

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on June 28, 2021 at 2:00 p.m.

Director Lee called the meeting to order at 2:00 p.m.

Present: Director Lee, Director Easton, Director Ishkanian, Director van Duinwyk. Chief Taylor and District Counsel Mark Manion were also present.

Absent: Director Powell

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. That the Board of Directors adopt the Fire Station Location Study: Community Risk Assessment, Standards of Cover. (Strategic Plan Goal 4)**

- a. Staff report presented by Fire Chief Taylor.**

Chief Taylor provided a staff report regarding the Fire Station Location Study: Community Risk Assessment, Standards of Cover. Motion to adopt the Fire Station Location Study: Community Risk Assessment, Standards of Cover made by Director Easton, seconded by Director van Duinwyk and unanimously passed.

- 3. That the Board of Directors authorize the Fire Chief to execute the Regional Fire/Emergency Medical Services Dispatch Center Cooperative Agreement. (Strategic Plan Goal 5.2)**

- a. Staff report presented by Fire Chief Taylor.**

Chief Taylor provided a staff report regarding the Regional Fire/Emergency Medical Services Dispatch Center Cooperative Agreement. Motion to authorize the Fire Chief to execute the Dispatch Center Cooperative Agreement made by Director van Duinwyk, seconded by Director Easton and unanimously passed.

- 4. That the Board of Directors endorse the Walk Montecito and Montecito Walk to School Trail Program. (Strategic Plan Goal 1)**

a. Staff report presented by Fire Chief Taylor.

Chief Taylor provided a staff report regarding the Walk Montecito and Montecito Walk to School Trail Program. After Board discussion, it was determined that no action be taken.

5. That the Board of Directors receive and file the Santa Barbara County Fire Chief's Association White Paper. (Strategic Plan Goal 2)

a. Staff report presented by Fire Chief Taylor.

Chief Taylor provided a staff report regarding the Santa Barbara County Fire Chief's Association White Paper. The Board determined to receive and file the Santa Barbara County Fire Chief's Association White Paper.

6. Consider recommendation to approve Resolution 2021-05, Adoption of the Preliminary Budget for FY 2021-22. (Strategic Plan Goal 9.1)

a. Staff report presented by District Accountant Nahas.

District Accountant Nahas provided a staff report regarding Resolution 2021-05, Adoption of the Preliminary Budget for FY 2021-22. Motion to approve Resolution 2021-05, Adoption of the Preliminary Budget for FY 2021-22 made by Director Lee, seconded by Director van Duinwyk. The Roll Call Vote was as follows:

Ayes: J. Ishkanian, S. Easton, P. van Duinwyk, M. Lee

Nays: None

Abstain: None

Absent: J. A. Powell

7. Consider recommendation to approve Resolution 2021-06, Amending Adopted Budget for FY 2020-21. (Strategic Plan Goal 9.1)

a. Staff report presented by District Accountant Nahas.

District Accountant Nahas provided a staff report regarding Resolution 2021-06, Amending Adopted Budget for FY 2020-21. Motion to approve Resolution 2021-06, Amending Adopted Budget for FY 2020-21 made by Director Ishkanian, seconded by Director Lee. The Roll Call Vote was as follows:

Ayes: S. Easton, P. van Duinwyk, J. Ishkanian, M. Lee

Nays: None

Abstain: None

Absent: J. A. Powell

8. Approval of the Publicly Available Pay Schedule, effective July 1, 2021, as required by CalPERS.

a. Staff report presented by District Accountant Nahas.

District Accountant Nahas provided a staff report regarding Publicly Available Pay Schedule, effective July 1, 2021. Motion to approve the Publicly Available Pay Schedule, effective July 1, 2021 made by Director van Duinwyk, seconded by Director Easton and unanimously passed.

9. Approval of Minutes of the May 24, 2021 Regular Meeting.

Motion to approve the minutes of the May 24, 2021 Regular meeting made by Director van Duinwyk, seconded by Director Lee and unanimously passed.

10. Election for CSDA Board of Directors Member. (Strategic Plan Goal 1)

a. Staff report presented by Fire Chief Taylor.

Chief Taylor provided a staff report regarding the CSDA Board of Directors Election. Motion to direct the Fire Chief to vote for Hugh Rafferty made by Director Ishkanian, seconded by Director van Duinwyk and unanimously passed.

11. Fire Chief's report.

Division Chief Neels highlighted significant calls for the month of May. He also reported 1,877 hours of training for the month of May. Division Chief Neels provided an update regarding the recent Red Flag event. He stated the 1259 East Valley Road property will be occupied by Firefighter/Paramedic Kevin French and his wife on July 1st. He noted that multiple responses were received regarding the building and repair of the rental property on East Valley Road. He also provided an update regarding the Solar Project. Fire Marshal Briner provided an update regarding the Neighborhood Chipping program, Evacuation Study Analysis, and the Home Hardening Assistance Grant Vent Retrofit Program. Chief Taylor stated the Strategic Planning process will begin in late October. He stated that all COVID-19 restrictions have been released, and the Continuity of Operations Plan has been rescinded. He noted that non-vaccinated individuals are asked to wear masks in the Station. Chief Taylor stated that he and Chief Fish continue to work on the joint project Memorandum of Understanding, and hopefully the document will be in front of the Board for approval in July or August. Chief Taylor stated that the LAFCO administrative document should be returned after the July 4th holiday. Chief Taylor provided information regarding scheduling for upcoming Board meetings. The Board determined to take a recess in the month of July and schedule a Finance Committee meeting and Special Board meeting in August, dates to be determined.

12. Board of Director's report.

There were no items to report at this meeting.

13. Suggestions from Directors for items other than regular agenda items to be included for the July 26, 2021 Regular Board meeting.

There were no additional suggestions from the Directors.

14. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957) Title: Fire Chief

The Board reported out of closed session at 3:24 p.m. with no reportable action.

Meeting Adjourned at 3:25 p.m.

President Michael Lee

Secretary Judith Ishkanian