the Board of Directors approve Resolution 2024-04, acknowledging receipt of a report made by the Fire Chief of the Montecito Fire Protection District regarding the inspection of certain occupancies required to receive annual inspections pursuant to sections 13146.2 and 13146.3 of the California Health and Safety Code. (Strategic Plan Goal 2)**

- a. Staff report presented by Fire Marshal Briner.**

Fire Marshal Briner provided a staff report regarding Resolution 2024-04, accepting a report on the status of all state mandated annual fire inspections in the Montecito Fire Protection District in conjunction with SB 1205 and California Health and Safety Code requirements. Motion to approve Resolution 2024-04, acknowledging receipt of a report made by the Fire Chief of the Montecito Fire Protection District regarding the inspection of certain occupancies required to receive annual inspections made by Director Lee, seconded by Director Powell. The Roll Call vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, J. A. Powell, S. Easton

Nays: None

Abstain: None

Absent: None

- 3. Report from the Finance Committee. (Strategic Plan Goal 8)**

**a. Receive budget development presentation and review the recommended Preliminary Budget for FY 2024-25.**

Chief Neels and Accountant Nahas provided a power point presentation regarding budget development and recommended Preliminary Budget for FY 2024-25.

**b. Consider recommendation to approve March and April 2024 financial statements.**

Directors Lee and van Duinwyk provided a report regarding the March and April 2024 financial statements. Motion made by Director Easton, seconded by Director Powell, and unanimously passed to approve the March and April 2024 financial statements.

**c. Review PARS Post-Employment Benefits Trust statements for February and March 2024.**

Director Lee provided a report regarding the PARS Post-Employment Benefits Trust statement for February and March 2024.

**4. Approval of Minutes of the April 22, 2024 Regular Meeting.**

Motion to approve the minutes of the April 22, 2024 Regular meeting made by Director Dougherty, seconded by Director Powell, and unanimously passed.

**5. Fire Chief's report.**

Chief Neels commended and thanked the apparatus committee for their work on the New E92 project. He also highlighted the community Push In event held at Station 92. The Chief stated that the Academy class will graduate on June 8, at 2 p.m. at Station 91. Chief Neels stated that he and Chief Kovach attended the Fire Station Design Conference in Arizona. The Chief highlighted the Joint Fire Station Committee meeting held on May 15. He also mentioned the next Fire Station Committee in June. Chief Neels highlighted four photos showing ground movement around the 960 W Mountain Drive area. The Chief provided an update regarding the AM 1610 Radio.

**6. Board of Director's report.**

There were no items to report at this meeting.

**7. Suggestions from Directors for items other than regular agenda items to be included for the June 24, 2024 Regular Board meeting.**

Director Dougherty suggested that staff explore the best methods to communicate with the community in the event of an emergency. The Board agreed that staff could report back in 3 months.

**8. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957) Title: Fire Chief**

The Board reported out of closed session at 4:01 p.m. with no reportable action.

Meeting Adjourned at 4:02 p.m.

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President Peter van Duinwyk

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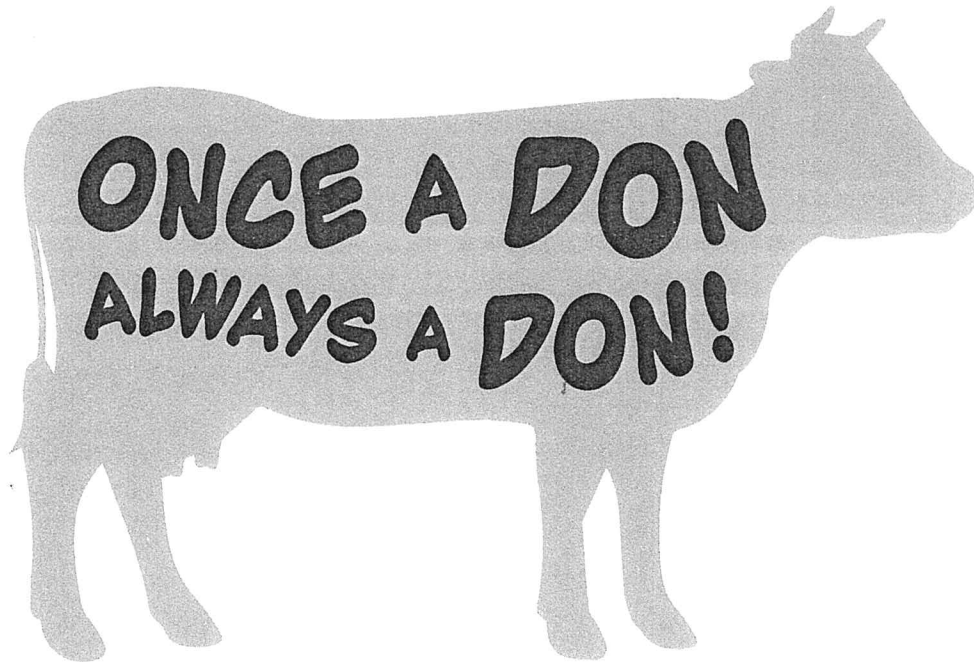
Secretary Sylvia Easton



# Agenda

## Item #6





Thank you for answering all of my questions and making the time for us to come. We had so much fun and you were all so nice!  
-layla "

Thank you for taking the time out of your day to teach us about your career. -Cass E.

Thank you for such a fun time I really enjoyed the insight into your job/life.

Thank you for giving us a tour! It made me very interested.  
-Cole

Thank you so much for teaching us so much and for keeping us entertained the whole time! -Emma

Thank you for your time and showing us what its like being a firefighter. You inspired all of us. Thank you  
-Sienna

Thank you for the tour! It was very fun and I enjoyed learning about the numerous drill  
-Rowen

Dear Montecito Fire Department,

You inspired me to become a person who fights for the public.

I appreciate you taking the time to show us around the station and answer all of our questions.

Thank you all for answering our questions & giving us a glimpse into your lives

THANK YOU!  
A FUN TIME  
THANK YOU!

Thank you for having our class come to see what your jobs are like. I wanted to thank you for hosting our Sports Medicine class! The students loved how interactive this field trip was. We appreciate how passionate you are about your jobs.  
-Mrs. Rivera

I enjoyed being able to ride in the back of the fire truck and thank you for the amazing experience  
-Miranda Davis

Thank you for having us, I had a great time looking around the station and engines and I'm interested in paramedics and EMT's more now!  
Thanks, Max K

our Sports Medicine class! The students loved how interactive this field trip was. We appreciate how passionate you are about your jobs.  
-Mrs. Rivera



Thank you so much for teaching us about your world. It was very interesting to see what you guys do! - Ava Angeles

Thank you so much for showing us all your cool equipment! I really enjoyed trying on your suits!  
THANK YOU - Alina R

Thank you for showing us around the fire department. I really enjoyed learning about all the equipment & you  
Thank you for the opportunity to visit your station. I really  
enjoy how interactive the field trip was - Finn

Thank you for letting us see your fire station I learn a lot  
- Hector

Thank you all for the work you do and for letting us into your second home  
- Yadiam  
Thank you for setting aside time for us to visit.

Thank you for that inspiration, I appreciate all of you for inviting us into your day to day life it was a wonderful experience  
- Jonathan J.

Thank you for giving us your time! I learned a lot more about what it looks like to be a firefighter!  
- Madison  
Thank you so much. I admire your dedication and passion to protecting the city of Montecito.  
YOUR JOB IS FIRE - Sam  
Thanks for saving the city!  
- Luke



Thank you so much Montecito Fire for hosting our class. I had so much fun seeing going in, + pretending to drive the engine. That was my favorite part. Thank you for giving us an insight into your guys's awesome career. Thanks again!  
- Sienna Boyce

5/22/24  
Thank you, Montecito Fire Dept. for having us, showing us how your job works and all of the details that come with it. I had a lot of fun, and hope to go back sometime. Thank you for everything! - Lillie Cisneros

Aiden Pulmariguerz

Thank you Montecito Fire Dept, it was so much fun to learn about the different aspects of your guys' careers! I appreciated everybody's kindness and hospitality, your passion for your work is very evident and inspiring! Thank you for protecting our community!!  
- Siri Jacobs